

## 1997 Spartan Fire Engine \#5

Joined Lyndeborough Fire Department Service November 2022

## Town of Lyndeborough New Hampshire 2022 Town Report

## Office and Meeting Hours




Photo credit: Nadine Preftakes

## In Memoriam Dedication to Clayton Brown

It is with heavy hearts that we have to announce the passing of one of Lyndeborough's most beloved citizens - Clayton 'Clayt' Brown. Although not born in Town, when he died on October $22^{\text {nd }}$, he had lived at the "Wishbone Farm" on Perham Corner for 75 years. He married native daughter, Polly Bullard, and they lived happily together for 71 years. We offer our condolences to his family and friends and dedicate this Town Report to his memory.

Clayt loved the Town of Lyndeborough. He joined the Highway Department in 1948, initially under his father-in-law, Earl Bullard, then as the Road Agent for 12 years, for a total of 23 years. In the 1973 Town Report when he retired, he wrote, "I think it is time for someone else to display their talents. I have no regrets, and I can't say I haven't enjoyed my work most of the time."

As a second career, Clayt was the mail carrier in Town for 21 years, starting in 1977. During his daily rounds, he regularly stopped to enjoy coffee or tea and chat with townspeople. He saw part of his job as checking on the elderly people along his route. "If the mail was still in the box, I'd go up and check." On one occasion on his mail route in Greenfield, he went to the home of an elderly man because the man hadn't picked up his mail. "He was lying on the floor where he'd fallen and hit his head. The fire was out and the house was cold. I called the ambulance," Clayt modestly stated, not taking credit for probably saving that man's life.

Besides his employment in Town, Clayt also served Lyndeborough in many other ways. He volunteered on the Fire Department for a quarter century, was a special police officer when called on, and served on many Town boards, including Conservation Commission, Highway Advisory Committee, and Heritage Commission. He was a regular at committee and Town meetings, and his word was respected by all in attendance.

Among his other commitments to Lyndeborough, Clayt made sure the Old Town Center was kept in order. He built a new gate for the Town Pound in 2015. He and Polly narrated the Lyndeborough Center section of the film on Wilton and Lyndeborough's shared history. He planted two Christmas trees in front of the Town (Center) Hall in memory of his in-laws, Earl and Olive Bullard. Clayt and Polly also donated the light over the door in memory of Warren 'Shiner' Murdough. He also spearheaded the effort to fix up the former Congregational Church in Old Lyndeborough Center in 2012 and oversaw the renovations. He solicited donations from dozens of townspeople. Several said that they would not have donated if it weren't for Clayt, which shows how much influence he had in Town.

Clayt knew as much as anyone about Lyndeborough and its stories. When we interviewed Polly and Clayt for information on the Town history, I was amazed at his knowledge. He could tell every detail about everything that had happened in Town since the 1940's, from snowstorms to interesting characters, to strange events, to when he planted a tree at the center (it was in 1952).

After Clayt's passing, the Brown family graciously requested donations be made to the fund to buy the Center Church, since it was such an important building for him and the family. As of this
writing, over a dozen donations have been made in his memory, for a total of over $\$ 7,700$. We would like to thank the donors and also the Brown family for their generosity. Repeating what others have said, he was an icon, a gentleman, and "always had the best interest of the citizens and the community in mind." Perhaps Nadine Preftakes said it best by stating, "He was Lyndeborough." All I can add is that we will never have another like him.

## In Memoriam ~Ron Taylor

Ronald, "Ron" Taylor served 32 years on the Lyndeborough Fire Department as a volunteer fireman. He also helped his wife," Fran" as a project leader in Lyndeborough Busy Workers 4 -H Club for 30 years. He led the woodworking and archery projects which were his special hobbies. In the woodworking program 4 -Hers created stilts, toolboxes, hobby horses, games, marble runs, doll houses, furniture, bookcases, stools, hope chests, and many more items. Most of the projects were made with hand tools. At archery meetings, Ron showed how to shoot a bow and arrow and explained safety rules. Some meetings were held just for practice.


In the summer of 1964 Ron was notified he would be drafted into the military. He made a quick decision to serve in the US Navy. He attended schools to train to be a military electronic technician. After completing four years in the service he found a job in Nashua, NH , as an electronic testing tech.

He and his family moved to the Town of Lyndeborough, NH. Since he was living near the Fire Station, Ron was asked numerous times to join the Lyndeborough Fire Department. When the last fireman asked Ron to join, he was told, if you make chief, "I will consider joining the fire department". Well, that fireman became chief and Ron joined the Lyndeborough Fire Department. A few days later, Ron was called to his first fire - a structure fire involving a barn and house near Johnson Corner. This fire showed that the firemen needed more support such as food, drinking water and equipment. The next day young wives and friends of firemen stepped up to form plans for Lyndeborough Fire Department Auxiliary.

Ron and Fran have lived in Lyndeborough for fifty-three years. Here, they raised their five children - Laura, Sarah, Sylvia, Davin (deceased), and Amy. The journey ahead won't be the same without Ron. He is MISSED.


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## Officials and Departments

## ELECTED BY TOWN MEETING VOTE <br> (Bolded text indicates term expiring in 2023)

## MODERATOR

(2-year term)
Walter M. Holland
BOARD OF SELECTMEN
(3-year term, 1 elected each year)
Frederick G. Douglas Jr., Chair
Mark A. Chamberlain
Robert H. Howe

## TREASURER

(3-year term)
Ellen Martin

## TOWN CLERK/TAX COLLECTOR

(3-year term)
Patricia H. Schultz
Lisa Post

## CEMETERY TRUSTEES

(3-year term, 1 elected each year)
Virginia Chrisenton, Treasurer
Anna Meigs
Robert "Doug" Powers

## LIBRARY TRUSTEES

(3-year term, 1 or 2 elected each year)
Robert H. Rogers, Chair
Sally B. Curran, Treasurer
Ann Harkleroad
Nancy Jennifer Howe
Lucius Sorrentino

## TRUSTEES OF TRUST FUNDS

(3-year term, 1 elected each year)
Richard Herfurth, Chair
John Pomer
Burton Reynolds

## SUPERVISORS OF THE CHECKLIST

(6-year term, 1 elected every other year)

Sally Curran<br>Stephanie Roper<br>Jessie Salisbury

Term Expires 2024
Term Expires 2024

Term Expires 2025
Term Expires 2023
Term Expires 2024

Term Expires 2025

Deputy,(appointed)

Term Expires 2023
Term Expires 2025
Term Expires 2024

Term Expires 2024
Term Expires 2025
Term Expires 2023
Term Expires 2025
Term Expires 2024

Term Expires 2025
Term Expires 2023
Term Expires 2024

Term Expires 2028
Term Expires 2024
Term Expires 2026

## Officials and Departments

## ELECTED BY TOWN MEETING VOTE

(Bolded text indicates term expiring in 2023)

## BUDGET COMMITTEE

(3-year term, 3 elected each year, 1 appointed Selectmen's Rep, \& 1 appointed alternate Selectmen's Rep)

| Karen Grybko, Chair | Term Expires 2023 |
| :--- | ---: |
| John Pomer, Vice | Term Expires 2023 |
| Arnold Byam | Term Expires 2023 |
| Geoffrey Allen | Term Expires 2025 |
| Kevin Boette | Term Expires 2024 |
| Fran Bujak | Term Expires 2024 |
| Stan Greene | Term Expires 2025 |
| Walter Holland | Term Expires 2025 |
| Alyssa Lavoie | Term Expires 2024 |
| Robert Howe | Selectmen's Rep |
| Mark Chamberlain | Alt. Selectmen's Rep |

ZONING BOARD OF ADJUSTMENT
(3-year term, 1 or 2 elected each year, \& 1 appointed alternate)
Karen Grybko, Chair
Richard Roy, Vice Chair
Ray Humphreys
Lisa Post
Jonathan Lavoie

Term Expires 2024
Term Expires 2025
Term Expires 2023
Term Expires 2023
Term Expires 2024

## ALTERNATE:

Pam Altner
Term Expires 2024

## APPOINTED BY THE BOARD OF SELECTMEN

 TOWN ADMINISTRATOR
## Russell Boland

Dawn Griska, Administrative Assistant
Paul Hebert, Finance/HR Coordinator

## FIRE CHIEF

Brian Smith
Rescue Chief
Milton "Mickey" Leavitt
Deputy Chief Lieutenant
Kevin Berkebile Mark Chase

## POLICE ADMINISTRATOR

Chief Rainsford Deware
Patrol Sergeant Keith Hervieux
Patrol Officers (Part-Time)
Shawn MacFadzen
Phil Valliant
John Murphy
Joshua Joki
Nicholas Lavoie Kris Thibault

## Officials and Departments

## APPOINTED BY THE BOARD OF SELECTMEN

## HIGHWAY ADMINISTRATOR

Road Agent Mark S. Chase (retired April 2022)
Gregory Porter
Hunter Mills
WILTON-LYNDEBOROUGH AMBULANCE SERVICE DIRECTOR Danielle Gardiner

EMERGENCY MANAGEMENT DIRECTOR
Brian Smith
Carylyn McEntee, Deputy
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

| Brian Smith | Danielle Gardiner | Rance Deware |
| :---: | :---: | :---: |
| Rick McQuade | Russ Boland |  |

FOREST FIRE WARDENS
Kevin Berkebile, Deputy Mark Chase, Deputy
Milton Leavitt, Deputy
HEALTH OFFICER
(Recommended by Selectmen, appointed by State)
Don Cole
Carylyn McEntee, Deputy
WELFARE DIRECTOR
Russell Boland
Dawn Griska, Deputy Welfare Director
BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER

## Leo Trudeau

BUILDINGS \& GROUNDS

Greg Porter, Grounds
TOWN ASSESSOR
Dave Marazoff, CNHA
TOWN COUNSEL
Christopher B. Drescher, Esq.

Kathleen Junge, Buildings
TOWN FORESTER

AUDITORS
Plodzik \& Sanderson

## Officials and Departments

## APPOINTED BY THE BOARD OF SELECTMEN

PLANNING BOARD
(3-year term, 2 members, 1 alternate member \& 1 Selectmen's Rep appointed by Selectmen each year)
Charlie Post, Chair
Term Expires 2024
Ray Humphreys, Vice Chair
Term Expires 2025
Michael Decubellis
Term Expires 2023
Alyssa Lavoie
Term Expires 2023
Robert Newton (appointed to full member January 2023)
Term Expires 2025
Louis Rota
Term Expires 2024
Mark Schultz (retired January 2023)
Term Expires 2025
Mark Chamberlain Selectmen's Rep
ALTERNATES:
Vacant
Term Expires 2023
Robert Rogers
Term Expires 2025

## HERITAGE COMMISSION

(3-year term, 1-2 members, 1-2 alt. members, 1 Planning Board Rep, 1 Select.'s Rep appointed by Select. each year)

Stephanie Roper, Treasurer
Jessie Salisbury, Secretary
Robert Howe
Vacant
Mark Chamberlain
Julie Zebuhr
ALTERNATES:
Louis Rota
Bob Rogers
Vacant

Term Expires 2024
Term Expires 2025
Term Expires 2023
Term Expires 2023
Selectmen's Rep
Planning Board Rep

Term Expires 2023
Term Expires 2025
Term Expires 2025

## CONSERVATION COMMISSION

(3-year term, 2 members, 1 or 2 alternate members, \& 1 Selectmen's Rep appointed by Selectmen each year)

John Pomer, Chair
Kurt Berna
Theresa Berna
Michael Decubellis
Gregory Kreider (retired December 2022)
Robert Howe
ALTERNATES:
Sharon Akers
Margaret Hagen
Vacant

Term Expires 2024
Term Expires 2025
Term Expires 2025
Term Expires 2024
Term Expires 2024 Selectmen's Rep

Term Expires 2023
Term Expires 2025
Term Expires 2025

## Officials and Departments

## APPOINTED BY THE BOARD OF SELECTMEN

## HISTORIC DISTRICT COMMISSION

(Selectmen appoint 5 Full Members \& 2 Alternate Members)

Mary Lemire (United Church of Lyndeborough representative)
Louis Rota (Lyndeborough Residents representative)
Robert Howe
Jessie Salisbury
Stephanie Roper
Julie Zebuhr
Term Expires 2025
Term Expires 2024
Term Expires 2023
Term Expires 2023
Term Expires 2025
Planning Board Rep
ALTERNATE:
Vacant
Term Expires 2025

MONUMENTS COMMITTEE

Lorrie Haskell
Stephanie Roper

Walter Holland Walter Holt
Jessie Salisbury Lorraine Strube

## BROADBAND/CYBER SECURITY COMMITTEE

| Lisa C.M. Post, Chair | Michael Decubellis | Amelia Jade Ebert |
| :---: | :---: | :---: |
| Arthur Napolitano | Sandra Schoen | Alexander Simovici |

## APPOINTED BY OTHER INDIVIDUAL/ORGANIZATIONS

BALLOT CLERKS
(2-year term, Moderator appoints clerks for beginning of September each even-numbered year)

Deborah Leavitt Barbara Sim

Lisa Post
Gretchen Uhas

Carol Wright
Nadine Preftakes

LIBRARIAN \& LIBRARY STAFF
(Appointed by the Library Trustees)
Brenda Cassidy, Director
Ursula Stapel
Therese Roy-Mayhew
Regina Conrad
Kathleen Junge

## CAPITAL IMPROVEMENT PLAN COMMITTEE

(Appointed by the Planning Board)
Burton Reynolds
Walter Holt

Mary Alice Fullerton Karen Grybko

## WILTON RECYCLING CENTER

Recycling Center Manager Carol Burgess
STATE FOREST RANGER
Katharine Baughman

## Officials and Departments

## LOCALLY/REGIONALLY APPOINTED OFFICIALS

NASHUA REGIONAL PLANNING COMMISSION
Lyndeborough Commissioners
Burton Reynolds

Charlie Post

## NASHUA REGIONAL PLANNING COMMISSION

(Transportation Technical Advisory Committee (TTAC))
Lyndeborough Commissioners
Mark Chamberlain Russ Boland

FEDERAL, STATE \& COUNTY ELECTED OFFICIALS
US PRESIDENT
Joseph Robinette Biden Jr.
US SENATORS
Margaret 'Maggie’ Hassan
Jeanne Shaheen

## US REPRESENTATIVE

(District 2)
Ann L. McLane "Annie" Kuster
NEW HAMPSHIRE GOVERNOR
Christopher T. Sununu
NEW HAMPSHIRE SENATOR
(District 9)
Denise Ricciardi
NEW HAMPSHIRE EXECUTIVE COUNCILOR
(District 5)
David K. Wheeler

## HILLSBOROUGH COUNTY COMMISSIONER

 (District 3)Robert H. Rowe

## NEW HAMPSHIRE REPRESENTATIVES TO THE GENERAL COURT

House of Representatives
(District 42)
Lisa Post
Gerald Griffin
Keith Ammon
For all state agencies; executive, legislative, state personnel, licensing boards, Revised State Statutes and much more: https://www.nh.gov/index.htm
For all NH House and State Senate Members email addresses: https://www.gencourt.state.nh.us/

## 2022 Town Events

As with most years, 2022 brought both the good and the not-so-good as we gradually recovered from COVID-19 and tried to return to normal.

Sadly, this year we lost one of our well-loved citizens, Clayton Brown, who passed away in October. He served for many years as Road Agent, then as the mail carrier, and was the "go-to person" for information. He will be greatly missed, as will long-time resident Martha Riendeau who we lost in 2022 as well.

In April, Mark Chase was honored on his retirement. He was with the Highway Department for 22 years, nine as Road Agent.

The Historical Society, in their quest to purchase and preserve the former Congregational Church in Lyndeborough Center, held two huge yard sales. Both were well supported by the community.

The Lafayette Artillery Company traveled to Concord in May to join in a State-wide celebration of General Layfette's final tour of the United States in 1824-1825. Governor Sununu declined to fire the cannon, although several Legislators did. A sign was placed on the State House Lawn.

Memorial Day was again observed with a parade and ceremonies on the Common.
A sill and floor timbers in Center Hall were found to be decayed. They were replaced and the exterior of the building sealed. The Hall continues to be used. A thorough evaluation will be made, and a plan prepared for future repairs to the building, which was built in 1845.

In June, unknown persons dumped a load of demolition debris in the Putnam Pond Boat Launch parking area. Another load was dumped off Cider Mill Road in December. Such vandalism is becoming more common.

The Piscataquog Land Conservancy held another very successful Rose Mountain Rumble, a bicycle rally. The event began and ended at the Old Center Town Hall with about 150 bicyclists.

Two elections, the Presidential Primary, and the State Mid-Term election, brought out record numbers of voters.

Broadband connectivity finally arrived in North Lyndeborough, thanks to a lot of work by residents and through funding from a Federal grant.

The Fire Department acquired a used fire truck to replace Engine 5, due to it needing an expensive pump repair. It was almost 30 years old and was in the Capital Improvements Plan to be replaced in 2024. The used fire truck is expected to last for five years.

In December, resident Robert Prest was murdered at his home, the Rose Farm. His killer has not yet been named.

The year ended with a "storm of the generation", torrential rains on December $23{ }^{\text {rd }}$ closing several low-lying areas. That was followed by wind gusts of up to 50 miles per hour, which took down trees all over Town, closing roads and causing power outages of up to 24 hours. Several pine trees landed in the South Cemetery, closing Cemetery Road. The Highway Department, as usual, capably dealt with the storm, but at the cost of long hours for the crew. They have our thanks.

Jessie Salisbury

# TOWN OF LYNDEBOROUGH 

## Town Warrant

## STATE OF NEW HAMPSHIRE 2023 TOWN WARRANT LYNDEBOROUGH, NEW HAMPSHIRE

To the Inhabitants of the Town of Lyndeborough, in the County of Hillsborough in said state qualified to vote in Town affairs; You are hereby notified to meet at Citizens' Hall, 9 Citizens' Hall Road, in said Lyndeborough on Tuesday, the fourteenth ( $14^{\text {th }}$ ) day of March 2023, at ten o'clock in the morning until seven o'clock in the evening, for ballot Voting of Town Officers and all other matters requiring ballot vote; and, to meet at Citizens' Hall, 9 Citizens' Hall Road in said Lyndeborough, on Saturday, the eighteenth $\left(18^{\text {th }}\right)$ day of March 2023, at ten o'clock in the morning, to act upon Articles 9 through Article 25:

## Article 1: Selection of Officers and Other Matters

Voting of Town Officers and all other matters requiring ballot vote.

## Article 2: Zoning Amendment Correct Definitions

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of Lyndeborough Zoning Ordinance as follows?

Amend Sections 200.29, Wetlands, 403.00, Sanitary Protection, Section 1302.00, Lots of Record, and Section 411.00, Accessory Dwelling Units, to correct various refences to state statutes and codes.

## Existing Section 200.29 reads as follows:

200.29 Wetland. Areas delineated as poorly or very poorly drained soils by the U.S. Department of Agriculture, Soil Conservation Service, in the Soil Survey of Hillsborough County New Hampshire, Western Part, dated October 1985, and the Corps of Engineers Wetlands Delineation Manual, Technical Report Y-87-1, Environmental Laboratory, Department of the Army, 1987 in conjunction with the Field Indicators for Identifying Hydric Soils in New England, New England Interstate Water Pollution Control Commission, May 1995.

Amend Section 200.29 reads as follows (language to be added shown in bold italics):
200.29 Wetland. Areas delineated as poorly or very poorly drained soils by the U.S. Department of Agriculture, Soil Conservation Service, in the Soil Survey of Hillsborough County New Hampshire, Western Part, dated October 1985, and the Corps of Engineers Wetlands Delineation Manual, Technical Report Y-87-1, Environmental Laboratory, Department of the Army, 1987 including supplements and amendments, in conjunction with the Field Indicators for Identifying Hydric Soils in New England, New England Interstate Water Pollution Control Commission, May 1995.

## Existing Section 403.00 reads as follows:

### 403.00 Sanitary Protection

All sanitary systems shall be constructed and maintained in accordance with the standards set and enforced by the New Hampshire Department of Environmental Services Water Supply and Pollution Control Division and other Town of Lyndeborough regulations.

Amend Section 403.00 reads as follows (language to be removed shown in bold strikeout):

### 403.00 Sanitary Protection

All sanitary systems shall be constructed and maintained in accordance with the standards set and enforced by the New Hampshire Department of Environmental Services Water Supply and Pollution-Control Division and other Town of Lyndeborough regulations.

### 1302.00 Lots of Record:

## Existing Section 1302.00 reads as follows:

Where a lot of record at the time of the effective date of this Ordinance has less area and/or frontage than herein required in the District in which it is located:

1) The lot may be used for a single-family dwelling if permitted in that district subject to New Hampshire Water Supply and Pollution Control Division approval and subject to all district regulations applicable to lots within the District wherein the lot is located with the exception of lot size and/or frontage.
2) The lot may be used for any non-residential use permitted in the District in which it is located subject to New Hampshire Water Supply and Pollution Control Division approval and subject to all district regulations applicable to lots within the District wherein the lot is located with the exception of lot size and/or frontage.

Amend Section 1302.00 to read as follows (language to be added shown in bold italics, language to be removed shown in bold strikeout):

Where a lot of record at the time of the effective date of this Ordinance has less area and/or frontage than herein required in the District in which it is located:

1) The lot may be used for a single-family dwelling if permitted in that district subject to New Hampshire Department of Environmental Services Water Supply and Pollution-Control Division approval and subject to all district regulations applicable to lots within the District wherein the lot is located with the exception of lot size and/or frontage.
2) The lot may be used for any non-residential use permitted in the District in which it is located subject to New Hampshire Department of Environmental Services Water Supply and Pollution Control Division approval and subject to all district
regulations applicable to lots within the District wherein the lot is located with the exception of lot size and/or frontage.

## Existing Section 411.00 Accessory Dwelling Units, in relevant part, reads as follows:

411.00 Accessory Dwelling Units (Deleted 3/13/18) (Recodify 3/16/19) (Updated 9/22/21)

1) An Accessory Dwelling Unit shall be allowed as a matter of right by the Building Inspector pursuant to RSA 674:21 in all zoning districts that permit single family dwellings.

Amend Section 411.00 to read as follows (language to be added shown in bold italics, language to be removed shown in bold strikeote):
411.00 Accessory Dwelling Units (Deleted 3/13/18) (Recodify 3/16/19) (Updated 9/22/21)

1) An Accessory Dwelling Unit shall be allowed as a matter of right by the Building Inspector pursuant to RSA 674:21 674.71 and 674:72 in all zoning districts that permit single family dwellings.
The Planning Board unanimously recommends this Article (Majority Vote Required)

## Article 3: Zoning Amendment Add Definitions

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of Lyndeborough Zoning Ordinance as follows?

Amend Section 200, Definitions, to include definitions for Campgrounds, Child Day Care, Building Height, and Schools.
New sections 200.30, 200.31, 200.32 and 200.33 to read as follows:
200.30 Campground means and includes but is not limited to a travel trailer camp, recreation camp, family campground, camping resort, camping community, or any other area, place, parcel, or tract of land, by whatever name called, on which three or more campsites are occupied or intended for occupancy, or facilities are established or maintained, wholly or in part, for the accommodation of camping units for periods of overnight or longer, whether the use of the campsites and facilities is granted in conjunction with other recreational activities, or by rental fee, lease, or conditional sale, or by covenants, restrictions, and easements, including any travel trailer camp, recreation camp, family campground, camping resort, or camping community. "Campground" does not include a recreation camp as defined in RSA 170-E:55 I.
200.31 Child Day Care: All childcare facilities shall comply with the requirements of this Section as well as the provisions of RSA 170-E, Child Day Care, Residential Care, and Child-placing Agencies, whether a principal stand-alone facility or accessory to a residence or business.
200.32 Height: The height of a building or structure shall mean the vertical distance from the lowest ground elevation adjacent to the building to the highest point of the building or structure, excluding chimneys, antennas, cupolas or other such appurtenances.
200.33 School means any public. nonpublic or public charter elementary, secondary, or secondary vocational-technical school in New Hampshire. It shall not include home schools under RSA 193-A.

The Planning Board unanimously recommends this Article. (Majority Vote Required)

## Article 4: Zoning Amendment Table of Dimensional Requirements

Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town of Lyndeborough Zoning Ordinance as follows?

Create a new section 301.00 to consolidate the relevant district requirements into a new Table of Dimensional Requirements. Amended sections 502.00, 602.00, 702.00, $802.00 \& 902.00$ to reference the table in section 301.00.

New section 301.00 to read as follows:

### 301.00 Table of Minimum Dimensional Requirements

|  | Village District (V) | Light Industrial District (LI) | Rural Lands One District (RL1) ${ }^{b}$ | Rural <br> Lands <br> Two <br> District <br> (RL2) | Rural Lands Three District (RL3) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Area (Acres) | $2{ }^{\text {c }}$ | $2{ }^{\text {c }}$ | $2{ }^{\text {c }}$ | $5{ }^{\text {c }}$ | $10^{\text {c }}$ |
| Continuous Frontage (ft) | 150 | 250 | 250 | 500 | 500 |
| Setbacks (ft) |  |  |  |  |  |
| Front | 35 | 50 | 50 | 50 | 50 |
| Side | 35 | 50 | 50 | 50 | 50 |
| Rear | 35 | 50 | 50 | 50 | 50 |
| Setbacks - lots less than 5 acres (ft) ${ }^{a}$ |  |  |  |  |  |
| Front |  |  | 50 |  |  |
| Side |  |  | 35 |  |  |
| Rear |  |  | 35 |  |  |

Notes:
a. Applies to Rural Lands One District (RL1) only
b. See Section 408.00 Soil Based Zoning Requirements (Overlay District) (3/18/00) (3/16/19) for additional acreage and frontage requirements.
c. Minimum of 2 acres contiguous dry land undivided by wetland, pond, or drainage way.

The Planning Board unanimously recommends this Article. (Majority Vote Required)

## Article 5: Zoning Amendment Wetlands Buffer

Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town of Lyndeborough Zoning Ordinance as follows?
Amend Section 1000.00, Wetland Districts, to include a 50 -foot buffer requirement.
Existing Section $\mathbf{1 0 0 0 . 0 0}$ reads as follows:

## WETLANDS DISTRICT

The purpose of the Wetlands District is to guide the use of areas of land with extended periods of high-water tables to:
a. prevent development of structures and land uses on naturally occurring wetlands which would contribute to the pollution of surface and ground water by sewage;
b. prevent the destruction of natural wetlands which provide flood protection, recharge groundwater supplies and augment stream flows during dry periods;
c. prevent unnecessary or excessive expenses to the Town to provide and maintain essential services and utilities which arise because of inharmonious use of wetlands.

### 1000.01 District Boundaries.

The Wetland District encompasses all areas identified and delineated as poorly and very poorly drained soils by the U.S. Department of Agriculture, Soil Conservation Service, in the Soil Survey of Hillsborough County New Hampshire, Western Part, dated October 1985, and any areas delineated as wetlands on a site specific basis using the Corps of Engineers Wetlands Delineation Manual, Technical Report Y-87-1, Environmental Laboratory, Department of the Army, 1987 in conjunction with the Field Indicators for Identifying Hydric Soils in New England, New England Interstate Water Pollution Control Commission, May 1995. The Wetland District is show on the Town of Lyndeborough Wetlands District Map on file with the Town Clerk and the Planning Board. In the event that an area is incorrectly designated as being poorly or very poorly drained soil on the Wetland District Map and evidence to that effect is satisfactorily presented to the Building Inspector, the restrictions in this section shall not apply. If an area as defined, is in dispute, it shall be resolved utilizing an on-site wetland delineation. All on site wetland delineation shall be conducted by a certified soil scientist.

The Wetland District is an overlay district. In all cases where the Wetland District is superimposed over another district in the Town of Lyndeborough, the more restrictive regulations shall apply.

### 1001.00 Permitted Uses. (3/16/19)

Any of the following uses which are permitted by NH DES are also permitted by this Ordinance.
a. Forestry operations and management in accordance with best management practices;
b. Agriculture in accordance with agricultural best management practices;
c. Water impoundments and wells;
d. Drainage ways - streams, ditches or other paths of normal water runoff;
e. Wildlife refuges;
f. Parks and recreation uses consistent with the purpose and intent of this Ordinance;
g. Conservation areas and nature trails; and
h. Open space as permitted by the Subdivision Regulations and other sections of this ordinance.

### 1002.00 Special Exceptions.

The following uses may be permitted as special exceptions by the Zoning Board of Adjustment. Prior to the granting of a special exception, the Zoning Board shall refer the application to the Planning Board, the Health Officer and the Conservation Commission for review and comment prior to the public hearing. Lack of response from any of these parties within 30 days implies consent to the application. Construction of any uses permitted by special exception shall minimize the detrimental impact of the use on the wetland.
a. Streets, roads and other access ways;
b. Utility right-of-way easements including power lines and pipelines if essential to the productive use of landnot in the Wetland District;
c. A use not otherwise permitted in the Wetland District, including the erection of a structure, dredging, draining or otherwise altering the configuration of the land, if it can be shown that the proposed use is not in conflict with the purpose and intent of this section and if the proposed use is otherwise permitted by the by the Zoning Ordinance. Proper evidence of this shall be submitted in writing to the Zoning Board and is subject to review by the Hillsborough County Conservation District to determine the effect of the proposed use on the wetlands in question.

Amend Section 1000.00 to read as follows (language to be added shown in bold italics, language to be removed shown in bold strikeott):

### 1000.00 WETLANDS DISTRICT

The purpose of the Wetlands District is to guide the use of areas of land with extended periods of high-water tables to:
a. prevent development of structures and land uses on naturally occurring wetlands which would contribute to the pollution of surface and ground water by sewage;
b. prevent the destruction of natural wetlands which provide flood protection, recharge groundwater supplies and augment stream flows during dry periods;
c. prevent unnecessary or excessive expenses to the Town to provide and maintain essential services and utilities which arise because of inharmonious use of wetlands.

### 1000.01 District Boundaries.

The Wetland District encompasses all areas identified and delineated as porrly and very poorly drained soils by the U.S. Department of Agriculture, Soil

Conservation Service, in the Soil Survey of Hillsborough County New Hampshire, Western Part, dated October 1985, on the National Wetlands Inventory (NWI) layer available on the NHGRANIT website, and any areas delineated as wetlands on a site specific basis using the Corps of Engineers Wetlands Delineation Manual, Technical Report Y-87-1, Environmental Laboratory, Department of the Army, 1987 in conjunction with the Field Indicators for Identifying Hydric Soils in New England, New England Interstate Water Pollution Control Commission, May 1995, as amended. The Wetland District is show on the Town of Lyndeborough Wetlands District Map on file with the Town Clerk and the Planning Board. In the event that an area is incorrectly designated as being poorly or very poorly drained soil on the Wetland Distriet Map and evidence to that effect is satisfactorily presented to the Building Inspector, the restrictions in this section shall not apply. All on site wetland delineation shall be conducted by a certified soilwetland scientist.

The Wetland District is an overlay district. In all cases where the Wetland District is superimposed over another district in the Town of Lyndeborough, the more restrictive regulations shall apply.

### 1000.02 Buffers Required

a. A vegetated wetlands buffer shall be maintained within 50' beyond the wetlands district as defined in 1000.01.
b. Permitted uses are defined in 1001.00.
c. Structures existing within the buffer prior to March 12, 2022 may be replaced and or rebuilt providing there is no additional impact to the wetland buffer, except as allowed under 1002.00.
1001.00 Permitted Uses. (3/16/19)

Any of the following uses that require a permit by NH DES are also permitted by this Ordinance.
a. Forestry operations and management in accordance with best management practices;
b. Agriculture in accordance with agricultural best management practices;
c. Water impoundments and wells;
d. Drainage ways - streams, ditches or other paths of normal water runoff;
e. Wildlife refuges;
f. Parks and recreation uses consistent with the purpose and intent of this Ordinance;
g. Conservation areas and nature trails; and
h. Open space as permitted by the Subdivision Regulations and other sections of this Ordinance.

## Special Exceptions.

The following uses may be permitted as special exceptions by the Zoning Board of Adjustment. Prior to the granting of a special exception, the Zoning Board shall refer the application to the Planning Board, the Health Officer and the Conservation Commission for review and comment prior to the public hearing. Lack of response from any of these parties within 30 days implies consent to the application.

Construction of any uses permitted by special exception shall minimize the detrimental impact of the use on the wetland.
a. Streets, roads and other access ways;
b. Utility right-of-way easements including power lines and pipelines if essential to the productive use of land not in the Wetland District;
c. A use not otherwise permitted in the Wetland District, including the erection of a structure, dredging, draining or otherwise altering the configuration of the land, if it can be shown that the proposed use is not in conflict with the purpose and intent of this section and if the proposed use is otherwise permitted by the by the Zoning Ordinance. Proper evidence of this shall be submitted in writing to the Zoning Board and is subject to review by the Hillsborough County Conservation District to determine the effect of the proposed use on the wetlands in question.
d. Accessory uses within the Wetlands Buffer District as defined in 200.04.
e. Expansion of an existing structure built prior to March 12, 2022, where there is no reasonable option to expand outside of the wetland buffer district.
f. Erection of a structure partially or fully within the wetland buffer district on a wetlands district non-conforming vacant lot, provided the lot was on record at the Hillsborough County Registry of Deeds as of March 12, 2022, and that the structure cannot feasibly be built on a portion of the lot which is outside of the buffer district. In any case, no part of the structure shall be built within 25 feet of a wetland.
The Planning Board unanimously recommends this Article. (Majority Vote Required)

## Article 6: Zoning Amendment Table of Permitted Uses

Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town of Lyndeborough Zoning Ordinance as follows?

Create a new Subsection 302.00 to summarize relevant uses into a new Table of Permitted Uses to read as follows:

| Table of Permitted Uses |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Use | V | RL1 | RL2 | RL3 | L1 |
| Single Family dwelling | P | P | P | P | N |
| Two Family Dwelling | SE | SE | SE | N | N |
| Manufactured Housing | N | $\mathrm{P}^{1}$ | $\mathrm{P}^{1}$ | $\mathrm{P}^{1}$ | N |
| Seasonal Dwellings such as hunting and fishing camps | N | $\mathrm{P}^{2}$ | $\mathrm{P}^{2}$ | $\mathrm{P}^{2}$ | N |
| Bed \& Breakfast | SE | SE | SE | N | N |
| Home Occupation | $\mathrm{P}^{3}$ | $\mathrm{P}^{3}$ | $\mathrm{P}^{3}$ | $\mathrm{P}^{3}$ | N |
| Home Business | $\mathrm{P}^{3}$ | $\mathrm{P}^{3}$ | $\mathrm{P}^{3}$ | $\mathrm{P}^{3}$ | N |
| Agricultural operations | P | P | P | P | N |
| Forestry operations and management | N | P | P | P | N |
| Outdoor Recreation uses and facilities | N | $\mathrm{P}^{4}$ | $\mathrm{P}^{4}$ | $\mathrm{P}^{4}$ | N |
| Municipal, government or postal offices and facilities | P | P | P | P | P |
| Schools | SE | N | N | N | N |
| Daycare | SE | N | N | N | N |
| Utility structures | $\mathrm{P}^{5}$ | N | N | N | $\mathrm{P}^{5}$ |
| Houses of worship | P | P | P | P | SE |
| Public Assembly Halls | N | N | N | N | SE |
| Banks | P | N | N | N | P |
| Professional offices | P | N | N | N | P |
| Retail stores | P | N | N | N | P |
| Personal services | SE | N | N | N | $\mathrm{P}^{6}$ |
| Restaurants | P | N | N | N | N |
| Automobile Service Stations | SE | N | N | N | SE |
| Vehicular sales and repair facilities | N | N | N | N | SE |
| Contractor Yards | N | N | N | N | SE |
| Light manufacturing | N | N | N | N | P |
| Research and/or testing facilities | N | N | N | N | P |
| Newspaper and printing facilities | N | N | N | N | P |
| Warehouses | N | N | N | N | P |

P - Permitted $\quad$ SE - Special Exception N- Not Permitted in District

## Use Notes

1. Greater than 400 square feet in size on a masonry foundation with skirting.
2. Not including wheeled recreational vehicles, and not to be considered as a permanent residence.
3. In compliance with the requirements of Section 1200.00 of these regulations.
4. Including, but not limited to, golf courses, cross-country ski areas, riding stables, but excluding campgrounds. To include a provision that no use allowed under this section shall:
a. Adversely affect abutting property values; or
b. Result in increased noise beyond property lines over and above that normally associated with residential
c. uses allowed in the district; or
d. Be a health hazard; or
e. Be a nuisance to abutting properties.

Uses allowed under this section will be subject to site plan review and approval by the Planning Board.
5. Electric, Telecommunications facilities less than 200 square feet in area
6. Including, but not limited to, service or repair of jewelry, appliances or other personal or household items, photography studios, beauty/barber shops, and tailors.
7. An attached accessory dwelling unit (ADU) is allowed in all districts that permit single family dwellings.
8. In the event that any inconsistencies or ambiguities are found, the provisions in the text of each applicable section of the Zoning Ordinance shall take precedence over the Table of Permitted Uses.
9. The Planning Board is authorized to update the Table of Permitted Uses to reflect amendments to the uses permitted in each district as reflected in the text.

## Article 7: Zoning Amendment Expiration of Variances and Special Exceptions

Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Town of Lyndeborough Zoning Ordinance as follows?

Create a new Section 1401.00 to provide that Variances and Special Exceptions granted on or after August 19, 2013, shall be valid only if exercised within two (2) years from the date of final approval.

## New Section 1401.00 to read as follows:

### 1401.00 Expiration of Variances and Special Exception

1) As authorized by State of NH RSA 674:33.I-a, Variances granted on or after August 19,2013 shall be valid only if exercised within two (2) years from the date of final approval, or as further extended by local ordinance or the zoning board of adjustment for good cause, provided that no such variance shall expire within 6 months after the resolution of a planning board application filed in reliance upon the variance. Variances granted before August 19, 2013, shall be valid only if exercised within two (2) years from March 20, 2024.
2) As authorized by State of NH RSA 674:33.IV, Special Exceptions granted on or after August 19, 2013, shall be valid only if exercised within two (2) years from the date of final approval. Special Exceptions granted before August 19, 2013 shall be valid only if exercised within two (2) years from March 20, 2024.

## The Planning Board unanimously recommends this Article. (Majority Vote Required)

## Article 8: Zoning Amendment Amend Setback Requirements

Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Town of Lyndeborough Zoning Ordinance as follows?

Amend Sections $502.03,702.03,802.03$ and 902.03 to provide that septic systems, wells, swimming pools, antennas, satellite dishes, solar panels, and other similar structures are not permitted within a setback area.

Existing Sections 502.03, 702.03, 802.03 and 902.03 read as follows:
Setbacks. All structures must be set back a minimum of [35 or 50] feet from the front, side and rear lot lines. No buildings requiring a building permit or associated uses, including but not limited to swimming pools, antennas and satellite dishes, are permitted in the setback.

Amend Sections 502.03, 702.03, 802.03 and 902.03 read as follows:
Setbacks. No buildings requiring a building permit and associated uses including but not limited to septic leach field/sand mound, distribution box, tank, 4 k box, wells, swimming pools, antennas, satellite dishes, solar panels, temporary structures/buildings, and recreational vehicles are permitted in the setback. Well radii must be located entirely within the subject parcel.
The Planning Board unanimously recommends this Article. (Majority Vote Required)

## Article 9: Town Operating Budget

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of, Two Million Four Hundred Eighty-Six Thousand Six Hundred and Fifteen Dollars $\mathbf{( \$ 2 , 4 8 6 , 6 1 5}$ ), representing the Operating Budget for fiscal year 2023, as prepared by the Budget Committee. Said sum is exclusive of all special or individual articles addressed; or to take any other action relative thereto.

Both the Board of Selectmen and the Budget Committee unanimously recommend this Article. (Majority Vote Required)

## Article 10: Capital Reserve Fund Change of Purpose

To see if the Town of Lyndeborough will vote, pursuant RSA 35:16, to change the purpose of the existing Repair and Replacement of the 1994 Fire Department Pumper Capital Reserve Fund to Repair and Replacement of the 1997 Fire Department Pumper Capital Reserve Fund; or take any other action relative thereto.

Both the Board of Selectmen and the Budget Committee unanimously recommend this Article. (2/3 Vote Required.)

## Article 11: Lyndeborough Fire Department Equipment Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Ten Thousand Dollars $\mathbf{( \$ 1 0 , 0 0 0 )}$ to be added to the Repair and Replacement of Lyndeborough Fire Department Equipment Capital Reserve Fund, previously established for that purpose; or to take any other action relative thereto.

## Both the Board of Selectmen and the Budget Committee unanimously recommend this Article.

 (Majority Vote Required)
## Article 12: Police Vehicle

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Ten Thousand Two Hundred Fifty Dollars (\$10,250) to partially defray the cost of the replacement of the 2018 AWD Ford Police Vehicle. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until December 31, 2024, or until the vehicle is replaced, whichever is sooner; or take any other action relative thereto.

Both the Board of Selectmen and the Budget Committee unanimously recommend this Article.
(Majority Vote Required)

## Article 13: 2022 One-Ton Truck Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Fifteen Thousand Dollars $\mathbf{( \$ 1 5 , 0 0 0 )}$ ) to be added to the Repair and Replacement of the 2022 One-Ton Truck Capital Reserve Fund previously established for that purpose. This sum to come from unassigned fund balance, no amount to be raised from taxation; or take any other action relative thereto.

Both the Board of Selectmen and the Budget Committee unanimously recommend this Article. (Majority Vote Required)

## Article 14: 2016 Mid-Size Dump Truck Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Eleven Thousand Dollars $\mathbf{( \$ 1 1 , 0 0 0 )}$ ) to be added to the Repair and Replacement of the $\mathbf{2 0 1 6}$ Mid-Size Dump Truck Capital Reserve Fund previously established for that purpose. This sum to come from unassigned fund balance, no amount to be raised from taxation; or take any other action relative thereto.

Both the Board of Selectmen and the Budget Committee unanimously recommend this Article. (Majority Vote Required)

## Article 15: Capital Reserve Fund Change of Purpose

To see if the Town of Lyndeborough will vote, pursuant RSA 35:16, to change the purpose of the existing Repair and Replacement of the Backhoe / Loader Capital Reserve Fund to Repair and Replacement of the Loader Capital Reserve Fund; or take any other action relative thereto.

Both the Board of Selectmen and the Budget Committee unanimously recommend this Article. (2/3 Vote Required.)

## Article 16: Loader Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Sixteen Thousand Dollars $\mathbf{( \$ 1 6 , 0 0 0 )}$ ) to be added to the Repair and Replacement of the Loader Capital Reserve Fund previously established for that purpose. The passage of this article is contingent on the passage of Article 15. This sum to come from unassigned fund balance, no amount to be raised from taxation; or take any other action relative thereto.

Both the Board of Selectmen and the Budget Committee unanimously recommend this Article. (Majority Vote Required)

## Article 17: 2018 Dump Truck Capital Reserve Fund (Ten-Wheeler)

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twenty-One Thousand Dollars $\mathbf{( \$ 2 1 , 0 0 0 )}$ to be added to the Repair and Replacement of the 2018 Dump Truck Capital Reserve Fund previously established for that purpose. This sum to come from unassigned fund balance, no amount to be raised from taxation; or take any other action relative thereto.

> Both the Board of Selectmen and the Budget Committee unanimously recommend this Article. (Majority Vote Required)

## Article 18: 2008 Backhoe Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twenty-Two Thousand Five Hundred Dollars $\mathbf{( \$ 2 2 , 5 0 0 )}$ to be added to the Repair and Replacement of the 2008 Backhoe Capital Reserve Fund previously established for that purpose. This sum to come from unassigned fund balance, no amount to be raised from taxation; or take any other action relative thereto.

Both the Board of Selectmen and the Budget Committee unanimously recommend this Article. (Majority Vote Required)

## Article 19: 2020 Dump Truck Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Eighteen Thousand Dollars $\mathbf{( \$ 1 8 , 0 0 0 )}$ to be added to the Repair and Replacement of the 2020 Dump Truck Capital Reserve Fund previously established for that purpose. This sum to come from unassigned fund balance, no amount to be raised from taxation; or take any other action relative thereto.

