

Town of Lyndeborough NH
2020 Town Meeting Minutes
March 14th 2020

Meeting was called to order at 10:00am by Moderator Walter M. Holland on Saturday, March 14, 2020 at Citizens' Hall located at 9 Citizens' Hall Road in Lyndeborough New Hampshire. Selectman Richard McQuade was excused due to work related commitments.

Moderator Walter Holland spoke about an announcement from the Wilton Recycling Center. They are asking for the Towns support on closing on Sundays in exchange we have extended the operational hours to the public. The proposed new hours are as follows: Tuesdays 8am to 6:30pm; Thursdays 8am to 7pm; Fridays 8am to 12pm and Saturdays 8am to 4:30pm. This allows thirty-four hours during the week instead of twenty-eight and a half hours that are open to the public. We have worked hard at developing this schedule to accommodate extra hours of operation open to the public in lieu of closing on Sundays. We are looking forward to having family time on Sundays and appreciate your cooperation and understanding of this change. May 1st 2020 the new hours will begin.

Selectman Fred Douglas: The Recycling Center presented the document that was just read to the Selectman last Wednesday and what the Director asked that the Town of Lyndeborough address this and let them know how we felt. The Board last Wednesday didn't feel that we should make that decision. We are supposed to get a sense of the meeting on whether or not the Town of Lyndeborough wants to give up the hours that are already in place. Two of the concerns that we had was the hours that they were extending was to 6:30. Now we felt that there were some people that worked out of town and they wouldn't have time to get there. The second thing is Sunday was always a big time to go to the Recycling Center. I would ask the Town Moderator to take a sense of the meeting if you endorse this and we will get back to them and let them know what the majority felt.

Moderator Walter Holland: All those in favor of the Recycling Center changing their hours please raise your hands at this time. All those that would be opposed to changing the hours and keeping them as they are now please raise your hands.

Mike Kaelin: I agree with the Selectmen that I think the hours in the evening are a little short. The only way I would make it to one of those evening hours would be to leave my garbage in the car all day and come directly from work and I don't think that is a good idea.

Moderator Walter Holland: Would it be better if they stayed open until 8pm in the summer?

Mike Kaelin: Even 7:30 would help but 8 is better.

Andy Roeper: That is well and good in the summer but in the winter they will have to install auxiliary lighting, so we are going to look at another bill.

Moderator Walter Holland: How many Stephanie (Supervisor of the Checklist)

Stephanie Roper: 27 Yes 3 No

Bob Newton: The evening hours and I understand the objection it may require additional expense to install lighting but the hours they propose all start at 8am. Some of us that would like to get our dump runs done before we go to work might appreciate an earlier start like 7:15 or 7:30.

To the Inhabitants of the Town of Lyndeborough, in the County of Hillsborough in said state qualified to vote in Town affairs; You are hereby notified to meet at Citizens' Hall, 9 Citizens' Hall Road, in said Lyndeborough on Tuesday, the tenth (10th) day of March 2020, at ten o'clock in the morning until seven o'clock in the evening, for ballot Voting of Town Officers and all other matters requiring ballot vote; and, to meet at Citizens' Hall, 9 Citizens' Hall Road in said Lyndeborough, on Saturday, the fourteenth (14th) day of March 2020, at ten o'clock in the morning, to act upon Articles 3 through Article 19.

Article 1: Selection of Officers: To choose all necessary Town Officers for the year ensuing.
*-indicates elected (194 Ballots cast – 1214 Registered Voters)

Results:

Selectman (3 years)	*Mark Chamberlain	161
Moderator (2 years)	*Walter M. Holland	184
Trustee of Cemeteries (3 years)	*Ginny (Virginia) Chrisenton	175
Library Trustee (3 years)	*Ann Harkleroad	177
Library Trustee (1 year)	*Robert H. Rogers	173
Trustee of Trust Funds (3 years)	*John Pomer (write-in)	62
Supervisor of Checklist (6 years)	*Jessie Salisbury	175
Budget Committee (3 years)	*Karen Grybko	160
	*John Pomer	148
	Fran Bujak (write-in) Refused	2
	*Arnold Byam (write-in)	2
Zoning Board of Adjustment (3 years)	*Lisa Post	148
	*Ray Humphreys (write-in)	41

Article 2: (Question 1) Building Code Revision

To see if the Town of Lyndeborough will vote to accept the following Building Code, with changes, to replace the existing Building Code previously approved.(Explanation: To update referenced Codes, remove redundant language and provide clarification where needed.)
(Recommended by the Planning Board 3-0-1)

Town of Lyndeborough Building Code

Purpose:

This ordinance is established and governed by the laws of the State of New Hampshire, specifically the applicable sections of Chapters 673 through 677, New Hampshire Revised Statutes Annotated, 2003, and as amended by future laws of New Hampshire.

On September 14, 2002, the State of New Hampshire enacted a State Building Code consisting of the following to include current construction codes and standards that currently exist in this state as listed below:

- The International Building Code ~~2003~~
- The International Residential Code ~~2003~~
- The International Plumbing Code ~~2003~~
- The International Mechanical Code ~~2003~~
- The International Energy Conservation Code ~~2003~~
- The National Electric Code ~~2002~~
- The State of New Hampshire Fire Code

These recognized construction codes (whose uniform adoption as the State Building Code

pursuant), will insure that the State has a uniform, modern construction code that will protect the public health, safety, and welfare.

It is the intent and purpose of the State of New Hampshire Building Code and the Lyndeborough, New Hampshire Building Code to:

- Provide requirements for construction consistent with nationally recognized standards
- Permit to the fullest extent feasible the use of modern technical methods, devices and improvements, consistent with reasonable requirements for the health, safety, and welfare of occupants or users of buildings and structures; and
- Insure adequate protection of the public health, safety, and welfare

674: 51 Powers to Amend State Building Code and Establish Enforcement Procedure:

- I. The local legislative body may enact as an ordinance or adopt, pursuant to the procedures of RSA 675:2-4, additional provisions of the state building code for the construction, remodeling, and maintenance of all buildings and structures in the municipality, provided that such additional regulations are not less stringent than the requirements of the state building code. The local legislative body may also enact a process for the enforcement of the state building code and any additional regulations thereto, and the provisions of a nationally recognized code that are not included in and are not inconsistent with the state building code.
- II. Any such ordinance adopted under paragraph I by a local legislative body shall be submitted to the state building code review board for informational purposes.
- III. The local ordinance or amendment adopted according to the provisions of paragraph I shall include, at a minimum, the following provisions: The date of first enactment of any building code regulations in the municipality and of each subsequent amendment thereto.
 - a. Provision for the establishment of a building code board of appeals as provided in RSA 673:1, V; 673:3, IV; and 673:5.
 - b. Provision for the establishment of the position of building inspector as provided in RSA 673:1, V. The building inspector shall have the authority to issue building permits as provided in RSA 676:11-13 and any certificates of occupancy as enacted pursuant to paragraph III, and to perform inspections as may be necessary to assure compliance with the local building code.
 - c. A schedule of fees, or a provision authorizing the governing body to establish fees, to be charged for building permits, inspections, and for any certificate of occupancy enacted pursuant to paragraph III.
- IV. The regulations adopted pursuant to paragraph I may include a requirement for a certificate of occupancy to be issued prior to the use or occupancy of any building or structure that is erected or remodeled, or undergoes a change or expansion of use, subsequent to the effective date of such requirement.

Local Adoption of The Lyndeborough Building Codes:

Residential Building Codes:

The town of Lyndeborough, New Hampshire, recognizes the **State of New Hampshire Building Code** along with the State of New Hampshire's most recently adopted version of the International Residential Code-2003 (a nationally accepted model code by the International Code Conference), and adopts this code by reference for residential construction, ~~replacing the 1995 CABO One & Two Family Dwelling Code.~~

The Town of Lyndeborough, New Hampshire adopts the **State of New Hampshire's most recently adopted version of the International Residential Code-2003** as the **Lyndeborough Residential Building Code** for regulating and controlling the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of one- and two- family dwellings in Lyndeborough. ~~With the adoption of the Lyndeborough Residential Building Code, the existing 1995 CABO One & Two Family Dwelling Code of the town of Lyndeborough will be repealed along with all other building codes and parts of the ordinances in conflict therewith.~~ The most recently adopted versions of the following codes shall apply to all residential construction in the town of Lyndeborough:

- The International Residential Code ~~2003~~
- The International Plumbing Code 2003
- The International Mechanical Code
- The International Energy Conservation Code ~~2003~~
- The National Electric Code ~~2002~~
- The State of New Hampshire Fire Code

Commercial Building Codes:

The town of Lyndeborough, New Hampshire recognizes the **State of New Hampshire Building Code** along with the State of New Hampshire's most recently adopted version of the International Building Code-2003 (a nationally accepted model code by the International Code Conference) and adopts this code by reference for public, commercial, and industrial construction in Lyndeborough, replacing any other commercial building codes in the town of Lyndeborough to date.

The Town of Lyndeborough, New Hampshire, adopts the State of New Hampshire's most recently adopted version of the International Building Code 2003 as the **Lyndeborough Commercial Building Code** for regulating and controlling the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of all commercial, industrial, and public buildings in Lyndeborough. ~~With the adoption of the Lyndeborough Commercial Building Code, any existing commercial building codes of the town of Lyndeborough will be repealed along with all parts of the ordinances in conflict therewith.~~ The following codes shall apply to all commercial, industrial, and public construction in the town of Lyndeborough:

- The International Building Code ~~2003~~
- The International Plumbing Code ~~2003~~
- The International Mechanical Code ~~2003~~
- The International Energy Conservation Code ~~2003~~
- The National Electric Code ~~2002~~
- The State of New Hampshire Fire Code

Building Permits are required for the following: Required:

~~All structures requiring a Building Permit shall comply with the setback requirements for that zoning district. Fences shall observe the provisions of Section 410 of the Zoning Ordinance.~~ Building Permits are required for the following:

1. The construction or placement of a dwelling unit of any type (conventional construction, modular, manufactured homes and trailers)

2. The construction or placement of a commercial, industrial, or public building
3. The construction or placement of any building that exceeds 100 square feet in area, including but not limited to garages, barns, sheds, carports, tents, porches, decks, animal shelters and storage units, whether ~~temporary (more than 6 months)~~ or permanent ~~temporary (more than 6 months)~~, fixed or movable. Structures greater than 200 square feet must have foundation supports that extend below the frost line (typically 48-inches).
4. An addition of any size to any structure ~~dwelling unit~~ of any type (conventional construction, modular, manufactured homes, trailers, outbuildings, etc.)
- ~~5. An addition of any size to a commercial, industrial, or public building~~
- ~~6. An addition to a structure, as noted in number 3 & 5 above, that once completed will exceed 100 square feet in area~~
- ~~7.5. The renovation reconstruction (as defined by the International Residential Code) of any dwelling or building that involves altering structural members, plumbing, or electrical wiring~~
- ~~8.6. The construction of swimming pools, whether in-ground or above ground, and any required guardrails and/or fencing fence greater than six feet in height~~
- ~~9.7. Outdoor sports courts or fields~~
- ~~10.8. The construction of parking lots or private roads Agricultural and forestry earth disturbance activities shall be exempt from this section provided they are undertaken in compliance with the latest "Best Management Practices" adopted by the relevant State agencies.~~
- 11.9. The replacement of a septic system

All structures requiring a Building Permit shall comply with the setback requirements for that zoning district.