Both the Board of Selectmen and the Budget Committee unanimously recommend this Article. (Majority Vote Required)

## Article 20: Existing Municipal Building Infrastructure Repair

To see if the Town of Lyndeborough, will vote to raise and appropriate Ten Thousand Dollars $\mathbf{( \$ 1 0 , 0 0 0 )}$ ) to be added to the Existing Municipal Building Infrastructure Repair and
Replacement Capital Reserve Fund previously established for that purpose; or take any other action relative thereto.
The Board of Selectmen are Agents to Expend from this Capital Reserve Fund.
Both the Board of Selectmen and the Budget Committee unanimously recommend this Article.
(Majority Vote Required)

## Article 21: Engineering Study of the Old Temple Road Stone Arch Bridge

To see if the Town of Lyndeborough, will vote to raise and appropriate Six Thousand Dollars $\mathbf{( \$ 6 , 0 0 0 )}$ to conduct an engineering study of the closed stone arch bridge located on Old Temple Road as recommended by the Heritage Commission. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until December 31, 2025, or until the project is complete, whichever is sooner; or take any other action relative thereto.

The Board of Selectmen unanimously recommends this Article and Budget Committee does not recommend this Article (4-4-0). (Majority Vote Required)

## Article 22: Readopt War Veterans Property Tax Credit

Shall the Town of Lyndeborough readopt the Optional Veterans' Tax Credit in accordance with RSA $72: 28$, II, for an annual tax credit on residential property of $\$ 500$ ?

The Board of Selectmen unanimously recommends this Article. (Majority Vote Required)

## Article 23: Allowing KENO in Lyndeborough

To see if the Town will vote to allow the operation of KENO within the Town of Lyndeborough pursuant to the provisions of NH RSA 284:41 through 51. Shall we allow the operation of KENO games within the Town? or take any other action relative thereto.

## Article 24: Planning Board Resolution

To see if the Town will resolve to authorize the Planning Board to require preliminary review of subdivisions and site plans in accordance with NH RSA 674:35 I, 674:43 I and 674:44 II (j).

This would normally only affect major subdivisions and site plans and allows the Planning Board to properly review designs while meeting the state mandated time limit.

The Planning Board unanimously recommends this Article (Majority vote required.)

## Article 25: Other Business

To transact any other business that may legally come before said meeting;
Given unto our hands and seal, this $\mathbf{2 2}^{\text {nd }}$ day of February, 2023.

BOARD OF SELECTMEN:

Fred G. Douglas, Chairman

Mark A. Chamberlain, Selectman

Robert Howe, Selectman

True Copy of Warrant - Attest:

$$
\begin{aligned}
& \text { Signed copy available } \\
& \text { for review at Citizens' } \\
& \text { Hall during normal } \\
& \text { business hours, Monday } \\
& \text { 8:00 am - 1:00 pm \& } \\
& \text { 2:00 pm - 6:00 pm and } \\
& \text { Tuesday through } \\
& \text { Thursday, 8:00 am to } \\
& \text { 3:00 pm }
\end{aligned}
$$

Fred G. Douglas, Chairman

Mark A. Chamberlain
Robert Howe

## Notes

# TOWN OF LYNDEBOROUGH 

## Financial Reports

## 2023 Proposed Budget Summary Overview

|  | $\begin{gathered} 2022 \\ \text { Actual } \end{gathered}$ | $\begin{gathered} 2022 \\ \text { Budget } \end{gathered}$ | $\begin{gathered} 2023 \\ \text { Request } \end{gathered}$ | Change Increase / (Decrease) | Percentage Change |
| :---: | :---: | :---: | :---: | :---: | :---: |
| OPERATING BUDGET | YTD 12/31/22 |  |  |  |  |
| 4130 EXECUTIVE | 194,724 | 201,721 | 213,040 | 11,319 | 5.6\% |
| 4140 ELECTION REGISTRATION VITAL STATISTICS | 72,433 | 85,121 | 84,166 | (955) | -1.1\% |
| 4150 FINANCIAL ADMINISTRATION | 45,672 | 50,365 | 52,782 | 2,417 | 4.8\% |
| 4152 ASSESSING | 20,756 | 38,701 | 32,901 | $(5,800)$ | -15.0\% |
| 4153 LEGAL | 19,225 | 20,000 | 20,000 | 0 | 0.0\% |
| 4155 PERSONNEL ADMINISTRATION | 257,943 | 294,337 | 336,036 | 41,699 | 14.2\% |
| 4191 PLANNING/ZONING | 5,079 | 15,555 | 5,574 | $(9,981)$ | -64.2\% |
| 4194 GOVERNMENT BUILDINGS | 43,190 | 28,260 | 34,408 | 6,148 | 21.8\% |
| 4195 CEMETERIES | 2,429 | 7,204 | 6,705 | (499) | -6.9\% |
| 4196 OTHER INSURANCE | 50,134 | 52,346 | 56,877 | 4,531 | 8.7\% |
| 4197 REGIONAL PLANNING | 15,702 | 1,269 | 26,056 | 24,787 | 1953.3\% |
| 4210 POLICE | 275,941 | 282,268 | 302,667 | 20,399 | 7.2\% |
| 4215 AMBULANCE | 123,560 | 123,561 | 64,732 | $(58,829)$ | -47.6\% |
| 4220 FIRE DEPARTMENT | 141,992 | 117,802 | 117,138 | (664) | -0.6\% |
| 4240 BUILDING INSPECTION | 25,195 | 27,882 | 30,888 | 3,006 | 10.8\% |
| 4290 EMERGENCY MANAGEMENT | 550 | 1,501 | 1,501 | 0 | 0.0\% |
| 4311 HIGHWAY ADMINISTRATION | 307,881 | 250,883 | 275,886 | 25,003 | 10.0\% |
| 4312 STREETS \& HIGHWAYS | 386,447 | 438,701 | 447,473 | 8,772 | 2.0\% |
| 4313 HIGHWAY BLOCK GRANT | 7,884 | 7,001 | 3 | $(6,998)$ | -100.0\% |
| 4316 STREET LIGHTING | 1,035 | 1,080 | 1,080 | 0 | 0.0\% |
| 4324 SOLID WASTE DISPOSAL | 96,088 | 96,090 | 96,188 | 98 | 0.1\% |
| 4411 HEALTH ADMINISTRATION | 2,832 | 2,700 | 3,152 | 452 | 16.7\% |
| 4415 HEALTH AGENCIES \& HOSPITAL | 3,705 | 3,705 | 4,425 | 720 | 19.4\% |
| 4442 DIRECT ASSISTANCE | 10,959 | 12,500 | 20,000 | 7,500 | 60.0\% |
| 4520 PARKS \& RECREATION | 8,750 | 8,750 | 10,000 | 1,250 | 14.3\% |
| 4550 LIBRARY | 56,559 | 56,576 | 69,478 | 12,902 | 22.8\% |
| 4580 PATRIOTIC PURPOSES | 1,811 | 750 | 1,250 | 500 | 66.7\% |
| 4589 OTHER CULTURE/RECREATION | 1,050 | 1,550 | 1,051 | (499) | -32.2\% |
| 4595 HISTORIC DISTRICT | 0 | 90 | 90 | 0 | 0.0\% |
| 4611 CONSERVATION | 350 | 350 | 100 | (250) | -71.4\% |
| 4700 DEBT SERVICE | 178,244 | 178,245 | 170,966 | $(7,279)$ | -4.1\% |
| TOTAL - OPERATING BUDGET | 2,358,118 | 2,406,864 | 2,486,615 | 79,751 | 3.3\% |
| WARRANT ARTICLE EXPENDITURES |  |  |  |  |  |
| 4915 PAYMENTS TO CAPITAL RESERVE FUNDS | 169,500 | 169,500 | 123,500 | $(46,000)$ | -27.1\% |
| SPECIAL \& INDIVIDUAL WARRANT ARTICLES |  |  |  |  |  |
| 4902-22-014 Purchase a 1-ton Truck | 77,203 | 77,000 | 0 | $(77,000)$ | -100.0\% |
| Engineering Study of Old Temple Road Stone Arch Brid 4902-22-006 Purchase Police Vehicle |  |  | 0 | 0 |  |
|  | 0 | 20,500 | 10,250 | $(10,250)$ | -50.0\% |
|  | 77,203 | 97,500 | 10,250 | $(87,250)$ | -89.5\% |
| TOTAL WARRANT ARTICLES EXPENDITURES | 246,703 | 267,000 | 133,750 | $(133,250)$ | -49.9\% |
| TOTAL TOWN EXPENDITURES | 2,604,821 | 2,673,864 | 2,620,365 | $(53,499)$ | -2.0\% |
| REVENUES |  |  |  |  |  |
| 3100 REVENUE FROM TAXES | 43,979 | 46,001 | 48,001 | 2,000 | 4.3\% |
| 3200 REVENUES FROM LICENSES, PERMITS, \& FEES | 392,142 | 376,520 | 377,420 | 900 | 0.2\% |
| 3300 REVENUES FROM FEDERAL GOVERNMENT | 0 | 0 | 0 | 0 |  |
| 3350 REVENUES FROM THE STATE OF NEW HAMPSHIRE | 359,386 | 237,467 | 211,413 | $(26,054)$ | -11.0\% |
| 3379 INTERGOVERNMENTAL REVENUE | 350 | 0 | 1 | 1 |  |
| 3400 REVENUES FROM CHARGES FOR SERVICE | 6,292 | 3,954 | 1,454 | $(2,500)$ | -63.2\% |
| 3500 REVENUES FROM MISCELLANEOUS PURPOSES | 60,514 | 16,256 | 16,258 | 2 | 0.0\% |
| 3900 INTERFUND TRANSFERS | 77,000 | 77,000 | 0 | $(77,000)$ | -100.0\% |
|  | 939,662 | 757,198 | 654,547 | $(102,651)$ | -13.6\% |
| Use of Fund Balance ( FB ) to Reduce Taxes | 0 | 40,500 | 0 | $(40,500)$ | -100.0\% |
| Use of Fund Balance to fund CRF \& Other |  | 190,000 | 103,500 | $(86,500)$ | -45.5\% |
| TOTAL REVENUES, FB TO REDUCE TAXES \& SPECIAL W/A | 939,662 | 987,698 | 758,047 | $(229,651)$ | -23.3\% |
| TOTAL EXPENSES MINUS TOTAL REVENUES | $\underline{\text { 1,665,158 }}$ | 1,686,166 | 1,862,318 | 176,152 | 10.4\% |

## 2023 Proposed Budget Summary Overview

|  | $\begin{gathered} 2022 \\ \text { Actual } \end{gathered}$ | $2022$ <br> Budget | $2023$ <br> Request | Change Increase / (Decrease) | Percentage Change |
| :---: | :---: | :---: | :---: | :---: | :---: |
| OPERATING BUDGET | YTD 12/31/22 |  |  |  |  |
| 4130 EXECUTIVE | 194,724 | 201,721 | 213,040 | 11,319 | 5.6\% |
| 4140 ELECTION REGISTRATION VITAL STATISTICS | 72,433 | 85,121 | 84,166 | (955) | -1.1\% |
| 4150 FINANCIAL ADMINISTRATION | 45,672 | 50,365 | 52,782 | 2,417 | 4.8\% |
| 4152 ASSESSING | 20,756 | 38,701 | 32,901 | $(5,800)$ | -15.0\% |
| 4153 LEGAL | 19,225 | 20,000 | 20,000 | 0 | 0.0\% |
| 4155 PERSONNEL ADMINISTRATION | 257,943 | 294,337 | 336,036 | 41,699 | 14.2\% |
| 4191 PLANNING/ZONING | 5,079 | 15,555 | 5,574 | $(9,981)$ | -64.2\% |
| 4194 GOVERNMENT BUILDINGS | 43,190 | 28,260 | 34,408 | 6,148 | 21.8\% |
| 4195 CEMETERIES | 2,429 | 7,204 | 6,705 | (499) | -6.9\% |
| 4196 OTHER INSURANCE | 50,134 | 52,346 | 56,877 | 4,531 | 8.7\% |
| 4197 REGIONAL PLANNING | 15,702 | 1,269 | 26,056 | 24,787 | 1953.3\% |
| 4210 POLICE | 275,941 | 282,268 | 302,667 | 20,399 | 7.2\% |
| 4215 AMBULANCE | 123,560 | 123,561 | 64,732 | $(58,829)$ | -47.6\% |
| 4220 FIRE DEPARTMENT | 141,992 | 117,802 | 117,138 | (664) | -0.6\% |
| 4240 BUILDING INSPECTION | 25,195 | 27,882 | 30,888 | 3,006 | 10.8\% |
| 4290 EMERGENCY MANAGEMENT | 550 | 1,501 | 1,501 | 0 | 0.0\% |
| 4311 HIGHWAY ADMINISTRATION | 307,881 | 250,883 | 275,886 | 25,003 | 10.0\% |
| 4312 STREETS \& HIGHWAYS | 386,447 | 438,701 | 447,473 | 8,772 | 2.0\% |
| 4313 HIGHWAY BLOCK GRANT | 7,884 | 7,001 | 3 | $(6,998)$ | -100.0\% |
| 4316 STREET LIGHTING | 1,035 | 1,080 | 1,080 | 0 | 0.0\% |
| 4324 SOLID WASTE DISPOSAL | 96,088 | 96,090 | 96,188 | 98 | 0.1\% |
| 4411 HEALTH ADMINISTRATION | 2,832 | 2,700 | 3,152 | 452 | 16.7\% |
| 4415 HEALTH AGENCIES \& HOSPITAL | 3,705 | 3,705 | 4,425 | 720 | 19.4\% |
| 4442 DIRECT ASSISTANCE | 10,959 | 12,500 | 20,000 | 7,500 | 60.0\% |
| 4520 PARKS \& RECREATION | 8,750 | 8,750 | 10,000 | 1,250 | 14.3\% |
| 4550 LIBRARY | 56,559 | 56,576 | 69,478 | 12,902 | 22.8\% |
| 4580 PATRIOTIC PURPOSES | 1,811 | 750 | 1,250 | 500 | 66.7\% |
| 4589 OTHER CULTURE/RECREATION | 1,050 | 1,550 | 1,051 | (499) | -32.2\% |
| 4595 HISTORIC DISTRICT | 0 | 90 | 90 | 0 | 0.0\% |
| 4611 CONSERVATION | 350 | 350 | 100 | (250) | -71.4\% |
| 4700 DEBT SERVICE | 178,244 | 178,245 | 170,966 | $(7,279)$ | -4.1\% |
| TOTAL - OPERATING BUDGET | 2,358,118 | 2,406,864 | 2,486,615 | 79,751 | 3.3\% |
| WARRANT ARTICLE EXPENDITURES |  |  |  |  |  |
| 4915 PAYMENTS TO CAPITAL RESERVE FUNDS | 169,500 | 169,500 | 123,500 | $(46,000)$ | -27.1\% |
| SPECIAL \& INDIVIDUAL WARRANT ARTICLES |  |  |  |  |  |
| 4902-22-014 Purchase a 1-ton Truck | 77,203 | 77,000 | 0 | $(77,000)$ | -100.0\% |
| Engineering Study of Old Temple Road Stone Arch Bridge |  |  | 0 | 0 |  |
| 4902-22-006 Purchase Police Vehicle | 0 | 20,500 | 10,250 | $(10,250)$ | -50.0\% |
|  | 77,203 | 97,500 | 10,250 | $(87,250)$ | -89.5\% |
| TOTAL WARRANT ARTICLES EXPENDITURES | 246,703 | 267,000 | 133,750 | $(133,250)$ | -49.9\% |
| TOTAL TOWN EXPENDITURES | 2,604,821 | 2,673,864 | 2,620,365 | $(53,499)$ | -2.0\% |
| REVENUES |  |  |  |  |  |
| 3100 REVENUE FROM TAXES | 43,979 | 46,001 | 48,001 | 2,000 | 4.3\% |
| 3200 REVENUES FROM LICENSES, PERMITS, \& FEES | 392,142 | 376,520 | 377,420 | 900 | 0.2\% |
| 3300 REVENUES FROM FEDERAL GOVERNMENT | 0 | 0 | 0 | 0 |  |
| 3350 REVENUES FROM THE STATE OF NEW HAMPSHIRE | 359,386 | 237,467 | 211,413 | $(26,054)$ | -11.0\% |
| 3379 INTERGOVERNMENTAL REVENUE | 350 | 0 | 1 | 1 |  |
| 3400 REVENUES FROM CHARGES FOR SERVICE | 6,292 | 3,954 | 1,454 | $(2,500)$ | -63.2\% |
| 3500 REVENUES FROM MISCELLANEOUS PURPOSES | 60,514 | 16,256 | 16,258 | 2 | 0.0\% |
| 3900 INTERFUND TRANSFERS | 77,000 | 77,000 | 0 | $(77,000)$ | -100.0\% |
|  | 939,662 | 757,198 | 654,547 | $(102,651)$ | -13.6\% |
| Use of Fund Balance (FB) to Reduce Taxes | 0 | 40,500 | 0 | $(40,500)$ | -100.0\% |
| Use of Fund Balance to fund CRF \& Other |  | 190,000 | 103,500 | $(86,500)$ | -45.5\% |
| TOTAL REVENUES, FB TO REDUCE TAXES \& SPECIAL W/A | 939,662 | 987,698 | 758,047 | $(229,651)$ | -23.3\% |
| TOTAL EXPENSES MINUS TOTAL REVENUES | $\underline{1,665,158}$ | $\underline{\underline{1,686,166}}$ | $\underline{\underline{1,862,318}}$ | 176,152 | 10.4\% |

## 2023 Proposed Budget Detail

OPERATING BUDGET

## 4130 EXECUTIVE

4130-01-130 Wages Selectmen
4130-01-391 Public Notices
4130-01-550 Town Report
4130-01-560 Dues and Subscription
4130-01-900 BOS Misc. Expense
4130-02-110 Wage Office Staff FT
4130-02-112 Wage Office Staff PT
4130-02-290 Mileage, Training \& Conferences
4130-02-341 Telephone/Fax
4130-02-620 Office Supplies
4130-02-621 Copier Expense
4130-02-622 Office Equipment
4130-02-625 Postage
4130 EXECUTIVE
$\begin{array}{r}6,495 \\ 890 \\ 1,388 \\ 1,913 \\ 1,148 \\ 78,689 \\ 90,223 \\ 1,136 \\ 6,490 \\ 2,615 \\ 844 \\ 1,987 \\ 907 \\ \hline 194,724\end{array}$

4140 ELECTION REGISTRATION VITAL STATISTICS

| 4140-01-130 | Wages TC/TC |
| ---: | :--- |
| $4140-01-131$ | Wages Deputy Clerk |
| $4140-01-132$ | Wages Moderator |
| $4140-01-133$ | Wages Ballot Clerks |
| $4140-01-134$ | Wages Supervisors of Checklist |
| $4140-01-393$ | Software Support |
| 4140-01-610 | TC/TC Expense |
| 4140-01-611 | Lien \& Deed Expense |
| 4140-01-612 | Tax Bills \& Warrant |
| 4140-01-613 | Registrations Expense |
| 4140-01-620 | Election Expenses |
| 4140-01-621 | Record Preservation |
| 4140 ELECTION REGISTRATION VITAL STATISTICS |  |

4150 FINANCIAL ADMINISTRATION

| 4150-02-301 | Audit |
| :--- | :--- |
| $4150-05-130$ | Wages Treasurer |
| $4150-05-390$ | Payroll Services |
| $4150-05-391$ | Bank Fees |
| 4150-05-610 | Treasurer Supplies/Mileage |
| $4150-06-392$ | Comp Tech Support |
| $4150-06-393$ | Comp Expense/Upgrade |

4150 FINANCIAL ADMINISTRATION

## 4152 ASSESSING

| 4152-03-312 | Town Assessor |
| :--- | :--- |
| 4152-03-392 | Tax Map Update |
| 4152-03-393 | Assessing Software Support |
| 4152-03-610 | Assessing Supplies/Deeds |

4152 ASSESSING

## 2023 Proposed Budget Detail

|  | $\mathbf{2 0 2 2}$ Actual YTD $12 / 31 / 22$ | $\begin{gathered} 2022 \\ \text { Budget } \end{gathered}$ | $2023$ <br> Request |
| :---: | :---: | :---: | :---: |
| 4153 LEGAL |  |  |  |
| 4153-01-320 Legal Expenses General | 19,225 | 20,000 | 20,000 |
| 4153 LEGAL | 19,225 | 20,000 | 20,000 |
| 4155 PERSONNEL ADMINISTRATION |  |  |  |
| 4155-02-210 Health Insurance | 133,818 | 150,394 | 179,209 |
| 4155-02-211 Dental Insurance | 4,125 | 5,084 | 6,458 |
| 4155-02-215 Life Insurance | 838 | 1,320 | 840 |
| 4155-02-217 Long-Term Disability | 3,098 | 4,284 | 2,760 |
| 4155-02-218 Short-Term Disability | 1,919 | 2,964 | 1,800 |
| 4155-02-219 Hartford Life \& Accident Insurance | 1,020 | 1,250 | 1,020 |
| 4155-02-220 Town Share Social Security | 40,536 | 43,574 | 52,500 |
| 4155-02-225 Town Share Medicare | 11,042 | 11,466 | 13,000 |
| 4155-02-230 Town share NHRS/PD | 26,375 | 26,730 | 26,061 |
| 4155-02-231 Town Share Valic Retirement | 16,278 | 18,769 | 22,071 |
| 4155-02-250 Unemployment Compensation | 4 | 1,579 | 1,340 |
| 4155-02-260 Worker's Compensation | 15,817 | 22,392 | 24,631 |
| 4155-02-290 HR Administration | 0 | 500 | 500 |
| 4155-02-291 Tuition Reimbursement | 0 | 1 | 1 |
| 4155-02-292 Longevity | 2,438 | 3,050 | 2,865 |
| 4155-02-350 Medical/Health \& Safety | 635 | 980 | 980 |
| 4155 PERSONNEL ADMINISTRATION | 257,943 | 294,337 | 336,036 |
| 4191 PLANNING/ZONING |  |  |  |
| 4191-01-112 Wages Planning Board Clerical | 2,843 | 12,601 | 2,591 |
| 4191-01-610 Planning Board Expense | 826 | 1,000 | 1,000 |
| 4191-02-112 Wages ZBA Clerical | 763 | 1,414 | 1,443 |
| 4191-02-610 ZBA Expense | 648 | 540 | 540 |
| 4191 PLANNING/ZONING | 5,079 | 15,555 | 5,574 |
| 4194 GOVERNMENT BUILDINGS |  |  |  |
| 4194-01-112 Wages Citizens' Hall Custodial | 1,170 | 2,884 | 3,062 |
| 4194-01-341 Building Safety | 13,088 | 6,225 | 6,225 |
| 4194-01-360 Citizens' Hall Maint. Supplies | 4,353 | 2,000 | 3,620 |
| 4194-01-410 Citizens' Hall Electricity | 3,432 | 4,800 | 4,500 |
| 4194-01-411 Citizens' Hall Heating Fuel | 2,513 | 2,500 | 3,301 |
| 4194-01-430 Citizens' Hall General Repairs | 12,830 | 6,000 | 6,000 |
| 4194-02-112 Wages Center Hall | 185 | 400 | 400 |
| 4194-02-360 Center Hall Maint-Custodian | 19 | 100 | 100 |
| 4194-02-410 Center Hall Electric | 404 | 350 | 350 |
| 4194-02-411 Center Hall Heating Fuel | 285 | 600 | 600 |
| 4194-02-430 Center General Repairs | 3,984 | 1,500 | 5,000 |
| 4194-03-430 Town Common | 202 | 200 | 300 |
| 4194-04-410 EOC Garage Electric | 131 | 200 | 200 |
| 4194-04-411 EOC Propane | 596 | 500 | 750 |
| 4194-09-430 Tax Deeded Property Expense | 0 | 1 | 0 |
| 4194 GOVERNMENT BUILDINGS | 43,190 | 28,260 | 34,408 |

## 2023 Proposed Budget Detail

## 4195 CEMETERIES

| 4195-01-112 | Wages Cemeteries |
| :---: | :--- |
| $4195-01-113$ | Burial Expense |
| $4195-01-390$ | Contracted Services |
| $4195-01-391$ | CEM Transportation |
| $4195-01-393$ | CEM Mapping Project |
| $4195-01-660$ | CEM Equipment Repair |
| $4195-01-680$ | New Equipment |
| $4195-01-681$ | Loam/Seed/Fertilizer |
| $4195-01-682$ | Flags - Cemeteries |
| 4195-01-683 | Corner Posts |
| 4195-01-690 | Improvement Projects |
| 4195 CEMETERIES |  |

## 4196 OTHER INSURANCE

4196-01-520 Property and Liability Insurance
4196-01-521 Insurance Deductible
4196 OTHER INSURANCE

## 4197 REGIONAL PLANNING

4197-04-390 NRPC Contracted Services
4197-04-560 NRPC Annual Dues
4197 REGIONAL PLANNING

4210 POLICE

| $4210-01-110$ | Wages Full Time | 0 | 1 | 1 |
| :--- | :--- | ---: | ---: | ---: |
| $4210-01-111$ | Wages Clerical | 1,873 | 2,010 | 2,015 |
| $4210-01-112$ | Wages Part Time Officers | 115,777 | 131,126 | 146,115 |
| $4210-01-116$ | Wages Chief of Police | 78,973 | 78,896 | 83,314 |
| $4210-01-140$ | Wages Overtime | 6,203 | 7,385 | 7,839 |
| $4210-01-390$ | Police Dispatching | 23,180 | 23,179 | 25,670 |
| $4210-01-391$ | Police Department Grants | 0 | 1 | 1 |
| $4210-04-290$ | Firearms Expense | 1,907 | 2,000 | 2,000 |
| $4210-04-291$ | Training Expense | 922 | 3,000 | 3,000 |
| $4210-05-341$ | Telephone Expense | 1,663 | 1,800 | 1,800 |
| $4210-05-560$ | Dues \& Associations | 615 | 645 | 800 |
| $4210-05-620$ | Office Expense | 335 | 2,000 | 2,000 |
| $4210-05-630$ | Office Maintenance | 0 | 750 | 1 |
| $4210-05-635$ | Fuel for Vehicles | 5,449 | 5,628 | 7,116 |
| $4210-05-660$ | Cruiser Maint/Repairs | 3,075 | 4,485 | 5,000 |
| $4210-05-680$ | Radio \& Radar Expense | 1,763 | 800 | 800 |
| $4210-05-681$ | Uniform Expense | 2,868 | 2,400 | 2,100 |
| $4210-05-682$ | Bullet Proof Vests | 2,882 | 2,882 | 3,000 |
| $4210-05-684$ | Computer Equipment | 8,261 | 8,180 | 8,246 |
| $4210-05-685$ | Equipment | 19,765 | 4,250 | 1,000 |
| $4210-05-690$ | Highway Safety | 0 | 250 | 250 |
| $4210-06-683$ | Dog Control | 100 | 100 | 100 |
| $4210-06-685$ | Evidence Recovery | 330 | 500 | 500 |
| POLICE |  | 275,941 | 282,268 | 302,667 |

## 2023 Proposed Budget Detail

4215 AMBULANCE
4215-01-350 Ambulance Service
4215 AMBULANCE

## 4220 FIRE DEPARTMENT

| $4220-01-341$ | Telephone | 2,829 | 2,800 | 2,800 |
| :--- | :--- | ---: | ---: | ---: |
| $4220-01-390$ | Dispatching | 23,327 | 24,000 | 24,000 |
| $4220-01-391$ | Fire Grants | 0 | 1 | 1 |
| $4220-01-393$ | Software Support | 1,783 | 2,525 | 2,525 |
| $4220-01-560$ | Dues \& Associations | 0 | 150 | 150 |
| $4220-01-561$ | Hazmat Annual Dues | 701 | 700 | 750 |
| $4220-01-620$ | Office Supplies | 232 | 425 | 425 |
| $4220-02-112$ | Stipend/Commd Stf | 31,582 | 31,585 | 32,216 |
| $4220-02-113$ | Wages Chief | 12,730 | 12,730 | 12,985 |
| $4220-02-610$ | Consumable Material | 1,059 | 1,500 | 1,500 |
| $4220-02-611$ | Medical Supplies / Equipment | 1,731 | 1,200 | 1,200 |
| $4220-02-630$ | Equipment Repair | 2,965 | 2,500 | 2,500 |
| $4220-02-680$ | Schedule Equipment Replacement | 13,998 | 11,525 | 8,300 |
| $4220-02-681$ | Turnout Gear Cleaning | 0 | 500 | 500 |
| $4220-02-682$ | New Equipment | 28,500 | 2,000 | 2,000 |
| $4220-02-684$ | Equipment Lease | 0 | 1 | 1 |
| $4220-02-690$ | Forest Fires | 87 | 1,200 | 1,200 |
| $4220-04-290$ | Training \& Mileage | 3,843 | 4,020 | 2,763 |
| $4220-06-635$ | Gas/Diesel | 1,368 | 1,000 | 1,920 |
| $4220-06-660$ | Truck Maintenance | 7,280 | 7,450 | 7,450 |
| $4220-06-680$ | Radio Maintenance | 1,288 | 500 | 500 |
| $4220-08-410$ | Electric | 2,264 | 2,000 | 2,000 |
| $4220-08-411$ | Heating Fuel/Propane | 2,754 | 2,000 | 3,963 |
| $4220-08-630$ | Building Maintenance | 1,671 | 5,490 | 5,490 |
| FIRE DEPARTMENT | 141,992 | 117,802 | 117,138 |  |

## 4240 BUILDING INSPECTION <br> 4240-01-111 Wages Building Inspector <br> 4240-01-610 Building Inspector Expense

4240 BUILDING INSPECTION


4290 EMERGENCY MANAGEMENT<br>4290-01-390 E.M. Programs<br>4290-01-391 Emergency Management Grants<br>4290 EMERGENCY MANAGEMENT

$\frac{123,560}{123,560} \frac{123,561}{123,561} \frac{64,732}{64,732}$

## 2023 Proposed Budget Detail

4311 HIGHWAY ADMINISTRATION

| $4311-01-110$ | HWY Wages Full Time |
| :--- | :--- |
| $4311-01-111$ | HWY Part Time |
| $4311-01-112$ | HWY Wages Overtime |
| $4311-01-290$ | Training/Mileage |
| $4311-01-560$ | Dues/Associations |
| $4311-01-610$ | Uniforms/Safety |
| $4311-01-620$ | Office Expenses |
| $4311-01-680$ | Radios |
| $4311-02-341$ | Telephone |
| $4311-02-410$ | Electricity |
| $4311-02-411$ | Heating Fuel |
| $4311-02-430$ | Building Maintenance \& Supplies |

4311 HIGHWAY ADMINISTRATION

4312 STREETS \& HIGHWAYS

| $4312-01-630$ | Chains/Blades/edges |
| :--- | :--- |
| $4312-01-635$ | Fuel |
| $4312-01-660$ | Vehicle - Vendor |
| $4312-01-661$ | Vehicle In-House |
| $4312-01-662$ | Tires |
| $4312-02-245$ | Bridge Maintenance |
| $4312-02-631$ | Welding Supplies |
| $4312-02-634$ | Tools |
| $4312-02-682$ | Culverts/Grates |
| $4312-02-683$ | Signs |
| $4312-02-685$ | Sand |
| $4312-02-686$ | Salt |
| $4312-02-687$ | Gravel/Aggregate |
| $4312-02-688$ | Crack Seal \&/or Pavement Preservation |
| $4312-03-390$ | Line Striping |
| $4312-03-394$ | Equipment Rental/Contracted Services |
| $4312-03-625$ | Guardrail |
| $4312-03-688$ | Paving |

4312 STREETS \& HIGHWAYS

## 4313 HIGHWAY BLOCK GRANT

4313-01-900 Paving - Block Grant
4313-01-901 Equipment Block Grant
4313-01-902 Projects - Block Grant
4313 HIGHWAY BLOCK GRANT

## 4316 STREET LIGHTING <br> 4316-01-410 Street Lighting <br> 4316 STREET LIGHTING

2022
Actual
YTD 12/31/22
$\begin{array}{r}194,445 \\ 14,885 \\ 34,885 \\ 693 \\ 30 \\ 6,691 \\ 449 \\ 428 \\ 1,591 \\ 1,111 \\ 4,249 \\ 48,424 \\ \hline 307,881\end{array}$

| 187,030 | 203,746 |
| ---: | ---: |
| 16,384 | 17,600 |
| 28,075 | 30,500 |
| 600 | 1,000 |
| 160 | 160 |
| 6,380 | 6,380 |
| 400 | 400 |
| 600 | 1,000 |
| 1,620 | 1,600 |
| 1,500 | 1,500 |
| 4,134 | 5,500 |
| 4,000 | 6,500 |
| 250,883 |  |


| 5,269 | 4,000 | 4,000 |
| ---: | ---: | ---: |
| 53,645 | 32,000 | 51,000 |
| 32,053 | 30,000 | 30,000 |
| 17,701 | 12,500 | 12,500 |
| 3,291 | 3,000 | 4,000 |
| 0 | 1 | 1 |
| 1,000 | 750 | 750 |
| 1,058 | 1,000 | 1,000 |
| 9,259 | 3,500 | 5,000 |
| 1,559 | 2,200 | 2,200 |
| 9,945 | 7,500 | 12,600 |
| 45,737 | 46,800 | 51,120 |
| 31,382 | 40,000 | 40,000 |
| 12,000 | 15,200 | 16,000 |
| 4,618 | 3,850 | 1 |
| 6,580 | 22,400 | 17,300 |
| 1,885 | 14,000 | 1 |
| 149,466 | 200,000 | 200,000 |
| 386,447 | 438,701 | 447,473 |

## 2023 Proposed Budget Detail

4324 SOLID WASTE DISPOSAL
4324-01-390 Wilton Recycling
4324 SOLID WASTE DISPOSAL

## 4411 HEALTH ADMINISTRATION <br> 4411-01-112 Wages Public Health <br> 4411-01-610 Health Administration <br> 4411 HEALTH ADMINISTRATION

4415 HEALTH AGENCIES \& HOSPITAL

| 4415-01-350 | Home Health Service |
| :--- | :--- |
| $4415-01-390$ | Bridge/Domestic Vio |
| $4415-02-350$ | Monadnock Family Se |
| $4415-03-350$ | Meals on Wheels |
| 4415-04-350 | Red Cross |
| 4415-05-350 | CASA Court Advocate |
| $4415-06-350$ | Granite State Children's Alliance - CAC - HC |
| $4415-07-350$ | Wilton Open Cupboard |
| $4415-08-350$ | Share - Milford |

4415 HEALTH AGENCIES \& HOSPITAL

## 4442 DIRECT ASSISTANCE

4442-01-390 Welfare Assistance
4442 DIRECT ASSISTANCE

## 4520 PARKS \& RECREATION

4520-01-390 WYC-Goss Park
4520 PARKS \& RECREATION

## 4550 LIBRARY <br> 4550-01-112 Library Wages <br> 4550-01-680 Library <br> 4550 LIBRARY

| 500 | 500 | 500 |
| ---: | ---: | ---: |
| 300 | 300 | 350 |
| 800 | 800 | 800 |
| 100 | 100 | 250 |
| 400 | 400 | 400 |
| 500 | 500 | 500 |
| 605 | 605 | 625 |
| 500 | 500 | 500 |
| 0 | 0 | 500 |
|  | 3,705 | 3,425 |

$\frac{8,750}{8,750} \frac{8,750}{8,750} \frac{10,000}{10,000}$

4580 PATRIOTIC PURPOSES
4583-01-610 Memorial Day
4580 PATRIOTIC PURPOSES

## 4589 OTHER CULTURE/RECREATION

4589-02-391 Community Day
4590-01-100 Heritage Commission
4589 OTHER CULTURE/RECREATION

```
4595 HISTORIC DISTRICT
    4595-01-100 Historic District Commission
4595 HISTORIC DISTRICT
```

| 96,088 |  |
| ---: | :--- |
| 96,088 | 96,090 |
| 96,090 | 96,188 |
| 96,188 |  |



$$
\frac{10,959}{10,959} \frac{12,500}{12,500} \frac{20,000}{20,000}
$$



$$
\frac{1,811}{1,811} \frac{750}{750} \frac{1,250}{1,250}
$$



## 2023 Proposed Budget Detail

|  | $\mathbf{2 0 2 2}$ Actual YTD $12 / 31 / 22$ | $2022$ <br> Budget | $2023$ <br> Request |
| :---: | :---: | :---: | :---: |
| 4611 CONSERVATION |  |  |  |
| 4611-02-610 Conservation Expense | 350 | 350 | 100 |
| 4611 CONSERVATION | 350 | 350 | 100 |
| 4700 DEBT SERVICE |  |  |  |
| 4711-01-980 Long Term Bonds \& Notes Principal | 145,000 | 145,000 | 145,000 |
| 4721-01-981 Long Term Bonds \& Notes Interest | 33,244 | 33,244 | 25,965 |
| 4723-01-981 Debt Interest TANs | 0 | 1 | 1 |
| 4700 DEBT SERVICE | 178,244 | 178,245 | 170,966 |
| TOTAL- OPERATING BUDGET | 2,358,118 | 2,406,864 | 2,486,615 |
| WARRANT ARTICLE EXPENDITURES |  |  |  |
| 4915 PAYMENTS TO CAPITAL RESERVE FUNDS |  |  |  |
| 4915-22-003 1994 Pumper Repair/Replace | 26,000 | 26,000 | 0 |
| 4915-22-004 2005 Pumper Repair/Replace | 31,000 | 31,000 | 0 |
| * 4915-22-005 Repair \& Replace of Fire Depart. Equipment | 10,000 | 10,000 | 10,000 |
| 4915-22-007 Repair \& Replace of the 2016 Highway Dept 1-to | 8,000 | 8,000 | 15,000 |
| 4915-22-008 Repair \& Replacement of the 2016 Mid Size Dump | 11,000 | 11,000 | 11,000 |
| 4915-22-009 Repair \& Replace Backhoe / Loader | 12,000 | 12,000 | 16,000 |
| 4915-22-010 Repair \& Replace 2018 Dump Truck | 21,000 | 21,000 | 21,000 |
| * 4915-22-011 Bridge Build / Repair / Replace | 10,000 | 10,000 | 10,000 |
| 4915-22-012 Repair \& Replace 2008 Backhoe | 22,500 | 22,500 | 22,500 |
| 4915-22-013 Repair \& Replacement of the 2020 Dump Truck | 18,000 | 18,000 | 18,000 |
| 4915 PAYMENTS TO CAPITAL RESERVE FUNDS | 169,500 | $\mathbf{1 6 9 , 5 0 0}$ | 123,500 |
| SPECIAL \& INDIVIDUAL WARRANT ARTICLES |  |  |  |
| 4902-22-014 Purchase a 1-ton Truck | 77,203 | 77,000 |  |
| Engineering study of Old Temple Road Stone Arch Bridge |  |  | 0 |
| 4902-22-006 Purchase Police Veh |  | 20,500 | 10,250 |
| TOTAL SPECIAL \& INDIVIDUAL WARRANT ARTICLES | 77,203 | 97,500 | 10,250 |
| TOTAL 4915 WARRANT ARTICLES EXPENDITURES | 246,703 | 267,000 | 133,750 |
| TOTAL TOWN EXPENDITURES | 2,604,821 | 2,673,864 | 2,620,365 |
| REVENUES |  |  |  |
| 3100 REVENUE FROM TAXES |  |  |  |
| 3110-02-000 Overlay | $(3,847)$ | 0 | 0 |
| 3120-01-000 Land Use Change Tax | 14,400 | 10,000 | 15,000 |
| 3185-01-000 Timber Yield Tax | 7,100 | 15,000 | 7,500 |
| 3187-01-000 Excavation Tax | 225 | 1,000 | 500 |
| 3190-01-000 Interest/Cost on Late Taxes | 26,101 | 20,000 | 25,000 |
| 3190-02-000 Interest on Timber Tax | 0 | 1 | 1 |
| 3100 REVENUE FROM TAXES | 43,979 | 46,001 | 48,001 |

[^0]
## 2023 Proposed Budget Detail

## 3200 REVENUES FROM LICENSES, PERMITS, \& FEES

| $3210-02-000$ | Pole Petitions |
| :---: | :--- |
| $3210-04-000$ | UCC Filings |
| $3220-01-000$ | Motor Vehicle Permit (Decals) |
| $3220-02-000$ | Motor Vehicle Registration Fees |
| $3220-04-000$ | Motor Vehicle Title Fees |
| $3230-01-000$ | Building Permits |
| $3290-01-000$ | Dog Licenses |
| $3290-02-000$ | Dog Penalties/Summons |
| $3290-03-000$ | Licenses/ Certified Copies |
| 3290-04-000 | Misc. TC Fees |
| 3290-06-000 | Pistol Permit |
| 3290-07-000 | Planning Board/ZBA Fees |
| 300 REVENUES FROM LICENSES, PERMITS, \& FEES |  |

3300 REVENUES FROM FEDERAL GOVERNMENT
3319-01-000 FEMA Grants
3319-02-000 Other Grants
3300 REVENUES FROM FEDERAL GOVERNMENT

## 3350 REVENUES FROM THE STATE OF NEW HAMPSHIRE

3352-01-000 Room \& Meals Tax
3353-01-000 Highway Block Grant
3354-01-000 Brush Fire Reimbursement
3356-01-000 Forest Land Reimbursement
3359-01-000 Railroad Tax
3359-02-000 NH Other Grants
3359-04-000 ARPA-LFRF FUNDS
3350 REVENUES FROM THE STATE OF NEW HAMPSHIRE

3379 INTERGOVERNMENTAL REVENUE
3379-02-000 Intergovernmental Other
3379 INTERGOVERNMENTAL REVENUE

350
350


## 2023 Proposed Budget Detail

|  | $\mathbf{2 0 2 2}$ | $\mathbf{2 0 2 2}$ | $\mathbf{2 0 2 3}$ |
| :---: | :---: | :---: | :---: |
| Actual | Budget | Request |  |


| 3500 REVENUES FROM MISCELLANEOUS PURPOSES |  |  |  |
| :---: | :---: | :---: | :---: |
| 3500-01-000 Police Grants | 0 | 500 | 500 |
| 3501-01-000 Sale of Municipal Property | 27,000 | 0 | 1 |
| 3501-02-000 Sale of Tax Deeded Property | 0 | 0 | 1 |
| 3502-01-000 Interest on Bank Deposits | 2,366 | 750 | 750 |
| 3503-01-000 Rental of Town Property | 17,011 | 15,000 | 15,000 |
| 3506-01-000 Return of Contributions | 0 | 1 | 1 |
| 3508-02-000 Contributions/Donation - Nonpublic | 0 | 1 | 1 |
| 3509-01-000 Refunds from Other Sources | 1,684 | 1 | 1 |
| 3509-02-000 Welfare Recoupment | 0 | 1 | 0 |
| 3509-03-000 Misc. Revenue - TC | 7,357 | 1 | 1 |
| 3509-04-000 Unanticipated - Short-term disability | 1,912 | 1 | 1 |
| 3509-05-000 Unanticipated - Insurance | 2,341 | 0 | 1 |
| 3510-02-000 Miscellaneous Revenue | 843 | 0 | 0 |
| 3500 REVENUES FROM MISCELLANEOUS PURPOSES | 60,514 | 16,256 | 16,258 |
| 3900 INTERFUND TRANSFERS |  |  |  |
| 3915-01-000 From CRF (interfund transfer) | 77,000 | 77,000 | 0 |
| 3916-01-000 Transfers from Trust Funds | 0 |  |  |
| 3900 INTERFUND TRANSFERS | 77,000 | 77,000 | 0 |
| REVENUES | 939,662 | 757,198 | 654,547 |
| Use of Fund Balance to fund CRF \& Other |  | 190,000 | 103,500 |
| Use of Fund Balance to Reduce Taxes |  | 40,500 |  |
|  | 939,662 | 987,698 | 758,047 |
| TOTAL EXPENSES MINUS TOTAL REVENUES | 1,665,158 | 1,686,166 | 1,862,318 |

## Budget Committee

The Budget Committee operates under the authority granted in RSA 32, the Municipal Budget Act. The overall goal of the Committee is to assist voters in the prudent appropriation of funds. We do so by reviewing all the Town departmental budgets using a zero-based budgeting approach, thus starting from scratch for every line of every budget. It is the responsibility of the Committee to establish a budget for the Town for the coming year. Voters may decrease our suggested spending levels any amount they wish, but can only increase them by a maximum of $10 \%$.

The budget is divided into two sections. The operating portion covers typical recurring expenses for the departments such as payroll, building-related expenses, repairs and costs by category related to the functions of that department (e.g., the Highway Department budget would include paving, gravel, drainage pipe, etc.). Significant one-time purchases or major changes are typically in their own warrant article, as are the capital reserve fund requests.