Fences shall observe the provisions of Section 410 of the Lyndeborough Zoning Ordinance.

Agricultural and forestry earth disturbance activities shall be exempt from this section provided they are undertaken in compliance with the latest "Best Management Practices" adopted by the relevant State agencies.

Electrical Permits are required for the following:

1. Any installation of a new electrical service
2. Any electrical service upgrade in any structure
3. Whenever any new branch circuits are added to any load center panel or subpanel
4. Whenever existing branch circuits are extended or altered in any way
5. Whenever any swimming pool, hot tub, spa, outside shower, etc. is installed, to ensure proper bonding to Grounding Electrode System
6. Whenever any manually or automatically switched standby electricity generating system is installed

Plumbing Permits are required for the following:

1. Any new plumbing system installed in any structure
2. Any upgrade or alteration of an existing water supply or drainage system

Mechanical/Fuel Supply/Fuel Gas Permits are required for the following:

1. Any new heating or cooling system installed in any structure
2. Any upgrade or alteration to an existing heating or cooling system

3. The installation of any fuel oil or fuel gas appliance
4. The placement or installation of any in-ground or above-ground fuel storage tank
5. The installation, alteration, or upgrade of any in-ground or below-ground fuel supply lines

Demolition Permits are required for the following:

1. The demolition of any structure, regardless of age, past or present use
2. The removal of any existing in-ground or above-ground fuel storage tank, if replacement is not intended

All Building Permits shall expire one year from its date of issue,--If if no substantial work has been done,-- If substantial work has been done, a written request can submitted to the Building Inspector a building permit can be renewed for to renew the Building Permit for up to an additional two additional years without completing a new application, subject to the following fees.--The request must be made in writing to the Lyndeborough Building Inspector and is subject to the following fees:

- First renewal 50% of original fee
- Second renewal 25% of original fee

Provided the above conditions are met tThe permit may remain in force for a total period of three years. If work requiring a permit is to continue beyond three years of its original date of issuance, the submission of a new permit application will be required.

Building Permit Fees and Fines:

The Building Permit fees and fines will be set by the Selectmen and reviewed by the Planning Board of the Town of Lyndeborough.

Certificate of Occupancy:

All new residential and commercial construction will require a Certificate of Occupancy prior to occupying the structure. The following will be required ~~for submission~~ prior to the issuance of the Certificate of Occupancy. The submission Requirements shall include, but are not be limited to the following:

- Septic system approval for operation by the Lyndeborough Building Inspector ~~and Health Officer~~
- ~~Planning/Zoning acceptance~~
- Current basic water test including screening for heavy metals and coliform bacteria
- ~~Lyndeborough Fire Department acceptance~~
- ~~Lyndeborough Building Inspector acceptance~~
- Lyndeborough Road Agent acceptance of driveway cut, grade, location, and sight distance
- All job signs, temporary utilities, construction debris and soil piles incidental to construction shall be removed from the site
- ~~Recorded Certified~~ plot plan

Notice – Effective upon adoption of the revised Lyndeborough Building Codes the burial or burning of construction debris must be in accordance with Federal, State, and Local Regulations.

The **Town of Lyndeborough** by majority vote does ordain as follows:

SECTION 1 – Adoption of the Lyndeborough Residential Building Code:

~~That certain documents, three (3) copies of which are on file: one in the Town of Lyndeborough's Building Inspector's Office of the Building Inspector, one at the Town Library, and one at the office of the Town Clerk of the Town of Lyndeborough, NH, being marked and designated as the *International Residential Building Code* and is hereby adopted as the *Lyndeborough Residential Building Code* for the Town of Lyndeborough, New Hampshire; for regulating and controlling the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use of one- and two- family dwellings not more than two stories in height in the Town of Lyndeborough; and providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, conditions and terms of such International Residential Code, 2003 edition, published by the International Code Council on file in the Town of Lyndeborough's Building Inspector's Office of the Lyndeborough Town Clerk~~ are hereby referred to, adopted and made part hereof as if fully set out in this ordinance

SECTION 2 – Adoption of the Lyndeborough Commercial Building Code:

~~That certain documents, are on file in the Town of Lyndeborough's Building Inspector's Office, That certain documents, three (3) copies of which are on file: one in the office of the Building Inspector, one at the Town Library, and one at the office of the Town Clerk of the Town of Lyndeborough, NH, being marked and designated as the *International Building Code* and is hereby adopted as the *Lyndeborough Commercial Building Code* for the Town of Lyndeborough, New Hampshire; for regulating and controlling the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use of all commercial, industrial, and public construction in the Town of Lyndeborough; and providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, conditions and terms of such International Building Code, 2003 edition, published by the International Code Council on file in the Town of Lyndeborough's Building Inspector's Office office of the Lyndeborough Town Clerk~~ are hereby referred to, adopted and made part hereof as if fully set out in this ordinance

SECTION 3 – Inconsistent Ordinances Repealed:

That Building Regulations of the Town of Lyndeborough, NH and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4 – Issuance of ~~Building~~ All Permits for New Construction:

The Building Inspector shall issue all ~~building~~ permits upon acceptance of a completed ~~Building~~ permit application, within the Town of Lyndeborough provided the proposed structure(s) and use(s) for which any such permit is issued shall be in conformance within the provisions of the Zoning Ordinance, State and Federal Regulations for environmental protection. In addition to a completed Building Permit Applications for new construction, all submissions must also include the following: An acceptable completed Building Permit Application shall consist of the following documents for all new construction:

- The Town of Lyndeborough Building Permit Application
- All related and/or applicable Electrical, Plumbing, and Mechanical Permit applications
- Documentation from Lyndeborough Planning Board that the lot is approved for the Zoning use
- Documented compliance with EPA (NPDES) Storm Water Permitting, when required
- Current copy of the deed Proof that applicant is the owner, or a duly authorized agent for the owner