The proposed 2023 operating budget is up $3.3 \%$, which is an increase of $\$ 79,751$. This increase is due to a $2 \%$ cost of living adjustment and up to a $4 \%$ merit increase for our employees. Another factor is an increase of $\$ 27,000$ in the Highway budget which reflects an increase in the cost of materials such as salt, gravel, fuel, culvert, and grates. The Welfare budget also increased by $\$ 7,500$ due to the increased need. Lastly, the Library budget is up $\$ 13,000$ due to restoration of programs and hours to pre-COVID levels. It should also be noted that the ambulance service from Wilton decreased $\$ 58,829$.

Our Capital section of the Warrant is primarily the funding of our Capital Reserve Funds. The budget for all proposed increases to each of the capital reserve funds on this year's warrant totals $\$ 139,750$. The Selectmen have voted to fund $\$ 103,500$ from the unreserved/undesignated fund balance, which is a fund comprised of excess revenues and unexpended funds, leaving a balance to be raised from taxes of $\$ 36,250$. By taking this action, the Selectmen were able to lower the initial budget, to a reduction of $-1.8 \%$

In closing, I would like to thank the Budget Committee for their time and effort. Many thanks to our Town Administrator Russ Boland, Finance/HR Coordinator Paul Hebert for his hard work in preparing the budget documents, and Administrative Assistant Dawn Griska for her help editing this report. Also, our thanks go out to the Department Heads and the Selectmen who spent a lot of time developing all the details. We also want to acknowledge the efforts of the Capital Improvement Plan Committee for their difficult work in addressing all the major capital needs of the Town. Lastly, we would like to thank the Lyndeborough voters who continue to support these combined processes that help ensure that day-to-day expenses, as well as large necessary purchases, can be made in the most financially stable and predictable manner.

Respectfully Submitted,
Karen Grybko, Budget Committee Chair,
On behalf of Budget Committee Members Kevin Boette (Vice Chair), Fran Bujak, Alyssa Lavoie, Arnold Byam, Walter Holland, Stan Greene, Geoffrey Allen, and John Pomer
New Hampshire

Revenue Administration \begin{tabular}{l}
BUDGET COMMITTEE CERTIFICATION <br>
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best <br>
of my belief it is true, correct and complete. <br>
Name Position $\quad$ Signature <br>
\hline

 

BUDGET COMMITTEE CERTIFICATION <br>
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best <br>
of my belief it is true, correct and complete. <br>
Name <br>
\hline

 

BUDGET COMMITTEE CERTIFICATION <br>
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best <br>
of my belief it is true, correct and complete. <br>
Name <br>
\hline
\end{tabular} BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best
of my belief it is true, correct and complete.
Name Position
For the period beginning January 1, 2023 and ending December 31, 2023
Form Due Date: $\mathbf{2 0}$ Days after the Annual Meeting
This form was posted with the warrant on:
This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal: https://www.proptax.org/ BUDGET COMMITTEE CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best
of my belief it is true, correct and complete.
Name Position
MS-737
KnoıоqәриК7
This form was posted with the warrant on:
For assistance please contact: NH DRA Municipal and Property Division
(603) 230-5090
http://www.revenue.nh.gov/m


| Account | Purpose | Article | Actual Expenditures for period ending 12/31/2022 | Appropriations for period ending 12/31/2022 | Selectmen's Appropriations for period ending 12/31/2023 <br> (Recommended) | Selectmen's Appropriations for A period ending 12/31/2023 <br> (Not Recommended) | Budget Committee's propriations for A period ending 12/31/2023 (Recommended) | Budget Committee's Appropriations for period ending 12/31/2023 <br> (Not Recommended) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| General Government |  |  |  |  |  |  |  |  |
| 4130-4139 | Executive | 09 | \$194,724 | \$201,721 | \$213,040 | \$0 | \$213,040 | \$0 |
| 4140-4149 | Election, Registration, and Vital Statistics | 09 | \$72,433 | \$85,121 | \$84,166 | \$0 | \$84,166 | \$0 |
| 4150-4151 | Financial Administration | 09 | \$45,672 | \$50,364 | \$52,782 | \$0 | \$52,782 | \$0 |
| 4152 | Revaluation of Property | 09 | \$20,756 | \$38,701 | \$32,901 | \$0 | \$32,901 | \$0 |
| 4153 | Legal Expense | 09 | \$19,225 | \$20,000 | \$20,000 | \$0 | \$20,000 | \$0 |
| 4155-4159 | Personnel Administration | 09 | \$257,943 | \$294,337 | \$336,036 | \$0 | \$336,036 | \$0 |
| 4191-4193 | Planning and Zoning | 09 | \$5,079 | \$15,556 | \$5,574 | \$0 | \$5,574 | \$0 |
| 4194 | General Government Buildings | 09 | \$43,190 | \$28,260 | \$34,408 | \$0 | \$34,408 | \$0 |
| 4195 | Cemeteries | 09 | \$2,429 | \$7,204 | \$6,705 | \$0 | \$6,705 | \$0 |
| 4196 | Insurance | 09 | \$50,134 | \$52,346 | \$56,877 | \$0 | \$56,877 | \$0 |
| 4197 | Advertising and Regional Association | 09 | \$15,702 | \$1,269 | \$26,056 | \$0 | \$26,056 | \$0 |
| 4199 | Other General Government |  | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
|  | General Government Subtotal |  | \$727,287 | \$794,879 | \$868,545 | \$0 | \$868,545 | \$0 |
| Public Safety |  |  |  |  |  |  |  |  |
| 4210-4214 | Police | 09 | \$275,941 | \$282,269 | \$302,667 | \$0 | \$302,667 | \$0 |
| 4215-4219 | Ambulance | 09 | \$123,560 | \$123,561 | \$64,732 | \$0 | \$64,732 | \$0 |
| 4220-4229 | Fire | 09 | \$141,992 | \$117,802 | \$117,138 | \$0 | \$117,138 | \$0 |
| 4240-4249 | Building Inspection | 09 | \$25,195 | \$27,882 | \$30,888 | \$0 | \$30,888 | \$0 |
| 4290-4298 | Emergency Management | 09 | \$550 | \$1,501 | \$1,501 | \$0 | \$1,501 | \$0 |
| 4299 | Other (Including Communications) |  | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
|  | Public Safety Subtotal |  | \$567,238 | \$553,015 | \$516,926 | \$0 | \$516,926 | \$0 |
| Airport/Aviation Center |  |  |  |  |  |  |  |  |
| 4301-4309 | Airport Operations |  | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
|  | Airport/Aviation Center Subtotal |  | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | s, әəम!uயuoう

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Total Proposed Special Articles

| 2023 |
| :---: |
| MS-737 |

Special Warrant Articles
 Selectmen's
$\begin{gathered}\text { Sppropriations for Appropriations for } \\ \text { period ending } \\ \text { period ending }\end{gathered}$
$\begin{gathered}\text { Sppropriations for } \\ \text { period ending }\end{gathered}$
$\begin{gathered}\text { Com }\end{gathered}$ Copriations for
period ending


| $\$ 0$ | $\$ 6,000$ |
| :--- | :--- |


| $\$ 10,000$ | $\$ 0$ | $\$ 10,000$ | $\$ 0$ |
| :---: | :---: | :---: | :---: |
|  | $\$ 15,000$ | $\$ 0$ | $\$ 15,000$ |
| $\$ 11,000$ | $\$ 0$ | $\$ 11,000$ | $\$ 0$ |
| $\$ 16,000$ | $\$ 0$ | $\$ 16,000$ | $\$ 0$ |
|  | $\$ 0$ | $\$ 21,000$ | $\$ 0$ |

$\stackrel{\circ}{\circ}$


|  | New Hampshire Department of Revenue Administration | $\begin{gathered} 2023 \\ \text { MS-737 } \end{gathered}$ |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Revenues |  |  |  |  |  |
| Account |  | Source | Article | Actual Revenues for period ending 12/31/2022 | Selectmen's Estimated Revenues for period ending 12/31/2023 | Budget Committee's Estimated Revenues for period ending 12/31/2023 |
| Taxes |  |  |  |  |  |
| 3120 | Land Use Change Tax - General Fund | 09 | \$14,400 | \$15,000 | \$15,000 |
| 3180 | Resident Tax |  | \$0 | \$0 | \$0 |
| 3185 | Yield Tax | 09 | \$7,100 | \$7,500 | \$7,500 |
| 3186 | Payment in Lieu of Taxes |  | \$0 | \$0 | \$0 |
| 3187 | Excavation Tax | 09 | \$225 | \$500 | \$500 |
| 3189 | Other Taxes |  | \$0 | \$0 | \$0 |
| 3190 | Interest and Penalties on Delinquent Taxes | 09 | \$26,111 | \$25,001 | \$25,001 |
| 9991 | Inventory Penalties |  | \$0 | \$0 | \$0 |
|  | Tax |  | \$47,836 | \$48,001 | \$48,001 |
| Licenses, Permits, and Fees |  |  |  |  |  |
| 3210 | Business Licenses and Permits | 09 | \$455 | \$320 | \$320 |
| 3220 | Motor Vehicle Permit Fees | 09 | \$359,618 | \$356,600 | \$356,600 |
| 3230 | Building Permits | 09 | \$24,046 | \$15,000 | \$15,000 |
| 3290 | Other Licenses, Permits, and Fees | 09 | \$9,196 | \$5,500 | \$5,500 |
| 3311-3319 | From Federal Government | 09 | \$0 | \$2 | \$2 |
|  | Licenses, Permits, and Fee |  | \$393,315 | \$377,422 | \$377,422 |
| State Sources |  |  |  |  |  |
| 3351 | Municipal Aid/Shared Revenues |  | \$0 | \$0 | \$0 |
| 3352 | Meals and Rooms Tax Distribution | 09 | \$150,128 | \$125,000 | \$125,000 |
| 3353 | Highway Block Grant | 09 | \$158,769 | \$86,000 | \$86,000 |
| 3354 | Water Pollution Grant | 09 | \$0 | \$1 | \$1 |
| 3355 | Housing and Community Development |  | \$0 | \$0 | \$0 |
| 3356 | State and Federal Forest Land Reimbursement | 09 | \$0 | \$10 | \$10 |
| 3357 | Flood Control Reimbursement |  | \$0 | \$0 | \$0 |
| 3359 | Other (Including Railroad Tax) | 09 | \$488 | \$400 | \$400 |
| 3379 | From Other Governments | 09 | \$50,350 | \$1 | \$1 |
|  | State Source |  | \$359,735 | \$211,412 | \$211,412 |


|  | New Hampshire Department of Revenue Administration | $\begin{gathered} 2023 \\ \text { MS-737 } \end{gathered}$ |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Revenues |  |  |  |
| Account | Source | Article | Actual Revenues for period ending 12/31/2022 | Selectmen's Estimated Revenues for period ending 12/31/2023 | Budget Committee's Estimated Revenues for period ending 12/31/2023 |
| Charges for Services |  |  |  |  |  |
| 3401-3406 | Income from Departments | 09 | \$6,292 | \$1,454 | \$1,454 |
| 3409 | Other Charges |  | \$0 | \$0 | \$0 |
|  | Charges for Services Subtotal |  | \$6,292 | \$1,454 | \$1,454 |
| Miscellaneous Revenues |  |  |  |  |  |
| 3501 | Sale of Municipal Property | 09 | \$0 | \$2 | \$2 |
| 3502 | Interest on Investments | 09 | \$0 | \$750 | \$750 |
| 3503-3509 | Other | 09 | \$61,725 | \$15,506 | \$15,506 |
|  | Miscellaneous Revenues Subtotal |  | \$61,725 | \$16,258 | \$16,258 |
| Interfund Operating Transfers In |  |  |  |  |  |
| 3912 | From Special Revenue Funds |  | \$0 | \$0 | \$0 |
| 3913 | From Capital Projects Funds |  | \$0 | \$0 | \$0 |
| 3914A | From Enterprise Funds: Airport (Offset) |  | \$0 | \$0 | \$0 |
| 3914E | From Enterprise Funds: Electric (Offset) |  | \$0 | \$0 | \$0 |
| 39140 | From Enterprise Funds: Other (Offset) |  | \$0 | \$0 | \$0 |
| 3914 S | From Enterprise Funds: Sewer (Offset) |  | \$0 | \$0 | \$0 |
| 3914 W | From Enterprise Funds: Water (Offset) |  | \$0 | \$0 | \$0 |
| 3915 | From Capital Reserve Funds |  | \$77,000 | \$0 | \$0 |
| 3916 | From Trust and Fiduciary Funds |  | \$0 | \$0 | \$0 |
| 3917 | From Conservation Funds |  | \$0 | \$0 | \$0 |
|  | Interfund Operating Transfers In Subtotal |  | \$77,000 | \$0 | \$0 |
| Other Financing Sources |  |  |  |  |  |
| 3934 Pr | Proceeds from Long Term Bonds and Notes |  | \$0 | \$0 | \$0 |
| 9998 | Amount Voted from Fund Balance | $\begin{gathered} 17,13, \\ 14,18,16, \\ 19 \end{gathered}$ | \$230,500 | \$103,500 | \$103,500 |
| 9999 F | Fund Balance to Reduce Taxes |  | \$0 | \$0 | \$0 |
|  | Other Financing Sources Subtotal |  | \$230,500 | \$103,500 | \$103,500 |
|  | Total Estimated Revenues and Credits |  | \$1,176,403 | \$758,047 | \$758,047 |



Supplemental Schedule | 1. Total Recommended by Budget Committee | $\mathbf{\$ 2 , 6 2 0 , 3 6 5}$ |
| :--- | ---: |
| Less Exclusions: | $\$ 0$ |
| 2. Principal: Long-Term Bonds \& Notes | $\$ 0$ |
| 3. Interest: Long-Term Bonds \& Notes | $\$ 0$ |
| 4. Capital outlays funded from Long-Term Bonds \& Notes | $\$ 0$ |
| 5. Mandatory Assessments | $\$ 0$ |
| 6. Total Exclusions (Sum of Lines 2 through 5 above) | $\$ 2,620,365$ |
| 7. Amount Recommended, Less Exclusions (Line 1 less Line 6) | $\$ 262,037$ |
| 8. $10 \%$ of Amount Recommended, Less Exclusions (Line $7 \times 10 \%$ ) |  |

Collective Bargaining Cost Items:

9. Recommended Cost Items (Prior to Meeting) \$0 | 10. Voted Cost Items (Voted at Meeting) | $\$ 0$ |
| :--- | :--- |
| 11. Amount voted over recommended amount (Difference of Lines 9 and 10) | $\$ 0$ |
10. Bond Override (RSA 32:18-a), Amount Voted \$0
Maximum Allowable Appropriations Voted at Meeting:
(Line 1 + Line $8+$ Line 11 + Line 12)

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2023
$M S=737$

## Capital Improvement Plan Report

The Capital Improvement Program was established in 1985 to assist the Town in developing a plan to deal with its capital expenses. It is a planning tool more than a budgeting one in that the committee takes the requests from the Department Heads and Selectmen and devises a plan for funding them. It is up to the Budget Committee and Selectmen to decide what will come before voters. The goal is to fund these requests in a way that, from year to year, results in a minimal impact on the tax rate. One of the chief financial tools is Capital Reserve Funds (CRFs).

These voter-established funds allow money to be set aside in an interest-bearing account based on a schedule that will allow an amount of money to be available by the expected due date that is sufficient to fund that particular capital purchase/project. These funds are managed by the Trustees of the Trust Funds and are not co-mingled with Town General Fund monies. Funds are withdrawn when you vote at Town Meeting to do so. The other primary funding mechanism is bonding. A bond is paid off over time, with payments that combine principal and interest. This approach is used when funding by a CRF is impractical given the size, expense or timeline involved.

In the fall, the Committee meets to accept the requests generated by the Department Heads and the Selectmen. A plan is devised that attempts to spread out the costs in a way that the yearly total remains relatively constant from year to year. The hope is that this approach will give voters the confidence to approve capital spending items on the warrant without fear doing so will cause the tax rate to spike. When you step back and realize the total value of all the buildings, equipment, and roadways, the infrastructure values are substantial. The CIP Committee's task is to keep the infrastructure working for the citizens of the Town at a cost that is affordable.

This 2023-2028 plan shows a sizable increase beginning in 2025 and holding in that range going forward. It is the cost of future fire trucks driving the increase. There are options to address the situation and those are being investigated.

Fire Department: The 1994 pumper has money flowing into it in 2023 but the plan to replace in 2024 will be pushed out. There was a pump failure in the fall. Given the cost to repair, buying a used truck was the better option and will likely result in it not needing to be replaced until a little further out. The amounts estimated for future truck replacements have been increased to reflect reality, thus increasing the CRF amounts. There is money for the rescue truck and new tanker replacements beginning in future years. The Fire Equipment Fund will receive its annual $\$ 10,000$, but will likely be increased to $\$ 15,000$ per year beginning in 2024.

Police Department: After many years of having a four-year rotation, changing to one where we keep the vehicles for six years was explored and implemented.

Vehicle costs have increased considerably as new technology moves from the office desk into the cruisers as an example. Based on how we are managing the mileage on the two vehicles, the success of the maintenance plan, and warranty approach, it is felt the cost savings from purchasing less-often out ways the loss of trade-in dollars due to higher mileage.

Highway Department: The replacement plan remains unchanged with trucks scheduled to last 15 years, the pick-up 9 years, and equipment 20 years. In general, the plan anticipates buying equipment used and trucks new, but that could be just the reverse depending on what is available in the marketplace at the time of replacement. The 2008 Backhoe is due for replacement in 2023. The Bridge CRF is being reduced going forward given what we believe needs to be done and its cost.

The Committee would like to thank Town Administrator Russ Boland, the Selectmen, and the Department Heads for their assistance in developing this 2023-2028 plan.

Respectfully Submitted,
Burton Reynolds

CAPITAL IMPROVEMENT PLAN 2023-2028

| Department/Project (Cycle) | Project <br> Due | Cost w/o Debt Sve | $\begin{array}{c\|} \hline \text { Acct as of } \\ 2022 \\ \hline \end{array}$ | Remainin Payments | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | $\begin{gathered} \hline \text { TOTAL } \\ \text { 2023-2028 } \\ \hline \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fire Department |  |  |  |  |  |  |  |  |  |  |  |
| 94 Pumper Eng \#5 Repl CR (30 yrs) | 2024 | 531,000 | 417,000 | 2 | 57,000 | 57,000 | 0 | 0 | 0 | 0 | 114,000 |
| 05 Pumper CR (30 yrs) | 2035 | 800,000 | 250,000 | 10 | 0 | 0 | 55,000 | 55,000 | 55,000 | 55,000 | 220,000 |
| 18 Rescue Truck (20 yrs) start 2025 | 2038 | 270,000 | 2,600 | 13 | 0 | 0 | 20,000 | 20,000 | 20,000 | 20,000 | 80,000 |
| 20 Tanker Replacement (30 yrs) | 2050 | 350,000 | 57,000 | 28 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 24 Pumper Eng \#5 Repl CR (30 yrs) | 2054 | 1,125,000 |  | 30 | 0 | 0 | 37,500 | 37,500 | 37,500 | 37,500 | 150,000 |
| Fire Equipment | open | TBD | 38,000 | 0 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 60,000 |
| Fire Station Renovation | open | TBD | 11,000 | 0 |  | 0 | 0 | 0 | 0 | 0 | 0 |
| Safety Complex | open | TBD | 6,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ambulance |  |  |  |  |  |  |  |  |  |  | 0 |
| Ambulance and Equipment | 2020 | TBD | 31,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Police Department |  |  |  |  |  |  |  |  |  |  | 0 |
| 18 Veh Replacement (6 yrs) | 2023 | 60,000 | 39,500 | 1 | 10,250 | 10,250 | 0 | 0 | 0 | 0 | 20,500 |
| 20 Veh Replacement (6 yrs) | 2026 | 63,000 |  | 3 |  |  | 21,000 | 21,000 | 0 | 0 | 42,000 |
| 23 Veh Replacement (6 yrs) | 2029 | 69,000 | 0 | 3 | 0 | 0 | 0 | 0 | 23,000 | 23,000 | 46,000 |
| Highway Department |  |  |  |  |  |  |  |  |  |  | - 0 |
| 08 Backhoe Repl CR (15 yrs) used | 2024 | 125,000 | 102,500 | 1 | 22,500 | 0 | 0 | 0 | 0 | 0 | 22,500 |
| 02 Grader Repl CR (22 yrs) used | 2025 | 202,000 | 204,000 | 0 |  | 0 | 0 | 0 | 0 | 0 | 0 |
| 22 One Ton Repl CR (6yrs) | 2028 | 90,000 | 1,000 | 6 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 90,000 |
| 16 Freightliner Repl CR (15 yrs) | 2031 | 225,000 | 128,000 | 9 | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 | 66,000 |
| 19 Backhoe/Loader (15 yrs) | 2034 | 235,000 | 24,000 | 12 | 16,000 | 16,000 | 16,000 | 16,000 | 16,000 | 16,000 | 96,000 |
| 18 Dump Truck Repl (15yrs) 10 Wheeler | 2035 | 330,000 | 46,000 | 13 | 21,000 | 21,000 | 21,000 | 21,000 | 21,000 | 21,000 | 126,000 |
| 20 Dump Truck (15 yrs) | 2036 | 265,000 | 5,000 | 14 | 18,000 | 18,000 | 18,000 | 18,000 | 18,000 | 18,000 | 108,000 |
| 23 Backhoe Repl CR (15 yrs) used | 2038 | 195,000 | 0 | 15 | 0 | 13,000 | 13,000 | 13,000 | 13,000 | 13,000 | 65,000 |
| Infrastructure |  |  |  |  |  |  |  |  |  |  | 0 |
| Municipal Building Maintenance | Ongoing | Unknown | 10,000 | 2 | 10,000 | 10,000 | 0 | 0 | 0 | 0 | 20,000 |
| Bridges | various | 197,000 | 197,000 | 0 |  | 10,000 | 0 | 0 | 0 | 0 | 10,000 |
| YRLY TOWN CIP SUBTOTAL |  |  | 1,569,600 |  | 190,750 | 191,250 | 237,500 | 237,500 | 239,500 | 239,500 | 1,336,000 |
| Bonds School and Town |  |  |  |  |  |  |  |  |  |  | 0 |
| Schools-2015 Consolidation Bond (20 yrs) | 2015 |  |  |  | 96,000 | 96,000 | 96,000 | 96,000 | 96,000 | 96,000 | 576,000 |
| Road Improve(Mt. Rd. Repair (10 yr Bond) | 2017 | 1,667,355 |  | 4 | 171,000 | 165,000 | 159,307 | 147,028 | 0 | 0 | 642,335 |
| YRLY CIP TOTAL |  |  |  |  | 457,750 | 452,250 | 492,807 | 480,528 | 335,500 | 335,500 | 1,656,335 |

For the Calendar Year Ending December 31, 2022

For the Calendar Year Ending December 31, 2022

| FirstDeposit | Purpose of Fund | How <br> Invested | PRINCIPAL |  |  | INCOME |  |  |  | TOTAL | Ending Market Value |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Balance Beginning of Year | AdditionsWithdraw Gain-Loss | Balance End of Year | Balance Beginning of Year | Net Income | Expended During Year | Balance End of Year | Principal \& Income |  |
| TOWN |  |  |  |  |  |  |  |  |  |  |  |
| 1981 van Ham Old Town Hall | Center Hall | Common TF | 976.35 | 9.57 | 985.92 | 873.02 | 57.11 | 0.00 | 930.13 | 1,916.05 | 1,946.07 |
| 1999 Fire Department | Fire Department | Common TF | 7,338.06 | 47.08 | 7,385.14 | 1,759.04 | 280.87 | 0.00 | 2,039.91 | 9,425.05 | 9,572.70 |
| 1894- Deserving Poor 1996 ( | Deserving Poor | Common TF | 6,288.39 | 54.42 | 6,342.81 | 4,228.60 | 324.71 | 0.00 | 4,553.31 | 10,896.12 | 11,066.82 |
| 1968- South Common 2004 | South Common | Common TF | 3,328.04 | 20.44 | 3,348.48 | 621.39 | 121.91 | 0.00 | 743.30 | 4,091.78 | 4,155.88 |
| Total Town |  |  | 17,930.84 | 131.51 | 18,062.35 | 7,482.05 | 784.60 | 0.00 | 8,266.65 | 26,329.00 | 26,741.47 |
| CEMETERIES |  |  |  |  |  |  |  |  |  |  |  |
| 1928- Dolliver Cemetery $1993$ | Perpetual Care | Common TF | 116.55 | 1.66 | 118.21 | 202.16 | 9.87 | 0.00 | 212.03 | 330.24 | 335.42 |
| 1932- Perham Corner Cemetery 1933 | Perpetual Care | Common TF | 971.89 | 8.17 | 980.06 | 607.08 | 48.78 | 0.00 | 655.86 | 1,635.92 | 1,661.55 |
| 1910- North Cemetery 1993 | Perpetual Care | Common TF | 1,273.18 | 21.92 | 1,295.10 | 2,966.37 | 130.93 | 0.00 | 3,097.30 | 4,392.40 | 4,461.20 |
| 1911- Center Cemetery 1993 | Perpetual Care | Common TF | 1,868.57 | 38.35 | 1,906.92 | 5,543.58 | 228.88 | 0.00 | 5,772.46 | 7,679.38 | 7,799.69 |
| 1926- Johnson Corner 1993 | Perpetual Care | Common TF | 5,635.41 | 82.54 | 5,717.95 | 10,311.50 | 492.39 | 0.00 | 10,803.89 | 16,521.84 | 16,780.67 |
| 1909- South Cemetery $1993$ | Perpetual Care | Common TF | 27,204.39 | 565.69 | 27,770.08 | 35,726.50 | 1,943.51 | 0.00 | 37,670.01 | 65,440.09 | 66,465.26 |
| Total Cemeteries |  |  | 37,069.99 | 718.33 | 37,788.32 | 55,357.19 | 2,854.36 | 0.00 | 58,211.55 | 95,999.87 | 97,503.79 |

## For the Calendar Year Ending December 31, 2022

| First Deposit | it Name of Fund | Purpose of Fund | How <br> Invested | PRINCIPAL |  |  | INCOME |  |  |  | TOTAL | Ending Market Value |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | Balance Beginning of Year | AdditionsWithdraw Gain-Loss | Balance End of Year | Balance Beginning of Year | Net Income | $\begin{gathered} \text { Expended } \\ \text { During } \\ \text { Year } \\ \hline \end{gathered}$ | Balance End of Year | $\begin{gathered} \text { Principal } \\ \& \\ \text { Income } \\ \hline \end{gathered}$ |  |
| CAPITAL RESERVES FUNDS |  |  |  |  |  |  |  |  |  |  |  |  |
| $2020 \text { Ex }$ | Existing Municipal Building Infrastructure Repair \& Replacement |  <br> Replacement | Common CRF | 10,243.65 | -2.83 | 10,240.82 | 109.25 | 114.60 | 0.00 | 223.85 | 10,464.67 | 10,422.06 |
|  | Repair \& Replacement of Lyndeborough Fire Dept Equipment |  <br> Replacement of <br> Fire Dept Equip | Common CRF | 22,306.77 | 9,992.21 | 32,298.98 | 6,216.32 | 369.98 | 0.00 | 6,586.30 | 38,885.28 | 38,726.93 |
| 2000 Fi | Fire Station Renovation | Renovation | Common CRF | 749.42 | -3.18 | 746.24 | 10,897.26 | 128.94 | 0.00 | 11,026.20 | 11,772.44 | 11,724.50 |
|  | Repair and Replacement of the Fire Department Tanker | 1984 Tanker | Common CRF | 22,486.53 | -15.68 | 22,470.85 | 34,888.54 | 635.15 | 0.00 | 35,523.69 | 57,994.54 | 57,758.37 |
|  | Repair and Replacement of the 1994 Fire Department Pumper | 1994 Pumper | Common CRF | 348,610.84 | 25,893.69 | 374,504.53 | 40,473.80 | 4,448.35 | 0.00 | 44,922.15 | 419,426.68 | 417,718.69 |
|  | Repair and Replacement of the Fire Department Rescue Truck | Rescue Vehicle | Common CRF | 945.08 | -0.72 | 944.36 | 1,701.83 | 29.30 | 0.00 | 1,731.13 | 2,675.49 | 2,664.59 |
| $\begin{array}{\|rl} 2013 & R \\ & \mathrm{P} \end{array}$ | Repair and Replace 2005 Fire Dept Pumper | 2005 Pumper | Common CRF | 209,760.05 | 30,939.70 | 240,699.75 | 10,896.60 | 2,610.89 | 0.00 | 13,507.49 | 254,207.24 | 253,172.05 |
| 2015 Sa | Safety Complex Study | Safety Complex | Common CRF | 5,377.12 | -1.60 | 5,375.52 | 483.44 | 64.87 | 0.00 | 548.31 | 5,923.83 | 5,899.71 |
|  | Repair \& Replacement of the Ambulance \& Medical Equipment | Ambulance \& Medical Equipment | Common CRF | 29,383.48 | -8.47 | 29,375.01 | 1,630.40 | 343.34 | 0.00 | 1,973.74 | 31,348.75 | 31,221.09 |
| 2002 Bris | Bridge Build / Repair / Replacement | Bridge | Common CRF | 173,772.16 | 9,946.41 | 183,718.57 | 22,332.37 | 2,225.16 | 0.00 | 24,557.53 | 208,276.10 | 207,427.95 |
| 2003 B | Backhoe Loader - 2007 Replacement | Backhoe Loader | Common CRF | 12,144.72 | 11,996.60 | 24,141.32 | 279.65 | 202.63 | 0.00 | 482.28 | 24,623.60 | 24,523.33 |
|  | Repair and Replacement of the 2018 Dump Truck | 10-Wheeled Dump Truck | Common CRF | 24,368.61 | 20,992.99 | 45,361.60 | 1,272.64 | 397.73 | 0.00 | 1,670.37 | 47,031.97 | 46,840.45 |
|  | Repair \& Replacement of the 2022 OneTon Truck | 2022 One-Ton <br> Truck | Common CRF | 63,614.03 | -63,021.30 | 592.73 | 6,329.03 | 451.89 | 6,000.00 | 780.92 | 1,373.65 | 1,368.06 |
|  | Repair and Replacement of the 2002 John Deere Grader | 2002 Grader | Common CRF | 181,472.39 | -55.63 | 181,416.76 | 22,103.12 | 2,253.66 | 0.00 | 24,356.78 | 205,773.54 | 204,935.58 |
|  | Repair \& Replacement of the 2016 MidSize Dump Truck | 2016 Mid-Size <br> Dump Truck | Common CRF | 119,931.82 | 10,964.99 | 130,896.81 | 8,168.17 | 1,477.76 | 0.00 | 9,645.93 | 140,542.74 | 139,970.42 |
| $\begin{array}{\|rl} 2013 & R \\ & \mathrm{D} \end{array}$ | Repair and Replacement of the 2020 Dump Truck | 2020 Mid-Size Dump Truck | Common CRF | 3,943.30 | 17,998.57 | 21,941.87 | 1,289.54 | 155.54 | 0.00 | 1,445.08 | 23,386.95 | 23,291.71 |
|  | Backhoe Loader - 2008 Repair and Replace | Backhoe Loader | Common CRF | 76,432.18 | 22,477.91 | 98,910.09 | 4,388.64 | 1,016.75 | 0.00 | 5,405.39 | 104,315.48 | 103,890.68 |
| Total Capital Reserves Funds |  |  |  | 1,305,542.15 | 98,093.66 | 1,403,635.81 | 173,460.60 | 16,926.54 | 6,000.00 | 184,387.14 | 1,588,022.95 | 1,581,556.17 |
|  |  |  | GRAND TOTALS: | 1,388,778.41 | 99,115.21 | 1,487,893.62 | 241,249.63 | 21,590.09 | 6,000.00 | 256,839.72 | 1,744,733.34 | 1,740,721.59 |

New Hampshire Department of Revenue Administration

## Tax Rate Breakdown <br> Lyndeborough

| Municipal Tax Rate Calculation |  |  |  |
| :--- | ---: | ---: | ---: |
|  | Jurisdiction | Tax Effort | Valuation |
|  | $\$ 1,746,084$ | $\$ 217,444,397$ | Tax Rate |
| Municipal | $\$ 227,782$ | $\$ 217,444,397$ | $\mathbf{\$ 8 . 0 3}$ |
| County | $\$ 2,555,274$ | $\$ 217,444,397$ | $\mathbf{\$ 1 . 0 5}$ |
| Local Education | $\$ 272,949$ | $\$ 214,740,697$ | $\mathbf{\$ 1 1 . 7 5}$ |
| State Education | $\mathbf{\$ 4 , 8 0 2 , 0 8 9}$ |  | $\mathbf{\$ 2 2 . 1 0}$ |
| Total |  |  |  |


| Village Tax Rate Calculation |  |  |  |  |
| :--- | :--- | ---: | ---: | ---: |
|  | Jurisdiction | Tax Effort | Valuation | Tax Rate |
| Total | $\mathbf{\$ 0}$ |  | $\mathbf{\$ 0 . 0 0}$ |  |


| Tax Commitment Calculation |  |
| :--- | ---: |
| Total Municipal Tax Effort | $\$ 4,802,089$ |
| War Service Credits | $(\$ 39,200)$ |
| Village District Tax Effort | $\$ 0$ |
| Total Property Tax Commitment | $\$ 4,762,889$ |

Saminctuante
11/8/2022
Sam Greene
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

## Appropriations and Revenues

| Municipal Accounting Overview  <br> Description Appropriation <br> Total Appropriation $\$ 2,673,865$ <br> Net Revenues (Not Including Fund Balance)  <br> Fund Balance Voted Surplus  <br> Fund Balance to Reduce Taxes  <br> War Service Credits  <br> Special Adjustment $\$ 190,000)$ <br> Actual Overlay Used $\$ 39,200$ <br> Net Required Local Tax Effort $\$ 0$ |  |
| :--- | ---: | ---: |


| County Apportionment |  |  |  |
| :--- | :--- | :--- | :--- |
|  | Description | Appropriation |  |
|  | Revenue |  |  |
| Net County Apportionment | $\$ 227,782$ |  |  |
| Net Required County Tax Effort | $\mathbf{\$ 2 2 7 , 7 8 2}$ |  |  |


| Education |  |  |
| :---: | :---: | :---: |
| Description | Appropriation | Revenue |
| Net Local School Appropriations | \$0 |  |
| Net Cooperative School Appropriations | \$3,268,810 |  |
| Net Education Grant |  | $(\$ 440,587)$ |
| Locally Retained State Education Tax |  | $(\$ 272,949)$ |
| Net Required Local Education Tax Effort | \$2,55 |  |
| State Education Tax | \$272,949 |  |
| State Education Tax Not Retained | \$0 |  |
| Net Required State Education Tax Effort | \$272 |  |

## Valuation

| Municipal (MS-1) |  |  |
| :---: | :---: | :---: |
| Description | Current Year | Prior Year |
| Total Assessment Valuation with Utilities | \$217,444,397 | \$213,852,197 |
| Total Assessment Valuation without Utilities | \$214,740,697 | \$211,081,697 |
| Commercial/Industrial Construction Exemption | \$0 | \$0 |
| Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption | \$217,444,397 | \$213,852,197 |
| Village (MS-1V) |  |  |
| Description | Current Year |  |

## Lyndeborough

## Tax Commitment Verification

| 2022 Tax Commitment Verification - RSA 76:10 II |  |
| :--- | ---: |
| Description | Amount |
| Total Property Tax Commitment | $\$ 4,762,889$ |
| $1 / 2 \%$ Amount | $\$ 23,814$ |
| Acceptable High | $\$ 4,786,703$ |
| Acceptable Low | $\$ 4,739,075$ |

If the amount of your total warrant varies by more than $1 / 2 \%$, the $M S-1$ form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

| Commitment Amount |  |
| :--- | :--- |
| Less amount for any applicable Tax Increment Financing Districts (TIF) |  |
| Net amount after TIF adjustment |  |

Under penalties of perjury, I verify the amount above was the $\mathbf{2 0 2 2}$ commitment amount on the property tax warrant.

| Tax Collector/Deputy Signature: | Date: |
| ---: | :--- |
| Requirements for Semi-Annual Billing |  |

## Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times $1 / 2$ of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times $1 / 2$ the previous year's tax rate to compute the partial payment.

| Lyndeborough | Total Tax Rate | Semi-Annual Tax Rate |
| :--- | ---: | ---: |
| Total 2022 Tax Rate | $\$ 22.10$ | $\$ 11.05$ |
| Associated Villages |  |  |

## Fund Balance Retention

| Enterprise Funds and Current Year Bonds | $\mathbf{\$ 0}$ |
| :--- | ---: |
| General Fund Operating Expenses | $\mathbf{\$ 5 , 7 2 9 , 8 7 0}$ |
| Final Overlay | $\mathbf{\$ 2 0 , 7 1 7}$ |

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]
[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1), pg. 17. [2] Government Finance Officers Association (GFOA), (2009), Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund.
[3] Government Finance Officers Association (GFOA), (2011), Best Practice: Replenishing General Fund Balance.

| 2022 Fund Balance Retention Guidelines: Lyndeborough |  |
| :--- | ---: |
| Description | Amount |
| Current Amount Retained (9.45\%) | $\mathbf{\$ 5 4 1 , 4 3 9}$ |
| 17\% Retained (Maximum Recommended) | $\$ 974,078$ |
| $10 \%$ Retained | $\$ 572,987$ |
| $8 \%$ Retained | $\$ 458,390$ |
| $5 \%$ Retained (Minimum Recommended) | $\$ 286,494$ |

## Schedule of Town-Owned Property

| Name / Location | Map-LotSublot | Building / Structure Value | Building <br> Contents <br> Value | Vehicles \& Equipment Value | Land Value |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Bridges (Town-Owned) |  |  |  |  |  |  |
| Gulf Road Bridge | NA | \$150,000 | \$0 | \$0 | \$0 |  |
| Old Temple Road Bridge | NA | \$150,000 | \$0 | \$0 | \$0 |  |
|  |  | \$300,000 | \$0 | \$0 | \$0 | \$300,000 |
| Cemeteries: |  |  |  |  |  |  |
| North Cemetery | 206-023-000 | \$0 | \$0 | \$0 | \$7,500 |  |
| Samuel G. Dearborn Cemetery | 220-040-000 | \$0 | \$0 | \$0 | \$11,400 |  |
| Center Cemetery | 221-002-000 | \$0 | \$0 | \$0 | \$96,400 |  |
| Johnson Corner Cemetery | 234-028-000 | \$0 | \$0 | \$0 | \$84,800 |  |
| South Cemetery | 238-001-000 | \$800 | \$0 | \$1,495 | \$51,700 |  |
| Dolliver Cemetery | 241-018-000 | \$0 | \$0 | \$0 | \$48,300 |  |
| Perham Corner Cemetery | 247-026-000 | \$0 | \$0 | \$0 | \$41,800 |  |
|  |  | \$800 | \$0 | \$1,495 | \$341,900 | \$344,195 |
| Fire Department: |  |  |  |  |  |  |
| Fire Station | 239-091-000 | \$549,800 | \$141,700 | \$892,559 | \$80,700 |  |
| EOC Garage | 232-019-000 | \$40,489 | \$0 | \$0 | \$57,700 |  |
|  |  | \$590,289 | \$141,700 | \$892,559 | \$138,400 | \$1,762,948 |
| Highway Department: |  |  |  |  |  |  |
| Sand Pit | 206-014-000 | \$0 | \$0 | \$0 | \$54,100 |  |
| Highway Barn | 232-036-000 | \$566,600 | \$285,200 | \$1,172,991 | \$75,400 |  |
|  |  | \$566,600 | \$285,200 | \$1,172,991 | \$129,500 | \$2,154,291 |
| Library: |  |  |  |  |  |  |
| JA Tarbell Library | 239-071-000 | \$1,182,600 | \$554,400 | \$0 | \$97,100 |  |
|  |  | \$1,182,600 | \$554,400 | \$0 | \$97,100 | \$1,834,100 |
| Town Halls: |  |  |  |  |  |  |
| Center Hall | 221-004-000 | \$500,100 | \$63,500 | \$0 | \$111,100 |  |
| Citizens' Hall | 239-001-000 | \$828,600 | \$314,300 | \$0 | \$65,600 |  |
|  |  | \$1,328,700 | \$377,800 | \$0 | \$176,700 | \$1,883,200 |
| Police Department*: |  |  |  |  |  |  |
| Located within Citizens' Hall | 239-001-000 | \$0 | \$0 | \$90,000 | \$0 |  |
|  |  | \$0 | \$0 | \$90,000 | \$0 | \$90,000 |
| Land (Designated): |  |  |  |  |  |  |
| Scout Road Town Forest | 216-004-000 | \$0 | \$0 | \$0 | \$44,000 |  |
| Upper Purgatory Falls | 235-008-000 | \$0 | \$0 | \$0 | \$43,700 |  |
| Town Common | 239-070-001 | \$0 | \$0 | \$0 | \$37,500 |  |
| Lower Purgatory Falls | 249-003-000 | \$0 | \$0 | \$0 | \$50,000 |  |
|  |  | \$0 | \$0 | \$0 | \$175,200 | \$175,200 |
| Land (Undesignated): |  |  |  |  |  |  |
| At Pinnacle \& Holt Roads Intersection | 220-018-000 | \$0 | \$0 | \$0 | \$76,600 |  |
| Off New Road | 221-011-000 | \$0 | \$0 | \$0 | \$66,200 |  |
| Off Locust Lane (Eastern Lot) | 232-050-000 | \$0 | \$0 | \$0 | \$45,200 |  |
| Off Locust Lane (Western Lot) | 232-051-000 | \$0 | \$0 | \$0 | \$22,600 |  |
| Off Wilton Road | 237-027-000 | \$0 | \$0 | \$0 | \$64,400 |  |
| Off Cemetery Road (Goding Lot East) | 239-048-000 | \$0 | \$0 | \$0 | \$65,000 |  |
| Off Cemetery Road (Goding Lot West) | 239-049-000 | \$0 | \$0 | \$0 | \$66,500 |  |
|  |  | \$0 | \$0 | \$0 | \$406,500 | \$406,500 |
| Category Subtotals: |  | \$3,968,989 | \$1,359,100 | \$2,157,045 | \$1,465,300 |  |

[^2]New Hampshire
Department of Revenue Administration

## 2022

MS-1

## Lyndeborough

## Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
http://www.revenue.nh.gov/mun-prop/

|  | Assessor |
| :--- | :---: |
|  | David Marazoff (M\&N Assessing, LLC) |
| Mame | Municipal Officials |
| Fred G. Douglas, Chair | The original signed document is available for review <br> at Citizens' Hall during normal business hours, <br> Monday 8:00 am to 4:00 pm, and Tuesday through <br> Thursday, 8:00 am to 3:00 pm |
| Mark A. Chamberlain |  |
| Robert H. Howe | Preparer |

[^3]New Hampshire
Department of Revenue Administration

| Land Value Only |  | Acres | Valuation |
| :---: | :---: | :---: | :---: |
| 1A | Current Use RSA 79-A | 15,467.56 | \$952,897 |
| 1B | Conservation Restriction Assessment RSA 79-B | 0.00 | \$0 |
| 1 C | Discretionary Easements RSA 79-C | 0.00 | \$0 |
| 1D | Discretionary Preservation Easements RSA 79-D | 0.81 | \$8,000 |
| 1E | Taxation of Land Under Farm Structures RSA 79-F | 0.21 | \$700 |
| 1 F | Residential Land | 2,877.22 | \$60,824,700 |
| 1G | Commercial/Industrial Land | 153.05 | \$2,552,600 |
| 1H | Total of Taxable Land | 18,498.85 | \$64,338,897 |
| 11 | Tax Exempt and Non-Taxable Land | 581.05 | \$2,661,500 |
| Buildings Value Only |  | Structures | Valuation |
| 2A | Residential | 0 | \$146,634,604 |
| 2B | Manufactured Housing RSA 674:31 | 0 | \$2,098,700 |
| 2 C | Commercial/Industrial | 0 | \$2,483,700 |
| 2D | Discretionary Preservation Easements RSA 79-D | 12 | \$255,291 |
| 2E | Taxation of Farm Structures RSA 79-F | 9 | \$182,505 |
| 2F | Total of Taxable Buildings | 0 | \$151,654,800 |
| 2G | Tax Exempt and Non-Taxable Buildings | 0 | \$3,416,400 |

Utilities \& Timber Valuation
3A Utilities \$2,703,700
3B Other Utilities \$0
$4 \quad$ Mature Wood and Timber RSA 79:5 \$0

| $\mathbf{5} \quad$ Valuation before Exemption | $\mathbf{\$ 2 1 8 , 6 9 7 , 3 9 7}$ |
| :--- | :--- | :--- |


|  |  |  |  |
| :---: | :---: | :---: | :---: |
| 6 | Certain Disabled Veterans RSA 72:36-a | 0 | \$0 |
| 7 | Improvements to Assist the Deaf RSA 72:38-b V | 0 | \$0 |
| 8 | Improvements to Assist Persons with Disabilities RSA 72:37-a | 0 | \$0 |
| 9 | School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV | 0 | \$0 |
| 10A | Non-Utility Water \& Air Pollution Control Exemption RSA 72:12 | 0 | \$0 |
| 10B | Utility Water \& Air Polution Control Exemption RSA 72:12-a | 0 | \$0 |


| 11 | Modified Assessed Value of All Properties |  | \$218,697,397 |  |
| :---: | :---: | :---: | :---: | :---: |
| Opti | al Exemptions | Amount Per | Total | Valuation |
| 12 | Blind Exemption RSA 72:37 | \$15,000 | 0 | \$0 |
| 13 | Elderly Exemption RSA 72:39-a,b | \$0 | 11 | \$760,000 |
| 14 | Deaf Exemption RSA 72:38-b | \$0 | 0 | \$0 |
| 15 | Disabled Exemption RSA 72:37-b | \$40,000 | 1 | \$40,000 |
| 16 | Wood Heating Energy Systems Exemption RSA 72:70 | \$0 | 0 | \$0 |
| 17 | Solar Energy Systems Exemption RSA 72:62 | \$0 | 23 | \$453,000 |
| 18 | Wind Powered Energy Systems Exemption RSA 72:66 | \$0 | 0 | \$0 |
| 19 | Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23 | \$0 | 0 | \$0 |
| 19A | Electric Energy Storage Systems RSA 72:85 | \$0 | 0 | \$0 |
| 19B | Renewable Generation Facilities \& Electric Energy Systems | \$0 | 0 | \$0 |
| 20 | Total Dollar Amount of Exemptions |  |  | \$1,253,000 |
| 21A | Net Valuation |  |  | \$217,444,397 |
| 21B | Less TIF Retained Value |  |  | \$0 |
| 21C | Net Valuation Adjusted to Remove TIF Retained Value |  |  | \$217,444,397 |
| 21D | Less Commercial/Industrial Construction Exemption |  |  | \$0 |
| 21E | Net Valuation Adjusted to Remove TIF Retained Value and | $m / I n d$ Constr |  | \$217,444,397 |
| 22 | Less Utilities |  |  | \$2,703,700 |
| 23A | Net Valuation without Utilities |  |  | \$214,740,697 |
| 23B | Net Valuation without Utilities, Adjusted to Remove TIF Reta | d Value |  | \$214,740,697 |

New Hampshire
Department of Revenue Administration

## 2022 <br> MS-1

Utility Value Appraisers
M\&N Assessing Services, LLC
David Marazoff
The municipality DOES NOT use DRA utility values. The municipality IS NOT equalized by the ratio.

| Electric Company Name | Distr. | Distr. (Other) | Gen. | Trans. | Valuation |
| ---: | ---: | ---: | ---: | ---: | ---: |
| PSNH DBA EVERSOURCE ENERGY | $\$ 2,703,700$ | $\$ 0$ | $\$ 0$ | $\$ 0$ | $\$ 2,703,700$ |
|  | $\$ 2,703,700$ | $\$ 0$ | $\$ 0$ | $\$ 0$ | $\$ 2,703,700$ |

## New Hampshire <br> Department of Revenue Administration

2022
MS-1

| Veteran's Tax Credits |  | Limits |  | Number | Est. Tax Credits |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Veterans' Tax Credit RSA 72:28 |  | \$500 |  | 56 | \$28,000 |
| Surviving Spouse RSA 72:29-a |  | \$700 |  | 0 | \$0 |
| Tax Credit for Service-Connected Total Disability RSA 72:35 |  | \$1,400 |  | 8 | \$11,200 |
| All Veterans Tax Credit RSA 72:28-b |  | \$0 |  | 0 | \$0 |
| Combat Service Tax Credit RSA 72:28-c |  | \$0 |  | 0 | \$0 |
|  |  |  |  | 64 | \$39,200 |
| Deaf \& Disabled Exemption Report |  |  |  |  |  |
|  | Deaf Income Limits | Deaf Asset Limits |  |  |  |
| Single | \$0 | Single |  | \$0 |  |
| Married | \$0 | Married |  | \$0 |  |
| Dis | mits |  | bled Ass |  |  |
| Single | \$30,000 | Single |  | \$70,000 |  |
| Married | \$40,000 | Married |  | \$70,000 |  |

Elderly Exemption Report

| $\|$First-time Filers Granted Elderly   <br> Exemption for the Current Tax Year   <br> Age  Number <br> $\mathbf{6 5 - 7 4}$   <br> $\mathbf{7 5 - 7 9}$   <br> $\mathbf{8 0 +}$  $] 0$ |
| :--- |

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

| Age | Number | Amount | Maximum | Total |
| :---: | :---: | ---: | ---: | ---: |
| $\mathbf{6 5 - 7 4}$ | 4 | $\$ 45,000$ | $\$ 180,000$ | $\$ 180,000$ |
| $\mathbf{7 5 - 7 9}$ | 2 | $\$ 65,000$ | $\$ 130,000$ | $\$ 130,000$ |
| $80+$ | 5 | $\$ 90,000$ | $\$ 450,000$ | $\$ 450,000$ |
|  | $\mathbf{1 1}$ |  | $\$ 760,000$ | $\$ 760,000$ |


| Income Limits |  |
| :--- | :--- | :--- | :--- | :--- |
| Single | $\$ 30,000$ |
| Married | $\$ 40,000$ |

Has the municipality adopted an exemption for Electric Energy Systems? (RSA 72:85)


Assessed value prior to effective date of RSA
Current Assessed Value

## New Hampshire <br> Department of Revenue Administration

2022
MS-1

| Current Use RSA 79-A | Total Acres | Valuation |
| :---: | :---: | :---: |
| Farm Land | 774.87 | \$170,348 |
| Forest Land | 10,932.82 | \$661,214 |
| Forest Land with Documented Stewardship | 2,944.74 | \$107,056 |
| Unproductive Land | 813.13 | \$14,242 |
| Wet Land | 2.00 | \$37 |
|  | 15,467.56 | \$952,897 |
| Other Current Use Statistics |  |  |
| Total Number of Acres Receiving 20\% Rec. Adjustment | Acres: | 6,358.36 |
| Total Number of Acres Removed from Current Use During Current Tax Year | Acres: | 4.50 |
| Total Number of Owners in Current Use | Owners: | 261 |
| Total Number of Parcels in Current Use | Parcels: | 426 |
| Land Use Change Tax |  |  |
| Gross Monies Received for Calendar Year |  | \$0 |
| Conservation Allocation Percentage: 50.00\% | Dollar Amount: | \$0 |
| Monies to Conservation Fund |  | \$0 |
| Monies to General Fund |  | \$0 |
| Conservation Restriction Assessment Report RSA 79-B | Acres | Valuation |
| Farm Land | 0.00 | \$0 |
| Forest Land | 0.00 | \$0 |
| Forest Land with Documented Stewardship | 0.00 | \$0 |
| Unproductive Land | 0.00 | \$0 |
| Wet Land | 0.00 | \$0 |
|  | 0.00 | \$0 |
| Other Conservation Restriction Assessment Statistics |  |  |
| Total Number of Acres Receiving 20\% Rec. Adjustment | Acres: | 0.00 |
| Total Number of Acres Removed from Conservation Restriction During Current Tax Year | Acres: | 0.00 |
| Owners in Conservation Restriction | Owners: | 0 |
| Parcels in Conservation Restriction | Parcels: | 0 |

New Hampshire Department of Revenue Administration

| 2022 |
| :---: |
| MS-1 |



## Notes

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New Hampshire
Department of Revenue Administration

## Tax Collector's Report

For the period beginning Jan 1, 2022 and ending $\operatorname{Dec} 31,2022$

This form is due March 1st (Calendar Year) or September 1st (Fiscal Year)

## Instructions



New Hampshire
Department of Revenue Administration

## MS-61

## Debits

| Uncollected Taxes Beginning of Year | Account | Levy for Year of this Report | Prior Levies (Please Specify Years) |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Year: | 2021 | Year: | 2020 | Year: | 2019 |
| Property Taxes | 3110 |  |  | \$291,582.72 |  |  |  |  |
| Resident Taxes | 3180 |  |  |  |  |  |  |  |
| Land Use Change Taxes | 3120 |  |  |  |  |  |  |  |
| Yield Taxes | 3185 |  |  |  |  |  |  |  |
| Excavation Tax | 3187 |  |  |  |  |  |  |  |
| Other Taxes | 3189 |  |  |  |  |  |  |  |
| Property Tax Credit Balance |  | (\$2,829.73) |  |  |  |  |  |  |
| Other Tax or Charges Credit Balance |  | (\$48.75) |  |  |  |  |  |  |



| Overpayment Refunds | Account | Levy for Year of this Report | Prior Levies |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Property Taxes | 3110 | \$11,818.00 |  |  |  |
| Resident Taxes | 3180 |  |  |  |  |
| Land Use Change Taxes | 3120 |  |  |  |  |
| Yield Taxes | 3185 |  |  |  |  |
| Excavation Tax | 3187 |  |  |  |  |
|  |  |  |  |  |  |
| Interest and Penalties on Delinquent Taxes | 3190 | \$1,052.89 | \$10,065.65 |  |  |
| Interest and Penalties on Resident Taxes | 3190 |  |  |  |  |
|  | tal Debits | \$4,812,088.62 | \$301,648.37 | \$0.00 | \$0.00 |

New Hampshire Department of Revenue Administration

## MS-61

Credits

| Remitted to Treasurer | Levy for Year of this Report |  Prior Levies <br> 2021 2020 |  | 2019 |
| :---: | :---: | :---: | :---: | :---: |
| Property Taxes | \$4,479,189.30 | \$242,293.15 |  |  |
| Resident Taxes |  |  |  |  |
| Land Use Change Taxes | \$28,800.00 |  |  |  |
| Yield Taxes | \$7,099.75 |  |  |  |
| Interest (Include Lien Conversion) | \$1,052.89 | \$8,918.15 |  |  |
| Penalties |  |  |  |  |
| Excavation Tax | \$224.92 |  |  |  |
| Other Taxes |  |  |  |  |
| Conversion to Lien (Principal Only) |  | \$49,179.75 |  |  |
| IMPENDING LIEN COSTS |  | \$1,147.50 |  |  |
| Discounts Allowed |  |  |  |  |
| Abatements Made | Levy for Year of this Report | 2021 | rior Levie 2020 | 2019 |
| Property Taxes | \$0.10 | \$109.82 |  |  |
| Resident Taxes |  |  |  |  |
| Land Use Change Taxes |  |  |  |  |
| Yield Taxes |  |  |  |  |
| Excavation Tax |  |  |  |  |
| Other Taxes |  |  |  |  |
|  |  |  |  |  |
| Current Levy Deeded |  |  |  |  |

New Hampshire
Department of
Revenue Administration

| Uncollected Taxes - End of Year \# 1080 | Levy for Year of this Report | Prior Levies |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Property Taxes | \$300,599.37 |  |  |  |
| Resident Taxes |  |  |  |  |
| Land Use Change Taxes |  |  |  |  |
| Yield Taxes | \$1,009.54 |  |  |  |
| Excavation Tax |  |  |  |  |
| Other Taxes |  |  |  |  |
| Property Tax Credit Balance | (\$5,887.25) |  |  |  |
| Other Tax or Charges Credit Balance |  |  |  |  |
| Total Credits | \$4,812,088.62 | \$301,648.37 | \$0.00 | \$0.00 |


| For DRA Use Only |  |
| :--- | ---: |
| Total Uncollected Taxes (Account \#1080 - All Years) | $\mathbf{\$ 2 9 5 , 7 2 1 . 6 6}$ |
| Total Unredeemed Liens (Account \#1110 - All Years) | $\mathbf{\$ 8 1 , 5 1 3 . 5 1}$ |

New Hampshire
Department of Revenue Administration

## MS-61

| Lien Summary |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Summary of Debits |  |  |  |  |  |  |  |  |
|  |  | Last Year's Levy | Year: | Prior Levies (Please Specify Years) |  |  |  |  |
|  |  |  |  | 2020 | Year: | 2019 | Year: | 2018 |
| Unredeemed Liens Balance - Beginning of Year |  |  |  | \$92,024.03 |  | \$26,793.88 |  | \$9,824.68 |
| Liens Executed During Fiscal Year |  | \$52,681.15 |  |  |  |  |  |  |
| Interest \& Costs Collected (After Lien Execution) |  | \$426.22 |  | \$7,690.27 |  | \$3,451.46 |  | \$3,535.14 |
|  |  |  |  |  |  |  |  |  |
| Total Debits |  | \$53,107.37 |  | \$99,714.30 |  | \$30,245.34 |  | \$13,359.82 |

Summary of Credits

|  | Last Year's Levy | 2020 | Prior Levies | 2018 |
| :---: | :---: | :---: | :---: | :---: |
| Redemptions | \$10,289.95 | \$64,030.34 | \$15,665.26 | \$9,824.68 |
|  |  |  |  |  |
|  |  |  |  |  |
| Interest \& Costs Collected (After Lien Execution) \#3190 | \$426.22 | \$7,690.27 | \$3,451.46 | \$3,535.14 |
|  |  |  |  |  |
|  |  |  |  |  |
| Abatements of Unredeemed Liens |  |  |  |  |
| Liens Deeded to Municipality |  |  |  |  |
|  | \$42,391.20 | \$27,993.69 | \$11,128.62 |  |
| Total Credits | \$53,107.37 | \$99,714.30 | \$30,245.34 | \$13,359.82 |


| For DRA Use Only |  |
| :--- | ---: |
| Total Uncollected Taxes (Account \#1080 - All Years) | $\mathbf{\$ 2 9 5 , 7 2 1 . 6 6}$ |
| Total Unredeemed Liens (Account \#1110 -All Years) | $\mathbf{\$ 8 1 , 5 1 3 . 5 1}$ |

## New Hampshire <br> Department of Revenue Administration

## MS-61

## LYNDEBOROUGH (279)

## 1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Preparer's First Name | Preparer's Last Name | Date |
| :--- | :--- | :--- |
| PATRICIA | SCHULTZ | Feb 3, 2023 |

2. SAVE AND EMAIL THIS FORM
Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.
3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at http://proptax.org/nh/. If you have any questions, please contact your Municipal Services Advisor.

## PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

## Town Clerk

Description
Auto Permits 2646
Titles
Agent Fees
Mailer Fee
Dog Licenses
Dog Penalty
Dog Fee/State Fund
Marriage License
Certified Copies
UCC's
Pole Petitions
Bad Check Fee
Filing Fee
Overpayment/Refund
Total

Quantity

350
2589
2076
454
106
395
3
50
.

- $\$ 665.00$
$\$ 435.00$
\$20.00
\$190.30
\$2.00
$\$ 12.50$
\$362,396.97

12/31/2022

Respectfully Submitted
Patricia H. Schultz
Town Clerk/Tax Collector


## Treasurer's Report

## GENERAL FUND

Cash Balance: January 1, 2022
2,086,266.33
Received in 2022

| TOWN | $5,419,111.38$ |
| :--- | ---: |
| STATE | $490,458.18$ |
| INTEREST | $2,379.93$ |

Total Available Funds
7,998,215.82
Paid out in 2022
5,791,326.12
Cash Balance: December 31, 2022
2,206,889.70

## CONSERVATION COMMISSION

Cash Balance: January 1, 2022 13,577.15
Received in 2022
LUCT $\quad 14,400.00$
Interest 204.92

Total Funds
28,182.07
Paid out in 2022
Cash Balance: December 31, 2022
28,182.07

## HERITAGE COMMISSION

Cash Balance: January 1, 2022 4,221.26
Received in 2022
$1,050.00$
Plaques
Interest 24.20
Total Funds 5,295.46
Paid out in $2022 \quad 1,545.00$
Cash Balance: December 31, 2022
3,750.46
Respectfully submitted,
Ellen Martin
Treasurer

## Notes

# TOWN OF LYNDEBOROUGH 

## Department Reports

## Assessing

In 2022, the contract assessing firm of M\&N Assessing, LLC., of Keene, NH took over as the valuation firm assisting the Town Selectmen with their duties regarding valuation of all properties for tax purposes.

As the Town completed a full revaluation of property in 2020, the 2022 tax year was one of maintaining current values, visiting properties to update values, and assisting the Town Assessing Clerk with annual assessing chores as mandated by the NH Department of Revenue.

In 2022, roughly 125 properties were visited that had either completed permitted construction, or were still actively under permitted construction, between April 2, 2021 and April 1, 2022. The assessed value of these "pick-ups" was added to the Town's overall value. There were also several newly subdivided parcels that created additional value. Furthermore, there were several instances of Current Use acreage that experienced a change in use, prompting the issuance of Land Use Change Tax warrants, that were based on the fair market value of the land experiencing the change. All of these changes in value were reported to the NH Department of Revenue on our annual MS-1 form, which is one element of what determines Lyndeborough's annual tax rate. A copy of Lyndeborough's 2022 MS-1 form is included in the Financial Reports section of this Town Report and is also available for review at Town Hall.

We anticipated visiting 350 properties for cyclical data verification in 2022, as part of an ongoing, multi-year effort to maintain assessment data on all properties. The goal is to verify the physical data to ensure assessments are accurate. The contracted assessing firm visited approximately 275 of the targeted properties, and looks forward to keeping up with their projected number of properties they will visit in 2023.

If an adult is home at the time of the cyclical review visit, the assessing representative will ask them to verify the interior information via a tour provided by the adult. Under no circumstances will an assessing representative enter a property when a minor is the only person at home. In the event a property is posted "No Trespassing", the representative will knock on the door to seek permission to verify the physical data. In the event no one is home, there will be no attempt to verify the exterior data. If the property is "Posted" and gated the Assessor's Office will not enter the premises. However, there will be a letter sent requesting an appointment to verify the physical data. If the property owner doesn't respond to the request, the Assessor will estimate the features of the property to the best of their ability.

When Lyndeborough conducted a Town-wide revaluation in 2020, they brought property assessments close to market value as of April 1, 2020. At that time, the median ratio (level of assessment compared to the actual sale price) was determined to be $92.5 \%$. Due to the continuing activity of the strong real estate market, that median ratio dropped to $80 \%$. This revealed a market increase of $12.5 \%$ in one year. The Assessing Department anticipates a similar increase for the 2022 tax year. The next scheduled Town-wide revaluation will be conducted in 2025.

If you have questions regarding your assessment, please contact the selectmen's office.

## Sincerely,

David Marazoff, CNHA, Contract Assessor

## Building Inspector

## Greetings,

2022 was another banner year for total permits issued, topping off at 184.
Our Town saw an interesting mix of maintaining its rural character, with six new barns being built and one full building renovation of an historic farmhouse currently underway, along with the addition of modern technology in the form of eleven new solar electric systems.

It pleases me to say that the owners, and/or representative of all the larger projects came to the Building Department seeking advice and direction, not only for getting started, but also to keep moving along in a practical and efficient manner.

Lyndeborough is on the move!

2022 Permit Summary:

| New Homes | 3 | Solar Systems | 11 |
| ---: | :---: | ---: | :---: |
| Barns | 6 | Pools | 1 |
| Sheds \& Garages | 8 | Decks \& Porches | 10 |
| Accessory Dwelling Unit (ADU) | 2 | Workshops/Offices | 4 |
| Remodels | 2 | Mechanical (Heating, LP Tanks \& Lines) | 39 |
| Full House Renovations | 1 | Electrical | 67 |
| Mudrooms/Additions | 4 | Plumbing | 18 |
| General Repairs | 5 | Demolitions | 3 |

Total 2022 Permits: 184

With thanks and respect,

Leo M. Trudeau
Lyndeborough Building Inspector/
Code Enforcement Officer

# Building Permit Fee Schedule 

## Effective August 10, 2022

## FEE CALCULATION:

New construction; both residential and commercial, is based on the sum of all the gross horizontal areas of all floors of the building. This includes basements and garages. Attic floors are not included in this calculation unless they are designed for habitable rooms at a future date. All permit fees include building, plumbing, mechanical and electrical inspections.

New Residential: $\quad \$ 0.25$ per square foot $\quad$ New Commercial: $\$ 0.30$ per square foot
Manufactured Housing or storage structures (all types) $\$ 0.25$ per square foot.
Additions to existing structures, including attached garages will be calculated in the same manner.
Unattached structures such as garages, barns, sheds, swimming pools, etc. will be calculated @ $\$ 0.25$ per square foot for residential and © $\mathbf{\$ 0 . 3 0}$ per square foot for commercial.

Renovations will be calculated by the square footage of the areas affected, e.g. a kitchen renovation fee would be based only upon the square footage occupied by the new design. Renovations not involving structural change will be charged according to the following fee schedule:

| Electrical Permit | $\$ 50.00$ | Mechanical Permit | $\$ 50.00$ | Plumbing Permit | $\$ 50.00$ |
| :--- | :--- | :--- | :--- | :--- | :--- |
| Chimney/Fireplace | $\$ 50.00$ | Septic Systems | $\$ 100.00$ | Foundation Only | $\$ 50.00$ |
|  |  | Swimming Pool | $\$ 50.00$ | Demolition | $\$ 50.00$ |
|  | (minimum) |  |  |  |  |
| Renewal Permit | $50 \%$ of original cost, minimum $\$ 50.00$ |  |  |  |  |

Demolition Permit - A permit is required for the demolition of any structure, regardless of age, past or present use, and for the removal of any existing in-ground or above-ground fuel storage tank (if replacement is not intended). Depending on the structure it may be necessary to evaluate for the presence of lead, paint, asbestos, or other hazardous waste. The State of NH has stringent requirements regarding the removal and dumping of these materials. Further information is available through Town Hall.

1. A permit shall be obtained for any repair, alteration or similar activity that includes any structural changes, plumbing, wiring or the creation of new space.
2. The Building Inspector should be contacted to discuss the extent of the project. He will determine if a building permit is necessary.
3. If the Building Inspector is aware of work being done without a permit being issued, the Building Inspector has the right to examine the project and determine the permitting required.

The Board of Selectmen, upon advice of the Building Inspector, may reduce or increase the building permit fee relative to the complexity of any project whose cost is in excess of $\$ 1,000.00$. In no event will a permit be issued for less than $\$ 50.00$.

## Fire Department

In 2022 the Lyndeborough Fire Department (LFD) responded to 197 calls for assistance. The calls break down as follows:

| 1 | Structure Fire | 0 | Vehicle Fire |
| :---: | :--- | :---: | :--- |
| 3 | Brush Fires | 2 | Search and Rescue |
| 115 | Medical Calls | 10 | Motor Vehicle Accidents |
| 2 | Propane/Gas Leak | 20 | Tree on Wires |
| 4 | Service Calls | 2 | Chimney Fires |
| 16 | Mutual Aid Calls | 4 | Unauthorized Burning |
| 4 | Good Intent Calls | 14 | Alarm Activations Calls |

Calls for service had an increase from 2021, (177 calls in 2021). This year we responded to 115 medical calls which is up about $7 \%$ more than last year. LFD responded to 16 mutual aid calls, mostly to help out other towns with structure/forestry fires. Alarm activations were also up this year, it seems there were a lot of residential monitoring systems that started failing about the same time. This is a good reason to remember to change your smoke/carbon dioxide detector batteries and get your alarm systems tested at least once a year.

In mid-September of 2022, the Fire Department was doing pump training with Engine \#5 (1994 pumper) when it started experiencing pump issues. We had Perkins Pump come out to give an estimate on repairs; just to fix what he thought was the issue would be around $\$ 10,000$ to $\$ 15,000$, but once the pump case was open, he was concerned what else he might find with impellers and valves, it being an almost 30 -year-old pump. If they were worn, the whole pump would need a complete overhaul, which he estimated would cost $\$ 40,000$ to $\$ 50,000$, and parts would not be available for about 9 months.

Since the truck was slated to be replaced in 2024, the LFD started a Truck Committee and started to get pricing on a new replacement pumper. We received multiple quotes with delivery times about 18-24 months after signing. This would put a replacement engine out until 2026. We brought this information to the Select Board and we were asked if there were any used trucks available. We started to look at used pumpers and came across a 1997 Spartan pumper in Hamburg, NY. We did our homework and made multiple phone calls/emails about this truck and decided this would be a good temporary replacement. So, with this new information we approached the Select Board once again to get approval to put a bid on this truck to purchase, contingent upon it passing an in-person inspection by LFD personnel.

The LFD sent three members to New York to perform a rigorous inspection and the truck met and exceeded our expectations. Both towns agreed to a $\$ 25,000$ purchase price. The Selectmen approved and allocated the LFD to spend up to $\$ 30,000$ for the new/used pumper, delivery, inspection cost, lettering, radio installation, and any miscellaneous items needed to get this truck into service. I would like to thank the LFD Truck Committee and the Town Select Board for getting this emergency issue handle in about 30 days.

The LFD made the decision that 2022 would be the year to get visits with Santa back up and running in the village; it had been 2 years since Santa had visited Citizens' Hall. In preparations for Santa, we had to restring the tree in the Common with new lights, not an easy task on a 30 -foot tree. We were a little nervous about turnout considering it had been a few years since Santa came to Citizens' Hall do to COVID-19. Much to our surprise the turnout was very impressive and we received very good feedback about the event. I would like to give a special thanks to the ladies/volunteers for decorating Citizens' Hall, as well as for the cookies and snacks.

If there are any folks who would like to join the LFD or are thinking about it, please stop by on a Tuesday night around 7:00, ask questions, look around, and pick up an application in person, or download an application from the Town's website: https://www.town.lyndeborough.nh.us/. No training is required; we will provide the training for you. This is a great opportunity to give back to the Town and also help out your fellow neighbors.

In closing, I would like to thank my Officer staff, members of the Department that give so much of their time and dedication, the member's families, the Town Office staff, the Board of Selectmen, all other Town Departments, and always the people of Lyndeborough.

Don't forget to change your smoke detector batteries, clean your chimney, make sure your house and mailbox are clearly marked, always check the ice before going out on it, and have a safe 2023.

Respectfully submitted,
Brian Smith
Fire Chief


## Forest Fire Warden and State Forest Ranger

This year was another year where we observed wet weather in early spring followed by rapid drying and drought conditions which extended through the summer for much of the state. Drying conditions in early May led to large fire growth on numerous fires which required multiple days to extinguish and firefighter response from local, state, and federal agencies. Wildfire activity continued through the summer months where dry conditions led to more multi-day fires. Fires burned deep into the ground, requiring firefighters to establish water supplies and to spend days digging out all the hot spots.

This fall we had multiple fires started by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

The long-lasting drought effects in Rockingham County are showing some minor signs of improvement but a good portion of Rockingham County remains in moderate drought and much of the state is still in the abnormally dry category. While the drought conditions have improved, we expect some areas of the state may still be experiencing abnormally dry or drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done.

## "Remember, Only You Can Prevent Wildfires!"

As we prepare for the 2023 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by
 visiting www.NHfirepermit.com.

The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility.

Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests \& Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/. For up-to-date information, follow us on Twitter and Instagram: @NHForestRangers

## 2022 WILDLAND FIRE STATISTICS


(All fires reported as of December 01, 2022)

| CAUSES of FIRES REPORTED |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Railroad <br>  <br> Maintenance |  <br> Explosives use | Undetermined |  <br> Ceremony | Debris \& Open <br> Burning | Natural |  |
| 1 | 3 | 21 | 4 | 60 | 7 |  |
| Other Causes | Power <br> Generation, <br> Transmission, <br> Distribution | Smoking | Arson | Misuse of Fire <br> by a Minor |  <br> Vehicle Use |  |
| 5 | 7 | 1 | 2 | 1 | 3 |  |


| Year | Number of <br> Wildfires | Wildfire Acres <br> Burned | Number of <br> Unpermitted Fires* |
| :---: | :---: | :---: | :---: |
| 2022 | 66 | 217 | 52 |
| 2021 | 66 | 86 | 96 |
| 2020 | 113 | 89 | 165 |
| 2019 | 15 | 23.5 | 92 |
| 2018 | 53 | 46 | 91 |

*Unpermitted fires which escape control are considered Wildfires.

## Health Officer

This year as Health Officer for Lyndeborough, I have been on the move, actively engaging with members of the community on a broad spectrum of topics! Thankfully, the calls and tasks relating to COVID-19 were down in 2022, however, seeing to the health and well-being of Lyndeborough's citizens has kept me busy:

- Inspections for in home daycares
- Inspections for foster homes
- Helping Wilton with foster care inspections as well as a daycare inspection
- Multiple calls about strange odors
- Multiple water tests for E. coli in Town


## - Welfare checks

If you have any health or safety concerns, feel free to contact me through Town Hall at 603-$654-5955$, extension 221. Please provide your contact information and the specifics of your concerns. Health Officer business cards with all my contact information are also available at the Town Hall, Board of Selectmen's Office, please feel free to stop by if you ever have a need.

Respectfully Submitted,
Health Officer Donald Cole


## SPREAD KINDNESS NOT GERMS



> PLEASE WASH YOUR HANDS

## Highway Department

At the end of April, Mark Chase retired as Road Agent. We want to wish him luck and thank him for his years of service to his community. I took over in the first week of May as the new Road Agent. I am currently working on an updated vehicle maintenance program, gravel and paved road plan and upgrades/improvements to our facility.

When I arrived, the paving plan for 2022 had already been decided and the 2nd NH Turnpike and the end of New Road paved sections had been earmarked to be completed. After meeting with the paving contractor, he felt these two roads could definitely wait and were in good shape. We quickly changed directions and identified another road that was in rough shape, Cram Hill Road. After several meetings with the paving contractor, the work areas of the road were identified. Because of much higher costs for paving, it was decided that we would only do the extremely bad sections of this road and hope for lower paving prices in 2023. A full depth reclaim of the road was done in these areas and the reclaimed material was used as the new road base. After this, a 2.5 " winter binder of new pavement was put down. We will incorporate this road into the paving plan and have the entire road overlaid in the near future.

With the change in the paving plan we adjusted our workload and prepared the road for paving and replacement of 6 culverts. During this work, we also replaced an older man-made catch basin that had deteriorated and fell apart when we excavated for the new culvert. A new prefabricated concrete catch basin structure was purchased and installed which should last a very long time. Other culvert work completed in 2022 was the replacement of one 24 " culvert on New Road, two 18" culverts on Pinnacle Road, and two repairs to culverts on Herrick Road and Old Temple Road.

Over the summer, the Highway Department crew participated in the UNH Technology Transfer Center (T2) grader training program. This was a 2-day online course, followed by 2 days of in-the-field hands-on training. This was a technical course that dealt with road construction, grader operation and grader maintenance. Light Equipment Operator Hunter Mills and Part-Time Laborer Arnold Byam participated in the classroom portion of this training and Heavy Equipment Operators Greg Porter and Milton 'Mickey' Leavitt completed all of the training modules. Over the next few years, Mickey and Greg will continue to build on the training to operate the grader and when they are up to speed, we will have three grader operators for the Town. This is significant because the majority of our roads are dirt.
Roadside mowing was a huge success this year. Many roads like Crooked S had years of overgrown growth that was sticking out into the travel lane causing us to slowly lose our road surface. I know flail-type mowing is not always an appreciated method for clearing roadside brush, but when we are dealing with years and years of overgrowth, it's almost the only way to get roads trimmed back to a manageable level. Flail mowing is also one of the most cost-effective methods for clearing roads. If we were to hand-cut a road like Crooked $S$, it would require two guys, 3-4 days of cutting, stacking the brush and then going back to remove it. With flail mowing, we go back and within a few hours pick up what little brush is left and trim off some of the uglier ends that were left behind. This year we mowed Gulf Road, Pettingill Hill, Glass Factory, Locust Lane, Putnam Hill, Crooked S, Curtis Brook, Cram Hill, New Road, and the end of Purgatory Falls.

In May, we hired part time employee Arnold Byam. When Arnold came on board, for the most part he took over the mowing and outside care of the cemeteries and Town grounds. This freed up the remaining crew, which allowed us to focus on road work for a good part of the spring and summer seasons. Prior to Memorial Day, a lot of work was done to prepare the cemeteries. We cleared overgrown brush from the South Cemetery, Center Cemetery, Perham Corner Cemetery and North Cemetery. At the tail end of the summer, the crew installed the new granite posts and wood rails for the new split rail fencing at Johnson Corner Cemetery. At South Cemetery, 10 granite posts were installed to define the new access road up around the new section and approximately 60 yards of gravel was spread to create the roadway surface.
Ditching is a big part of maintenance on any road, paved or dirt. Some of you may have heard me say "water is a road's worst enemy" and water, on any of the roads, needs a place to go. This year we started an aggressive roadside ditching plan that included the following roads: Beasom, Buck, Cemetery, Curtis Brook, Dutton, Herrick, Mountain Road (dirt section), Old Temple, Purgatory Falls, Richardson, School House, and Winn. When we ditch a road, it removes years of sand, vegetation and debris that lays in the ditch-line preventing the water from properly running off the surface. Moving forward, spring maintenance will be much easier and should allow us to pull gravel from out of the ditches and incorporate it back into the roads.

At Center Hall, part of the floor and sill on the back northwest corner of the building was found to be rotted, causing that corner of the building to settle. Our crew went in and did the demolition of the area and Walter 'Wally' Holt was contracted to do the repairs. The crew also assisted by busting up and removing the granite ledge that wrapped around that corner of the building. The ledge was acting like a sponge, allowing water to sit trapped against the building. Now that a good portion of the ledge has been removed from this area, it can breathe and dry out more quickly. Rain gutters were also installed as a short-term solution to the same water problem.

At the Highway Barn the crew has been very busy. A lot of work was done to improve our building's safety, function, and aesthetics. A new truck loading dock, equipped with a grizzly bar, was built and the driveway was graded to better shed water. The loading dock will be used to load trucks during winter storms. The roadway leading to the cell tower behind the Highway Barn had a very unattractive wall of used tires next to it. They were removed and replaced with concrete block barricades for safety and bark mulch was spread for erosion control. Up on top of the hill by the cell tower, the entire area was cleaned out. Two loads of scrap metal were taken away for recycling, and the entire area, including the storage shed was organized. Inside the building the crews cleaned, organized and created specific areas for tools, parts storage, cleaning supplies and safety gear. The employees take pride in the appearance of the building and equipment.

Before closing, I want to recognize the Highway Department staff. You have probably heard the saying, "you are only as good as the people that you work with". This crew comes in every day, ready to go out and do what needs to be done, no questions asked. I'm happy they have accepted me, and I look forward to many years with them. I want to thank the Selectmen, Town Office Staff, Department Heads, and of course you, the residents of Lyndeborough, that continue to support us.
Rick McQuade,
Road Agent, Town of Lyndeborough

## Police Department

9 Citizens' Hall Road
Lyndeborough, NH 03082
Tel: (603) 654-6535
Fax: (603) 654-5483


Rainsford G. Deware, III Chief of Police

Keith D. Hervieux Patrol Sergeant

On Behalf of the men and woman of the Lyndeborough Police Department, I thank you for your interest in our 2022 Annual Report. As has been the case for my eleven-year tenure with the Department and having spent nine of those years as your Chief of Police, I have the honor of presenting the body of work produced by the civilian and sworn staff of the Lyndeborough Police Department and each year, I am left with a feeling of gratitude for having the privilege to work with such amazing individuals. In 2022, we expanded on the great work executed in 2021, and while last year was outstanding, this year was even better.

As we worked our way through the pandemic, the Lyndeborough Police Department has engaged very closely with the Lyndeborough Fire and Rescue, the Wilton Ambulance Service, and our surrounding communities' emergency service departments to ensure the safety of our staff and citizens. Officers have been trained in COVID-19 protocols and procedures and continue to serve the community in a safe and effective manner. We have worked closely with the New Hampshire Department of Health and Human Services to keep staff informed of positive cases throughout the community in order to better facilitate emergency responses should they be needed. Along with this our insurance carrier PRIMEX has been providing us with additional training and updates on the pandemic along with policy and procedure recommendations that we have put into place over the last nine months.

Both our sworn and unsworn staff consider ourselves extremely fortunate to have a community that is very engaged and active in partnering with us to achieve our collective public safety goals.

I would like to thank the Milford Area Communications Center for filling our dispatching needs again this year. The staff at MACC Base has been very professional and diligent to the needs of our community, the safety of its officers, and citizens during both critical incidents and day-to-day operations.

As always, we are committed to working hard to keep up with the changing environment to meet the needs of our community. I hope you enjoy reading our 2022 Annual Report and find the material contained herein to be informative. I wish you all a very safe and happy 2023!

In 2022 the Department handled 3,248 calls for service.
Most of these calls were service related and we completed 872 area checks, 545 business checks, 700 directed patrols, 61 house checks, 67 police information requests, 13 paperwork service attempts, 24 suspicious activities, 22 disabled motorist assists, 2 escort, 28 assists to other agencies, 20 alarms, 331 motor vehicle stops, 26 motor vehicle complaints, 24 parking complaints, 166 parking tickets, 29 dog complaints, 22 animal complaints, 24 welfare checks, 14 VIN verifications, and 35 motor vehicle crashes. Out of the 35 -motor vehicle crashes we completed 16 State Accident

Reports, New Hampshire State Police completed 9, and Wilton Police Department 2. We also assisted the Fire Department on 8 calls and the Ambulance on 71 calls.

The officers of the Department have worked very hard at protecting the Town. The Uniformed Crime Reports for the Town of Lyndeborough are as follows: Uniform Crime Reports Part I crimes reported 2 and Part II crimes reported 27.

Part I Crime activity statistics are as follows: Aggravated Assault: 0, Burglary: 0, Larceny: 2, Motor Vehicle Theft: 0.

Part II crimes: Domestic Assaults: 2, Other assaults (simple): 0, Fraud: 1, Vandalism: 3, Animal Cruelty: 0, Curfew/Loitering/Vagrancy: 0, Drug Offenses: 0, Disorderly Conduct: 5, Criminal Threatening: 2, Criminal Trespass: 6, All Other Offenses (Except Traffic): 7, Traffic Offenses: 1.

I am also happy to report that we have received no complaints against any officers or staff and that our policy and procedure review is up to date with the new State of New Hampshire Law Enforcement Reforms, and we continue to be both accountable and transparent in our actions as we always had since my tenure as Officer-in-Charge and Chief of Police for this community.

Our agency has seen some changes over the past year with me being appointed full-time as the Chief of Police and the fact that hiring and retaining police officers is a difficult task in our current global environment.

Officer Joshua Joki resigned due to his busy schedule working full-time for the Merrimack Fire Department and Officer Kris Thibault has moved to Florida. He is still a member of the agency but will only work some hours in the summer. This leaves us with a staff of six sworn members to cover 128 hours per week. We obviously cannot do that, and we do rely heavily on cooperation from our neighboring communities' police departments, the NH State Police and the Hillsborough County Sheriff's Office, who have all been a tremendous help to our community in 2022.

Our agency continues to maintain a strong presence on social media in an effort to better connect and communicate with residents on a variety of topics, to include public safety awareness, crime alerts, community events and programs, and safe driving practices. The use of social media also provides us with a mechanism to share examples of the exemplary actions of our officers, not only related to providing police services to the Town of Lyndeborough, but also to recognize their involvement with community and volunteer programs, such as Special Olympics of New Hampshire, Child Advocacy Centers of Hillsborough County, Granite State Children's Alliance and support of the Children's Hospital at Dartmouth (CHaD), to name just a few.

As always, we look forward to attending community events in 2023, and participating with the youth of the community through our efforts with the Wilton-Lyndeborough School District and our participation with other youth organizations.

If anyone ever has any questions or concerns, or would like more information about the Police Department, please feel free to contact me with any of your concerns or suggestions by email at rdeware@lyndeboroughnh.us or I can be reached at 603-831-2614 via cell phone or 603-6545469 , ext. 243. I look forward to hearing from you in the upcoming year.

Sincerely Yours,
Rainsford G. Deware, III
Chief of Police

## Town Administrator

The employees and volunteers of Lyndeborough had a very busy and productive year in 2022. Working as a team, we addressed many different issues affecting the community, while always keeping the taxpayers in mind.

Some examples of the progress we made in 2022 are:

- In January, we transitioned to M \& N Assessing Services of Keene, NH for our contracted property assessing services.
- Throughout the Spring of 2022, we worked closely with the Broadband Committee to review and ultimately enter into an agreement with Comcast to deliver high-speed internet service to North Lyndeborough. This public/private partnership will result in high-speed internet access for all residents on the 487 exchange. In order to accomplish this, we will be using funding obtained from the American Rescue Plan Act to fund the Town's share of the construction cost, which is $\$ 100,000$. The remaining section of Town on the 654 exchange that was without high-speed internet had their internet upgraded by TDS. The entire town should now have high-speed internet capability. These projects have been in development for the last eight years and has required countless hours of work by the Broadband Committee, Information Technology Committee, Staff, Selectmen and all who participated in the public hearings to get us to this point, thank you.
- We renewed our participation in the Federal Service Award Management System (SAM), which allows the community to apply for Federal grants.
- We continue to belong to the Nashua Regional Planning Commission's Electricity Cooperative, resulting in energy savings (as compared to solely receiving our power from Eversource). We continue to monitor and build upon our energy conservation efforts, which has resulted in lower consumption. This is done by educating our workforce about the importance of energy conservation and how it relates to cost and our ability to provide services.
- After asking for proposals from several propane vendors, we were able to enter into a contract for propane at $\$ 2.10$ per gallon. Propane is the fuel used to heat our Town buildings, with the exception of Center Hall, which uses oil to take the chill out of the building in the fall and spring (the building is not heated or used during winter months).
- In early October, our 1994 Fire Engine experienced a major pump failure. Estimates to repair the pump were between $\$ 18,000$ and $\$ 50,000$. Spending this amount of money on a truck that was scheduled for replacement in 2024, with no guarantee the repair would extend the life of the vehicle, was unacceptable. The decision was made to explore replacing the 1994 Fire Engine with a used Fire Engine. Fire Department personnel and Staff from the Town Hall began a search for a used Fire Truck first by checking with the New Hampshire Department of Revenue Administration, the Town's Auditor, and our Town Attorney to verify such a purchase was acceptable. I am glad to report we were advised that moving forward with a search and possible purchase was acceptable. The Fire Department was able to locate a 1997 Fire Truck in Hamburg NY, for sale for $\$ 30,000$. After negotiating a price of $\$ 25,000$, our Fire Department sent a team to inspect the vehicle, finding it in remarkable shape. From the
time the problem was first discovered in our 1994 Fire Truck, until the time the used Fire Truck was purchased, brought home, and ultimately placed in service was less than one month, during which time our mutual aid partners provided additional support to augment our out of service truck. The used truck was approximately $\$ 30,000$, including setup and delivery costs, which is nothing short of a remarkable savings for the Town when compared to a new truck which would cost approximately $\$ 600,000$.
- In October, we received delivery of a 2022 Ford F-350 flatbed dump truck. This vehicle replaced an older dump truck that had reached the end of its serviceable life for the Town. We auctioned the older dump truck through Municibid and received $\$ 27,000$ to help offset the purchase of the new vehicle. The new F-350 provides more advanced sanding and plowing capability and will be far more reliable than the truck it replaced.
- We worked closely with Wilton and Greenfield on the negotiation of the Inter-Municipal Agreement for Ambulance Service. The agreement covers governance, operational needs and provides a path of communication to ensure we receive the best Ambulance Service possible. In 2022, the Selectmen entered into an agreement which will serve the Town until 2025. At the 2022 Lyndeborough Town Meeting the topic of moving the Ambulance Station from 404 Forest Road in Wilton to the downtown Wilton Fire Station was debated. While negotiating the current Inter-Municipal Agreement, the Town of Wilton advised us that plans to move the Ambulance operation have been suspended and that the Ambulance Station will remain at 404 Forest Road.
- As we all know 2022 saw some of the highest inflation in years and asphalt paving material was no exception. Our plans to overlay the 2nd NH Turnpike, New Road, Osgood Road, and parts of Mountain Road had cost estimates increasing daily. It finally became so unpredictable the decision was made to suspend that project. Instead, we moved our paving maintenance program to a smaller project on Cram Hill Road. By scaling down the work to be done, we were able to perform the needed paving within budget.
- We continued the engineering of Glass Factory Road and Center Road for future reconstruction and paving, which we are currently anticipating will take place in the 2024-2026 time period. Additionally, the Highway Department will continue to upgrade and maintain the gravel roads throughout Town.
- We continue to monitor, and when needed, upgrade our IT systems at Citizens' Hall for the Town Clerk/Tax Collector, Administration, and Police Departments. These upgrades / monitoring, which are conducted by staff and Twin Bridge Services, have resulted in substantial cost savings, and improved our abilities, efficiency, and cyber security. We are not immune from cyber-attacks. In 2022 we did experience an attempted attack, but due to an alert staff member and immediate response from our IT contractor, the attack was not successful.
- Throughout 2022, we contracted with the Nashua Regional Planning Commission's (NRPC's) Circuit Rider Program, which supplies personnel from NRPC to assist our Planning and Zoning Boards with technical support. This program has a proven record of assisting both Boards and the applicants through the land use process in a consistent manner.
- Our Joint Loss Management / Labor Committee continues to meet on a regular basis to make sure employee injuries and property losses are kept as infrequent as possible. PRIMEX (our
risk management exchange agency) has recognized our efforts by continuing to provide a $2.5 \%$ discount on our property and liability insurance. I would like to recognize Police Chief Deware for his outstanding efforts in making this program a success.
- Staff worked closely with the Capital Improvement Committee to develop the 2023-2028 Capital Improvement Plan. This effort resulted in a living document that will continue to assist the Town in stabilizing capital costs over the next six years.
- We renewed our agreement with the Milford Area Communications Center for 2023 to provide our dispatching services for our Police and Highway Departments. This affiliation continues to provide increased technical capability for our Police Department by allowing our officers to communicate directly with Wilton, Mont Vernon, and Milford Police Departments, thus increasing officers' and citizens' safety.
- Throughout the year, staff took advantage of virtual and in-person training provided by PRIMEX in the areas of human resources, financial management and liability reduction. These opportunities are included as part of our membership, allowing access to valuable education at no additional expense to the Town.
- We continue to meet with the area Administrator's group exchanging ideas. Many of the grant opportunities we have been able to successfully utilize were initially discovered by attending these meetings.
- We have reinstituted in-person Department Head meetings, working together to maximize efficiency throughout all Town departments.
- We built, reviewed, and presented the 2023 municipal budget.