- Site plan with location of proposed structure(s) showing setbacks, proposed septic and well locations, existing structures, and delineation of all wetlands within 75 feet of a proposed structure or septic system. ~~The State septic system permit and design may be used to fulfill this requirement if the design includes all wetlands within 75 feet of proposed buildings and septic systems~~
- A completed set of drawings for the structure deemed acceptable by the Lyndeborough Building Inspector-
- Approved State of NH DES septic design
- Approved driveway permit
- Completed energy compliance form ~~with calculations~~ with all insulation values clearly noted
- Payment of permit fee(s)
- Submission of any other documents deemed necessary by the Lyndeborough Building Inspector

The above list is a minimum standard and can be modified depending upon the complexity of the structure by the Lyndeborough Building Inspector with approval from the Lyndeborough Selectmen.

Upon ~~receipt~~ approval of a completed application for the issuance of a Building Permit, the Building Inspector shall within five (5) business days take the necessary steps to ensure that notice of said ~~application~~ approved Building Permit shall be ~~published in the local paper~~ posted on the bulletin board in the lobby of the Town Offices at the earliest possible date. **Building p**

Permits are not issued upon demand. ~~Building~~ All permits must be reviewed for ~~both building applicable code and zoning~~ Zoning Regulation compliance. Permits are processed in the order they are received by the Building Inspector. All applications will be processed as quickly as possible. The building Inspector is allowed up to thirty (30) days to act on residential applications and up to sixty (60) days for commercial applications.

SECTION 5 – Saving Clause:

That nothing in this ordinance or in the Building Code hereby adopted shall be construed to affect any suit or proceeding pending in court, or any right acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

SECTION 6 – Date of Effect:

That the Town Clerk shall certify to the adoption of this Ordinance and cause the same to be published as required by law and this Ordinance shall take full force and effect one day after the date of final passage and approval.

The Building Code Ordinance became effective on March 11, 1987, was amended on March 9, 1999. ~~Amended 3/9/99~~

~~Replaced~~, was replaced by Town Vote March 8, 2005, and was replaced by Town Vote on INSERT CORRECT DATE WHEN AND IF APPROVED IN 2020. (Majority Vote Required)

Yes 135 No 40

Article Passes

Moderator Walter Holland: Before proceeding into the Warrant Articles, I am asking for a motion from the Selectmen to correct a typographical error within Warrant Article 8. So, if you would turn to Article number 8 in your Town Report. Article number 8 has to do with Capital Reserve Fund change of purpose. I am asking for a motion from one of the Selectman.

Selectman Mark Chamberlain: Mr. Moderator I make a motion to amend the language of Warrant Article 8 to read “this article is contingent on passage of Article 7.

Moderator Walter Holland: What that is doing is the very last sentence in that Article 8 it says this Article is contingent on passage of Article 14. Instead we are saying it is contingent on passing of Article 7 which is the one preceding this. So, that was the first one we needed to change.

Selectman Mark Chamberlain: We need to vote on that amendment first do we not.

Moderator Walter Holland: We are just making a correction right now, it’s not really an amendment yet. We are correcting a typographical. When we get to it we can vote on it, right now I am just warning them. The next one I am asked by the Selectmen to correct a typographical within Article 14. In Article 14 the very last sentence says this Article is contingent on passage of Article 12.

Selectman Fred Douglas: I make a motion to amend the language of Warrant Article 14 to read “This article is contingent on passage of Article 13,”

Moderator Walter Holland: So again, it is just a typographical. All they are saying is that the Article is contingent of passage of Article 13 instead of Article 12.

Article 3: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of, **Two Million, One Hundred Sixty Five Thousand, and Seventy One Dollars (\$2,165,071)**, representing the Operating Budget for fiscal year 2020, as prepared by the Budget Committee. Said sum is exclusive of all special or individual articles addressed; or to take any other action relative thereto. *The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)*

Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Fred Douglas.

Moderator Walter Holland: Motion has been moved and seconded.

Burton Reynolds Budget Committee Chairman gave an overview of the budget.

Don Anderson: Mr. Moderator, I don’t know if this is the appropriate time to make an amendment to some of these numbers that are there. We have purchased a lot of equipment for our Highway Department over the course of the last few years. We continue to put a lot of money into buying new equipment for our Highway Department. I do have an issue with some of the equipment that we have bought that is perhaps is unfamiliar as to how it should be operated. I would like to add five thousand dollars somewhere into either the line 4311, 12 or 13 into some training on how to use some of this equipment by our town operators. Now I am not saying they can’t operate the equipment I am saying I think they could use some training on how to operate it especially on maintaining our gravel roads. I would like to add five thousand dollars somewhere into the budget to accommodate some training.

Moderator Walter Holland: Someone from the Budget Committee or Highway Department is there any place in your Highway budget for training?

Burton Reynolds: Under Highway Administration, Training and Mileage. There is different emphasis all the time in the type of training that we are focused on. This year the training happens to be exactly what you have asked for. This is a combination of DOT training, T2 training so forth,

most of the training is put on by the State DOT. The focus this year is in fact on equipment training. There is money in the budget for that.

Town Administrator Russ Boland: If I could just expand on that. Each employee in the Highway Department when we conduct the evaluations and set goals for the coming year is required to take a minimum of two classes a year. Most of them take more than that. This year we have shifted our emphasis to the gravel roads. When you look at the budget we have increased the amount that we are going to expend to purchase gravel, we are also putting an emphasis on that. We use Primex, when we pay the fee to join most of the training is incorporated in that so the training if you will is free although we pay for it through our dues. We do it while they are on duty so there is no extra expense to that. Each employee is taking a minimum of two classes every year.

Moderator Walter Holland: This training, is it about DOT, rules and procedures or is this actual hands on equipment usage?

Town Administrator Russ Boland: It is both. Some classes are classroom but it is probably 50/50 between classroom and actual hands on. Plus we have internal mentoring too so the older people on the Highway Department help train the younger guys.

William Anderson: I would like to hear from the proponent about where the five thousand dollars, where that number comes from and how it relates to the five hundred dollars that is in the budget proposal.

Road Agent Mark Chase: Right now we are doing just what the Town Administrator said, each one of us takes two classes and I don't know if the five thousand dollars would make a difference but right now we are just paying for a person to go. So, the class is really free. We pay it through our dues.

Town Administrator Russ Boland: One further point I want to stress, a minimum of two classes. They are going to take at least two but if there was something that came up, three or four, if they were involved in the road scholar program through UNH T2 obviously there would be more classes than that. But that is the minimum and most of the employees exceed that.

Moderator Walter Holland: I have a motion to add five thousand, do we have a second, Charlie Post seconded. The motion to add five thousand, we have had a motion and a second.

Bob Newton: If a motion is being made to spend an additional five thousand dollars before approving it I would want to know exactly what is the nature and content of that training, who is the vendor and how we can expect to get at least five thousand dollars' worth of value from it and I do not see any information that would enable me approve such an expenditure. So I would plan to vote against it.

Moderator Walter Holland: We are just adding the five thousand, we have identified how it will be used or spent, we are just trying to add that. Any other questions or comments? The amendment to add five thousand to the budget for training, All those in favor signify by saying Aye, All opposed signify by saying Nay. The Nays have it. **Amendment Does Not Pass**

Back to original operating budget, any other comments or questions about the operating budget as presented by the Budget Committee Chairman Burton Reynolds.

Bob Newton: I just want to make sure I understood the Budget Chairman's presentation correctly. It looks like the Town is asking for approval to spend approximately forty five thousand dollars above what last year's budget was. Is that correct?

Moderator Walter Holland: Yes

Bob Newton: He had said in his presentation it was twenty five but I am not going to quibble over twenty thousand in a budget this size. I have a question about the wording of the Warrant. In

Warrant Article 3 it says said sum is exclusive of all special or individual articles addressed and yet the budget under Warrant Articles expenditures seems to include the expenditures for the Warrant Articles so I am not clear as to what is being excluded.

Selectman Mark Chamberlain: If you look at the Operating Budget, that is the two million one hundred sixty five thousand, the Warrant Articles are on the next line at two million eight hundred and forty six thousand. Those would be added if we vote all the Articles in that would be the total.

Bob Newton: So then the Article relates to those two lines the first subtotal of 2165 and the Warrant Article Expenditures of 6815. So I am looking at the bottom line, which does include the Warrant Articles, is that correct?

Selectman Mark Chamberlain: That is correct, what we are voting on at this time is just the operating budget.

Bob Newton: The only other thing I would ask is that the Budget Chairman mentioned that it is hard to calculate what would be the effect on the Tax Rate because of the ongoing reassessment and that the ultimate amount of taxes paid by residents would be determined by the amount that we approve on the bottom line of this budget. Which seems to be only forty five thousand dollars in excess of what was approved last year. Therefore, can I conclude that there would be no net increase in taxes paid, regardless of whether it is split between assessment or rate or almost no increase because of the tiny increase in the budget?

Town Administrator Russ Boland: If you could phrase it one more time but I believe you are correct.

Bob Newton: I understand the amount of taxes paid by each resident is based not on solely on the assessment nor on the tax rate but that the assessment and the tax rate go into determining the amount of funds that have to be raised in order to equal 1705656. So what we are talking about approving in terms of the impact on our personal bottom lines is only an additional forty five thousand dollars town wide over last year.

Town Administrator Russ Boland: That is correct.

Bob Newton: I have one last question. Did we really underspend by approximately three hundred thousand dollars from last year's budget and if so does that mean we have a cash balance equal to that amount.

Town Administrator Russ Boland: It was about two hundred and twenty four thousand with ninety one thousand dollars coming from revenue, so you are correct there is about three hundred and four thousand.

Bob Newton: So we have a bigger cushion going into this year than we had last year.

Town Administrator Russ Boland: Yes, so going into this year when the Selectmen set the tax rate we had five hundred and sixty two thousand seven hundred and fourteen dollars in what we refer to as unassigned or unreserved fund balance. One important thing to keep in mind is that number, there is a component in that, it sounds better than what it is, uncollected taxes come out of that, vacillates between three hundred and three hundred and thirty thousand, I think it was three hundred and twenty nine thousand the last time Trish and I checked. So, any surplus in the budget or any under estimation in the revenues, in other words we collect more than we anticipated would then be added to this and it would then be decided by the Selectmen next year how much of that money would be applied towards the taxes to soften or dampen the tax rate. The DRA, the Department of Revenue Administration suggest that the towns keep between five percent and seventeen percent or unreserved fund balance. Currently we have seven point six six percent so we are at the lower end but we are above it. Our personal policy here is between six and twelve.

Moderator Walter Holland: Any other discussion on the Town Budget now, this is the operating budget for the Town no Warrant Articles yet, just the Town Budget.

Donald Anderson: Can we table this Article until we go through all the Warrants and come back with the final number.

Moderator Walter Holland: Not doing it now.