In April of 2022, Mark Chase, our Road Agent retired. Mark served the Town for over Twenty Years on the Highway Department, many of those years as Road Agent. We wish Mark the best.

In May, we hired Richard McQuade for the position of Road Agent. Rick brings a strong knowledge base to the position, having worked for many years in municipal government and the private sector. Please join us in welcoming Rick to his new position with the Town.

In July, we hired Kathleen Junge as our part-time custodian. I want to take this opportunity to thank all the employees who pitched in to make sure the Town buildings remained clean and organized while we went through the hiring process.

In closing, I want to thank the Board of Selectmen, all my fellow coworkers, Boards, Committees, Commissions, and especially the residents for their understanding, patience, and outstanding team effort in working for the betterment of the community; it is truly an honor to work with all of you.

Respectfully,
Russ Boland
Lyndeborough, Town Administrator
603-654-5955 extension 223


## Welfare Department

"Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there." NH RSA 165:1-I

Our Town Welfare Department has the responsibility to make sure the Lyndeborough residents have the basic needs of life. Examples of need would be shelter, food, utilities, and medicallynecessary prescriptions. Where appropriate, expenses necessary for seeking and maintaining full employment may also be provided. The Town may need to assist or make a referral to an applicant if there is an emergency (threat of loss of basic need) or may determine there is a temporary need until employment, State Aid, Social Security, etc. is received. It is not intended to assist residents living beyond basic needs.

All applications for assistance are personally reviewed to determine eligibility, using the Welfare Guidelines established by the Board of Selectmen. These guidelines assure that the statutory requirements are met while also protecting Town tax dollars. We require each applicant to give full disclosure of their financial position with accompanying documentation and all information is verified to determine eligibility. Assistance is provided by voucher and payment is only made directly to vendors of basic needs and no cash assistance is given to clients. The Town is also able to place a lien on all real estate property if a welfare client is a property owner. By vigorously referring applicants to other relief agencies for assistance, we reduce the amount of financial impact on the town.

For help with fuel oil and electric assistance, please call Southern NH Services at 673-0756.


Respectfully Submitted, Dawn Griska, Deputy Welfare Officer

## Notes

# TOWN OF LYNDEBOROUGH 

## Boards, Committees, Commissions Reports

## Cemetery Trustees

At the beginning of this year, we said goodbye to Charlie Post who retired as Cemetery Trustee. We said hello to Anna Meigs who was elected as the new Cemetery Trustee and to Rick McQuade, the new Road Agent, after Mark Chase retired.
We had six interments this year, one full burial and five urn burials. We continue the trend of more urn burials than full burials. Ten lots were sold in South Cemetery.

Military veterans are entitled to a free Government headstone or footstone. VA Form 40-1330 and Military Discharge Documents must be sent to the U.S. Department of Veterans Affairs. Funeral homes or the Cemetery Trustees can help filling out this form.
Projects got off to a slow start, but ended with a bang when the Highway Department had time to work on needed Cemetery Projects. After waiting several years, the fence was finally installed in Johnson Corner. If you haven't had a chance to see the fence, it's worth the time to take a look.

In South Cemetery, granite posts have been installed to outline the shift of the interior road with the addition of the new section. The main entrances have an added layer of needed gravel. A backlog of corner stones were installed. A load of loam was delivered and will be used as finish cover for full and urn burials.

Years ago, the Boy Scouts planted disease-resistant elm trees at Center Hall. In 2001, the trees were transplanted from Center Hall to line the Town road at South Cemetery. These trees replaced the original elms that died many years ago. Alas, this year, one elm tree succumbed to the drought and was removed.

Mowing was difficult this year, as the grass, what grass we had, was also affected by the drought.
As always, we would like to thank the entire Highway Department for their conscientious and respectful work in all our cemeteries.
The Trustees decided to close their checking account and turn its management to the Town Finance Department. The Trustee will continue to sell the lots, manage burials, and manage cemetery care. The funds in the checkbook were distributed as follows:

General Care Cemetery Trust Funds

| Cemetery | Donations in Memory of | Amount |
| :--- | :--- | ---: |
| North | William Richardson Jr. \& Lydia (Putnam) Richardson | $\$ 300.00$ |
| Center | Edmond (Monty) J. Forbes, former Selectman | $\$ 100.00$ |
| South | Leona C. Foote / Richard A. Foote | $\$ 25.00$ |
| South | Sandra Elaine (Emerson) Adams | $\$ 10.00$ |
| South | Captain Terry R. Parker, US Merchant Marines | $\$ 25.00$ |
| South | $79 \%$ of remainder | $\$ 113.40$ |
| Johnson Corner | $21 \%$ of remainder | $\$ 30.14$ |

Respectfully submitted,
Ginny Chrisenton
Anna Meigs
Doug Powers

## Conservation Commission

The Lyndeborough Conservation Commission is an advisory body that provides guidance to other Town boards. It falls under the NH statutes.

NH Title III, Chapter 36-A describes Conservation Commissions in NH
36-A:2 Conservation Commission. - A city or town which accepts the provisions of this chapter may establish a conservation commission, hereinafter called the commission, for the proper utilization and protection of the natural resources and for the protection of watershed resources of said city or town.

This year our primary focus was following the Planning Board's language changes that affect, among other things, "wetlands setback". This language change if accepted is very much in-line with the Town Master Plan.

Individuals can view the current wetlands as an overlay at these websites:
https://nrpenh.mapgeo.io
https://granitview.unh.edu (please note that "granitview" is missing the final "e" that one would expect)
The current members bring a wealth of knowledge and experience to the Conservation Commission. It is a pleasure to work with them.

Sadly, two long-time, very active members will be leaving the Conservation Commission this year. Greg and Sharon, a special "thank you" to you for your dedication and efforts over the years. You will be missed.

Respectfully Submitted,
John Pomer, Chair
Members: John Pomer (Chair) Gregory Kreider (Vice Chair), Kurt Berna, Theresa Berna, Bob Howe (Selectmen's Rep), Michael Decubellis

Alternates: Sharon Akers, Margaret Hagen.
Conservation Commission Fund

| Cash Balance (January 1, 2022) | $13,577.15$ |
| ---: | ---: |
| Received in 2022: | $14,604.92$ |
| Cash Balance (December 31, 2022) | $28,182.07$ |

## Heritage Commission

The Heritage Commission met ten times during 2022, at the Center Hall when weather permitted. The Commission finally found a sign maker. "Welcome to Lyndeborough" signs are now in place on Route 31 and on Center Road. The plan is to also place them on the Second New Hampshire Turnpike next spring. The signs were made by Stadium Graphics of Wilton.

The cellar hole map was located and has been digitized. Volunteers are needed to visit each site and establish the GPS coordinates. The original purpose of the map was to assist the Planning Board in the development of backlots and to inform loggers of the presence of the cellar holes.

A section of the Center Hall floor to the right of the stage was found to be weak because of deteriorating floor timbers. Temporary repairs have been made. A thorough examination of the building is planned.

At the suggestion of the Commission, the Highway Department cleared the brush from the stone arch bridges on Old Temple Road making them accessible for walkers along the old road. The arches have not been professionally evaluated in some years, and the Commission would like to do that next year.

The update of the Town history has been completed and a publisher is being contacted.
The Commission has chosen decorative metal fencing to protect the Railroad Station foundation on the Common and along the waterway behind the monuments. They hope to have them installed in the spring and remove the picket fence. Flowers will be planted along the foundation bricks.
The stones surrounding the memorial tree in front of the Center Hall had to be moved to accommodate the tree's growth.

The State placed a new sign at the entrance to the Curtiss Dogwood Reservation on Perham Corner at the suggestion of our long-time member Clayton Brown. We mourn his loss.

The history video - A Shared History - Wilton and Lyndeborough - can be seen on YouTube. It is being used by the fourth grade in several classes beside history.

We extend our thanks to the Highway Department for their continued excellent job caring for lawns and the Common.

In June, someone dumped a truckload of trash at the Putnam Pond Boat Launch, and this type of vandalism is apparently becoming a growing problem. It was removed by the Road Crew. Other debris was left on Cider Mill Road.

We twice assisted the Historical Society with their yard sales to raise funds for their purchase of the Congregational Church in the Old Town Center.

We hope to again have a Community Day, bringing the Town back together again after the COVID-19 isolation.

We are in need of two more alternate members, if interested, please contact the Commission.
Jessie Salisbury,
Secretary

## Historic District Commission

The Historic District Commission would like to share our condolences and our thoughts at the passing of Clayton Brown, who was instrumental in maintaining and honoring the importance of the Historic District in the Center. Clayt certainly left his mark on the Town Center! He volunteered to serve on the Commission and gave us a great deal of historical knowledge about the area and the buildings, as well as some wonderful stories. He took it upon himself to build and install the gate that now adorns the Town Pound. He took the time to tell fourth graders from the Florence Rideout School about the history of the Town Center. He and his family planted the Christmas tree (and its predecessor) in front of the Town Hall in memory of Earl and Olive Bullard. He also spearheaded the drive to beautify the Center Church, collecting donations from dozens of contributors as well as rounding up the workers and volunteering to do work himself. We will greatly miss his love for the Town and the area in the Center that is the Historic District.

The Commission, which focuses on the area between the former Congregational Church and the Center Cemetery in the Town Center, held one meeting in 2022. We looked over what needed to be done to the Town Hall, where drainage issues left needed repairs, inside and out. The drainage was altered by work from the Highway Department, while exterior repairs were done to the back and one side of the Hall. Interior repairs to the side of the stage are promised for 2023.

The Historic District Commission is partnering with the Heritage Commission to monitor efforts by the Lyndeborough Historical Society to purchase the former Congregational Church from the United Church of Lyndeborough. There were two open houses in the Church this past year, jointly held by the Historic District Commission and the Historical Society, one in June and the second in August during the Rose Mountain Rumble, an annual bicycle race that starts and ends in the Center and shows off both the beauty and challenge of Lyndeborough's geography.

In addition to the two open houses, the Town Hall was utilized for gatherings including the Lyndeborough Quilters, and the Historical Society, which held a potluck picnic and presentation on the Glass Factory in June, while two community yard sales were both smashing successes this past May and October. We would like to thank everyone who contributed to and volunteered for the yard sales.

We also would like to thank Bob and Jennifer Howe for continuing to maintain the flowerbeds and area around the flag in the center. Our thanks to all who have worked to make the Historic District an area that the Town makes use of and can be proud of.

Respectfully Submitted,

## Stephanie Roeper

On behalf of the
Historic District Commission Members

## J. A. Tarbell Library

This was the year of getting back to normal operation. In addition to being open from 10:00 am to 2:00 pm Monday, Tuesday, Wednesday, Thursday and Saturday, we are now also open from 5:00 pm to 7:00 pm on Wednesdays. In our 2023 budget we are requesting additional afternoon hours so that we can serve students after school.

Our summer reading program was quite successful, with a number of children achieving rewards. We had half a dozen programs with presenters on a variety of subjects, and they were well attended. If you have a suggestion for a topic or a speaker that might be of interest, please let us know.


We are assembling materials that we hope will be useful to home schoolers, including learning kits that are available to everyone. We also have a selection of classics as well as DVDs and other materials that could be part of a learning program. Please remember that the library is more than just a repository for books!

Again, we thank the loyal supporters of our Christmas wreath sale in November, and all those who have made donations during the year. The funds raised are used for things that are not included in the Town budget.

Respectfully submitted,
Robert Rogers
Sally Curran
Ann Harkleroad
Jennifer Howe
Lucius Sorrentino
Trustees


## J.A. Tarbell Library Treasurer Report

Income from Town:
Expenditures from Town Income:
Salaries
Fuel
Postage
Supplies \& Maintenance
Telephone \& Internet
Dues \& Professional Development
Acquisitions
Building \& Grounds Maintenance
Computer Expense
Electricity
Literacy/Programs
Pre-paid 2023 dues
Total:
Over-Expended:

Non-Town Funds:

| Fines, Faxes, Book Sales: | $\$$ | 141.50 |
| :--- | ---: | ---: |
| Donations |  | 543.15 |
| Humanities Programs |  | 600.00 |
| Wreath sales: |  | $1,996.00$ |
|  | $\$ 8,280.65$ |  |

Expenses:
Museum passes
Humanities Programs
Book Cart
Wreath costs
Total:
\$ 56,576.00

38,031.94
1,488.84
11.60

2,075.45
1,237.27
3,972.05
8,352.61
525.18

1,030.47
2,186.12
834.00

|  | $3,125.00$ |
| ---: | ---: |
| $\$ \quad 64,017.79$ |  |

\$ 7,441.79*

Fines, Faxes, Book Sales:
\$ 141.50
Donations
543.15

Humanities Programs 600.00
Wreath sales:
\$ 80.00

Tor
Respectfully Submitted,
Sally Curran, Treasurer

* Overage due to town error on fuel budget, increase in electric costs and added hours not budgeted for.


## Emergency Planning Committee

Another year has passed and we have been fortunate to not have experienced any major disasters. The Emergency Management Department did have to open in late December for a storm that produced high winds and heavy rain. The Town had multiple roads flooded and washed outs, stranding a few residents in their homes. Parts of Lyndeborough had lost power for approximately 3-1/2 days which extended over the Christmas holiday. The Fire Department did an excellent job responding to emergency/service calls throughout the storm. The Highway Department did an impressive job on opening roads from trees down and multiple washouts/flooded roads.

We continue to plan for, and keep up with any and all new programs as the State of New Hampshire implements them. Our goal is to constantly improve service to the Town of Lyndeborough.

Let's have a safe and happy 2023!
I would like to thank the Deputy Emergency Management Director Carylyn McEntee for her dedication and hard work.

Respectfully Submitted,
Brian Smith
Emergency Management Director
Fire Chief/EMT


## Monuments Committee

The Monuments Committee had a year that focused on maintenance. We got the Common ready for Memorial Day commemorations, planted flowers around the flagpole and in front of the monuments, weeded the flower beds, and did what needed to be done to keep the Common looking presentable as a memorial park. We also kept the area around the Glass Factory sign trimmed and planted flowers in that planter as well as the area around the Clark Pottery sign in North Lyndeborough.

In 2023, we will hopefully be adding onto the brick walkway to the Common, connecting the bricks around the flagpole to the walkway in front of the monuments. We are working with the Heritage Commission to finally replace the picket fence that has been protecting the bricks of the 1911 railroad depot foundation with a more presentable decorative black iron fence, with another one being placed along the culvert behind the monuments. We also hope to preserve the bricks of the foundation, while creating an appealing area out of one that has been quite unattractive for years.

If anyone has any ideas for other beautification projects for the Common or wishes to volunteer for cleaning up, weeding, and maintaining this memorial Common, please contact the Town Administrator or one of the members of the Committee: Stephanie Roper, Jessie Salisbury, Walter Holland, Lorraine Strube, or Lorrie Haskell.

As noted in last year's Town Report, we have a problem with garbage in the public areas of Town, including along the Town roads and in the Common and Putnam Pond areas. Please respect that these are public areas, intended to be memorials for our deceased military personnel and others. They show Lyndeborough at its best. They deserve our respect and should be seen as how we want to present our Town and our values to the world.

Respectfully Submitted,

## Stephanie Roper



## Board of Selectmen

In 2022 the Board of Selectmen, support personnel, Town employees, volunteers and all those who served on the various Boards were extremely busy with their commitment to the citizens of Lyndeborough. The main focus was to strive to enhance the quality of life for all citizens of the Town which was demonstrated by their unselfish commitment of time and dedication in their positions within this community. The goals and achievements could not have been accomplished without them.

The Board has worked very hard with the Town Administrator, Department Heads and Budget Committee members in order to propose a reasonable operating budget for the upcoming year. We have tried to balance the needs of the community with the ability of the taxpayers to afford their respective property tax bills. There are several challenges ahead of us as a community that must be addressed, however a reasonable and common-sense approach is required to overcome these issues. We must keep in mind that the Town portion of the tax rate is only one portion that makes up our tax rate. We all must be mindful that the Town's operating budget, Capital Improvement Plan, proposed Warrant Articles, Town revenues and land/building evaluations are only a few pieces of what makes up our tax rate. There are many factors to consider such as Municipal, State, County, the Wilton Recycling Center, Ambulance Service, and all Schools. This coming year, as was done in previous years, the Board is recommending applying some of the Unreserved Fund Balance to the proposed Warrant Articles in order to stabilize the tax rate as much as possible.

Some of the action items addressed this year, and personnel issues are as follows; the Town's PartTime Police Chief was elevated to Full-Time status; in April Mark Chase retired as the Road Agent; in April Rick McQuade was hired and appointed as the new Road Agent; a Broadband Committee was formed, made up of citizens from Town to work with Comcast Cable/Television Franchise which was a success; an NRPC Circuit Rider and Land Use Administrative Support was employed; the salt shed at the Highway Department was repaired; the Highway Department received the new F-350 Ford and the older 2016 Dodge one-ton was sold for a profit; the Fire Department had a major component failure on the 1994 Engine \#5 which took it out of service. Through research by the Town Administrator and the Fire Chief, the Town was able to purchase a used 1997 Spartan Fire Engine, which will serve the Town extremely well over the next several years; replacement of the heating systems at the Highway Garage was warranted and was installed; significant water damage occurred on the north wall at Center Hall and interim work was completed to repair and stabilize the damage.

The Board decided to revise the municipal Land Use Fees and Hall rental fees to better reflect the actual costs associated with the various permits and applications. It also includes the ability to recover third party costs associated with land use applications, such as application review and legal services, from the applicant instead of being borne by the taxpayers. The new Municipal Fee Schedule can be found on the Town website.

The Paving Plan, which includes paved road maintenance and reconstruction, was particularly challenging this year. The original plan was to reclaim, grade and pave Whittemore Hill on Mountain Road, and pave 2nd NH Turnpike, the paved section of New Road, and Osgood Road. However, the increasing oil prices not only affected fuel but asphalt as well. The project cost rose from $\$ 196,141.00$ to $\$ 234,977.20$, an increase of $16.5 \%$. Since this far exceeded our $\$ 200,000$
budget, the Board decided to look at alternative projects. Road Agent Rick McQuade proposed reconstructing portions of Cram Hill Road, which needed extensive drainage improvements. The contractor, Advanced Paving, was able to adjust their schedule to accommodate the change. The Board appreciates the hard work and flexibility shown by the Highway Department in completing a much-needed road improvement project. There will be several decisions the citizens of the Town will be asked to consider at the upcoming Town Meeting in March, which are mostly Warrant Articles. Also, a Warrant Article has been proposed to hire an engineer to evaluate the type of repairs that may be needed to the Old Temple Road Stone Bridges.

We would like to acknowledge and thank all Town employees, all the citizens, and elected officials who have served and are currently serving on specific boards and volunteers for their hard work and commitment to their respective job responsibilities and job well done throughout the year. This makes the Town of Lyndeborough a great place to live and maintains the "fabric" of our community. The Board of Selectmen sincerely thank you for your dedication and continued support and look forward to working together to improve the quality of life in our community in the future. We wish all of you the very best in the year 2023.

Finally, the Board of Selectmen would like to recognize a wonderful citizen, who for his entire life had the utmost commitment to the citizens and the Town of Lyndeborough; Clayton Brown. Please take a solemn moment and review the memorialization in remembrance of Clayton Brown contained in this Town Report.

Respectfully submitted,

Frederick G. Douglas, Jr. Chairman
Mark Chamberlain, Selectman
Robert Howe, Selectman


## Planning Board

The Planning Board had a very busy schedule this year, reviewing a wide variety of applications that impact our Town. We had several members step off the Planning Board this year, and I would like to thank them for their service to our community; Paul Best, Mark Schultz, Tom Chrisenton, and Julie Zebuhr. Also, our long-tenured member Bob Rogers, transitioned his membership from a full to alternate this year as well. We also had several new members join the Board; Alyssa Lavoie, Bob Newton, and Lou Rota. I would like to thank our new members for sharing their time and skills with the Board as we move into 2023.

In 2022, we engaged Nashua Regional Planning Commission (NRPC), to assist us with the increased volume and expanded scope of the applications the Planning Board is hearing. This support allows us to meet the demand effectively. We have also started work on a revised Master Plan for the Town. We will be working on several sections this year so that the twenty-year-old plan is brought up to date. We look forward to your input on these issues.

I would like to thank the volunteers of the Planning Board for all of the time and effort that they put into managing this important function of our Town. Listed below are the key issues that we heard this year.

Respectfully submitted on behalf of all Planning Board Members, Charlie Post, Chair

For further details and outcomes of these discussions, please see Planning Board meeting minutes at https://www.town.lyndeborough.nh.us/node/298/minutes/2022:

## January 13, 2022 Public Hearing

- Public Hearing for Zoning Amendment Warrant Articles for the 2022 Town Meeting

January 20, 2022 Regularly Scheduled Meeting

- Boisvert - Feel Good Farm AirSoft Business Permit Application Map 217, Lot 14 at 52 Johnson Corner Road Larry and Sharon Boisvert are requesting a non-residential site plan review for a permit to operate their AirSoft Business. Their five-year renewal permit expired two-years ago.
- Lot-Line Adjustment Between Five Lots: Map 230, Lot 5; Map 230, Lot 05-02; Map 230, Lot 07; Map 230, Lot 08; and Map 230, Lot 08-01 The five properties total 122.8 acres off Woodward Owners Tom and Ginny Chrisenton propose adjusting the lot resulting in adjusting the acreage, making four out of the five lots have over 25-acres each and allowing all lots to have road frontage and access off Woodward Road.
- Two-Lot Conservation Land Subdivision, Lot 228, Lot 1 Owners Tom \& Ginny Chrisenton propose subdividing an 82 -acre lot off Woodward Road into two lots of 50.04-acres and 31.8-acres.
- Road Policy Procedure Manual Update from Sub-Committee
- Master Plan - Appoint Sub-Committee. Presentation expected in Feb/March 2022
- E-911 for Roads - Continued
- Update Fee Schedule


## February 17, 2022 Regularly Scheduled Meeting

- Public Hearing - Boisvert - Feel Good Farm AirSoft Business Permit Application Map 217, Lot 14 at 52 Johnson Corner Larry and Sharon Boisvert are requesting a nonresidential site plan review for a permit to operate their AirSoft Business. Their five-year renewal permit expired two-years ago. Review of proposed conditions from the last meeting.
- Public Hearing - Two Lot Conservation Land Subdivision, Lot 288 Lot 1 - Noticed, Application Approval - Pending Tom \& Ginny Chrisenton propose subdividing the 82acre lot off of Driscoll Road, Greenfield into two lots of 50.4 acres and 31.8 acres.
- Lot line adjustment, five lots: Map 230, Lot 5; Map 230, Lot 05-02: Map 230, Lot 07; Map 230, Lot 08; and Map 230, Lot 08-01 (Noticed) The five properties total 122.8 acres off Woodward Road. Owners Tom \& Ginny Chrisenton propose adjusting lot lines to give access to Class VI portion of Woodward Road.
- Boette - Pinnacle Road subdivision application review Application submitted on-time notice deadline missed by PB
- Public Hearing Continued:
- Rules of Procedure and adoption - new
- Change meeting notice to web-based from newspaper requirement
- Change application notice to 21 days from the current 15 days
- Change advance adoption agenda requirement


## March 17, 2022 Regularly Scheduled Meeting

- Subdivision Modifications, Map 220, Lot 21-1 and Map 220, Lot 21-2 on Pinnacle Road Owners Kevin and Michele Boette of 15 Ridge Road in Lyndeborough, propose modifying the conditions of approval in the 2006 plan, including road improvements and driveway locations.
- Four Lot Subdivision, Map 207, Lot 25, Map 207, Lot 25-1 and Map 207, Lot 25-2 with road frontage on Warner Road and Mountain Road Owner Brett Joy of Mountain Road is proposing a major subdivision to create four lots.
- Lot Line Adjustment, Map 230, Lot 7, Map 230, Lot 8 and Map 230, Lot 8-1 to create two lots, Tax Map 230, Lot 7 and Tax Map 230, Lot 8. Owners Ginny and Tom Chrisenton of Woodward Road propose adjusting the lot lines of three lots to create two lots.


## April 14, 2022, Planning Board - Zoning Subcommittee Meeting

- Review and discuss proposed zoning amendments brought forth during 2021 that did not get completed in time for Town Meeting.
- Bring forth for discussion and inclusion any new items to be addressed in the current zoning.
- Decide upon a date to have a joint meeting with the Conservation Commission to finalize the wetland setback zoning changes and to identify the documentation required to move forward with these proposed changes.


## April 21, 2022 Regularly Scheduled Meeting

- Conceptual Consultation only - Thomas Carr, Meridian Land Services, Inc., for Jane Hager 1990 Trust, 206 Pinnacle Mt. Road. Re: Subdivide one lot into two lots to get the existing homes on separate lots.
- Case 2022-3: Lot Line Adjustment Consolidation: Map 230, Lot 7, Map 230, Lot 8 and Map 230, Lot 8-1 off of Woodward Road (noticed) Owners Tom \& Ginny Chrisenton propose to adjust the lot line between Map 230, Lot 7 (27.0 acres) and Map 230, Lot 8 (24.6 acres) and to consolidate Map 230, Lot 8 and Map 230, Lot 8-1 (17.4 acres); resulting into two lots to become Map 230, Lot 7 which would increase to 34.6 acres, and Map 230, Lot 8 which would increase to 34.4 acres.
- Case 2022-4: Lot Line Adjustment and Two-Lot Conservation Land Subdivision, Tax Map 228 Lot 1 and Tax Map 230 Lot 5-2 off of Woodward Road (Noticed) Owners Tom \& Ginny Chrisenton propose a lot line adjustment between Tax Map 228 Lot 1 (82.1 acres) and Tax Map 230 Lot 5-2 (25.4 acres) resulting in a decrease in area of Tax Map 228 Lot 1 to 77.8 acres and an increase in area of Map 230 Lot 5-2 to 34.2 acres, and a Conservation Lands subdivision of Tax Map 228 Lot 1 into two new lots: Tax Map 288 Lot 1 (35-6 acres) and Tax Map 228 Lot 1-2 (37.8 acres).
- Case 2022-5: Two-Lot Subdivision, Tax Map 247 Lot 25 Perham Corner Road and Center Road (Noticed) Owner Pamela Holt Revocable Trust proposes to subdivide Tax Map 247 Lot 25 (20.2 acres) into two lots: Map 247 Lot 25 to have 15.2 acres.
- Application Process for Board Meeting
- Master Plan Sub-Committee updates, if any.
- Zoning Subcommittee updates, if any.

May 12, 2022, Planning Board - Zoning Subcommittee Meeting

- Meet with the Conservation Commission to finalize the wetland setback zoning changes and to identify the documentation required to move forward with these proposed changes.
- Continue review of the zoning amendments brought forth during 2021 that did not get completed in time for Town Meeting.
- Bring forth for discussion and inclusion any new items to be addressed in the current zoning.
May 19, 2022 Regularly Scheduled Meeting
- Request for Site Visit/Test Pit Inspection: Owners Geoffrey \& Patricia Brock requesting test pit inspections for a proposed three-lot minor subdivision, Tax Map 206 lot 22, 545 New Road.
- Duplease \& Sons Construction for Owner John E. Dick Jr., requesting test pit inspections for proposed two-lot minor subdivision, Tax Map 232 lot 54, Putnam Hill Road.
- Case 2022-5: Two-Lot Subdivision, Tax Map 247 Lot 25, Perham Corner Road and Center Road (Continued from April 21, 2022) Owner Pamela Holt Revocable Trust proposes to subdivide Tax Map 247 Lot 25 (20.2 acres) into two lots: Map 247 Lot $25-1$ to have 15.2 acres and Lot $25-2$ to have 5.050 acres.
- Case 2022-6: Two-Lot Subdivision, Tax Map 215 Lot 2, 206 Pinnacle Mt. Road (Noticed) Owner Jane Hager 1990 Trust proposes to subdivide Tax Map 215 Lot 2 ( 175 acres) into two lots: Map 215 Lot 2-1 to have 19.849 acres and Map 215 Lot 2 to have 155+ acres.
- Master Plan Sub-Committee updates, if any.
- Zoning Subcommittee updates, if any.
- Planning Board Procedures
- Procedures on Private and Class VI Roads

June 9, 2022, Planning Board - Zoning Subcommittee Meeting

- Continued discussion on Lyndeborough Zoning Ordinance revisions for 2023 Town Meeting.
June 16, 2022 Regularly Scheduled Meeting
- Request for Driveway Regulation Waiver: Owner GS Mission Farm, LLC request a waiver from the town's Driveway Regulations to allow reduced sight distance for an existing driveway for Lot 225-17 on Dutton Road.
- Case 2022-6: Two-Lot Subdivision, Tax Map 215 Lot 2, 206 Pinnacle Mt. Road Owner Jane Hager 1990 Trust requests a modification of conditions of approval and a waiver from Subdivision Regulation Section 530 (d) requiring that that all proposed lots show "[ ] wetland area, dry area and total area (in acres)" for a two-lot subdivision approved on May 19, 2022.
- Case 2022-7: Two-Lot Subdivision, Tax Map 232 Lot 54, Putnam Hill Road (Noticed) Owner Duplease \& Sons Construction proposes to subdivide Tax Map 232 Lot 54 (28.2 acres) into two lots: Map 232 Lot 54-1 to have 3.965 acres and remainder lot Tax Map 232 Lot 54 to have 24.2 acres.
- Case 2022-8: Lot Line Adjustment, Tax Map 229 Lots 4, 5 \& 6, West of Woodward Road Tom \& Ginny Chrisenton, Trustees of High Ridge Trust, propose a lot line adjustment between Tax Map 229 Lots 4, 5 \& 6.
- Master Plan Sub-Committee updates, if any.
- Zoning Subcommittee updates, if any.
- Planning Board Procedures
- Procedures on Private and Class VI Roads

July 14, 2022, Planning Board - Zoning Subcommittee

- Continued discussion on Lyndeborough Zoning Ordinance revisions for 2023 Town Meeting.

July 21, 2022 Regularly Scheduled Meeting

- Request for Driveway Regulation Waiver: Owner GS Mission Farm, LLC., request a waiver from the town's Driveway Regulations to allow reduced sight distance for an existing driveway for Lot 225-17 on Dutton Road (Continued from June 16, 2022).
- Conceptual Consultation: Owners Jane Hager 1990 Trust and Peter and Tiffany Markarian request a conceptual consultation for Lot Line Adjustment between Tax Map 215 Lot 2 and Tax Map 216 Lot 8 on Pinnacle Mt. Road \& Summit Drive.
- Case 2022-9: Subdivision, Tax Map 229 Lots 2 \& 7, West of Woodward Road Tom \& Ginny Chrisenton, Trustees of High Ridge Trust, propose a two-lot subdivision for Tax Map 229 Lots 2 \& 7.
- Master Plan Sub-Committee updates, if any.
- Zoning Subcommittee updates, if any.
- Planning Board Procedures
- Procedures on Private and Class VI Roads
- Fee Schedule

August 16, 2022, Planning Board - Zoning Subcommittee

- Continued discussion on Lyndeborough Zoning Ordinance revisions for 2023 Town Meeting.


## August 18, 2022 Regularly Scheduled Meeting

- Case 2022-9: Subdivision, Tax Map 229 Lots 2 \& 7, West of Woodward Road Tom \& Ginny Chrisenton, Trustees of High Ridge Trust, propose a two-lot subdivision for Tax Map 229 Lots 2 \& 7.
- Case 2022-10: Lot Line Adjustment, Tax Map 215 Lot 2 and 216 Lot 8 on Pinnacle Road \& Summit Drive (Noticed) Owners Jane Hager 1990 Trust and Peter and Tiffany Markarian propose a lot line adjustment between Tax Map 215 Lot 2 and Tax Map 216 Lot 8 on Pinnacle Road \& Summit Drive. The purpose of the lot line adjustment is to transfer approximately 12 acres from Tax Map 215 Lot 2 to Tax Map 216 Lot 8.
- Master Plan Sub-Committee updates, if any.
- Zoning Subcommittee updates, if any.
- Planning Board Procedures.
- Procedures on Private and Class VI Roads.

Aug 31, 2022, Planning Board - Master Plan Subcommittee Meeting

- Materials with current Master Plan
- Benchmark examples
- Identify key themes for change
- Identify scope of Project

September 8, 2022, Planning Board - Zoning Subcommittee

- Continued discussion on Lyndeborough Zoning Ordinance revisions for 2023 Town Meeting.
- The subcommittee will entertain any relevant comments regarding Lyndeborough Zoning.

September 15, 2022 Regularly Scheduled Meeting

- Procedures on Private and Class VI Roads: Recommendation to Board of Selectmen.
- Master Plan Sub-Committee updates, if any.
- Zoning Subcommittee updates, if any.
- Planning Board Procedures.


## October 11, 2022 Regularly Scheduled Meeting

- Continued discussion on Lyndeborough Zoning Ordinance revisions for 2023 Town Meeting.

November 10, 2022 Regularly Scheduled Meeting

- Continued discussion on Lyndeborough Zoning Ordinance revisions for 2023 Town to include edits from the Planning Board Public Meeting on October 20, 2022.


## November 17, 2022 Regularly Scheduled Meeting

- Potential Zoning Amendments for 2023 Town meeting: Public Hearing.
- Case 2022-11: Subdivision, Tax Map 206 Lot 22, New Road, Mountain Road and Schoolhouse Road (Noticed) Owners Geoffrey and Patricia Brock propose a subdivision of Tax Map 206 Lot 22 into three lots: Tax Map 206 Lot 22 (to become 27.109 acres), 221 ( 5 acres with existing house), and 22-2 (6.815 acres).
December 15, 2022 Regularly Scheduled Meeting
- Potential Zoning Amendments for 2023 Town meeting: Public Hearing.



## Supervisors of the Checklist

The year 2022 was a busy one for the Supervisors of the Checklist. We had three elections, the Annual Town Elections in March, the State Primaries in September, and the Federal Election in November. We had a solid turnout for the September Primary, more than we've had at other offyear primary elections, and a high turnout in the November election, with about $75 \%$ of the Town's registered voters casting ballots.

While on the subject, we would like to thank all of the citizens who volunteered to do the painstaking task of counting ballots after the polls closed. We had to add safeguards to that counting process-including overcounts and undercounts.

Between new residents registering with the Town Clerk and those who registered during the three elections, we added a lot of new registrations for the Checklist. At the end of 2022, we had 1,260 voters on the Checklist, with about $24 \%$ being registered Democrats, $32 \%$ being registered Republicans, and $44 \%$ being undeclared.

We continue to see low turnout at the Town Meetings (as well as the Annual School Meeting, which the Supervisors also attend). As noted last year in the Town Report, far less than $10 \%$ of the registered voters in Town who show up at the Annual Town and School Meetings end up deciding Town and School budgets of millions of tax dollars. If you are interested in your Town and School system, as well as how your tax dollars are spent, you should make the effort to come to these important meetings.

As always, the Supervisors of the Checklist urge everyone to exercise their constitutional right to vote and be an informed voter. This cornerstone of democracy is both a right and a responsibility for all voters.

Respectfully Submitted, Stephanie Roper


## Zoning Board of Adjustment

The Zoning Board of Adjustment hears and decides appeals if it is alleged there is an error in any order, requirement, decision or determination made by an administrative official in the enforcement of any zoning ordinance according to NH RSA'S by the town. It also may authorize, upon appeal, in specific cases such variance from the terms of zoning ordinance as will not be contrary to the public interest, if owing to special conditions, a literal enforcement of the provisions of the ordinance will result in unnecessary hardship, and so that the spirit of the ordinance shall be observed and substantial justice done. The Board also grants special exceptions as outlined in the Town of Lyndeborough Zoning Ordinance (paraphrased from NH RSA 674:33).

The ZBA had seven applications in 2022.

- Elise Warren and Sydney Boilard, Case 2022-01 (Map-Lot 233-015-00) - Variance from Lyndeborough Zoning Ordinance section 411.00.02 for Detached Accessory Dwelling Unit (ADU). Application was withdrawn without prejudice
- Geoffrey Brock, Case 2022-02 (Map-Lot 206-022-000) - Variance from Lyndeborough Zoning Ordinance section 408 (Soil Based Zoning, due to severe soils). Granted
- Mission Farm, LLC (Greg Strasburg), Case 2022-03 (Map-Lot 225-017-000) - Appeal of Administrative Decision denying building permit due to section 702.02 requiring minimum contiguous frontage of 500 feet. Granted
- Mission Farm, LLC (Greg Strasburg), Case 2022-04 (Map-Lot 225-017-000) - Variance from Lyndeborough Zoning Ordinance section 702.02 (Frontage Requirements). Application withdrawn
- Joseph Kling, Case 2022-05 (Map-Lot 210-012-000) - Variance from Lyndeborough Zoning Ordinance section 802.03 to permit construction of a single-family home on an existing Lot of Record (non-conforming lot without the required setbacks). Hearing was continued to January 5, 2023.
- Robert and Astrid Senior, Case 2022-06 (Map-Lot 247-016-004) - Special Exception from Lyndeborough Zoning Ordinance 703.00 (b) Bed and Breakfast to permit use of an approved Accessory Dwelling Unit as a Bed and Breakfast short term rental unit (Air B\&B). Granted
- Robert and Astrid Senior, Case 2022-07 (Map-Lot 247-016-004) - Variance from Lyndeborough Zoning Ordinance section 701.00 to permit the short-term rental of two, twoperson tents. Application was withdrawn without prejudice.

I would like to thank the Board Members and Alternate Members who did their utmost to be informed and educated while openly listening to all of the evidence in order to make an informed decision.

Respectfully Submitted,
Karen Grybko, Chair, Richard Roy, Vice Chair
Members: Lisa Post, Raymond Humphreys, Jonathan Lavoie, Pam Altner (Alternative Member)

## Notes

# TOWN OF LYNDEBOROUGH 

## Miscellaneous Reports

## Town of Lyndeborough NH 2022 Town Meeting Minutes March 12, 2022

Meeting was called to order at 10:00am by Moderator Walter Holland on Saturday, March 12, 2022 at Citizens’ Hall located at 9 Citizens' Hall Road in Lyndeborough New Hampshire.

Selectman Mark Chamberlain: The Board would like to acknowledge and thank Mark Chase who tendered his retirement as Road Agent on Wednesday. Mark served this town for twenty three years, nine of them as Road Agent and during his time as Road Agent he and the rest of the Highway crew have made the Department much more effective and much more efficient which affects us all. We would like to thank him very much. (standing round of applause).