Donald Anderson: You are telling me we can't do that. If you go to the Budget on page 28. When I look at the Total on the first Proposed Operating Budget I am going to come up with an increase of, I am going to round it off to twenty five thousand dollars because that is the number that Burton used. If I continue on down I see an increase for the year, go down to the next line, of four hundred and three thousand six hundred and eighty five dollars. The bottom line tells me we are going to have forty five thousand two hundred and ninety eight profit over our revenue income for the year. From there I will go over to the last page in the budget which is page 52. The amount that is recommended plus exclusions, lines 1 through 6 on that budget is two million eight hundred and forty six five seventy one. Again, that can be increased by ten percent which gives you the number of two eighty four fifty seven with a maximum allowed appropriations of three million one thirty one two twenty eight. If we approve the Warrant as written the Articles and the Budget that is written with our current year's budget be two million eight hundred and forty six five seventy one.

Town Administrator Russ Boland: The operating budget is approved along with all the Warrant Articles it will be two million eight hundred and forty six thousand five hundred and seventy one. But then we have to apply the revenues which would lower it.

Donald Anderson: The reason I bring this up is a lot of people will get up and walk out of the meeting after voting on the first Article. That used to happen because people did not understand that the Warrant Articles are going to add to that tax rate and to the budget. So, if you want to vote on the actual Town Budget the way it is you would be voting on the two million eight forty six, am I correct?

Moderator Walter Holland: No, we are voting Operating Budget right now and then each individual Article will be addressed as we get to them, if you don't like the Article you can vote it down.

Donald Anderson: Yes, that is the point I am making, if you vote on the total package then it would be that two million eight forty six, am I correct?

Moderator Walter Holland: Yes, that is the whole thing including money we set aside in the Capital Reserve Funds, yes that is correct that is the whole Town Budget. Any other discussions? Seeing none, ready for the question. Read Article Three. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. **Article Passes**

Article 4: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Thirty Two Thousand Five Hundred Dollars (\$32,500)** to be added to the **Repair and Replacement of the 1994 Fire Department Pumper Capital Reserve Fund** previously established for that purpose; or to take any other action relative thereto. *The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)*

Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.

Moderator Walter Holland: We have a motion to move and second. Any questions or comments? Ready for the question? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. **Article Passes**

Article 5: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Thirty Five Thousand Dollars (\$35,000)** to be added to the **Repair and Replacement of the 2005 Fire Department Pumper Capital Reserve Fund** previously established for that purpose; or to take any other action relative thereto. *The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)*

Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Fred Douglas.

Moderator Walter Holland: We have a motion to move and second. Any questions or comments? Ready for the question? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. **Article Passes**

Article 6: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Ten Thousand Dollars (\$10,000)** to be added to the **Repair and Replacement of Lyndeborough Fire Department Equipment Capital Reserve Fund**, previously established for that purpose; or to take any other action relative thereto. *The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)*

Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.

Moderator Walter Holland: We have a motion to move and second. Any questions or comments?

Selectman Fred Douglas: I would like the Fire Chief to explain what the equipment is.

Fire Chief Brian Smith: This money set aside is for our big ticket items, our air compressors, thermal imaging cameras, anything that is going to cost us a lot of money that is not in our typical operating budget. That way we can pre-plan, set money aside ahead of time so it is not a big expense all at once.

Moderator Walter Holland: Any other questions or comments? Read Article, All those in favor signify by saying Aye, all opposed signify by saying Nay, Ayes have it. **Article Passes**

Article 7: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Two Hundred and Ninety Thousand Dollars (\$290,000)** to purchase a Fire Department Tanker Truck and other associated equipment including, but not limited to, set up costs. Further, to authorize the withdrawal of up to **Two Hundred and Ninety Thousand Dollars (\$290,000)** from the **Repair and Replacement of the 1984 Fire Department Tanker Truck Capital Reserve Fund**, previously set up for this purpose, and to further authorize the Board of Selectmen to take any steps to facilitate said sale including, but not limited to, the right to convey title of any vehicle(s) being provided in sale or trade. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the vehicle is purchased or December 31, 2021, whichever is sooner; or to take any other action relative thereto. *The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)*

Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Fred Douglas.

Fire Chief Brian Smith: This truck its main purpose is to provide as much water as possible to the fire scene when we need it. It is a 1984, thirty-six years old, times have changed. The demands in the safety regulations have changed it is forcing us to look at new vehicles. We like to keep our trucks in service for thirty years so this one has gone above and beyond. We kept it in service just

because our station requirements and the size of the trucks we didn't have a good option at the time. We do have trucks now that are coming out that we are able to build a custom truck that will fit into our station and it will do everything that is required of this tanker. It is not just a tanker, it also has a first line pump which is a 1250 gallon pump per minute so it actually will act as a first ---piece if need be but its main purpose is a tanker. Right now our tanker we have is 2500 gallons and our new truck will be right around the 2300 so we will sacrifice a little bit for our gallons but we will gain it in safety and in service purposes.

Moderator Walter Holland: Chief could you explain about driving this vehicle too.

Fire Chief Brian Smith: This truck is unique, it's a ten speed transmission so it's a standard, it's very finicky to drive especially when you have all that water in the back sloshing around, it makes things interesting. When you are going to an emergency scene the last thing you need to do is think about how you are going to shift this thing and our focus should be getting there safely not worrying about are we going to stall, do we need to stop just because we are having a hard time shifting this truck. We have trained to the best that we can, it is just time for a change and go to an automatic at this point.

Selectman Mark Chamberlain: Chief could you explain the Grant you are going after for this truck.

Fire Chief Brian Smith: The DES offered up a Grant, it is a Diesel Admissions Grant which I applied for and we did get approved for it. This Grant grants the Town of Lyndeborough twenty five percent or up to sixty six thousand dollars. We are on a little bit of a time crunch of when this project ends but we have contacted all the manufacturing dealers and we will see if we can meet that deadline. Doing a little bit of homework, doing a little bit of paperwork for this Grant we are able to come back and save the Town some money.

Selectman Fred Douglas: So that there is no confusion, it talks about sale. You don't intend to sell this truck correct, what is going to happen to it.

Fire Chief Brian Smith: One of the stipulations for this Grant is that this truck needs to be taken out of service. We have to provide, for the engine block itself a three inch hole in the engine block. The frame needs to be cut, so at this point the truck would be totally out of commission. There is some talk that the Highway Department is possibly looking into repurposing the actual tank itself but at that point nothing is set in stone there. So, if we do need to scrap this, if the tank goes away, the salvage yards I did contact said they will take it for nothing because they can use it for scrap, scrap metal.

Selectman Fred Douglas: And it is also structured in the sense that you have to document everything that they require you to do.

Fire Chief Brian Smith: Absolutely, we need to take pictures, we have to set up a time so if they want to come out and actually observe us dismantling this vehicle.

Moderator Walter Holland: Any other discussion or questions? Are you ready for the question? Read Article 7. All those in favor signify by saying Aye, all opposed signify by saying Nay, Ayes have it.

Article Passes

Article 8: To see if the Town of Lyndeborough will vote, pursuant to RSA 35:16, to change the purpose of the existing **Repair and Replacement of the 1984 Fire Department Tanker Truck Capital Reserve Fund** to the **Repair and Replacement of the Fire Department Tanker Truck Capital Reserve Fund**; or to take any other action relative thereto. This article is contingent on passage of Article 14 7, failing which; it shall be null and void. *The Board of Selectmen and Budget Committee Recommend this Article. (2/3 Vote Required)*

Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.

Andy Roeper: Mr. Moderator do we need to do a housekeeping article to amend the language as previously noted from 14 to 7.

Moderator Walter Holland: We will do that now then. What we are doing is that the part that says this Article is contingent on passage of Article 14. We are going to change that to Article 7. Anybody like to make a motion to accept that.

Selectman Fred Douglas: I move Article 8 as read.

Selectman Mark Chamberlain: Second

Moderator Walter Holland: What we are doing is changing the purpose of this Capital Reserve Fund. Any questions or comments? Ready for the question? Read Article. We will use the yellow voting cards. All in favor of this Article raise your voting card. All those opposed raise your yellow voting card. 42 Yes vote. No one voted No. Unanimous Yes Vote **Article Passes**

Article 9: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Twenty One Thousand Dollars (\$21,000)** to purchase a Vehicle Ventilation Exhaust System for the Fire Station and other associated equipment including, but not limited to, set up costs. Further, to authorize the withdrawal of up to **Twenty One Thousand Dollars (\$21,000)** from the **Repair and Replacement of Lyndeborough Fire Department Equipment Capital Reserve Fund**, previously set up for this purpose. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the equipment is purchased or December 31, 2021, whichever is sooner; or to take any other action relative thereto. *The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)*

Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Fred Douglas.

Fire Chief Brian Smith: This ventilation system pretty much has safety, number one reason we are doing this is for safety for the members there. What happens right now when we have a call to go to the station we start the trucks, open up the doors and all that exhaust is just sitting in our station collecting over on our gear. It gets pretty much everywhere and it's contaminating everything. Cancer is huge in the fire service. One of the top killers that is in the fire service. We have a unique situation at our fire station due to the size and the footprint of it. So the traditional style vent system where a hose gets directly to the exhaust won't work in our situation. So, we had to go out and search for a couple of vendors and some other ideas. The system we came up with is a filter system, it will be a series of three sets of filters and within those filters there is five filters in those. What it does when the door is open they come on for a certain time limit and when the door is closed they will go off as well. This system that we are looking to put in the Town of Wilton uses that in there system and they have had no issues. They have had a lot of luck with it. This all has to do with the safety of our members

John Lavoie: Cost associated with that?

Fire Chief Brian Smith: There is five filters, there is a free filter in the beginning which is a yearly change and then all the other ones, there is indicators on these filters themselves. But the lifetime for those other filters is five years. Five sets of filters for each unit runs about a hundred and twenty dollars. So, it is a very minimum amount of money.

Moderator Walter Holland: Ready for the question? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. **Article Passes**

Article 10: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Five Thousand Dollars (\$5,000)** to purchase a Washing Machine Extractor System for cleaning fire department protective gear, this purchase shall include, but not limited to, set up costs. Further, to authorize the withdrawal of up to **Five Thousand Dollars (\$5,000)** from the **Repair and Replacement of Lyndeborough Fire Department Equipment Capital Reserve Fund**, previously set up for this purpose. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the equipment is purchased or December 31, 2021, whichever is sooner; or to take any other action relative thereto. *The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)*

Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.

Fire Chief Brian Smith: Once again safety was definitely what is driving this. Right now we have no way of washing our fire gear when we come back from a hazmat situation, a fire call, anything like that. Times have changed, back in the day when I first started, twenty something years ago it used to be the dirtier you were it was more like a badge of honor, how you fought the fire and how tough you are. We have come to find out obviously all that soot and contaminants, it causes cancer and other things. We looked into how we can correct this issue, so, we used to have a couple of gentlemen on the Department that worked full time at other Departments and they were able to take a couple of gears with them to their full time job and get them clean for us. That has changed so now we need to come up with a way of cleaning our own stuff. This isn't your regular washing machine that you would find in your home. This is a commercial grade, they call it extractor the way that it, how fast it spins and how much the particulates that it can actually pull out of our gear. Having clean gear actually extends the shelf life of our gear because dirty gear will break down the fibers and we lose our fire protection. Fire safety is the focus on this one.

Mike Kaelin: When the clothing or the gear is washed what happens to the water, does it just go down the drain somewhere or is it treated?

Fire Chief Brian Smith: It actually goes into the septic system, but now what happens with all the contaminants that any Fire Departments, Highway Departments stuff like that are, now our septic waste has to go to a special location and get filtered out in a different matter just because of the precautions of it. This will be located at the Highway Barn because we don't have the room or a septic at our Fire Station at this time.