To the Inhabitants of the Town of Lyndeborough, in the County of Hillsborough in said state qualified to vote in Town affairs; You are hereby notified to meet at Citizens' Hall, 9 Citizens' Hall Road, in said Lyndeborough on Tuesday, the eighth ( $\left.8^{\text {th }}\right)$ day of March 2022, at ten o'clock in the morning until seven o'clock in the evening, for ballot Voting of Town Officers and all other matters requiring ballot vote; and, to meet at Citizens' Hall, 9 Citizens' Hall Road in said Lyndeborough, on Saturday, the twelfth ( $12^{\text {th }}$ ) day of March 2022, at ten o'clock in the morning, to act upon Articles 2 through Article 17:

Article 1: Selection of Officers: To choose all necessary Town Officers for the year ensuing.
*-indicates elected (143 Ballots cast - 1192 Registered Voters)
Results:

| Selectman (3 years) | *Frederick Douglas Jr. | 97 |
| :--- | :--- | ---: |
|  | Kevin Boette | 22 |
| Moderator (2 years) | *Walter M. Holland | 138 |
| Treasurer (3 years) | *Ellen Martin | 128 |
| Trustee of Cemeteries (3 years) | *Anna Meigs (write-in) | 17 |
|  | Larry Curran (write-in) | 13 |
| Library Trustee: (3 years) | *Sally Curran | 122 |
|  | *Nancy Jennifer Howe | 118 |
| Trustee of Trust Funds (3 years) | *Richard Herfurth | 134 |
| Supervisor of the Checklist (6 years) | *Sally Curran | 126 |
| Budget Committee (3 years) | *Stanley Greene | 115 |
|  | *Walter Holland | 128 |
| Budget Committee (2 years) | *Geoffrey Allen | 114 |
| Zoning Board of Adjustment (3 years) | *Kevin Boette | 117 |
|  | *Richard Roy | 127 |

## Article 2: Town Operating Budget

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of, Two Million Four Hundred Six Thousand Eight Hundred and Sixty-Five Dollars $(\$ 2,406,865)$, representing the Operating Budget for fiscal year 2022, as prepared by the Budget Committee. Said sum is exclusive of all special or individual articles addressed; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: Motion has been made and seconded.
Budget Committee Chairman Karen Grybko spoke about the increase to the budget of $4.6 \%$. The Budget that was presented at the beginning of Budget season was a $16 \%$ increase over last year. The Budget Committee felt that was too much. All the Department budgets were all reasonable and at the end of the season the Budget Committee still needed to reduce the budget because $16 \%$ is a huge hike for the residents. After reviewing the budget it was decided to reduce the paving budget by ninety thousand dollars. That was the one place that the money could be taken from that would not hurt the Departments or the overall Town. The Selectmen came back and they said if the Budget Committee would support the Budget as presented they would pay for all of the Warrant Articles which total about one hundred and ninety thousand dollars out of the unreserved fund balance. The unreserved fund balance is made up from money that was not spent in previous years for the budget or revenues that were more than expected. The Budget Committee felt that was a good deal for the Selectmen to pay the one hundred and ninety thousand dollars for the Warrant Articles and we kept the Budget intact and the increase is about seventy eight thousand dollars which is $4.6 \%$. The main drivers for this is the new Assessing Company for property and that was an increase of twenty thousand dollars over last year. Personnel administration is almost seventy six thousand dollar increase over last year, it has to do with changing Rance from a parttime Police Chief to a full-time Police Chief and also raises for the employees and a few other things. A big driver was an increase of almost forty nine thousand dollars for the Ambulance and then an increase of sixty four thousand dollars for increased paving because all the paving materials have increased significantly this year. Those numbers drove the increase of the Budget but it was compensated by the budget that each Department presented so that the overall increase is seventy eight thousand dollars.
Moderator Walter Holland: Any questions or comments?
Selectman Fred Douglas: What I would like to bring to your attention if you don't know this, but most of you probably do. In the last three to four years and for the past several years with our Town Administrator Russ Boland, who has worked so, so hard to keep this Town budget flat. If you recognize the history behind this that basically we have done that. This is really the first year we have had an increase of this amount. We feel it and we know what you are going through but it is the minimum of what we could do and still get the services provided to you as tax payers. I just wanted to acknowledge Russ Boland and the Budget Committee and the other two Selectmen. We have worked so hard and it has been flat over the several years. Thank you.
Moderator Walter Holland: Ready for the question? Read Article. All those in favor signify by saying Aye, All those opposed signify by saying Nay. Ayes have it. Article Passes

Moderator Walter Holland: The next thing we are going to do we are going to be getting into the Capital Reserve Funds. This is where we put money away to buy trucks and vehicles and other important items. Before we do that I think we have a motion?
Mike Kaelin: I move that we bring the question about the Ambulance up first. They have a risk of being called out on a call so can we bring that up first.
Moderator Walter Holland: I have a motion to bring the question, this would be Article 16 which is a discussion for the Wilton-Lyndeborough Ambulance relocation forward. I have a motion to bring it forward to discuss it before the Capital Reserve Funds. I have a second from Sally Curran. We have a motion to bring it forward and a second. All in favor of bringing it forward signify by saying Aye, all opposed signify by saying Nay, Ayes have it. Motion passes

## Article 16: Wilton Ambulance Relocation

To see if the Town will vote to authorize the Lyndeborough Board of Selectmen to endorse moving the Wilton Ambulance operations currently located at 404 Forest Road in Wilton to the Wilton Fire Station, located at 102 Main St. Wilton and to authorize the Lyndeborough Selectboard to convey to the Wilton Selectboard the results of this warrant article.
Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Bob Howe.
Moderator Walter Holland: Motion has been moved and seconded. The reason we have this on the warrant this year is because there is some movement in the Ambulance service and I would like someone to discuss why it is on our Town Warrant for today.
Selectman Fred Douglas: Mr. Moderator I yield to the Town Administrator Russ Boland for a quick overview.
Town Administrator Russ Boland: Early in 2021 the Ambulance Advisory Committee was notified that Wilton was looking at moving their operations from 404 Forest Road to the Fire Station at 102 Main Street. The preliminary numbers of savings to Lyndeborough as of September $16^{\text {th }}$ operationally was two thousand one hundred and eleven dollars. There was also capital costs because the current building they are in identified many capital things that need to occur there. In order to do the move there is also capital things that need to occur at the Fire Station. So, it appears that the net initial capital savings to the Town of Lyndeborough for one year would be three thousand seven hundred and eighty four dollars. Since that time the numbers have changed, they have refined the numbers and it would appear that the move would net an operational savings to Lyndeborough of five thousand one hundred and fifty seven dollars per year. The major concern the Board of Selectmen has, that's why you are listening to this today, your input is that, with that comes an increase in response time. Arguably somewhere between two and a half and four minutes depending on how you look at it. Weather conditions, traffic conditions that type of stuff. So that is why the Board of Selectman felt that this was important enough that it should be on the Warrant today for discussion to get the input. Joining us today is also representatives from the Ambulance Department in Wilton and the Wilton Board of Selectman and my counterpart in Wilton the Town Administrator Nick. Throughout the year the Ambulance Advisory Committee, and it is only an Advisory Committee, meets three or four times to go over different things that are a concerns we have and that brings us to today. At this point starting with the Moderator, open up questions or the Ambulance Director wants to add to what I said.
Kevin Boette: As a member of the Budget Committee I have been following this, been privy to the information on the moving of the Wilton Ambulance and have taken time to discuss this with
a bunch of different folks in different public sectors that work for both Towns as well as talk to residents around Town. Personally, I feel that this move is not the right move for the Citizens of Lyndeborough. As we heard Russ talk about numbers, the five thousand dollars is a new number since the last time we talked. There is a lot of new numbers coming out. First of all its five thousand dollars. On our Town Budget five thousand dollars is a very small number. You have a resident having a cardiac arrest event here in the center of Town and the response time is three minutes more, ok, I don't want to go to that family and say, first of all that Dad has passed away but the good news is we saved five thousand dollars. Ok, when that response time could have been three minutes or four minutes quicker and possibly saved his life. That is a big deal in an emergency medical situation, response time, number one. Number two, we are moving this down to Wilton and we are still keeping the same amount of Management. When a Bank buys out another Bank and there is a Branch across the street from each other there is not going to be two Banks there next year. They are going to close one because they have a Bank. Well, we are going to be moving this down to the Wilton Fire Station and not that I want to see anybody lose their job or their position but I feel that having a full time Ambulance Director and a full time Chief is a lot more than would be needed if everybody is in the same building. I think there is another way, if you are trying to move it down there lets some more savings besides five thousand dollars. Greenfield, also, to be considered in this is much further away and adding more response time to them is also not the best solution as far as I am concerned for our Town. There were a lot of items that were brought up that needed to be improved at the Ambulance building at 404 Forest Road. These items are not insurmountable. Talking with the former Ambulance Director one of the things I believe that was brought up was a firewall between the Ambulance Bay and the Residence Area. Am I correct on that? (Ambulance Director stated sealing the door) Right, sealing the door. These things can be done for not that much money. I think we need to really look at this. I think there needs to be a better study. I think we need more information going forward then what we have seen at this point. I am not comfortable adding a four minute response time with the amount of information we have had. I just feel it is a bad decision for us. People in the service have said yes, it's not the best decision for the Residents of Lyndeborough. It might be the best decision for the Town of Wilton but it's not the best decision for the Town of Lyndeborough.
John Pomer: I have a question as to right now. Is the current Ambulance Station staffed with people 24 hours a day and if they go down to Wilton will it be staffed 24 hours a day? If it is not staffed 24 hours a day response time has to include the time to get personnel to the Station also. I would like to have some answers to that.
Ambulance Director Sherry Miller: It is staffed 24/7 currently and it will be at the Fire Station as well.
Mike Kaelin: What is the average response time now?
Ambulance Director Sherry Miller: 6 to 8 minutes. It depends where the call is and it also depends on where we are located when the call comes in. We are not always at Forest Road, we could be on 101 getting fuel, we could be coming back from the Hospital. Typically its 6 to 8 minutes.
Rich Bennett: I am a Paramedic who works here on the Wilton-Lyndeborough Ambulance Service. I would like to give a little input as a resident and a Paramedic who is responding to your homes and taking care of you and your families. Response time from anywhere can vary like our Director said we could be coming back from a call somewhere else in Town. As far as response times, you know Lyndeborough mass is a little odd with part of Lyndeborough actually being closer to Wilton. It would be longer for residents in this part of Town, including if they had to
come to my house or the other part of Town. One of the biggest concerns is just for us is operational capability. The building we are in is pretty antiquated. We also have male and female members that are currently sharing the same bunkroom. Not going to get into how you could see that might be an issue at some point, but it could be. From what I understand, our building as well, there is some conjecture on who actually owns the building we are in and who pays for the building we are in. Since I have been there, I have been there three years as a Paramedic. I think our response times have been good but there have been plenty of times they haven't been great either. Working full EMS which is this considered, longer response times and duration to the Hospital. Every call is unique, every situation is unique but I feel the majority of the members who actually work for the Ambulance Service are looking to make the move to a place that is better operationally for us and the times would be negligible. You brought up a great point, you are right, seconds count when there is an emergency as far as a cardiac arrest or anything like that. I feel that we operate for the vast size of these Towns and our response area and our limited personnel. I think it would be good for us as a service and I am also speaking as a resident too, I have family here and I respond to you here. At the end of the day I don't think that that time difference would be a factor.
Town Administrator Russ Boland: Sherry, I talked about the operational savings of \$5157, have you done an analysis or updated the analysis on the capital costs of both repairing and bringing the current building up to speed vs the cost required to modify the Firehouse. The cost analysis on how we are going to pay for that in both locations.
Ambulance Director Sherry Miller: Anything that needs to be done to the Fire Station is going to be done internally by the fire fighters. Some of the projected costs of the future, a roof, paving the parking lot, because that has been identified as an issue, the septic. It could be a hundred thousand dollars and that is the future. I am not saying that is this year may not be next year. The building is old, we have to start addressing things and that is going to cost money so sure this year we are looking at just over five thousand dollars we can save and that is going at a later date in the year, that's not a full year. Looking at the future the building doesn't suit our needs. We don't have any area for training, the Fire Department has a training room, everything is set up, it's much bigger, it's better for us, we can do a lot more there. It's going to cost less because the stuff is already done that we don't have to do there that we would have to do out of purse.
Stephanie Roper: Has Wilton already agreed to this?
Wilton Selectman Kermit Williams: It is important for us to recognize that Wilton and Lyndeborough have been connected since the map makers redrew parts of Lyndeborough to make Wilton. We share a school a recycling center along with the Ambulance. The Fire Departments and the Police Departments work well together. We did not take this up at our Town Meeting which was held Thursday night, so the Selectboard will make the final decision. We have not made the final decision because part of what we wanted to do was hear from you folks and to hear from Greenfield. They are also having there Town Meeting this morning and they are discussing what is going on. We haven't made a decision but I think it is important for us to all recognize we are partners in this process. We don't consider you folks our customers. We want to get your input and then we will figure out what the best thing is for all of us.
Selectman Fred Douglas: Kermit this is a question for you. Do you know how much the Lyndeborough portion has gone up, Ambulance wise in the last two years?
Wilton Selectman Kermit Williams: I don't know the number but I am sure it is significant. Certainly costs have increased because we lost Temple to Peterborough. Costs have increased because we needed to raise the compensation to our workers otherwise we would lose them to
elsewhere. Cost of employment has gone up everywhere. Those are the major costs but certainly because they were splitting it between fewer Towns. That's the biggest reason the costs have gone up. It has been significant, I couldn't tell you the percentage maybe that is something Sherry could answer.
Selectman Fred Douglas: But Greenfield has come on and replaced Temple.
Wilton Selectman Kermit Williams: Greenfield was in before Temple left so there was a couple of years where we had four Towns and certainly that made a difference. Now we are down to three and it is possible we will be down to two. Each Town is responsible to take care of its citizens. One thing that I would comment on in terms of response time is that I know that your Fire Department does a great job. Your Fire Department are First Responders to most Ambulance calls and a lot of times they are there before our crew is there because they are closer. They can do a lot of things to stabilize patients and to help before the Ambulance gets there. If I was a resident I would not be worried about the two or three minutes response time because I would figure that I would see the Fire folks there before anything showed up from the Ambulance.
Selectman Fred Douglas: You would not be worried about...
Wilton Selectman Kermit Williams: I would not be worried about the time because I believe that your Fire Department does a good job in terms of their initial response.
Selectman Fred Douglas: Is there any Paramedics on the Fire Department in Lyndeborough?
Wilton Selectman Kermit Williams: Probably not.
Selectman Fred Douglas: Mr. Moderator I have a question for the Town Administrator. How much has this budget gone up in the last three years?
Town Administrator Russ Boland: I can speak definitively to this year. This year it has gone up $65.7 \%$ or forty eight thousand nine hundred and ninety seven dollars. There was an increase last year but I don't have it, it wasn't anywhere near that much.
Selectman Fred Douglas: Overall it has gone up from about sixty eight thousand to a hundred and twenty thousand in the last two years, my understanding.
Alyssa Lavoie: Russ can you just make sure there is clarification for those in the audience that we are asking the opinion of Lyndeborough but ultimately it is Wilton Selectboard, Selectmen's vote and decision. That whatever our vote here is, is just an opinion not part of the official.
Town Administrator Russ Boland: That is my understanding.
Lisa Post: I am assuming that since it is in here that basically we thought it was a good idea, is that correct, my assumption correct. Since this is a Warrant Article and it was discussed and debated and it's here for us to comment on and vote on. I am assuming that it is something that we want to do. Is that correct as a Board? Do you support that?
Town Administrator Russ Boland: The Board never took a vote either affirmative or negative. When I brought it to their attention they felt that it was important enough that the people weigh in on it. There has not been a formal vote either pro or con. I wrote the Warrant Article, I had two choices, I had to write it so if you vote no, and I wrote it so that if you vote yes I believe the Selectmen would then contact Wilton and say we are in favor of it, if you vote no they would say we are not in favor of it. But, I also said publicly, have to acknowledge the fact that through the Ambulance Advisory Committee Wilton has been accepting as far as waiting till now to hear your opinion and also that the Ambulance Advisory Committee, so we have been asked, been a partnership but the Board of Selectmen in Lyndeborough, I don't believe has taken a position one way or the other.
Lisa Post: So can I follow up with, do we have another viable option?

Selectman Fred Douglas: There is, I can't say its viable it's only in its infant stages but if this budget continues to go up the way it is there is no way we are going to be able to come in here year after year, the next couple of years with unknown numbers as you heard the Director say. She has no idea how much it's going to cost to renovate that building. How are we supposed to make an informed decision? That is why we wanted to bring it to you. But, the viable other options, there is another option, it's a matter of meeting with another agency and going over and fine tuning it. Whether it's viable, I don't know and neither do the other Board members. But, we didn't want to make this decision to tell you should you lose a loved one that the two or three minutes didn't matter.
Lisa Post: So how do we make that decision?
Selectman Fred Douglas: Just give us some direction. Right now we are pretty much locked in because they set the budget, we are paying the money but we have to give a year's notice to the Wilton Lyndeborough Ambulance Service if we are leaving.
Lisa Post: Can I ask how long our commitment to Wilton for is if we get accepted. I mean is there a certain amount of time or can you pull out at any time if another option becomes available? Selectman Fred Douglas: My understanding is we have to give them one year notice that we are leaving. I have one other comment I would like to make. Many of you people here know that I have been in law enforcement for 44 years. Response time is important. I cannot sit here and not reiterate what Mr. Boette said. From the standpoint of the chain of command, if this move happens, if the Ambulance service moves down, under the Wilton Fire Department. I find that the chain of command, I don't want to see anybody to lose their job, but if you are going to house the Ambulance under the Fire Department, which they have a full time Fire Chief, why would you need a full time Director. A Lieutenant or a Captain could respond and keep the Fire Chief informed. I don't understand why if you have the redundancy of two Department Heads under the same roof. It makes no sense from the standpoint of the chain of command. And, I don't think this thing has been thought through enough. That's just my feelings of 44 years in Law Enforcement.
Rich Bennett: I didn't want to come across as sounding callous with minutes and response time or anything like that, that was not my intention. As far as Lyndeborough responding as a Fire Department they are phenomenal and I am not going to say anything as far as Wilton. But Wilton traditionally does not send their Fire Department out as First Responders. There are EMT's and First Responders with Lyndeborough Fire and I would say above $90 \%$ of the time we show up to a medical, they are already there providing care. BOS level care which is basic life support is what they are trained to do, meaning getting a defibrillator on somebody, starting CPR, starting basic life support. As Paramedics we come for advanced life support, meaning we can give you those medications, we can analyze a cardiac rhythm, we can do some further things in order to increase chance of survival. Talking about another viable option in the area. The only other services that would be a viable option in the area and in my opinion are viable would be Milford Ambulance or New Boston. Both of which would have an increased response times significantly as well as New Boston would have to go to the Ambulance Bay to get the ambulance and then come. Just to give you an idea of how we operate. At the Ambulance Bay right now, they are here right now, but there is normally a one duty crew on $24 / 7$. If that duty crew gets tasked to go on a medical call we are either going to CMC or going to Elliot or going to Southern or going to St. Jo's all of which you know are not right down the road. So, at that point technically we are out of service then. Sometimes we can people to backfill and come back and cover the second Ambulance. Sometimes we can't. In the event we can't Milford Ambulance comes over, Milford is a busy Town,
sometimes they are not available. Sometimes we call Peterborough. All of these are increasing response times so there's, as far as saying that when you call 911, when I call 911 for my family, yes I would like to know someone is right there down the road and they are going to be there in the national response time of seven to nine minutes. Sometimes that is not the case in the Town's that we live in and the area where we are. I just wanted to reiterate that. Lyndeborough Fire is great and gets to your homes provides care and we are usually a few minutes behind. Does anybody have any questions for me as far as operationally that I could answer as a Paramedics?
Mike Kaelin: So there are two Ambulances?
Rich Bennett: Correct, we have two Ambulances and traditionally when one Ambulance is out on a call we have staff to cover. I work three jobs. We are not in this job, in this position to make money. But we have to survive to so we work multiple jobs so staffing is sometimes an issue with us.
Mike Kaelin: Are there more in Wilton? More Ambulances in Wilton.
Rich Bennett: No sir we share an Ambulance service. Wilton, Greenfield, Lyndeborough as of right now there are two Ambulances. One of which is staffed.
Ray Humphreys: Seven to nine minutes you mentioned as a national average. That is for ALS correct, can you confirm that? And for more severe conditions, such as a heart attack or stroke the seven to nine minutes is for ALS, right, not BLS. Since we are a partnership here, as I heard this gentleman say, what is the response time for Greenfield, additional? We are a partnership, you just said that.
Ambulance Director Sherry Miller spoke from the back of the room saying it would be the same response time added three to four minutes (inaudible).
Kevin Boette: Just a couple of notes on the discussion here. You have heard every single person come up here and tell you that the most important thing is response time, right. Nobody has come up and said it is not that important. So the number one issue with emergency medical services is response time. So, we are talking about adding response time to Lyndeborough's ambulance service. First of all that to me is a bad decision to start with. To me there is not enough research that has gone into this, not enough specifics that has gone into this to make this decision about the status of the building and future costs. I think we are just throwing a lot of numbers around right now saying well we might need a septic system, we might have to pave, we might have to do this we might have to do that. I would like to see a committee formed and I would like to see a detailed report come out of that committee of specific costs, bids, things like that. Not just people shooting from the hip saying ah I used to do this, it's going to be about ten thousand dollars. Get bids for all this work, get bids for this future work that has to happen and get reasons why it's not going to support us in a few years, well why isn't it going to support us in a few years, what do we need. I think those are very important things. I do agree that our current option is the best, okay. Right now working with the Wilton Ambulance Service I think is the most viable option for us. Going to a private Ambulance Service in town isn't going to service well. Going to Peterborough isn't going to service as well as Wilton. Wilton moving their Ambulance Service from where it is down to Wilton will still probably be the best option that we have. But, it is not the best that it could be by leaving it where it is. Don't get lost, think about the response time, that is a huge thing, okay, a few more dollars for a few more minutes is worth it in the long run.
John Pomer: Back at the end of 2013 my wife Ellen had slipped on the ice. We did a 911 call of our home phone. Went back out tried to get some things under her, about five minutes later the first person showing up was the Chief of Police of Lyndeborough. There was about another ten minutes after that the ambulance showed up. So that is like a fifteen minute time period. And, on

Glass Factory Road we are very close to where the ambulance is. So, the response times here, you have to take into consideration, it's going to take time to get to things and I am not sure that the bulk of the situation we have been dealing that moving down to Wilton is going to make that much of a significant difference in most situations. Those of us who chose to live in Lyndeborough, for the ruralness. We like to get away from everybody. I try to sit away from everybody. We have to expect it might be a longer time to get here.
Mike Kaelin: First of all, a few minutes ago it was mentioned, something was mentioned about leaving Wilton and I don't think that was the question at hand. And I hope that is not under consideration, I don't think there is a better option than Wilton. Secondly, I have a couple of questions. We have two ambulances, is there a chance that we could have one stationed in Wilton and one in Lyndeborough or if we do put the ambulances in Wilton is there a chance that we could renovate the building and they would come back. The third question is maybe we are being a little selfish because the ambulance has to service Wilton as well. That means there response times are longer and they have a larger population. I don't expect an answer to all of these questions right now but it is a good thing to bring it up.
Geoffrey Allen: I am usually against pretty much anything that is going to raise my taxes. But we also, when we discussed this as Mr. Pomer said you know we live in a small town and we take with the decisions to live in a small town we are not going to get big city service. But, looking at that, those of you who may have sat in on the Ambulance discussions several months ago there is some things that, that concern me. I have a couple of questions and I have a statement. The answers that we were given at that it seems like nobody, it's almost like we are jumping into something without knowing what we are doing. A lot of questions were asked of the Ambulance Director at that meeting that she was unable to answer. Today we hear a lot about potential costs but we don't have any real numbers. We hear a lot of people throw out solutions that aren't static so with those, some of the questions I have. Like we hear a lot, well Lyndeborough Fire Department is there first so, I wouldn't worry about the response time as much. So, what percentage of calls that the Ambulance rolls on is Lyndeborough Fire Department at? Of the how many calls they have to Lyndeborough in a year, what percentage of those does Lyndeborough show up and provide support first, at first. There was also a discussion about how the response time wouldn't be the same for everybody. There are certain areas of Lyndeborough where the response time might improve a little bit. I would like to know what percentage of the population would have an increase in the response time and what percentage of the population wouldn't see much of an effect. We also heard that don't worry about where the station is because so many times the ambulance is called when it is already on the road. I would like to know what percentage of the calls start from the station. What percentage of the calls take place once the ambulance is already out of the barn. I am happy to hear that maybe we are looking at other options. I absolutely agree with you that even if Wilton maybe our best option we had a 64 .something percent increase this year, it's going up. There is talk of projected costs in the future but nobody knows what those are going to be and we are hinting at numbers and making it sound like it's going to be a lot. Maybe it will be nothing. We hear talk of well we are doing the work in house in the Fire Department so don't worry about that cost. Well why can't we do the same thing where we are now. Those are the questions I have, it is refreshing to learn you are looking at other options, I appreciate that. I echo the comment that was made earlier. Boy you want to see somebody try to give us the best service for the dollar, Russ Boland and the Selectmen are there. I sit in on those meetings all the time and we would not be where we are at today if they didn't care about this as much as they do. The one thing we haven't
heard, I know there hasn't been a vote from the Selectmen but I would like to hear individually what your thoughts are and your opinions are on this because you have the bulk of the information. Town Administrator Russ Boland: Like everywhere in the nation Lyndeborough's challenged during the daytime. About a third of the Town would decrease in response time essentially anywhere from Wilton Road and Johnsons Corner East. About two thirds would increase. One of the questions I had earlier on was, because simultaneous runs and I believe it was addendum C right that we debated forever about calling back people to cover the second ambulance. Several years ago I received information that the simultaneous runs where very high but then they looked at it in more detail and the most recent numbers I have, Sherry if I am wrong please tell me, that $98.5 \%$ of all the ambulance calls are handled by ambulance one. (She is shaking her head so it is still valid) The $1.5 \%$ of the calls are handled by ambulance two and of those $1.5 \%, 66 \%$ of that $1.5 \%$ are handled by mutual aid. I have said repeatedly publicly and I want to be clear on this again. We have options but I always say they are not as good as this one. It is encumbered upon all of us whenever anything comes up to see what the options are and that is why we went out to look and see what the other options could be. The Fire Chief wants to comment on that Chief as far as daytime coverage for Lyndeborough. There are times the ambulance is first in.
Fire Chief Brian Smith: 2021 we actually had 106 med calls give or take there is a few other calls that the ambulance responds to as well. What I feel in my position is to protect the town's people and do the best I can to do that. As far as the budget I am not really looking at that because that is really not in my department. I want to protect you guys so response time is big. I know our territory is kinda odd shaped. So from points of Mountain Road out to the Turnpike it could take someone a long time to get there. I do have agreements set up depending on the type of calls that we have New Boston started automatically and once Wilton Ambulance signs on they are cancelled. Granted they are a volunteer base so they have time to get out there but sometimes they can still get there quicker. So, I am looking at all options of what I can do to benefit the town. As far as Lyndeborough Fire, we are all volunteers. We are lucky that we have three members on the Fire Department that work for the Town Highway. They show up when they can, they're throughout the town doing whatever they are doing so it is going to take them time to get there as well. Volunteers, we are a dying breed. It's known all over the place, so to try to get someone in to do what we do, it's hard and then try to keep them for the little amount of money that we can give them. But, we will continue to run on all med calls and we will try to do what we can to protect you guys.
Kevin Boette: Chief what is your opinion on the Ambulance move, do you support, yes or no? Fire Chief Brian Smith: I won't give a yes or no. I can see a benefit on either which way, but my biggest thing is response times and I will do what I can to make that better. If there are better options out there we will definitely look into them. I really feel that this really needs to be voted on by the Town to see.
Town Administrator Russ Boland: Add one more thing, the Lyndeborough Board has been strong in resolve to say that if the decision is made to stay where you are that the employees deserve a safe environment and the building needs to be brought up to speed and with that comes a cost. Also they increased the wages this year and I try not to get personal but I think that was well worth it and there is probably still a lot of room because across the board EMS folks just don't get paid enough. That is my personal opinion.
Stephanie Roper: Just to give the number from the book because a couple of people asked. In 2021 there were 322 calls in Wilton for the ambulance, 118 in Lyndeborough and 95 calls in Greenfield that is out of, let's take out the mutual aid because that is separate, 535 calls. So roughly,
very roughly, about $60 \%$ are Wilton calls. A little over 20\% Lyndeborough and a little under 20\% for Greenfield.
Alyssa Lavoie: Russ, can you just give some oversight because I think there is another piece to this puzzle that is a bit of an unknown but is important probably to have the full picture is the building, the property. The ownership, the potential of if we stay what happens, if we leave what happens.
Town Administrator Russ Boland: I don't know.
Wilton Selectman Kermit Williams: I can tell you that the ownership of the current ambulance building is in the Courts right now. It is being determined. It's my personal opinion that it will eventually belong to the three Towns that were part of the original system, Temple, Lyndeborough, and Wilton per propionate by population. But, that's up to the Courts.
Town Administrator Russ Boland: We also have joined the legal action. Our Attorneys talked to your Attorney because the building as I understand it was owned by the Wilton Ambulance Association which was administratively dissolved in 2011 and now it's been referred to the Courts as to who is going to own the building. I believe the motion before the Courts would be to reconstitute the Association for the sole purpose of turning it over to the three Towns, Wilton, Lyndeborough and Temple. And, I believe the split was $55 / 25 / 20$. At which time the Towns would have a decision to make as to how to resolve ownership.
Richard Herfurth: Who is currently receiving the Rent?
Town Administrator Russ Boland: Currently I don't believe there is any Rent being paid. The Mortgage has been paid off, if that correct? Through the budgetary process the Ambulance has the maintenance and insurance what have you is being paid through that. There is no Rent being paid. I know Greenfield feels very strongly about there should be Rent being paid because they're not a party to this, in a sense of ownership of the building. That is my understanding of where we are at today with the plans.
Kevin Boette: A quick question to follow-up. What is the Selectmen's individual opinions on this and whether we should move it? I would be very curious because you guys have been privy to a lot more information. Can you offer us your thoughts on this?
Selectman Fred Douglas: Response time is important to me as it would be important to every citizen in the Town of Lyndeborough. In my prior job I was Police Chief in Milford NH. We built a 3.4 million dollar new Police Station and the information the research and development and meetings that we had to attend to put that together was immense over a course of two years. This seems like it's been accelerated way to quick. It is too many unknowns and there is no definitive numbers. That would have never happened in Milford. That is my concern.
Bob Newton: I have a question about the information on the sheet. The estimated cost savings, five thousand one fifty seven, is that net of capital outlays to effectuate the move or is that a gross number and if so what would it cost to actually make the move happen?
Town Administrator Russ Boland: Wilton will have to speak to that. I believe what you see with the 5157 is just the operational costs. Is that correct Sherry?
Ambulance Director Sherry Miller: That is correct.
Bob Newton: So that is not net of what it will cost to make the moves. So what will it cost us in terms of outlays to relocate to Wilton? So I mean that's a 2022 expense.
Ambulance Director Sherry Miller: Just wanted to clarify a few things. We did reach out to Primex, our risk management insurance company. They came out and they viewed our building. They gave us a list of a bunch of things we needed to address for the safety of our employees and we did a bunch of them in 2021. A part of the list that we need to look at are things that have to
do in the future. I can't tell you what a roof is going to cost five years from now. I don't think a roofing company can tell you what a roof is going to cost. They did come out and looked at our roof and gave an estimate and I do have estimates from people but that is at today's cost. What it is going to be later I don't know. So, I didn't just make up numbers. Some people can't even come out and give estimates because they are busy and if anybody out there tries to get work done it is really hard right now. At the end of the day we have to look at the building that we are putting money into a building that doesn't suit our needs as a service. We want to make sure our employees that are staffed there $24 / 7$, they are safe. A lot of those things have been addressed. The sleeping quarters, that is something that when I talk about is going to be done internally with the Fire Department members (inaudible). The work that needs to be done at Forest Road station is not something staff can do. That is not what they are there for. They are not trained. They are not qualified to do that. The other important thing is that I appreciate Selectman Douglas's comment on chain of command but this is a real estate transaction we weren't moving there, we're not housing we are occupying the end of the building. The Fire Department is under the direction and management of the Fire Chief in Wilton and the EMS is going to be under the direction of Ambulance Director. We are totally separate. It is a Wilton Fire Department budget and a Wilton Ambulance budget, totally separate. We are not being combined.
Olivia Binstead: If we stay on the Forest Road building, Temple no longer operates under Wilton Ambulance, we operate under Peterborough. But Temple partially, if the Courts rule in the case that Temple is a partial owner where does Temple stand if we stay there and we have to repair it on fronting costs. Do we know that? Because if Temple owns $20 \%$ of the building and we stay there and we have to fix it, $20 \%$ of the costs would technically be under Temple because they would be part owner. Has there been talk of Temple selling there portion back to the Towns that operate. That would be my question.
Town Administrator Russ Boland: We don't have an answer for that. I will tell you we are working jointly with Temple because we share the same Attorney because we had to respond along with Wilton. I think Temple has been extraordinarily patient.
Olivia Binstead: As a First Responder and a Firefighter I do see benefits on both sides. I get both sides of it. But, I think that we also need to wait for the Courts. I think this is a decision that can't be made until the Court decides what is, what the stakeholders in that building need. Obviously it needs renovation. It's probably needed it for a long time but to response time, I am here or there on that. That would be my question.
Alyssa Lavoie: Mr. Williams can you come and just answer that there is no rent being paid. Can you explain the rent expenditures on the line item budget for the Ambulance Service?
Wilton Selectman Kermit Williams: There is no rent in the Ambulance budget because we don't know who to pay it to. Because we don't know who the building is really owned by at this point, that is the whole point of the three Towns taking it to Court that needs to be settled. I think that since Lyndeborough potentially is a partial owner of the building which is more or less proportional to their size and so therefore proportional to their costs. I would think that the rent would be a wash but obviously the point of what happens as far as Temple's ownership that is a really good question. One of the points that I would like to make is that this is not like a switch. Assuming you vote one way or another it doesn't mean that we are done and you know Selectman Douglas talks about analysis and certainly the decision hasn't been made about this move to a point where all we are waiting for is for Lyndeborough to say yes or no. We are going to have to spend more time in the Ambulance Advisory Committee, in different Selectboards and elsewhere to decide what to do. We are not done as this day ends. We still need to do that analysis. We still
need to understand what the right thing to do is financially from a service perspective from a response time perspective and from an operational perspective. But I think the point of this is that you guys only meet like this once a year. ...wait till next year to get the input from your citizens' so yes this is an important vote and I hope that you vote to support what the Ambulance Service believes which is that they believe that they should move. But that doesn't mean that it is going to happen tomorrow and that it is a done deal. We still need to do the analysis.
Alyssa Lavoie: Mr. Williams, there is a line item budget, line item on the budget that specifically says rent. I forget the exact amount, twenty, forty thousand. So there is rent being charged to the Town of Lyndeborough, whatever their portion percentage is.
Wilton Selectman Kermit Williams: So the rent would be if the service moves to the Fire Station.
Alyssa Lavoie: No, that is not the way the budget was presented.
Ambulance Director Sherry Miller: So, the twenty four thousand that was put in by the Selectboard is to address the issues that we need to fix at the station that didn't get finished last year because we had a pretty big expense last year trying to get things done. This is to finish that and that went out to a cost to Greenfield, Lyndeborough and Wilton across the board well percentage wise.
Alyssa Lavoie: So the Town of Lyndeborough is currently paying rent.
Ambulance Director Sherry Miller: For this year, in the past they did not. In 2022 that got put in, initially there was a sixty thousand dollar number to address repairs that were needed. They opted to put in a rent to, and that is what is going to be used to make the necessary improvements to the immediate things not the big things. That is going to come in the future.
Bob Newton: A point in the question, the point is that it appears from the number of questions that are being raised here today that the information on this sheet is neither completed enough or clear enough for anybody to make a decision. On that basis as I read Article 16 and it is asking for the Towns people to vote to endorse moving or to, that we authorize the Lyndeborough Board of Selectman to endorse moving the Wilton Ambulance operations, clearly this question is not ready for primetime. We do not have enough information to make that decision and I recommend that we vote no on this Article. My second question is does the Ambulance Service charge its patients when it makes a run? Does it charge the patients insurance company or anything like that? Or is one hundred percent of the operating cost born by the taxpayers?
Moderator Walter Holland: No, there is a charge.
Bob Newton: Then it seems to me that if we are running the Ambulance Service as a business it should be capable of providing an income statement that add/balances its income and its revenues against its expenses so that we can see what it really is costing the Town or providing to the Town on a net net basis.
Moderator Walter Holland: Bob, just to read the last little bit of sentence on Article 16 it says the Lyndeborough Selectboard to convey to the Wilton Selectboard the results of this. And, this is really a discussion. I don't know if we are going to have a yes or no or what when we get to the end of it.
Selectman Robert Howe: I am concerned about response time. It is critical and I do have some concerns and I am inclined to agree with a lot of the conversation that has going on here in terms of the need for more examination of the financial operational aspect of this proposed move. The numbers that we have been seeing have changed from one extreme to the other, I think. I just believe that this is probably the best option, it is the best option we have but I just think we need
to zero in on the financial aspect of it and see how we can fine tune it to fit both our needs and the Ambulance Service needs.
Kevin Boette: I just want to reiterate that even the Wilton Selectmen say we are not really sure about all of this stuff yet. This Article, to me, is just very premature. If there is no rush to move the Ambulance, if we vote no or yes they are not going to go changing it tomorrow anyway. Why don't we leave them with some direction to say come back to us next year with all the information? Get us all the costs. Get us what's wrong and what's right with doing both of them and operationally what is it going to cost to move the Ambulance down there. Well, that's going to come out of the benefit statement as well. So, we just need that information. I feel that the entire group of us are asking questions that there aren't answers to. I feel that this is just early so I would like to call the question because I feel that it is the sense of the room.
Selectman Fred Douglas: Mr. Moderator I have another question for the Director. Is there anything that is in that building that you are in right now is a life safety issue that needs to be replaced or fixed this year.
Ambulance Director Sherry Miller: The largest item that needs to be addressed this year that will be if we stay is we need to put in an exhaust evacuation system. When our trucks back in all that diesel stays in our garage. We did seal the door last year but we do have to install that and the cost last year was ten thousand four hundred and eleven dollars. I am waiting for a call back to find out if that cost has increased for this year. That is something that is at the Fire Department we don't have to do. There is also some electrical that needs to be finished up. I don't have the list in front of me.
Selectman Fred Douglas: Director is that in your budget?
Ambulance Director Sherry Miller: That is what that twenty four thousand, we are hoping that the twenty four thousand that is the rent. We are going to utilize that line item to make those changes.
Selectman Fred Douglas: So it's in your budget?
Ambulance Director Sherry Miller: Yes, whether or not there is enough to address everything, we are hopeful.
Alyssa Lavoie: I don't disagree with anybody in terms of response times, nobody is going to argue that response time is as critical as it is. My concern is that we go through this budget and we put money into a building that ultimately Wilton has the final decision on and will move the Ambulance Service within the next one to five years. So, all this money goes in with no return as well as no known on what is going to happen with building ownership and the requirement for money to buy out Temple in the future. I think there is a lot of unknowns but the other thing to consider is how much money are we putting into the unknown of staying to potentially be required to leave anyways.
Bob Newton: Mr. Moderator a question on a point of order. Do we have a motion seconded to consider Article 16 ?
Moderator Walter Holland: We had a motion but it is a very important Article. I want to leave it open we only have two more people.
Bob Newton: So there is a motion about Article 16 on the floor. I second the motion to call the question and I hope we will proceed with haste to a vote on the question.
Moderator Walter Holland: We are going to bring up the Question now. I am going to paraphrase this so that you understand what we are going to say. What this is about the way I understand it and the way they explained it to me is this is to ask the Lyndeborough Selectmen, they have taken notes, the Town Clerk has been taking notes for all of this discussion. The

Selectmen and the Committee are going to convey the results of this discussion this morning on this Article. That is what I am going to be asking you for. If you affirm and say Yea, what we are going to say is we want the Selectmen of Lyndeborough to convey the results of all of this discussion to the Committee's and to the Wilton Selectmen about the ambulance.
Bob Newton: Point of Order Mr. Moderator. That is not what the Article says. You are paraphrasing.
Moderator Walter Holland: Read Article 16: To see if the Town will vote to authorize the Lyndeborough Board of Selectmen to endorse moving the Wilton Ambulance operations currently located at 404 Forest Road in Wilton to the Wilton Fire Station, located at 102 Main St. Wilton and to authorize the Lyndeborough Selectboard to convey to the Wilton Selectboard the results of this warrant article.
If we say that we agree with this we are endorsing the move. If we say no then that means we don't give them the results of this discussion.
Selectman Robert Howe: Mr. Moderator, the way I am looking at it is if we say the meeting says No we do not authorize it but it also says to convey to the Wilton Selectboard the results of this Warrant Article. I would say a No vote means you don't endorse it but you want to continue the discussion.
Alyssa Lavoie: The point of this is they want to investigate. How many people who are here are in favor of moving the service, how many people here are against moving the service? That is what the intention of this Article is supposed to be. Just by voting to investigate it we are literally turning around in circles doing the same thing we have been doing for the last six months already. The point is to say how many, let's get a count, endorse our interest in going to Wilton and how many do not. If you don't know than you don't vote. That is the intention of what this is supposed to be doing.
Bob Newton: Point of Order Mr. Moderator. The question has been called, the motion to call the question has been seconded under Roberts Rules the rule is we must proceed to a vote on the Article, discussion has been closed.
Moderator Walter Holland: Read Article 16. All those in favor of Article as written signify by saying Aye, all opposed signify by saying Nay. Voice vote, the Nays say No to Article 16

## Article 3: 1994 Fire Department Pumper Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twenty-Six Thousand Dollars $\mathbf{( \$ 2 6 , 0 0 0 )}$ to be added to the Repair and Replacement of the 1994 Fire Department Pumper Capital Reserve Fund previously established for that purpose. This sum to come from unassigned fund balance, no amount to be raised from taxation; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Bob Howe to move article as read. Seconded by Selectman Fred Douglas.
Moderator Walter Holland: Motion has been made and seconded. Is there any discussion, seeing none are you ready for the question? All in favor of Article 3 signify by saying Aye, those opposed signify by say Nay. Ayes have it.

Article 3 Passes

## Article 4: 2005 Fire Department Pumper Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Thirty-One Thousand Dollars $\mathbf{( \$ 3 1 , 0 0 0 )}$ to be added to the Repair and Replacement of the 2005 Fire Department Pumper Capital Reserve Fund previously established for that purpose. This sum to come from unassigned fund balance, no amount to be raised from taxation; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Bob Howe.
Moderator Walter Holland: Motion has been made and seconded. Is there any discussion, seeing none are you ready for the question? All in favor of Article 4 signify by saying Aye, those opposed signify by say Nay. Ayes have it.

Article 4 Passes

## Article 5: Lyndeborough Fire Department Equipment Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Ten Thousand Dollars $\mathbf{( \$ 1 0 , 0 0 0 )}$ to be added to the Repair and Replacement of Lyndeborough Fire Department Equipment Capital Reserve Fund, previously established for that purpose. This sum to come from unassigned fund balance, no amount to be raised from taxation; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: Motion has been made and seconded. Is there any discussion, seeing none are you ready for the question? All in favor of Article 5 signify by saying Aye, those opposed signify by say Nay. Ayes have it.

## Article 5 Passes

## Article 6: Police Vehicle

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twenty Thousand Five Hundred Dollars $\mathbf{( \$ 2 0 , 5 0 0}$ ) to partially defray the cost of the replacement of the 2018 AWD Ford Police Vehicle. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the vehicle is replaced or December 31, 2024, whichever is sooner. This sum to come from unassigned fund balance, no amount to be raised from taxation; or take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Bob Howe to move article as read. Seconded by Selectman Fred Douglas.
Moderator Walter Holland: Motion has been made and seconded. Is there any discussion, seeing none are you ready for the question? All in favor of Article 6 signify by saying Aye, those opposed signify by say Nay. Ayes have it.

Article 6 Passes

## Article 7: 2016 One-Ton Truck Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Eight Thousand Dollars $\mathbf{( \$ 8 , 0 0 0 )}$ to be added to the Repair and Replacement of the 2016 One-Ton Truck Capital Reserve Fund previously established for that purpose. This sum to come from unassigned
fund balance, no amount to be raised from taxation; or take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required) Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Bob Howe.
Moderator Walter Holland: Motion has been made and seconded. Is there any discussion, seeing none are you ready for the question? All in favor of Article 7 signify by saying Aye, those opposed signify by say Nay. Ayes have it.

Article 7 Passes

## Article 8: 2016 Mid-Size Dump Truck Capital Reserve Fund (Freightliner)

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Eleven Thousand Dollars $\mathbf{( \$ 1 1 , 0 0 0 )}$ ) to be added to the Repair and Replacement of the 2016 Mid-Size Dump Truck Capital Reserve Fund previously established for that purpose. This sum to come from unassigned fund balance, no amount to be raised from taxation; or take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: Motion has been made and seconded. Is there any discussion, seeing none are you ready for the question? All in favor of Article 8 signify by saying Aye, those opposed signify by say Nay. Ayes have it.

Article 8 Passes

## Article 9: Backhoe / Loader Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twelve Thousand Dollars $\mathbf{( \$ 1 2 , 0 0 0 )}$ to be added to the Repair and Replacement of the Backhoe / Loader Capital Reserve Fund previously established for that purpose. This sum to come from unassigned fund balance, no amount to be raised from taxation; or take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Bob Howe to move article as read. Seconded by Selectman Fred Douglas.
Moderator Walter Holland: Motion has been made and seconded. Is there any discussion, seeing none are you ready for the question? All in favor of Article 9 signify by saying Aye, those opposed signify by say Nay. Ayes have it.

## Article 10: 2018 Dump Truck Capital Reserve Fund (Ten-Wheeler)

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twenty-One Thousand Dollars $\mathbf{( \$ 2 1 , 0 0 0 )}$ to be added to the Repair and Replacement of the 2018 Dump Truck Capital Reserve Fund previously established for that purpose. This sum to come from unassigned fund balance, no amount to be raised from taxation; or take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Bob Howe.

Moderator Walter Holland: Motion has been made and seconded. Is there any discussion, seeing none are you ready for the question? All in favor of Article 10 signify by saying Aye, those opposed signify by say Nay. Ayes have it.

Article 10 Passes

## Article 11: Bridge Build/Repair/Replacement Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Ten Thousand Dollars $\mathbf{( \$ 1 0 , 0 0 0 )}$ to be added to the Bridge Build/Repair/Replacement Capital Reserve Fund previously established for that purpose. This sum to come from unassigned fund balance, no amount to be raised from taxation; or take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: Motion has been made and seconded. Is there any discussion, seeing none are you ready for the question? All in favor of Article 11 signify by saying Aye, those opposed signify by say Nay. Ayes have it.

Article 11 Passes

## Article 12: 2008 Backhoe Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twenty-Two Thousand Five Hundred Dollars $\mathbf{( \$ 2 2 , 5 0 0 )}$ to be added to the Repair and Replacement of the 2008 Backhoe Capital Reserve Fund previously established for that purpose. This sum to come from unassigned fund balance, no amount to be raised from taxation; or take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Bob Howe to move article as read. Seconded by Selectman Fred Douglas.
Moderator Walter Holland: Motion has been made and seconded. Is there any discussion, seeing none are you ready for the question? All in favor of Article 12 signify by saying Aye, those opposed signify by say Nay. Ayes have it.

Article 12 Passes

## Article 13: 2020 Dump Truck Capital Reserve Fund (Freightliner)

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Eighteen Thousand Dollars $\mathbf{( \$ 1 8 , 0 0 0 )}$ to be added to the Repair and Replacement of the 2020 Dump Truck Capital Reserve Fund previously established for that purpose. This sum to come from unassigned fund balance, no amount to be raised from taxation; or take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Bob Howe.
Moderator Walter Holland: Motion has been made and seconded. Is there any discussion, seeing none are you ready for the question? All in favor of Article 13 signify by saying Aye, those opposed signify by say Nay. Ayes have it.

Article 13 Passes

## Article 14: Purchase a Highway Department One-Ton Truck

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Seventy-Seven Thousand Dollars $(\$ 77,000)$ to purchase a Highway Department one-ton truck, sanding unit, plow set up, other associated equipment including but not limited to set up costs. Further, to authorize the withdrawal of up to Seventy-Seven Thousand Dollars $\mathbf{( \$ 7 7 , 0 0 0 )}$ ) from the Repair and Replacement of the 2016 One-Ton Truck Capital Reserve Fund, previously set up for this purpose and, to further authorize the Board of Selectmen to take any steps to facilitate said sale including, but not limited to, the right to convey title of any vehicle(s) being provided in sale or trade. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the vehicle is purchased or December 31, 2023, whichever is sooner; or take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required.) Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: Motion has been made and seconded. Is there any discussion?
Selectman Fred Douglas: I would like to have the Town Administrator explain why we are buying this.
Town Administrator Russ Boland: As you will see we are replacing a 2016 one ton dump truck that had an expected life of nine years. This is only six years. It suffered a catastrophic failure up on Mountain Road of which was a result of either a massive overheat or a small fire. There is approximately twelve thousand dollars' worth of damage done to that vehicle. Primex is covering it. We will be responsible for one thousand dollar deductible, fourteen hundred dollar depreciation on the repair. So, Primex will be covering roughly about ninety five to ten thousand dollars. We will cover just shy of twenty five hundred dollars at which time we will purchase this new vehicle and use either the trade in or the sale of the old vehicle to offset the cost. We are looking at the cost of approximately ninety thousand dollars so it should be easy enough to get thirteen thousand dollar difference. I am hoping we obtain far more than that where we don't have to take seventy seven thousand. The truck has had a history that has been disappointing and that was why this Board of Selectman on the recommendation of the Road Agent in conjunction with the Budget Committee decided that we needed reliability. So, we also, from the Capital Improvement point of view, we have to revisit whether or not demanding nine years out of the one ton vehicles is too long. The previous one lasted eight years but it barely lasted eight years. That is the plan for the purchase of this vehicle.
Ray Humphreys: Russ, are we under sizing this vehicle? Should it be the next size up?
Town Administrator Russ Boland: No, the short answer is no. At one time the one tons had a dedicated route. And that was something across the industry and the industry found out that that just doesn't work. So what we use this vehicle for is day to day operations year round and also to do the parking lots and dead-end streets. If you see it on a route it is because something else very bad happened. That is why we have two little Freightliners now, I call them two little Freightliners. They are far more heavy duty than the one ton. So the one ton is strictly for daily operations and then parking lots and dead-end streets. We are going to have to revisit the expected longevity of this type of vehicle.
Moderator Walter Holland: Read Article 14, All those in favor of Article 14 as read signify by saying Aye, those opposed signify by saying Nay.

Article 14 Passes

## Article 15: Capital Reserve Fund Change of Purpose

To see if the Town of Lyndeborough will vote, pursuant RSA 35:16, to change the purpose of the existing Repair and Replacement of the 2016 One-Ton Truck Capital Reserve Fund to Repair
and Replacement of the 2022 One-Ton Truck Capital Reserve Fund; or take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (2/3 Vote Required.)
Motion made by Selectman Bob Howe to move article as read. Seconded by Selectman Fred Douglas.
Moderator Walter Holland: Motion has been made and seconded. Does anybody have any questions? Ready for the question? On this one we need to get a count because it is two thirds vote required. All those in favor of Article 15 as read please raise your yellow voting card. All those that are opposed to this Article 15 raise your yellow voting card. $\mathbf{3 7}$ Yes 0 No

Article 15 Passes

## Article 16: Wilton Ambulance Relocation (moved forward to after Article 2)

To see if the Town will vote to authorize the Lyndeborough Board of Selectmen to endorse moving the Wilton Ambulance operations currently located at 404 Forest Road in Wilton to the Wilton Fire Station, located at 102 Main St. Wilton and to authorize the Lyndeborough Selectboard to convey to the Wilton Selectboard the results of this warrant article.

## Article 17: Other Business

Police Chief Rance Deware: As everybody knows it's been a pretty rough year for me and I just want to say thank you to everybody, especially the Board of Selectmen and the Town Administrator. Everyone has been there for me. Thank you, it means a lot to me and my kids and I appreciate everything you did.

Moderator Walter Holland: Motion to adjourn from Audience member, second from Mike Kaelin. All those in favor of adjourning signify by saying Aye, those opposed signify by saying Nay. Ayes have it. Meeting adjourned at 12:11pm.

Respectfully Submitted

Patricia H. Schultz
Town Clerk/Tax Collector
Town of Lyndeborough
Lyndeborough Town Meeting
March $12^{\text {th }} 2022$


# Milford Area Communication Center 

1 Union Square, Town Hall, $4^{\text {th }}$ Floor, Milford, NH 03055

Ray R Anderson, Director
Telephone (603) 673-1414
Peter Chesnulevich, Captain

The Milford Area Communications Center (MACC) has proudly served the region since 1985. We provide centralized Emergency Dispatch services for the towns of Milford, Mont Vernon, Wilton and The Lyndeborough Police Department. The services we provide include emergency radio, alarm monitoring and telephone communications for Ambulance, Fire, Police, Public Works and Emergency Management agencies with in the towns we serve. MACC also provides Dispatching for the Wilton Ambulance whose service extends into the communities of Lyndeborough and Greenfield. Further, MACC serves as emergency the backup Communications Center for the Towns of Amherst, Brookline, Hollis \& Mason.

Throughout 2022 MACC Base Dispatchers were here every minute of every day serving the citizens and visitors of the Souhegan Valley with pride and dedication handling well over 59,000 calls for service in our communities. This does not include the thousands of telephone calls both incoming and outgoing and well over 100,000 radio transmissions. It is our Emergency Dispatcher's responsibility to properly assess a crisis, ensure the proper personnel and equipment are sent to handle the situation and to monitor the incident until the emergency has passed. Contrary to a common misconception, 911 telecommunicators located in Concord \& Laconia are not responsible for providing emergency dispatching to our first responders. The 911 telecommunicator's role is to route calls to the appropriate Dispatch center such as MACC Base. If the emergency warrants, they will provide pre-arrival medical instructions to callers until emergency services are on scene. It is MACC Base personnel who ultimately dispatch the appropriate Emergency Service(s) to the calls for service.

In 2022, MACC Base saw a change in leadership. Former Director Jason Johnson retired after 24 years of service. In April of this year the Governing Board appointed Ray Anderson as Director. Director Anderson previously served with MACC Base as a Dispatcher from 2011 thru 2017 and his knowledge and leadership experience will be an asset to the Center moving into the future.

Emergency Dispatchers routinely deal with things when they are at their worst, when citizens and our fellow first responders need experienced, competent professionals to help in the mitigation of complex situations. It is an honor and a privilege to work alongside a group of such dedicated individuals who routinely place themselves before others in their service to the community.

Respectfully submitted,
Ray Anderson, Director of Communications

Police * EMS * Fire * DPW * Emergency Management

The Nashua Regional Planning Commission (NRPC), the oldest of the state's nine regional planning commissions, serves 13 communities in southern New Hampshire: Amherst, Brookline, Hollis, Hudson, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, Nashua, Pelham, and Wilton. NRPC provides its member communities with comprehensive planning services addressing environmental, land use, transportation, and regional planning issues as well as offering mapping and data services that utilize the latest technologies.

## Highlights of 2022 regional initiatives of benefit to all NRPC communities include:

Brownfields Assessment Program: NRPC's Brownfields Assessment program provides funding to conduct environmental assessments on sites with known or suspected contamination to safeguard public health and encourage the redevelopment of sites into economically viable uses. In May 2022, NRPC was selected by the EPA to receive a $\$ 500,000$ Brownfields Assessment Grant to continue supporting the clean-up, reuse and redevelopment of contaminated properties.

| FY23 NRPC Revenue Sources |  |
| :--- | ---: |
| Special Services \& Misc. Revenue | $1 \%$ |
| Local Contracts | $7 \%$ |
| State of NH Grants | $7 \%$ |
| Local Dues | $8 \%$ |
| Federal Grants | $10 \%$ |
| HHW Program Support | $10 \%$ |
| Federal Transportation Funds | $57 \%$ |
|  | $100 \%$ |

COVID-19 Regional Economic Development Recovery Plan: With support from the Economic Development Administration (EDA), NRPC developed a comprehensive economic development recovery plan for the greater Nashua region which addressed the impacts of COVID-19 on the region's economy.
The project grew to include a branding initiative - SPARK - and development of a new dedicated website to serve as a resource hub for businesses and entrepreneurs. Visit the website at spark.nashuarpc.org

## Greater Nashua Regional Coordination Council for Community Transportation (RCC7):

The Nashua RCC works to leverage the efforts and resources of many organizations and individuals to work collaboratively on coordinated strategies to improve transportation services for all residents in need of assistance. Some committee activities in 2022 included continued collaboration with the Statewide Coordination Council (SCC), the hiring of a Regional Mobility Manager, continued support of the Souhegan Valley Rides demand response bus service, and informal coordination between council members and area human service providers.

Household Hazardous Waste (HHW) Collection: On behalf of the Nashua Regional Solid Waste Management District (NRSWMD), NRPC held six HHW Collection events in 2022: 5 in Nashua and 1 in Milford. The events are held for residents to properly dispose of hazardous household products such as oil-based paints, solvents, auto products, antifreeze, pesticides, and cleaners. In 2022, the District collected 135,736 pounds of waste from over 1,400 households.

Lower Merrimack River Corridor Management Plan: The Lower Merrimack River Corridor Management Plan provides guidance for the Lower Merrimack River Local Advisory Committee (LMRLAC) and the four communities within the corridor: Merrimack, Litchfield, Nashua, and Hudson. NRPC completed an update to the plan in 2022 thanks to a Local Sourcewater Protection Grant.

Nashua Complete Streets Advisory Committee: NRPC collaborates with communities throughout the region who are working to develop local bicycle and pedestrian infrastructure, complete streets, and multi-use trail projects. Activities in 2022 included completing a story map exploring how the concept of Complete Streets applies to the communities in the NRPC region (Complete Streets Story Map) and the regional bike/ped counting initiative.

## Nashua Regional Planning Commission 2022 Annual Report - Regional Initiatives

Nashua MPO Transportation Project Planning Process: As the transportation policy-making organization for the region, the MPO administers the federal transportation process to acquire and spend Federal money on transportation improvements in the NRPC region. In 2022, the MPO approved one amendment to the FY 2021-2024 Transportation Improvement Program. NRPC administered the project solicitation process for the FY2025-2034 Ten Year Plan and sent a list of ranked projects to NHDOT for potential inclusion in the plan. The completed Congestion Management Process was adopted in March 2022.

NH GeoData Portal: In 2022, NRPC completed an initiative of UNH/Granit and the nine NH regional planning commissions to establish a new regional GIS Hub which seamlessly integrates with a new and modern statewide GIS portal housed at UNH. Visit the Hub at gis.nharpc.org

NH Lower Merrimack Valley Stormwater Coalition: NRPC continues to serve as the fiscal agent of the Coalition's municipal pooled funds, as well as the physical and virtual meeting host for the Coalition's monthly meetings.

Regional Housing Needs Assessment: Under a grant from the Coronavirus State and Local Fiscal Recovery Fund, NRPC continued an assessment of the regional need for housing for persons and families at all levels of income. In 2022, NRPC conducted surveys and focus groups to learn more about residents' needs and collaborated with the eight other regional planning commissions to characterize existing conditions, assess Fair Housing and Equity, and develop strategies and future recommendations. The assessment will be based on a consistent data and analysis methodology developed in partnership with all NH regional planning commissions.

## Nashua Regional Planning Commission Staff

## Administration

Jay Minkarah, Executive Director Camille Pattison, Assistant Director
Kate Lafond, Finance Director
Kristin Wardner, Administrative Assistant

## GIS Team

Sara Siskavich, GIS Manager
Ryan Friedman, Senior GIS Planner
Tyrel Borowitz, GIS Analyst

Land Use Team
Caleb Cheng, Regional Planner III
Emma Rearick, Regional Planner II
Transportation Team
Matt Waitkins, MPO Coordinator
Donna Marceau, Mobility Manager
Vince Noga, Transp./Planning Analyst

Nashua Regional Planning Commission
30 Temple Street, Suite 310, Nashua, NH 03060
(603) 417-6570 | nashuarpc.org

> | Nashua Regional Planning Commission |
| :--- |
| 2022 Annual Report - Lyndeborough, NH |

NRPC provides comprehensive transportation, land use, environmental, and economic development planning services and delivers extensive mapping and data assistance. As an NRPC member, the Town of Lyndeborough accessed a wide range of benefits in 2022, including:

## Development Review and Planning Services:

Part of NRPC's comprehensive services is to offer direct local land use planning assistance under our "Circuit Rider" program. The Town of Lyndeborough utilizes Circuit Rider services to assist the Town. Services include assistance to applicants in submitting subdivision or site plan applications, written reviews of submissions to the Planning Board, and support to the Board and Town staff in preparing notices, draft amendments, and warrants for Town Meeting.

In addition, the Town of Lyndeborough contracted with NRPC in 2022 to provide interim supplemental planning administrative services.

## Discounted New Hampshire Planning and Land Use Regulation Books:

In conjunction with the NH Office of Strategic Initiatives, NRPC offers the annual New Hampshire Planning and Land Use Regulation Book to communities at a sizable discount over the retail price.

- Lyndeborough's Total Cost Savings in 2022: $\mathbf{\$ 1 , 0 9 4 . 7 0}$


## New Standard Maps:

In 2022, NRPC's GIS team created new standard maps for the 13 communities in our region. NRPC maintains four poster-size thematic maps that display streets, land use, conservation and recreation features, and zoning. All are available for download at no charge.

Online GIS: nrpenh.mapgeo.io
MapGeo, NRPC's Live Maps App, is the Town's public GIS property viewer.

- Estimated Annual Software Cost Savings: \$3,000

Tax Mapping: nashuarpc.org/TaxMapLyn
NRPC maintains Lyndeborough's tax maps, which are legally required under NH RSA 31:95-a.

NPRC extends heartfelt thanks to citizens and staff who support regional planning, including:
NRPC Commissioners: Charlie Post and Burton Reynolds
Transportation Technical Advisory Committee (TTAC) Representative: Mark Chamberlain

## Wilton Ambulance Service

Wilton Ambulance Service would like to extend a warm and enthusiastic thank you to the towns of Wilton, Lyndeborough, and Greenfield for continuing to trust our crew members with the privilege of serving the community members. Currently, Wilton Ambulance is staffed by a total of 12 Paramedics, 8 Advanced EMTs, 7 EMTs, and 2 Drivers. These members continuously train, study and hone their skills all to provide our communities with the highest level of care 24 hours a day, 7 days a week.

Wilton Ambulance welcomed a new Chief, Danielle Gardiner, in late July. Officer Staff include Captain Allen Peck, Captain Kevin Maier, Lieutenant Timothy Pervere, Lieutenant Sarah Hanson, and Administrative Assistant Lisa Peck. The officer staff, along with the dedicated and expanding Ambulance staff, have worked hard to make Wilton Ambulance a growing and thriving service.

Call volume statistics:

- Total Call Volume: 677 Calls
- Wilton: 361 Calls
- Lyndeborough: 133 calls
- Greenfield: 139 Calls
- Mutual Aid to surrounding towns: 44 Calls
- Most common call for service: Trauma
- Second most common call: Cardiac Issues

Vehicles in the fleet:

- 2018 Ford F450 AEV
- 2014 Ford F450 PL Custom
- 2019 Chevy Tahoe Rapid Response Vehicle

In late 2022, Wilton Ambulance was able to successfully enter a three-year agreement with the towns of Wilton, Lyndeborough, and Greenfield as their primary medical service. Thank you to all Select Board Members and Town Administrators who worked diligently to make this happen. Wilton Ambulance held its first public CPR course and it was a big success. With public education in our sites, Wilton hopes to hold more free classes in the future. Also, in the coming year, we hope to hold free blood pressure clinics for the communities we serve. Look for these announcements coming soon.

Remember to wash your hands, stay home if you're sick, and as always, we are here if you need us.

Respectfully,
Chief Danielle Gardiner NRP, FP-C
Wilton Ambulance

## Wilton Recycling Center

We had an uneventful past year and we are looking forward to a productive new year. We continue to have marketable materials thanks to your dedication to sorting your recyclables and your commitment to continue to recycle.

Several of the local Lions Clubs have provided a collection box for plastic bags etc. which sits by the office stairs. They are all working together with the Trex program to recycle numerous types of plastic film. Trex will provide a free park bench made from Trex lumber for every 500 pounds of plastic that is turned in. Therefore, each town using the Wilton Recycling Center will receive the reward of a park bench as each 500 pounds are progressively collected. Brochures are available by the collection box. Please join in with helping us achieve our goals while eliminating more plastic out of the waste stream. In this same area there is a collection box for the hard plastic 6 pack can carriers and a 1 -gallon steel can to collect bread wrapper clips. Several people are collecting these items and creating projects to recycle the plastic at the MAXT Makerspace in Peterborough. These are great projects to help the environment and handy to do while visiting us.

We are hoping to complete several projects this coming year. One will be to replace the roof on the main building. We have done patching over and over again the past several years, but we are at the point where it needs to be replaced. Our priority is to keep our materials dry and clean so we will continue to have top quality commodities. Also, the 3 -sided building that the construction containers are housed in need major repairs. The back wall, sides and the roof in the back over the fueling space will needs to be completely rebuilt. These issues have been long overlooked and now the time has come to address them.


Markets continue to flex but we are hoping for a steadier year going forward. About the only one sure thing is that trash continues to flow in! We continue to see an increase in the effort to recycle in all areas. The non-ferrous metal program is doing well thanks to your attention to keeping those metals set aside.

Questions? - Just Ask
We appreciate your support and always open for suggestions.

We are looking forward to seeing you when you visit.
Recycling center manager Carol Burgess and Staff

## Wilton - Lyndeborough Women's Club

Our club continues to grow as we actively serve the needs of our community. We have a wonderful community and through your generosity we continue to help those in need. We meet from 6 pm to $8 \mathbf{~ p m}$ at the Lyndeborough Citizens' Hall, 9 Citizens' Hall Road, the first Monday of every month, and if the first Monday falls on a holiday, we meet the following Monday.

We are always looking for new people to join our group of $20+$ of amazing women. We are a very inclusive group and you will feel right at home in no time. It's a great way to meet new people. Club dues is $\$ 25$ each year. If interested contact Alyssa Lavoie at alyssalavoie@gmail.com.

## Follow us on Facebook at www.Facebook.com/WLWomensclub/

Mailing address: Wilton/Lyndeborough Women's Club, PO Box 607, Wilton, NH 03086
Our current officers are as follows:
President - Alyssa Lavoie
Vice President - Jeannine Smith
Treasurer - Lise Mendham
Recording Secretary - Rachel Ray
Corresponding Secretary - Gail Walleston
Member At Large - Caryl McEntee
This year our club won the following three awards from the Greater Federation of Women's Clubs of NH and were chosen from submissions from every Women's Club in NH: Civic Engagement and Outreach for our Christmas Family project; Education and Library Program for our donations to the Wilton/Lyndeborough Cooperative Closet which provides necessities for those students in need; and the Creativity Award for our Silent Auction and Steak dinner fundraiser.

We are always exploring new ways to raise money which is crucial to enable us to continue to help our citizens when needed. Our annual Women's Club Silent Auction and Steak Barbecue has run its course and will no longer be. We thank all those who supported this event over the years. This year our fundraisers included catering Lois Kenik's memorial luncheon and catering the annual Rose Mountain Rumble bike ride.

Our 501(c)(3) non-profit status allowing us to seek donations from a much broader base as many companies will not donate to organizations without this status.

With the money we raised we were able to do the following:

1. Provided one $\$ 1,000$ and two $\$ 500$ scholarships to deserving seniors in high school
2. Donated to the Wilton/Lyndeborough Closet, a room located in the Middle/High school stocked with clothing, snacks, toiletries etc. for those students in need. A
couple of times a year we make a run to Sam's club and stock up on items they need.
3. Provide families in need with Christmas gifts. We decorate Christmas trees with gift tags containing wish lists items for those needing help, people purchase the items on the tags and bring them back to the club, and we distribute them to the people in need with the gifts and gift cards. It is all done anonymously with only a couple of members knowing who actually receives the gifts. This year we provided gifts for a total of 18 families and 90 children; 40 from the elementary school and 50 students attending the Middle/High school. We also provided gift cards for Market Basket, Wilton House of Pizza, General Dollar Store, and Walmart for the Middle/High school students and the families of all of the kids.

All of the money raised goes directly back into our communities. We are here to help the citizens of our communities where and when needed and if we can help lighten someone's load and make them feel they are not alone then we've done our job. Come join us in this effort and have fun in the process! alyssalavoie@gmail.com

Respectfully Submitted,
Adrienne Colsia


## Wilton - Lyndeborough Youth Center

We had a great summer at Goss Park! We were able to return to business as usual from last year's COVID-19 protocols. We saw our membership grow this year and welcomed many new families to the park. Our membership included 126 memberships, not only did we have many families from Lyndeborough and Wilton we also had families from other surrounding towns such as Milford, Amherst, Greenfield, Temple, Hancock, Greenville, New Boston and Nashua to name a few.

Swim lessons were a big hit this year with 130 children enrolled in lessons. The Swim Team had 27 swimmers ages 5-14. They were able to have eight meets this year, which included the Milford Rotary Meet where the Turtles won 2nd place in Division 2, this is the first time for the Goss Park Turtles to swim in Division 2. Also for the first time ever, the Turtles participated in the Granite State Swim Association State Championship where they brought home the 2nd place Division 2 banner. These kids improved by leaps and bounds this year thanks in large part to their amazing Coaches Shannon and Bob Silva and Karon Walker all of Wilton.

The Park was able to purchase and install a new dock thanks to the success of the swim teams Swim-a-thon and a generous grant from the Milford Rotary Club. This new dock extended our piers at one end to allow for easier and safer travel during swim meets and lessons. Also new to the park this year is an aeration system that we were able to purchased due to the generosity of an anonymous donor; we have seen clearer water and lower bacteria counts!

Additionally, thanks to a generous member of the park we now have hot water for our shower!
The Park was open from 10:00 to 7:00 Monday thru Friday, and 12:00 to 7:00 Saturday and Sunday. Our snack bar was open and offered a wide range of treats from ice cream, chips, drinks and candy, to hotdogs, corn dogs and popcorn. We held activities at the park that included tie-dye day, sand castle contests, arts and crafts, and splash contests. Movie nights continue to be a big hit at the park. We were able to hold three movie nights this summer. We also held a Teen Night and a Pre-Teen Night both of which were great successes!

As always, we would like to thank the towns of Wilton and Lyndeborough, private donors, and area businesses for their continued generous support. We look forward to having another fabulous summer in 2023.

For more information, please visit our website: www.gossparknh.org and like us on Facebook!

Respectfully Submitted,

## WLYC Board of Directors



American Red Cross
431 18th Street NW
Washington, DC 20006 redcross.org

September 16, 2022

TOWN OF LUNDEBOROUGH
9 CITIZENS HALL RD
LYNDEBOROUGH NH 03082-6202


Dear Red Cross Supporter,
On behalf of the American Red Cross, thank you for your generous gift of $\$ 400.00$ on September 12, 2022, which will be applied to Where It Is Needed Most. Support from companies like yours is truly making an impact in the lives of those we serve every day.

During their darkest hours, people know they can turn to the Red Cross for comfort and care. Our humanitarian mission of preventing and alleviating human suffering in the face of emergencies depends on the compassion of our generous donors.

Red Cross Supporter, I am profoundly grateful for your commitment to the Red Cross misson. Thank you once again for standing with us to help turn heartbreak into hope. You can reach us any time with questions and feedback at redcross.org or by calling 1-800-RED-CROSS (1-800-733-2767).

Sincerely,

Gail J. McGovern
President and CEO, American Red Cross

Donation Total: \$400.00
Donation Date: September 12, 2022
Will be applied to: Where It Is Needed Most

## Please keep this page for tax purposes

[^4]June 22, 2022

## Mr. Russ Roland

Nashua Office 28 Concord Street PO Box 217
Nashua, NH 03061
603.889 .0858

Fax 603.402.4974

Milford Office
16 Elm St., Suite 2
Milford, NH 03055
603.672 .9833

Fax 603.554.1214
www.bridgesnh.org
24 hour support line
603.883 .3044

Town of Lynn ndeborough
Board of Selectmen
9 Citizen's Hall Rd.
Lyndeborough, NH 03082-0006

Dear Mr. Boland,

On behalf of Bridges: Domestic \& Sexual Violence Support, I would like to formally request $\$ 350.00$ of funding from your town of $F Y 23$. These funds will be used to continue providing crisis intervention, support, and advocacy services to survivors of domestic and sexual violence. Bridges provided these services to 2 residents, with 44 units of service in Lyndeborough last year.

In addition, our agency provides preventative educational programs on topics pertaining to violence. These presentations include domestic violence training for police officers, dating violence prevention workshops for high school students, and sexual harassment in-services for local businesspeople. Last year, Bridges provided educational presentations to 24 children in Lyndeborough.

Bridges is the only agency in our catchment area to provide the abovementioned services to survivors of domestic and sexual violence. Our services are offered without cost to victims.

Your donation of $\$ 350.00$ will support our crisis intervention, court advocacy, education, outreach, and emergency shelter programs. It is donations, such as yours, that allow us to continue to provide the much-needed direct services to victims of domestic and sexual violence. Your continued support is greatly appreciated.

Thank you for your consideration of this request. Enclosed is some background material on our agency. If you have any questions, or would like more information about our services, please feel free to call me at 889-0858 ext. 202.

Sincerely,


Dawn L. Reams, M.Ed. Executive Director

## Bridges: Domestic \& Sexual Violence Support Mission Statement

To cultivate communities free from violence as we support victims and survivors of sexual assault, domestic violence, and stalking.

## Values and Commitments:

## Trust and Integrity

We model individual and organizational integrity and honesty. We are open, nondefensive and accountable. We have faith in the resilience and good judgment of the people we serve.

## Respect and Empowerment

We help and encourage the people we serve to build on their strengths through our nonjudgmental support and our educational, advocacy, and outreach efforts. We respect them, knowing it is they who must make responsible decisions about their own lives.

## Nonviolence

We do all in our power to enhance the level of safety that can be threatened by domestic and sexual violence.

## Empathy and Service

In all of our programs and services we are focused on the people we serve, committed to providing compassionate care and understanding to all with a high degree of skill, expertise, and knowledge.

## Ethical Communication

We are committed to treating one another with respect and to fostering a positive and safe work environment where every voice is valued. This model entails honest, direct, and kind communication among ourselves, with the people we serve, and our
community partners.

## SERVICES PROVIDED

The following is a complete list of services provided by Bridges: Domestic \& Sexual Violence Support Services

## Crisis Intervention and Support Services

Twenty-four-hour crisis intervention and support for survivors of sexual assault, child sexual abuse, incest, stalking and domestic violence.

The crisis intervention advocate, who volunteers for twelve-hour shifts, offers a variety of services including:

> telephone advocacy
> face to face advocacy
> comprehensive information and referrals
> support for survivors during the police and legal procedures
> support for the survivor during stays in the hospital

The crisis line is staffed by the agency's staff and by trained volunteers. Each day Is divided into two twelve-hour shifts. All calls go to an answering service and are responded to by an on-call advocate within ten minutes. Bridges: Domestic \& Sexual Violence Support Services owns nine pagers to ensure that the advocate responds to all calls in a timely manner. All survivors of domestic and sexual violence are assured of confidentiality with our advocates through RSA 173-C: 1, the Privileged Communication Statute in the State of New Hampshire.

## Emergency Shelter

Bridges: Domestic \& Sexual Violence Support Services offers a 24 -hour, safe, confidential, emergency shelter. Services provided in the shelter include risk assessment and safety planning to survivors of domestic and/or sexual violence and their children. Food, personal items, and transportation are provided when needed. Personal advocacy on íssues such as self-esteem, goal setting, and permanent housing options are offered.

The emergency shelter also has a Success in Schools Program. This program benefits shelter residents and their children by recovering any educational losses suffered through the abusive environment from which they came.

## Court Advocacy Services

Bridges: Domestic \& Sexual Violence Support Services offers court preparation and advocacy for abused women, child sexual abuse survivors, those who are being stalked and sexual assault survivors.

Domestic violence survivors have the option of obtaining a restraining order against their abuser. This order protects a survivor and his/her children from further violence.

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Court advocates assist survivors seeking restraining orders by helping them fill out the necessary forms and offering emotional support through the civil court procedure. If needed, advocates will return to court for a permanent restraining order (usually two weeks later). Survivors will also receive assistance in filing contempt charges against abusers who violate the restraining order.

Survivors have the option of filing criminal charges against their abuser and will be assisted in this if they choose criminal procedures.

If a sexual assault survivor chooses to file criminal charges, the police will investigate the complaint. If an assailant is apprehended, charges are brought against the alleged perpetrator. A court advocate will support the survivor throughout the entire judicial procedure, including the Grand Jury appearance, depositions, probable cause hearings, and the trial. This is usually a twelve to eighteen-month process.

A child survivor, until very recently, was expected to go through the same process as an adult. For a young child, this can be a very emotional time. Bridges: Domestic \& Sexual Violence Support Services offers court preparation and support to these young survivors/witnesses as they go through the judicial system. The preparation often involves visiting the courthouse, sitting the child in the witness stand and "role playing" the court process.

## Education

Bridges: Domestic \& Sexual Violence Support Services provides a number of educational services, including:
; preventative educational programs to school children in readiness through sixth grade and to other organizations requesting the program;
> a program, which teaches children to speak up, say "no" to any adult who is touching them in a way they do not like. Trained volunteers and staff present the program.
$>$ child sexual abuse programs for teachers and counselors to help them understand child sexual abuse, to enable them to identify possible instances of sexual abuse and to refer them to further information about the problem;
> programs on acquaintance rape, domestic violence and sexual assault designed for high school and college aged students, to educate them on specific areas which often affect this age group;
> in-service training programs on child sexual assault, rape, and domestic violence for area police departments, mental health agencies, clergy, and medical personnel to help them recognize the special needs of the survivors of these crimes; and

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> programs on child sexual assault, rape, and domestic violence, designed to educate the general community and civic organizations (Rotary, Women's Clubs, etc.) on the facts and myths surrounding these issues as well as to make the community more aware of the services available to survivors of these crimes.

## Support Groups

Bridges: Domestic \& Sexual Violence Support Services offers support groups for Survivors of Domestic Violence, Sexual Assault, and Adult Survivors of Sexual Assault. Other groups include Friends \& Families of Assault Survivors and Women's Issues.

## Children's Advocacy Program

Bridges Children's Advocacy Program serves as the coordinating entity for the family within the multidisciplinary teams. Bridges has taken the leading role in follow up services for families receiving a forensic interview. Bridges Child Advocates also bring trends, need areas, and collaboration improvements necessary to the full team. This program is extremely successful, and continues to grow in the amount and depth of services provided. Community partners depend on Bridges to provide this critical service to children who have experienced abuse and to their caregivers. Families experiencing abuse depend on services provided by our Child Advocates.

Bridges does the follow up work with families entering the CAC. The Team counts on Bridges to do this work, to make sure the child gets into counseling, gets medical follow up, attend our support groups for the child and caregivers, to support the caregivers, fill out victim's compensation, provide emotional support, act as the primary liaison to the team, and follow the family through prosecution serving as primary support. Without Bridges, the CAC experience would consist of an interview, and waiting for word from police, and word of prosecution. Bridges coordinates the team with the family, and this assists in system accountability and communication. This work has been extensive for the child advocates, which include 1 full time child advocate and an AmeriCorps child advocate. In fact, they are unable to manage the workload, and therefore other Crisis Intervention Advocates assist in this work.

Additionally, Crisis Intervention Advocates provide child advocacy work at our shelter, Janice's House. The Child Advocates assist in training and mentoring other staff to provide this work. The success of their work at the Child Advocacy Center has not allowed them to participate in the shelter work with children in the depth that is needed. This is an identified need area.

In addition to the child advocacy center work, Bridges Child Advocate works with child witnesses of domestic violence and child victims of sexual violence in groups. Bridges has developed a program for children who witness domestic violence and a program for children experiencing sexual abuse. We have conducted many cycles of these
groups and believe strongly in the program. The group is co facilitated by a therapist from the local counseling agency. The groups have been remarkably positive and have led to positive outcomes for caregivers and children, with increased communication skills, decrease parentifying of children. This group has given families the information and skills needed to lead violence free lives. Information about these groups is attached.

Child Witness of Domestic Violence Group
Breaking Barriers Group for victims of domestic violence-The proposed 10-week program, consists of weekly 2-hour meetings including concurrent group activities for children and for mothers, along with a combined mother/child(ren) focus to wrap up each week. In addition, this cycle will include working with the children residing in Janice's House (Bridges emergency shelter) and in our Transitional Housing program. These homes serve child witnesses of domestic violence, who are in need of education and support. The curriculum, modeled after the Domestic Abuse Project (DAP) located in Minneapolis, MN, and Groupwork with Children Exposed to Woman Abuse: Children's program manual by Susan Loosley and Groupwork with Children Exposed to Woman Abuse: Mother's Program Manual by Michele Paddon London, Ontario Canada includes the following core topics for children and mothers:

## SESSION TOPICS FOR CHILDREN'S GROUP

1. Getting to know each other
2. What is abuse?
3. Anger
4. When parents fight
5. It's not always happy at my house
6. Sharing personal experiences with violence
7. Touch
8. Assertiveness

SESSION TOPICS FOR MOTHER'S GROUP

1. Introduction- general considerations
2. Effects of witnessing on children
3. Effects of early life experiences on parenting
4. Child development
5. Parents rights/children's rights
6. Discipline versus punishment
7. Self-Esteem in children
8. Communication
9. Sibling relationships
10. Changing relationships \& conclusion

The overall goals include helping children to:

> 6|Puge
$\sim$ Break the secret of the abuse in their families
$\sim$ Learn to protect themselves $\sim$ Experience the group as a positive and safe environment
$\sim$ Strengthen their self-esteem
$\sim$ Improving communication skills
$\sim$ Improving understanding of male/female relationships
$\sim$ Strengthening relationships between the mother and her child(ren)
$\sim$ Decreasing isolation
$\sim$ Decreasing parentifying of children
$\sim$ Increasing child's sense of happiness
Support Group for Children who have disclosed Sexual Abuse
Just as critical to our group, work has been the child sexual abuse group. The following is an outline of the sourced curricula used by the advocates facilitating the group. The outcome and success of these groups has been remarkable.

## Goals of Children's Group

1. To validate the expression of a child's various feelings surrounding the sexual abuse.
2. To help children think about the sexual abuse in ways which are less destructive to their self-image.
3. To help children realize they are not responsible for the abuse, assist them in addressing feelings of guilt and helping them develop labels for their feelings and past experiences.
4. To help children integrate conflicted feelings toward the perpetrator.
5. To establish a better sense of self with respect to boundaries.
6. To learn to trust others and to begin to feel more secure.
7. To experience having choices.

Goals of Mother's Group

1. To assist denying mothers to accept that the sexual abuse really did happen.
2. To sensitize mothers to what constitutes sexual abuse, and to help them be more alert and vigilant to possible abusive situations.
3. To help mothers protect their children from re-abuse.
4. To discuss the effects of the sexual abuse their children may be experiencing.
5. To assist mothers in working through their own feelings regarding sexual abuse, thereby enabling them to assist their own children more effectively.
6. To help build a positive relationship between mother and child.
7. To help mothers work through and integrate their feelings towards the perpetrator.

Source: Sexual Abuse of Young Children: Evaluation and Treatment. Kee MacFarlane and Jill Waterman. 1986 The Guilford Press, New York, NY.
Referrals
Bridges: Domestic \& Sexual Violence Support Services offers crisis intervention rather than long-term counseling. If a client needs ongoing therapy, referrals are made to public and/or private counselors.

Bridges: Domestic \& Sexual Violence Support Services also refers to other social service agencies, other crisis centers and medical and legal professionals.

## DESCRIPTION OF GEOGRAPHIC AREA SERVED

Bridges: Domestic \& Sexual Violence Support Services offers crisis intervention and support services to survivors in the Greater Nashua area, which includes: Nashua, Amherst, Brookline, Hollis, Hudson, Litchfield, Merrimack, Milford, Mont Vernon, Pelham, Salem, Wilton, Windham, and Lyndeborough.

## DESCRIPTION OF POPULATION SERVED

The majority of people served by Bridges: Domestic \& Sexual Violence Support Services are female; however, we do serve men. Over one-half of our clients are children under the age of sixteen. The clients served by Bridges: Domestic \& Sexual Violence Support Services occupy all economical, political, religious, and social categories.

## Bridges: Domestic \& Sexual Violence Support Agency Budget

Fiscal Year July 1, 2022 - June 30, 2023
Revenue:

$9 \mid$ Page

CASA
Court Appointed Special Advocates
FOR CHILDREN

New Hampshire 800.626 .0622
www.casanh.org
BOARD of DIRECTORS
Terry Heinzmann
CO-CHAIRMAN
Manchester, NH
Michael Burns
CO-CHAIRMAN
CGI Business Solutions
Kathleen Thomas
TREASURER
Crescent Wealth Partners
Evelyn Alissa
SECRETARY
Partnership for the Future of Learning

Mike Ambrogi
Novocure Inc
Adele Boufford Baker Manchester, NH

Karen J. Borgstrom, Esq. Dartmouth-Hitchcock

Paul Chant
Cooper Cargill Chant
Sue Chollet Peterborough, NH

Pat Clancey
Pat Clancey Realty
Sabrina Dunlap
Anthem Blue Cross Blue Shield

JoAnn Fenton Keene, NH

Bill Glahn
McLane Middleton
Chief David Goldstein Franklin NH Police Department

Ellen Koenig
Concord, NH
Linda Lovering
Levering Auto Group
Nancy Campo
Enviro-Tote Inc.
Tom Stevens
Manchester, NH
Marcia R. Sink
PRESIDENT \& CEO

October 31, 2022

Board of Selectmen
Town of Lyndeborough
9 Citizens Hall Rd
Lyndeborough, NH 03082-6202

Dear Selectmen,


Thank you for the continued support from the Town of Lyndeborough. The recent $\$ 500$ gift demonstrates your commitment to child victims of abuse and neglect, and to CASA of NH. Thank you so much for helping us in our efforts to recruit, train, and supervise the hundreds of outstanding volunteers who advocate for child victims in our local and state courts each and every day.

The children we serve desperately need a compassionate and consistent adult who will advocate for their safety and well-being. Without the voice of a CASA volunteer, the trajectory of their lives could include residual trauma, mental illness and substance misuse.

We appreciate the opportunity to work in partnership with the Town of Lyndeborough. Thank you for sharing our vision of a safe and permanent home for every child in New Hampshire.


Marcia R. Sink President and CEO


No goods or services were provided in exchange for your contribution. Tax ID: 02-0432242.

July 7, 2022

Board of Selectmen
Town of Lyndeborough
9 Citizens' Hall Road - PO Box 6
Lyndeborough, NH 03082

Please Note:
We would like to congratulate Director of Resource Development Phil Hueber on his retirement as of June 30, 2022. Moving forward, Chief Executive Officer Joy Barrett will be the primary point of contact. Thank you!

Dear Board members:

## Re: FY2023 Municipal Funding Request

We are so appreciative of the Town of Lyndeborough's contribution of \$550 to support the important services provided at the Child Advocacy Center (CAC) of Hillsborough County North in Manchester, received in November 2021.

Prior to the development of the Child Advocacy Center (CAC) model in New Hampshire, a child disclosing abuse would be subjected to numerous interviews. The social service and the criminal justice systems at that time were not working together in an effective manner, compounded by a lack of communication between the professional disciplines involved. This segmented, repetitious, and often frightening experience added to children's emotional distress. Additionally, the number of interviews and subsequent traumatization led to inconsistencies in the investigation, which in turn resulted in cases that met challenges through the judicial system - resulting in offenders not being held accountable for their crimes, leaving children and our community at serious risk.

Our role and services provided: Today in Lyndeborough, the CAC of Hillsborough County North in Manchester supports an evidenced-based approach by providing a safe and effective place for child victims to help law enforcement hold perpetrators accountable for their actions. The CAC team is responsible for the coordination of the multidisciplinary team (MDT), providing the forensic interview and coordinating referrals to ensure that children in these cases receive timely access to specialized medical attention and additional appropriate wraparound services such as evidence-based, trauma-focused mental/behavioral health assessment and treatment.

Estimated cost per client served: The CAC model not only reduces trauma for child victims by allowing them to only tell their story once in a supportive and child-friendly environment, but also saves the community money. A recent national cost-benefit analysis of the CAC model shows on a per-case basis, traditional investigations are $36 \%$ more expensive than a CAC investigation. Nationally, the cost of a CAC investigation averages $\$ 2,902$ compared to $\$ 3,949$ for a traditional abuse investigation.

## On a local level, in Manchester for FY2021:

- 233 forensic interviews completed - three of which were completed for child victims in the Town of Lyndeborough
- $\$ 390,814$ - total operating budget for the CAC of Hillsborough County North in Manchester
- \$1,677 - average cost per client, \$5,031 total cost for Town of Lyndeborough for FY 2021

We are respectfully requesting a $\$ 605$ contribution for FY2023 to support continued CAC services in the Town of Lyndeborough and Hillsborough County.

72 South River Road, Suite 202, Bedford, NH 03110 • (603) 864-0215• jbarrett@cac-nh.org

The CAC provides services at no cost to victims of abuse ages 3-17 in Hillsborough County, as well as support to the non-offending caregivers and empowers them to protect and support their children. We are also committed to educating local organizations, professionals, parents, and caregivers about the signs and symptoms of child abuse through our KNOW \& TELL program, because that education is an important step in preventing abuse.

Thank you for your consideration of our request. I have attached our 2021 Annual Impact Report for your review. If you need additional information, please do not hesitate to contact me. We are happy to make a formal presentation to your board if you would like to learn more.

Sincerely,
cc: Rainsford Deware, Chief of Police

July 7, 2022

```
Select Board
9 Citizens' Hall Road
Lyndeborough, NH 03085
```

Dear Select Board,
We would like to thank the town for supporting home care services for your residents of all ages. We continue to provide the traditional home care and hospice services, and other supportive services based on the needs of residents.

Enclosed please find an invoice for the first and second quarters of 2022 for home care. The town's home care appropriation will be used to provide services to assist residents with services including physician ordered care by visiting nurses, rehabilitation therapists, social workers, and home health aides. In addition, we provide supportive services that can be accessed by residents at no charge. These services include:

- Caregiver Support Groups, which are now available in person and online by Zoom to allow access by all regardless of their circumstances.
- Bereavement Support Groups, which are available to anyone in the community who has experienced a recent loss.
- Walk In Wednesday, which is always available on the first Wednesday of every month from 1:00 PM to 3:00 PM for in person or over the phone guidance on the resources that are available throughout the lifespan.

I have enclosed flyers to make your residents aware of the services that are available. If you would like additional materials, or have any questions regarding our services, please do not hesitate to contact me at 603-532-8353 or sashworth@hcsservices.org.

Sincerely,


Susan Ashworth
Director of Community Relations

```
312 Marlboro Street
PO Box 564
Keene, NH 03431 603-352-2253
```

9 Vase Farm Road Suite 110, Box 8
Suite 110, Box 8
Peterborough, NH 03458
603-532-8353

> 33 Arborway Charlestown, NH O3603
> $603-826-3322$
www.HCSservices.org

## Call-in Wednesdays



Call-in for completely free, off-the-record advice from our staff who specialize in hospice, home care, and home care planning.

Welcome to Call-in Wednesdays, where worries lighten as you learn about ways we can help!

Susan, Director of Community Relations, welcomes you to Call-in Wednesdays!

We will adhere to CDC guidelines for social distancing during your visit.

# First and Third Wednesday of every month 1:00-3:00 p.m. 

603-352-2253
www.HCSservices.org

## Hospice at HCS

## Support Groups

Advance registration is required for all support groups by calling John Everest at 603-352-2253 or emailing jeverest@HCSservices.org.


Group
Group Description
Days \& Times

| Bereavement Support Group <br> IN PERSON at HCS Keene Office 312 Marlboro Street | HCS bereavement support groups provide a safe, mutually supportive environment for sharing experiences related to grieving a loved one's death. Telling your story of loss sometimes many times in different ways to nonjudgmental supporters in a facilitated group setting is one way that can provide healing from significant loss. Groups may use discussion, artwork, readings, videos or writing to deal with loss due to illness, accident, suicide or other causes. | Wednesdays (6-week session) 4:00-5:00 p.m. |
| :---: | :---: | :---: |
| Caregiver <br> Support Group <br> IN PERSON at HCS Keene Office 312 Marlboro Street | Ongoing support for those caring for a person with any chronic illness, including dementia. Emotional support and possible solutions to concerns are shared. <br> Participants in the ZOOM group will sent the group link following completion of registration with John Everest. <br> New members are always welcome! | 1st and 3rd Wednesdays 1:00-2:00 p.m. |
| Caregiver <br> Support Group <br> ZOOM |  | 2nd and 4th Wednesdays 1:00-2:00 p.m. |

- All hospice support groups, caregiver groups and counseling are offered at no charge.
- Groups are open to the public.
- Short term, individual counseling is available to Hospice at HCS families.
- Hospice at HCS has a book collection that is available on loan by appointment.

Please call John Everest, Hospice at HCS Bereavement Coordinator, at 352-2253 $\times 4255$ or email jeverest@HCSservices.org to schedule individual counseling, a visit to the Hospice at HCS library, or for more information about these offerings.

Hospice at HCS is a non-profit agency serving southwestern New Hampshire communities with offices in Keene, Peterborough \& Charlestown. For more information: 603-352-2253 | www.HCSservices.org

November 25, 2022

Select Board
9 Citizens' Hall Road
Lyndeborough, NH 03082
Dear Select Board:
Enclosed please find the Home Healthcare, Hospice \& Community Services (HCS) Annual Report to Lyndeborough. The Annual Report includes information about the services provided to residents this year.

Services provided include visiting nurses, physical and occupational therapists, medical social workers, and licensed nurse assistants to help residents recover at home as well as hospice care for those with life limiting illnesses. In addition, Healthy Starts prenatal and well child services are available to families. These services are essential to helping to people of all ages to recuperate and be well and safe at home; they also reduce the number of emergency services and human services resources used by town residents.

In 2023, we are requesting an appropriation of $\$ 500.00$ for home care. The actual cost of all services provided in 2022 to Lyndeborough residents was $\$ 108,000.00$. Home Healthcare, Hospice \& Community Services continues to make every effort to seek funding to cover the cost of this care from a variety of sources; however, the town's appropriation is essential to provide services for residents, especially those who are not insured and low income.

Thank you for your consideration of our request. Please do not hesitate to contact me at 603-532-8353 if you have any questions about our services or this report.

Sincerely,


Susan Ashworth
Director of Community Relations
Encl.

Home Healthcare, Hospice \& Community Services<br>Report to the Town of LYNDEBOROUGH 2022<br>Annual Report

In 2022, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and hospice services to the residents of Lyndeborough. The following information represents HCS's activities in Lyndeborough during the past twelve months.

## Service Report

## Services Offered

Nursing....................................................................................... 203 Visits
Physical Therapy.......................................................................... 130 Visits
Occupational Therapy .................................................................... 53 Visits
Medical Social Work ....................................................................... 10 Visits
Home Health Aide
72 Visits

Other services available to Lyndeborough residents include:

- Hospice end of life care at home and bereavement support for family members
- Foot Care Clinics, including assessment and nail care

For information about services, residents may call (603) 532-8353 or 1-800-541-4145, or visit www.HCSservices.org.

## Financial Report

The actual cost of all services provided in 2022 with all funding sources is $\$ 108,000.00$. These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 2023, we request an appropriation of $\$ 500.00$ to continue to be available for home care services in Lyndeborough.

Thank you for your continuing support of home care services.

July 20, 2022
Russ Boland
Town Administrator: Town of Lyndeborough
9 Citizens' Hall Road
Lyndeborough, NH 03082
Dear Mr. Boland,
We would like to thank the Town of Lyndeborough for supporting Meals on Wheels of Hillsborough County (HCMOW) in the past. I am writing to ask if you would once again consider supporting our nutrition programs. We provide healthy meals, a wellness check and social engagement to your lowincome, older and disabled citizens who wish to live independently in their own homes. Our services helped many to survive the pandemic. For $68 \%$ of participants, Meals on Wheels (MOW) was their primary food source, and for $59 \%$, their MOW driver was the only person they saw all week.

MOW is not an entitlement program. While our program receives state funding, there is a limit to the number of meals funded under our contract. Moreover, the money provided does not cover the full cost of a meal. As a result, HCMOW is expected to raise the remainder of the funds from the communities it serves. This makes the funding that we receive from the cities and towns in our service area absolutely essential in continuing to provide daily services to everyone who needs our help.

Last year, we served 2 Lyndeborough residents. Of these residents, 0 were served under our Title XX Program, which is sponsored by the County of Hillsborough. We are requesting funding of $\$ 100$ for each of the remaining clients.

> | 02 Unduplicated Clients |
| :--- |
| -0 County Sponsored |
| 2 Older Adults |
| $\times \$ 100$ |
| $\$ 200$ |
| Requested Funding |

Thank you very much for your consideration and time. Please feel free to call me at 603-424-9967 with any questions you may have.

Sincerely,


Jon Eriquezzo
President

## Gilbert Oriol

Richard Plamondon
Roger R. Dionne, MD, Director Emeritus

November 2 ${ }^{\text {nd }}, 2022$
Your community mental health center

Board of Selectmen
Town of Lyndeborough
9 Citizens Hall Road
Lyndeborough, NH 03082
Dear Selectmen,
The need for mental health services continues to increase in large part to the pandemic as well as other stressors. This coincides with a staffing crisis facing not only the Monadnock region but indeed the country, especially in the healthcare profession. We continue to provide hope and healing to children, adults, and seniors in your community.

In FY'22, Monadnock Family Services provided a wide range of quality services to Lyndeborough residents such as;

- Case Management
- Parent Aide/Family Support
- Therapy
- Assertive Community Treatment (ACT)
- Nutrition Services and InShape
- Nursing
- Psychiatry
- Supported Employment
- Mobile Crisis Program

As in years past, MFS relies on the funding from the Town of Lyndeborough in order to provide these essential services to the community. In addition, the organization, under the leadership of the Board of Directors, actively seeks support from foundations, donors, and other sources.

Thank you for your steadfast financial support as we ask for your continued allocation to help underwrite the cost of services we provide to the uninsured and the underinsured in your community. In FY' 22 , MFS provided $\$ 3,655.06$ in discounts to Lyndeborough residents receiving MFS services. We anticipate an additional $\$ 971.72$ will be written off as uncollectible by the end of the year.

To help close this gap, we are once again asking for $\$ 1.25$ for each Lyndeborough resident based on the 2020 Census, which amounts to $\$ 2,127$. Please refer to the enclosed report for details regarding the services provided during FY' 22 . I can be reached at kwaters@mfs.org or 603-209-5947 if you need any additional information.

With your continued support, MFS will provide healing and hope to those facing mental health challenges in your community. Thank you for your consideration.

Sincerely,


Kathy Waters
Director of Development
Encl.
64 Main Street, Keene, NH 03431 • (603) 357-4400 • www.mfs.org

Monadnock Family Services
Annual Report to the Towns
For the year ended June 30th, 2022

## Town of: LYNDEBOROUGH

Monadnock Family Services provided the following services to your town's residents this last year:
Number of residents treated: ..... 6
Children: ..... 4
Adults: ..... 2
Seniors: ..... 0
Total number of appointments
provided for the above residents: ..... 243
Percentage of payments
received for services: ..... 89 \%
Discounts based on a resident's ability to pay and other discounts: ..... \$3,655
In addition to the above discounts,current outstanding anduncollectible resident balances: \$972


# WILTON LIONS CHARITABLE FOUNDATION OPEN CUPBOARD PANTRY Serving Wilton •Lyndeborough • Greenfield •Temple 

" The first essential component of social justice is adequate food for all mankind. "
~ Norman Borlaug, Nobel laureate ~

Town of Lyndeborough
9 Citizens Hall Road
Lyndeborough, NH 03082

November 20, 2022
To Whom it may Concern:

Thank-you for your most generous donation of $\$ 500.00$ (check\# 30421-10/26/2022) to the Open Cupboard Pantry of Wilton. The Pantry is a food source for those families in need who live in Temple, Wilton, Lyndeborough, and Greenfield. Please be assured that your generous contribution will certainly help to keep the shelves, refrigerators, and freezers fully stocked and ready for those who come. Thank you for your thoughtful caring for others in our community. It means so much for so many!

Peace,
Linda Stowe - LaDouceur
Linda Stowe-LaDouceur
Open Cupboard Pantry
~ No goods or services were given in exchange for this donation. ~
Tax ID\#20-3964360
P.O. Box 111 • Wilton, NH 03086•603-809-6114

# TOWN OF LYNDEBOROUGH 

## Vital Statistics


 DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT BIRTH REPORT
$\mathbf{0 1 / 0 1 / 2 0 2 2 - 1 2 / 3 1 / 2 0 2 2 ~}$
-- LYNDEBOROUGH--

| Birth Date | Birth Place | Father's/Parent's Name |
| :--- | :--- | :--- |
| $03 / 16 / 2022$ | NASHUA, NH | WINSLOW, GREGORY SCOTT |
| $04 / 21 / 2022$ | PETERBOROUGH, NH | MILLS, HUNTER PIERCE |
| $05 / 05 / 2022$ | PETERBOROUGH, NH |  |
| $07 / 01 / 2022$ | NASHUA, NH | COPELAND, ERIN LEIGH |
| $08 / 19 / 2022$ | NASHUA, NH | AYOLA, JOSHUA DANIEL |
| $08 / 22 / 2022$ | LEBANON, NH | CURTIS, RICHARD FREDERICK |
| $11 / 11 / 2022$ | NASHUA, NH | DIGERONIMO, PETER |
| $11 / 24 / 2022$ | PETERBOROUGH, NH | VAN LOON, JARED |

## 01/11/2023

Child's Name
WINSLOW, PEYTON LEONA
MILLS, SYLVIE WREN
WELLS, PENELOPE JADE
COPELAND, GRANT DOUGLAS
AYOLA, JACKSON TOWNES
CURTIS, MAVERICK SCOTT
DIGERONIMO, LUCA GEORGE
VAN LOON, ELIZABETH GRACE
Page 1 of 1
Date of Marriage
04/12/2022
$05 / 28 / 2022$
$06 / 18 / 2022$
$06 / 22 / 2022$
$07 / 02 / 2022$
Total number of
records 5 Place of Marriage
MANCHESTER
LYNDEBOROUGH
LYNDEBOROUGH
LYNDEBOROUGH
GREENVILLE

##  <br> DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION RESIDENT MARRIAGE REPORT $01 / 01 / 2022-12 / 31 / 2022$ -- LYNDEBOROUGH --

Town of Issuance
NASHUA
WILTON
WILTON
LYNDEBOROUGH
WILTON
Person B's Name and Residence
PARR, RACHEL A
LYNDEBOROUGH, NH
HAUSER, CAITLYN M
LYNDEBOROUGH, NH
DESMARAIS, HEATHER C
LYNDEBOROUGH, NH
DEXTER, JOCELYN N
LYNDEBOROUGH, NH
CLIMO, PENNY L
LYNDEBOROUGH, NH
$1 / 11 / 2023$

Person A's Name and Residence
DUPLEASE, NATHAN A
LYNDEBOROUGH, NH
BROWN, JEREMIAH J
LYNDEBOROUGH, NH
WINSLOW, GREGORY S
LYNDEBOROUGH, NH
CHAMPINE, LUKE H
LYNDEBOROUGH, NH
HANNIGAN, MARTINR
LYNDEBOROUGH, NH
Page 1 of 1

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Father＇s／Parent＇s Name
KINNVALL，JOHN
SCHULTZ，EDWARD
CASEY SR，JOHN
MILLWARD，FRANK
MILLWARD，FRANK
STOCKDALE，MILTON
CROSBY，MILTON
MAKELA，REINO
TAYLOR，JOSEPH
BROWN，HAROLD
DONERLY，WILMER
PREST，ELMER
ARSENEAULT，JAMES
CARACCIO，ALBERT
DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT DEATH REPORT
01／01／2022－12／31／2022
－－LYNDEBOROUGH，NH－－
Death Place

BEDFORD
NASHUA
LYNDEBOROUGH
 HפกOyOgyヨュヨd
HЮกOyOgヨロN人7
PETERBOROUGH
MILFORD
LYNDEBOROUGH
T
0
0
0
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Death Date
$01 / 12 / 2022$
$01 / 15 / 2022$
$01 / 18 / 2022$
$04 / 18 / 2022$
$06 / 21 / 2022$
$07 / 04 / 2022$
$07 / 16 / 2022$
$07 / 26 / 2022$
$10 / 23 / 2022$
$11 / 12 / 2022$
$11 / 23 / 2022$
$11 / 27 / 2022$
$12 / 25 / 2022$

Decedent＇s Name
RIENDEAU，MARTHA EDWARDS
SCHULTZ，KENNETH EDWARD
CASEY JR，JOHN JEREMIAH
MILLWARD，EDWARD L
MORRISON，HELENE
BASON，RETA JANE
MAKELA，RAY ALEXANDER
TAYLOR，RONALD L
BROWN，CLAYTON SCOTT
LASNIER，SUSAN MARIE
PREST SR，ROBERT W
ARSENEAULT，MICHAEL
GREENE，ANTOINETTE MARIA
 At the time of this Town Report's publication, the Burials Registered in
Lyndeborough Report was not available. Please see 2023 Town Report, where this
report will be included.

## Notes

# TOWN OF LYNDEBOROUGH 

## Financial Audit

James A. Sojka, CPA*
Sheryl A. Pratt, CPA***

Michael J. Campo, CPA, MACCY

Scott T. Eagen, CPA, CFE
Karen M, Lascelle, CPA, CVA, CFE
Ashley Miller Klem, CPA, MSA
Tyler A. Paine, CPA***
Kyle G. Gingras, CPA
Thomas C. Giffen, CPA

Ryan T. Gibbons, CPA, CFE
Brian P. McDermotr, CPA**

Justin Larsh, CPA
Sylvia Y. Petro, MSA, CFE
*Aho likensed in Maine
** Alo licensed in Ma sachuserts
*. Alo licensed in Vermont

October 6, 2021
To the Members of the Board of Selectmen
Town of Lyndeborough
9 Citizens Hall Road
Lyndeborough, NH 03082
Dear Members of the Board:
We have audited the financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Lyndeborough for the year ended December 31, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated October 5, 2018. Professional standards also require that we communicate to you the following information related to our audit.

## Significant Audit Findings

Qualitative Aspects of Accounting Practices
Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Lyndeborough are described in Note 1 to the financial statements. We noted no transactions entered into by the Town of Lyndeborough during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Town of Lyndeborough's financial statements were:

Management's estimate of the allowance for uncollectible property taxes are based on historical data and information known concerning the assessment appeals. We evaluated the key factors and assumptions used to develop the uncollectible property taxes in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the net pension liability, deferred outflows and inflows of resources related to pensions are based on assumptions of future events, such as employment, mortality and estimates of value of reported amounts. We evaluated the key factors and assumptions used to develop the net pension liability, deferred outflows and inflows of resources related to pensions in determining that they are reasonable in relation to the financial statements taken as a whole.
Management's estimate of the other postemployment benefit liability, deferred outflows and inflows of resources are based on the assumption of future events, such as employment, mortality, and the healthcare cost trend, as well as estimates of the value of reported amounts. We evaluated key factors and assumptions used to develop the other postemployment benefits liability, deferred outflows and inflows of resources related to the other postemployment benefits in determining that they are reasonable in relation to the financial statements taken as a whole.

## Plodzik \& SANDERSon, P.A. Certified Public Accountants

[^5]The financial statement disclosures are neutral, consistent, and clear.

## Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

## Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Adjustments proposed and approved were primarily of a routine nature which management expects the independent auditors to record as part of their year-end procedures. A list of these adjustments for the general fund is attached to this letter.

## Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

## Management Representations

We have requested certain representations from management that are included in the management representation letter dated September 20, 2021.

## Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town of Lyndeborough's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

## Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Town of Lyndeborough's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

## Property Tax Payments and Reconciliation

In our review of reports from the Tax Collector's software, it was identified that property tax payments are incorrectly included on reports for unapplied credits. It was also noted that taxes receivables were not properly reconciled with the Finance Office. This creates confusion and additional work to properly track uncollected balances owed to the Town. We recommend that the software company be contacted to correct the reporting issue and the Tax Collector and Finance Office reconcile their balances on a monthly basis.

## Other Matters

## Implementation of New GASB Pronouncements

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements.

GASB Statement No. 87, Leases, issued in June 2017, will be effective for the Town with its fiscal year ending December 31, 2022. This Statement will improve accounting and financial reporting for leases by governments by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases.

GASB Statement No. 89, Accounting for Interest Cost Incurred Before the End of a Construction Period, issued June 2018, will be effective for the Town with its fiscal year ending December 31, 2021. This Statement will enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and to simplify accounting for interest cost incurred before the end of a construction period.

GASB Statement No. 91, Conduit Debt Obligations, issued June 2019, will be effective for the Town with its fiscal year ending December 31, 2022. This Statement provides for a single method of reporting conduit debt obligations and clarifies the existing definition of a conduit debt obligation and improves note disclosures.
GASB Statement No. 92, Omnibus 2020, issued in January 2020, will be effective for the Town with its fiscal year ended December 31, 2022. The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements.

GASB Statement No. 93, Replacement of Interbank Offered Rates, issued in March 2020, will be effective for the Town with its fiscal year ended December 31, 2021. The objectives of this Statement are address accounting and financial reporting implications that results from the replacement of an IBOR.

GASB Statement No. 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements, issued in March 2020, will be effective for the Town with its fiscal year ended December 31, 2023. The objectives of this Statement are to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements.
GASB Statement No. 96, Subscription-Based Information Technology Arrangements, issued in May 2020, will be effective for the Town with its fiscal year ended December 31, 2023. The objectives of this Statement are to provide guidance on accounting and financial reporting for subscription-based information technology arrangements for government end users.

GASB Statement No. 97, Certain Component Unit Criteria and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans - an Amendment of GASB Statements No. 14 and No. 84 and Supersession of GASB Statement No. 32, issued in June 2020, will be effective for the Town with its fiscal year ended December 31, 2022. The objectives of this Statement are to increase consistency and comparability related to reporting of fiduciary component units, mitigate costs associated with the reporting of certain defined contribution pension plans, and enhance the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code Section 457 deferred compensation plans.
We applied certain limited procedures to the following, which are required supplementary information (RSI) that supplements the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions - Pensions
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions - Other Postemployment Benefits, and
- Notes to the Required Supplementary Information

Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.
We were engaged to report on the combining and individual fund schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.


Page 4

We were not engaged to report on the individual and combing schedules, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

## Restriction on Use

This information is intended solely for the information and use of the members of the Board of Selectmen and management of the Town of Lyndeborough and is not intended to be, and should not be, used by anyone other than these specified parties.
Sincerely,

## Ploadiby \& Sanderson <br> PLODZK \& SANDERSON

Professional Association

## Attachment:

Gov Letter Adjustments

## Notes

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BERSEN, MARK E \& LAURA C
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DELAND, FRANK \& LOUISA \& WOODS, BETH TRS
DELAND, FRANK \& LOUISA \& WOODS, BETH TRS
DELAND, FRANK \& LOUIIA \& WOODS, BETH TRS
DELONG, DAVID J \& MARY G
DELONGCHAMP-DUPERRAULT, LISE
demmons, Wayne t
DEMMONS, WAYNE T
DEMSMORE, ZACHARYM
207-011-000


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DECUBELLIS FAMILY REV TRUST
DECUBEELIS FAMILY REV TRUST
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FRANK S DELAND III TRUST OF 1980

DEMMONS, FRANCE
KNOWLES, TAMARA A
JAMES \& KATHLEEN DEVIR JNT REV TRST
$232-032-000$
234-002-000
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206-018-000
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$239-023-000$
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$233-004-000$
$233-04-04-000$
$210-011-000$
2100
$210-011-000$
$222-007-000$

$247-014-000$
$215-014-000$
$215-015-000$
$215-015-000$
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DECUBELLIS FAMILY REV TRUST

DECUBELLIS，MICHAEL，TR
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 DECUBELLIS，MICHAEL，TR DECUBELLIS，MICHAEL，TR
DELAND，FRANK \＆LOUISA \＆WOODS，BETH TRS
DELAND，FRANK \＆LOUISA \＆WOODS，BETH TRS DELAND，FRANK \＆LOUISA \＆WOODS，BETH TR DELAND，FRANK \＆LOUISA \＆WOODS，BETH TR DELAND，FRANK \＆LOUISA \＆WOODS，BETH TRS DELONGCHAMP－DUPERRAULT，LISE
DEMMONS，WAYNE T DENSMORE，ZACHARY M DEPONT，CHRISTY LYNN \＆DANIEL A，JR
DEVIR，JAMES \＆KATHLEEN TRS DEVIR，JAMES \＆KATHLEEN TRS DEWISPELAERA，KYLE DIATOLEVI，STEVEN \＆SHAUN DICK，MICHAEL H JR． DIMASI，ALISHA N DIONNE，RICHARD A DIPIETRO，STEPHEN DISHONG，JOHN A DOAK，LYNDA M DOUGLAS，LYNDA S DOUGLAS，LYNDA S DOUGLAS，ROBYN L DOWING，BRENT F \＆ DRAYTON，DARCY S，TR DRONE，DOUGLASL DUCHARME，FARON B DUCHARME，FARON
DUMONT，JENNIFER
DUMONT，JENNAM，ARTHUR \＆LINDA
DUPLEASE AND SONS CONSTRUCTION LLC DUPLEASE，NATHAN A
DURST，GERALD E \＆DEANNA MARIE DUTTON，JULIA M
DWIRE，RALPH A \＆HELEN L，TRS DWORAK，FRANK，III





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\＆MICHAEL A，CO－TRS
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BINSTEAD，OLIVIA K

EMERSON，REBECCA H


THOMAS A ERCOLINE，JR FAMILY TRUST LUMSDEN，SCOTT



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FITCH，WALKER E
FITCH，WALKER E
FISHER FAMILY REVOCABLE TRUST OF 2021

ERCOLINE，THOMAS A，JR \＆MARILYN P，TRS
EMERY，DAVID INCH
ETLINGER，DAVID E
EVA，DONALD P
EVERSOURCE ENERGY
FALCO，PAUL E \＆MOLLY C
FALTENBACHER，DAJANA FARMER，STEPHAN A \＆LISA M FAUCHER，JOSEPH

FAYE，BRIAN L
FERRAIUOLO，WILLIAM E
FERRAIUOLO，WILLIAM E
FILGATE，JOSHUA SHERRI
FISCHER，ARIELLE
FISHER，JEFFREY \＆KATHLEEN
FISK，BENJAM
FITCH，DAVID E
FICH，DAVD E COR FARM
FITCH＇S CORNER ARM
FLEMING，HARRY \＆CLARE

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FLEMING，HARMY \＆CLARE

FLEMING，HARRY \＆CLARE
FLEMING，HARRY \＆CLARE
FIORA，BIORN
FOOTE，CAROL，TR
FORBES，TIFFANIE V
FORBUS，ADAM C \＆CARRIE A
FOREVER FORESTLANDS，LLC FOREVER FORESTLANDS，LLC FORLEO，DUANE R \＆KAREN A FORLEO，DUANE R \＆KAREN A
FORLEO，DUANE R \＆KAREN A

2022 ASSESSED VALUES BY OWNER～LYNDEBOROUGH，NH




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 346 PETTINGILL HILL RD
 1176 CENTER RD



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8 WALTS WAY
149 PUUGATORY FALLS RD
16 CITIZENS＇HALL RD
126 CEMETERY RD
153 CROOKED S RD
79 CROOKED SRD
552 MOUNTIIN RD
119 MOUNTAIN RD





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114 RICHARDSON RD



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HANSEN, DAVID N.
，
HEIDBREDER，R \＆CHISHOLM，A K TRS $\begin{array}{ll}\text { HEIDI DAHLBERG HUNT LIVING TRUST } & \text { HUNT HEIDI E．，TRUSTEE } \\ \text { HEINZ，ROBERT R \＆HEINZ，SUSAN S } & \text { HENNESSY，EUGENE } ~ \& ~ R A C H E L ~ S ~ C O-T R U S ~\end{array}$ ESSSY，EUGENE J HENRY，KRISTOFER \＆ROBINSON，LYNN nTHACHARD \＆ HERFURTH，RICHARD \＆
HERON，GORM \＆ELKJAER，BETTINA HERRICK PROPERTIES，LLC

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\begin{aligned}
& \text { HIDER, PAUL D } \\
& \text { HILL, DAVID \& CAROL A }
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$$

HILL，DAVID S \＆CAROLA hll，Mi，heather R．
HIRTLE，PARKER L \＆WANDA B HOLCOMB，CLINTON W，TR
HOLCOMB，CLINTON W，TR
HOLLAND，WALTER M \＆KAREN J，CO－TRS

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\begin{aligned}
& \text { HARKLEROAD, RYANT. TRUSTEE } \\
& \hline \text { POWERS, ROBERT DOUGLAS TRUSTEE } \\
& \hline \text { HOWARD, VALERIE } \\
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B9 RICANARDSON BROOK RD
GRANDY BROROK
CENTER RD
240 FOREST RD
CROOKED SRD
162 CROOKED SRD
CRAM HILL RD
190 TARN RD
139 CENTER RD

260 CENTER RD
66 GLASS FACTORY RD
29 CEMETERY RD
113 FOREST RD
90 OLD TEMPLE RD
260 PINNACLE RD
BEASOM RD

号
SCOUTRD
20 CRAM HILL RD
72 GLASS FACTORY RD

FRENCH RD
Location
$\begin{array}{cccl}247-010-000 & & 3.6 & \text { PENTER RD } \\ \text { 235-013-000 } & 279 & \text { PURGATORY FALLS RD } \\ 237-019-000 & 36 & \text { CENTER RD }\end{array}$
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JULIAN, CURT A
JUNGE, KATHLEEN S REV TRUST
K\&R MAPLES, LLC

| K\&R MAPLES, LLC |
| :--- |
| KAELIN, MICHAEL A |
| KAELIN, MICHAEL A |

            KAELIN, MICHAELA
            KAELIN, MICHAEL A
                KAHN, RICH \&
                    KAPLY, CYNTHIA ANNETTE
    BADGER, KEITH AND ANDREA
BADGER, KEITH AND ANDREA
KEMMERER, BARRY A, \& HEIDI L, TRS
LAVOIE, DANA L, TR
KENICK, LOIS E, TRS
CHASE, KENNETH M/KATHLEEN D TRUSTEES
ABEL, MICHAELJ.

142 BULLARD DR
36 ROSE FARM RD
OLD TEMPLE RD


$\begin{array}{ll}53 \text { PUTNAM HILL RD } & \$ 176,800 \\ 149 \text { TARN RD } & \$ 139,600\end{array}$
WILTON RD
379 MOUNTAIN RD
190 JOHNSON CORNER RD
190 JOHNSON CORNER RD


265 CRAM HILL RD

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2022 ASSESSED VALUES BY OWNER～LYNDEBOROUGH，NH




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PURGATORY FALLS RD
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CENTER CEMETERY
CENTER HALL
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 SOUTH CEMETERY

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TOWN COMMON
Fire station

PERHAM CORNER CEMETERY
LOWER PURGATORY FALLS
LOWER PURGATORY FALLS
MACDONALD FAMILY TRST DATED MAY 14， 1998
DOBROWOLSKI，DORIS
MADER，BRET M，TR \＆MADER，DONNA TR MADER，BRET M，TR \＆MADER，DONNA TR


Ownerı
LITCHFIIELD，WENDY JANE \＆CHRISTOPHER M
LINTA，EDWARD D \＆LYNN M
LIPETRI，JOSEPH
LIEBFRIED，SAMANTHA C \＆ANDREW
LEVESQUE，CHARLES E \＆BRIAN E
LEWIS LIVING TRUST，DAVID E \＆DONNA E
LEWIS，ZACHARY E \＆ELISE M
LITCHFIELD，WENDY JANE \＆CHRISTOPHER
$\sum_{\substack{\sim \\ ~}}$
LONGVAL，KEITH A \＆MELISSA A
LYNDEBOROUGH，TOWN OF
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LYNDEBOROUGH，TOWN OF LYNDEBOROUGH，TOWN OF MACDONALD，RICHARD P \＆DONNA M MACE，JOHN \＆PATRICIA MACIOROWSKI，ROB

 MADER FAMILY REV TRST 2019 MADSEN，HALEIGH
MAHONEY，TARA C





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| $220-011-000$ | 2 | 120 PINNACLE RD |
| $230-012-000$ | 3.2 | 188 OLD TEMPLE RD |
| $230-014-000$ | 8.2 | 203 OLD TEMPLE RD |
| $238-012-000$ | 9.02 | 199 CRAM HILL RD |
| $216-008-000$ | 20.95 | 48 SUMMIT DR |


| $225-041-000$ | 3.26 | 912 CENTER RD |
| :---: | :---: | :--- |
| $232-055-000$ | 25 | 226 PUTNAM HILL RD |
| 202－003－000 | 91 | WARNER RD |

 162 MOUNTAIN RD
1572 CENTER RD





CENTER RD



194 TARN RD

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156 OLD TEMPLE RD







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| $238-012-000$ |
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| $202-003-000$ |

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Owners
MAKELA，MICHAEL J \＆ROBIN A
MANZ，DAVID B \＆KELLY A
MARCINUK，ADAM J \＆DELIA M
MARKARIAN，PETER \＆TIFFANY MARMORSTEIN，SHANDOR G \＆ MARTIN，PAUL A \＆ELLEN L MASER，ANNE J MASSONE，JOSEPH M． MATUSZEK，DAVID \＆JENNIFER MAUST，DREXEL J．\＆CHELSEA C． MAZERALL，JOSEPH E．
MAZZOLA，LAURIE MORAN
MCCLURE，JAMES \＆KATHERINE MCCOMISH，BRUCE A \＆GLORIA C
MCENTEE，CARYLYN H
MCEWAN，JOHN
MCGETTIGAN，DALE A \＆DONNA E
MCGETTIGAN，DALE A \＆DONNA E
MCGINNIS FAMILY TRUST OF 2012 MCGINNIS，MICHAEL B MCGUIRE，JOHN W．\＆ELEANOR T MCGUIRE，TIM
MCKAY，WILLIAM
MCLAREN，CINCH，CINDY L
MCQUADE RICHARD L \＆MCQUADE BRENDA L MCQUADE FAMILY REVOCABLE TRUST MCQUADE，RICHARD L \＆CAROLINE J，TRSTES MCQUADE FAMILY REVOCABLE TRUST
MD REHAB \＆DEVELOPMENT LLD MEADOWS，HUGH W．\＆J．H． MEIER，MANUELA A
MEIGS，ANNA ANNA S MEIGS REVOCABLE TRUST
MELROSE，DEAN R \＆NANCY J
MENDHAM，EDWARD B
MENDHAM，EDWARD B
MENDHAM，EDWARD B
MENDHAM，EDWARD B．\＆LIS A
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MENZEL，CHRISTA


MERCIER，DOUGLAS D \＆RANDAN W，TR


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| PINNACLE MT FISH \＆GAME CLUB |
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| PLANT，CHAD DAVID |
| POIRIER，ARMAND |
| POLLARD，GEORGE \＆CONNIE |
| POMER，JOHN \＆ELLEN |
| POMER，JOHN \＆ELLEN |
| PORTER，RALPH W III \＆NICOLE M |
| PORTER，VERNA SALISBURY |
| POST，CHARLES G |
| POTTER，JONATHAN M．\＆STACEY A |
| POTTER，MICHAEL W \＆MICHELLE |
| POWERS，ROBERT D，TR |
| POWLOWSKY，MICHAEL A \＆MELISSA A |
| PRATT，JOSEPH F |
| PREFTAKES，JAMES \＆NADINE |
| PRET，ROBERT W，SR |
| BREST，ROBERT W，SR |
| PRIOR，SUSIE H |
| PROULX，E ANNIE，TR |
| PROVOST，LURE， $1 / 2 ~ I N T ~$ |
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368 NEW RD

1152 CENTER RD

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AMES J ROBBINS REV TRUST
NUTTALL，MARGARET ANN
JAMES J ROBBINS REV TRUST
ROCCO，JOSEPH A \＆MARY ANN，TRSTS


ROGER E HAMEL \＆JOANNA HAMEL REV TR ROGER E HAMEL \＆JOANNA HAMEL TRUSTEES
ROGERS，JOSEPH H

ROGERS，ROBERT H STEPHANIE A

号 $\stackrel{\cong}{\leftrightharpoons}$ ROWELL CARL JR．\＆GAIL ROY，CAROLYN \＆RICHARD




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SCHOEN，SANDRA D
SCHOEN，SANDRA D
SCHOEN，SANDRA D MONFREDA，KATHRYN M
FIRST BORN REALTY TRUST


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Ownerı RYAN，WILLIAM K．\＆MARY JANE
SALISBURY，HERMAN O \＆JESSIEF SALISBURY，JOEL T SANGSTER，D

SAVARY，ALEX SAWI，DO SCHEUBER，MOA SCHOEN，CHRISTOPHER SCHOEN，CHRISTOPHER SIILD STEPHEN R \＆NANCY SCHOFIELD，STENHEN \＆KHARLENE SCHWARTZ，MARC
SCOTT，CAROLA，TR
SEAGRAVES，MARY M． SHAFFER，BRYAN SHAFFER，BRYAN
SHARP，JAMES P SHEFF，JAMES R \＆LINDA

SHERIAN，ANDREW
SHERMAN，JONATHAN \＆PRISCILLA
THOMAS F \＆MAJESKE，ANN D，TRS SHIEL，THOMAS F \＆MAJESKE，ANN D，TRS SHINN，DENNIS B．\＆SHINN，SHERRY E． SHINN，DENNIS B．\＆SHINN，SHERRY E SIM，ROBERT J \＆BARBARAL SIMMER，TERRY \＆BETTY SIMPSON，CURTIS L．SR SIMPSON，KENNETH \＆PENELOPE SINK，CHRISTOPHER D
SKELLY III，JOHN F．AND SKELLY，SHERI ANN
DAVID \＆WARDNA SKIDMORE JOINT REV TRUST SLOCOMB FAMILY REVOCABLE TRUST

## KOTOSKY，DEANNE M

SMITH， SMITH，WIILIAM R
SMITH，TODD R \＆MCCOY，JANE E
SMITH，WILLIAM R \＆DEIZE N
SNOW，KENDEL R \＆BENT，NICOLE R

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SPECHT，CHARLES \＆ ST AMAND，BRAD A ST LAURENT，SHAWN M， 2021 REV TRST STAMOULIS，JOHN G．\＆THEA
STANTON，MARCY A REV TRUST STAPEL FAMILY REV TRUST STATE OF NEW HAMPSHIRE STATE OF NEW HAMPSHIRE
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| STRASBURG，GREGORY | GS MISSION FARM，LLC |
| STRASBURG，GREGORY | GS MISSION FARM，LLC |

 TRUSTEE，SUSAN DRUMM
PASQUARELLA－SWAIN，LAURA，CO－TRUSTEE PASQUARELLA－SWAIN，LAURA，CO－TRUSTEL TAYLOR，RONALD \＆FRANCES REV TRST
C／O KROLL，LLC
TEDALDI，EUGENE \＆DENISE

# SHERMAN，PAUL 



## ATTN：CURTISS DOGWOOD STATE PARK RAILROAD <br> 믕

LAROUCHE LAWRENCE N STEWART，DENNIS A \＆SHARON T，TRUSTEES
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TESTA, RICHARD D
THERIAULT, JERRY \& SARAH
THERIAULT, JERRY \& \& PAULAE.
THIBAULT, DAVID R. \& PAULA E.
THOMAS, LOWELL S. REVOC. TRUS
THOMAS, LOWELL S. REVOC.
THOME, SUE A, REV TRUST
THOME, SUE A, REV TROME, SUE A, REV TRUST
THOMPSON, KEITH M
THOMPSON, ROY S \& JULIE A
THOMPSON, STANLEY O \& MOLLY M
THOMPSON, STANLEY O \& MOLLY M
THORKLLDSEN, ROY \& CAROLYN
TOBI, ARIEL \& TOBI, NANCY, LS REV TRST
TOBI, ARIEL \& TOBI, NANCY, LS REV TRST
TOCHKO, ANTHONY T \& THIBODEAU, LEON
TOMAS, THOMAS \& CAMPBELL, CANDIA
TOUCHSTONE FARM, INC
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WEISSFLOG，DIANE M \＆MARK P，COTRUSTEES
PERLEY WELCH \＆IRENE WELCH FAMILY TRUST
 WENTWORTH，PATRICIA
 WETHERBEE JAMES K JR \＆TA WETHERBEE JAMES K JR \＆TAMMY A TRSTS
WETHERBEE JAMES KJR \＆TAMMY A TRSTS
HILTON，KIMBERLY

C／O MARK B WHITTMORE J N $N O$ Or＇H $\mathrm{H} \perp O M \perp N \exists M$

כ $N \forall O$＇$^{\prime} H \perp Y O M \perp N \exists M$ WILE，MICHAEL STEPHEN WETHERBEE JAMES KIR \＆TAMMY A TRSTS VAN HAM，PETER
VAN HAM，PETER

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VAN LOON，JARED \＆CANDICE JILLIAN VANDERHOOF，JOHN \＆BARBARA VANDERHOOF，SARAH T．\＆JONATHAN F． VENO，KRISTEN D． VERGATO，STEPHEN M VIGNEAULT，CHRISTIAAN VODA，MATTHEW PAUL VOERSTER，MARLANA M VON MERTENS，CARL P．，TRUSTEE VON MERTENS，FRANCES H．，TRUSTEE WADLEIGH，JOSHUA MILES WADLEIGH，JOSHUA MILES WALKER，MICHAEL

WARDWELL，CHER
WARREN，ELISE D
WATSON，LESTER E WEAVER，DANIEL G．\＆JACQUELINE A WEAVER，DANIEL G．\＆JACQUELINE A． WEIGLE，WILLIAM J WELCH，PERLY J．\＆IRENE C．CO－TRSTS WELCH，TIMOTHY \＆ULRICH，DANA WELCH，TIMOTHY \＆ULRICH，DANA WELCH，TIMOTHY A \＆DANA WELCH，WILLIAM C \＆AMY WELLS，ROBERT E． WENTWORTH，DANIEL G WETHERALL，JOAN K，TR WETHERBEE FAMILY TRUST WETHERBEE，CHARLES WETHERBEE，CHARLES WHITE，PAUL M \＆KARIE A
WHITMORE，JAMES D．\＆SHERRY WHITMORE，JOSEPH \＆PETERSEN，CATHERINE WHITTEMORE，MARYV WICKETT SCOTT K \＆SUSAN J WICKETT，SCOTT K \＆SUSAN J WIENER，FLORENCE \＆M WEINSTEIN WILE，LAUREN ELIZABETH
2022 ASSESSED VALUES BY OWNER ~ LYNDEBOROUGH, NH





Map-Lot-Sublot Acres
Location

| 105 | SCHOOLHOUSE RD |
| :---: | :--- |
| 23 | MOUNTAIN RD |
| 1.4 | 98 HERRICK RD |
| 10.72 | 26 WILLIAMS WAY |
| 2.02 | 7 WILLIAMS WAY |
| 2.1 | 4 WILLIAMS WAY |
| 4.81 | 12 MELS CIR |
| 8.86 | 134 CRAM HILL RD |
| 8.2 | 192 FOREST RD |
| 1.8 | PERHAM CORNER RD |
| 12.18 | 19 FAY RD |
| 2.56 | 20 ROSE FARM RD |
| 10.44 | 111 RICHARDSON RD | 111 RICHARDSON RD 161 OLD TEMPLE RD 384 OLD TEM PETTINGILL HILL RD 28 HOLT RD 149 HERRICK RD 122 PUTNAM HILL RD 25 OLD TEMPLE RD

RICHARDSON RD
1613 CENTER RD 1613 CENTER RD

| $206-015-000$ |
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| $231-013-000$ |
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| WILKINS, ROBERT B \& STEPHEN G | STEPHEN G WILKINS |
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| WILKINS, ROBERT B \& STEPHEN G | STEPHEN G WILKINS |
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| WILKINS, ROBERT B \& STEPHEN G | STEPHEN G WILKINS | WILLIAMS, DAVID O \& KIMBERLY J WILLIAMS, ROBERT B WILLIAMS, RONALD E \& BARBARA E WILLIAMS, THOMAS, ETHAN \& LAURA WILSON, MELINA WILTON, TOWN OF WINSLOW, GEORGE

WISEMAN, CHARLES F \& GRETCHELL, LAURA J WITSOE, DANIEL A.

WOKULUK, JOHN \& ABREGO, NANCY WOLFSON FMLY REV TRST 2019

WORTHEN, GAIL
WOZNIAK, JAMEY L \& NICOLE J
WOZNIAK, THOMAS E \& FRANCES E
WRAY, ROBB G. AND SUSAN
WRIGHT, RANDALL W. AND
WRIGHT, TROY \& ANGELIQUE
WRIGHT, TROY \& ANGELIQUE
YEATES, CHARLES R
YEATES, CHARLES R
YOUNG, MICHAEL \& HIEN BUI
ZAHN, ASRA

## Notes

## SQCIILLS

Like bits of sky entangled in last year's grass;
Their delicate bells bend downward, abused by rain and snow.
Yet the squills stand tall on their three-inch thread-like stems,
Their pair of grass-like leaves defiant in the moldering mulch.
Welcome harbingers of the promised spring,
They spread their message of hope with their brilliant blue, Undeterred by ice or snowplows. They will disappear when warmth returns,

Only to come back agaín next year.

Jessie Salisbury
March 31, 2020


## Town of Lyndeborough Phone Numbers

| Emergency Dispatch | 911 |
| :--- | ---: |
| Town Offices | $603-654-5955$ |
| Building Inspector | $603-620-7428$ |
| Fire Department | $603-654-9318$ |
| Health Officer | $603-654-5955$ |
| Highway Department | $603-654-6621$ |
| J.A. Tarbell Library | $603-654-6790$ |
| Lyndeborough Central School | $603-654-9381$ |
| Police Department | $603-654-6535$ |
| Town Clerk/Tax Collector's Office | $603-654-5955$ |
| Wilton/ Lyndeborough Co-Op High School | $603-654-6123$ |
| Wilton Ambulance \& Rescue Service | $603-654-2222$ |
| Wilton Recycling Center | $603-654-6150$ |

Town of Lyndeborough official website: https://www.town.lyndeborough.nh.us

For resources, assistance about the health, safety and well-being programs and education for all NH residents: https://www.dhhs.nh.gov/
'2-1-1 Initiative' is a statewide, comprehensive, information and referral service available by calling 211 or through https://www.211nh.org/

For all state agencies; executive, legislative, state personnel, licensing boards, Revised State Statutes and much more: https://www.nh.gov/index.htm

For all NH House and State Senate Members email addresses:
https://www.gencourt.state.nh.us/
For NH community profiles: https://www.nhes.nh.gov/elmi/products/cp/


[^0]:    * Warrant Article funded by taxation. The other Warrant Articals are funded through Unreserved / Undesignated Fund Balance.

[^1]:    Line 1 + Line 8 + Line 11 + Line 12)

[^2]:    * The Police Department's Building Value, Contents Value, and Land Value are reflected as a portion of Citizens' Hall values.

[^3]:    Preparer's Signature

[^4]:    As required by IRS regulations, we provide the following information: The American Red Cross is a 501(c)(3) not for profit organization. Our federal tax identification number is $53-0196605$. As no goods or services have been provided in connection with this gift, the full amount is deductible to the fullest extent provided by law.

[^5]:    193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • www.plodzik.com

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    TEPHEN A FREISCHLAG REV LIV TRUST
    FULLERTON，MARY ALICE，TRST $1 / 2$ INT
    
    
    CITIZENS BANK INVESTMENT SERVICES
    GAWLIK FAMILY REV TRUST OF 2022
    
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    GAUTHIER，RICHARD CIRREVOCABLE TRUST GAUTHIER，RICHARD C IRREVOCABLE TRUST GAUTHIER，RICHARD N \＆PATRICIAL GAUTHIER，RICHARD N \＆PATRICI GAWLI，PAULJ \＆HELEN M

    GEIGER，JOEL
    GERRY，TRAVIS C GIBSON，ALFRED R \＆HEATHER L． GIESE，JOHN E \＆JOAN M
    GILCHRIST，KELYY

    GILL，DAVID J NANCY GILMORE，KIRK M \＆KELLY S GILSON，STEPHEN M GINN，CINDY R

    GIORDANO，JAMES E
    GOOD NATURE，LLC GOOD NATURE，LLC GOOD NATURE，LLC GOODINE，FRANK \＆JANET GOOKIN，ROSS \＆DENISE GOSS，ISAIH O GRACE，JASON \＆ASHLEY GRANITE STATE CONCRETE CO，INC GRANITE STATE CONCRETE CO，INC GRANITE STATE CONCRETE CO，INC
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