Moderator Walter Holland: Ready for the question? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. **Article Passes**

Article 11: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Fifty Three Thousand Dollars (\$53,000)** to purchase new portable radios for the Fire Department. **The sum of Two Thousand Six Hundred and Fifty Dollars (\$2,650) to be raised from general taxation and the balance in the sum of Fifty Thousand Three Hundred and Fifty (\$50,350), to be received from a Federal Emergency Management Assistance to Firefighter Grant. In the event that the Town of Lyndeborough does not receive the Assistance to Firefighters Grant this warrant article will be deemed void.** This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the equipment is purchased or December 31, 2021, whichever is sooner; or to take any other action relative thereto. *The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)*

Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Fred Douglas.

Fire Chief Brian Smith: This purchase we are looking to get is for twenty-three portable radios. Portable radios are pretty much our lifeline on fire scenes, this is how we communicate with people on the outside, with people inside the building, on the backside, out in the woods. It is just how we communicate. The radios that we have now they are fifteen plus years old and we can't even send them out to get repairs anymore. The batteries are getting hard to find. We can still get them at a premium so that is one of the reasons we are looking to replace them all at once. Another one is safety, we talked about possibly purchasing five or six radios a year for the next five years. We just try to keep things simple in the fire service so if we can keep the same exact radio in everyone's hands, we all know how to use it so in an emergency there is no guess work. We are applying for a Grant for these radios. The deadline is coming up, we got all the paperwork in, so hopefully we get that Grant. If we don't get the Grant we don't spend the money. Right now out of our twenty-three radios we have nineteen that are in service which covers all of our members that are in the trucks. We are in okay shape as long as we don't get any major failures with our portables.

Selectman Fred Douglas: Chief, what happens if you don't get the Grant? Your need for the portables, what's going to happen?

Fire Chief Brian Smith: Next year we will have to come and take the money out of our CIP to replace them all at once. We do have portables right now. The batteries are a little bit more expensive but they are still functioning at this point.

Selectman Fred Douglas: If you don't get the Grant and you can't get the portables would you look at next year proposing to change half of them. Taking all your used radios, giving them to Beltronics and have them take the other half and make good portables. Then the following year purchase the total amount that you need, the other half. So you would propose replacing half of them next year if you don't get this Grant. Replacing the other half in two thousand twenty two. Correct? Would you be considering that?

Fire Chief Brian Smith: Sure, it is definitely an option we can look into. What we can do obviously, some of the trucks they don't leave on the first vehicles so we can put some of the older ones on those trucks and keep our first two in the vehicles with the new stuff and kind of keep everyone..

Selectman Fred Douglas: My point is that if you rotate half when you purchase it on the life expectancy of the portable it isn't so much on the taxpayers at one time.

Fire Chief Brian Smith: Yes

Moderator Walter Holland: Any other comments or questions? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. **Article Passes**

Article 12: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Thirty Thousand Dollars (\$30,000)** to be combined with the **Twenty Three Thousand Dollars (\$23,000)** raised in a 2019 non-lapsing warrant article #9 for a total of **Fifty Three Thousand Dollars (\$53,000)** for the purchase of a new police vehicle, associated equipment and set up costs and to further authorize the Board of Selectmen to take any steps to facilitate said sale including, but not limited to, the right to convey title of any vehicle(s) being provided in sale or trade. This will be a non-lapsing appropriation per RSA32:7 VI and will not lapse until the vehicle is replaced or December 31, 2021, whichever is sooner; or take any other action relative thereto. *The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)*
Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.

Police Chief Rance Deware: There is a seven thousand dollar increase from last year's Warrant Article request due to the measurements of the car. In twenty-twenty the internal cabin of the vehicle has been expanded which means the safety seat in the back for prisoner's transport, cages, the center console, the radio, the mounting system and the docking station for the computer, everything pretty much inside the car has to be replaced. We weren't scheduled to do that until twenty twenty-two and twenty twenty-four. So it has obviously been moved up a little bit early due to that fact. A lot of the equipment that is in the two thousand and sixteen came out of the two thousand and eleven Tahoe so some of it has had an eight year life cycle already and some of it has not. The cost alone just for the new equipment inside is approximately eleven thousand dollar increase. The trade in value of the vehicle is only forty five hundred dollars so we have chosen instead to put it out to auction on Municibid and try to get more money thinking hopefully between ten and twelve but that is not a guarantee so that will offset some of the costs and go back into the general fund when we do sell the vehicle.

Selectman Fred Douglas: Chief how many miles are on that car and what is the mileage you expect when you trade it.

Police Chief Rance Deware: It has seventy one thousand miles, just shy of that right now. The plan is to wait until close to the end of the year and order the new vehicle so just like everything else that is going on in the economy right now it is a role of the dice. We don't even know if that price is going to be good. A lot of this stuff is coming from China, as everybody knows, so you can't buy toilet paper what makes you think you are going to be able to buy a car. Take into consideration moving on in this budget year that there might be a lot of things that are going to go up in cost and we are going to do our best that we can to maintain the prices that we have. When we got the price it was in October, it's only guaranteed for sixty days so that price can obviously change so the equipment that goes inside the vehicle, a lot of it is made overseas, it is not all made in the United States. There might be some kind of cost increase to that. Usually when we get rid of the vehicles we have between eighty and ninety thousand miles on them and that is right around where this car will be when do the transition.

Moderator Walter Holland: Any other questions? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. **Article Passes**

Article 13: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **One Hundred and Seventy Thousand Dollars (\$170,000)** to purchase a Highway Department dump truck, sanding unit, plow set up, other associated equipment including, but not limited to, set up costs. Further, to authorize the withdrawal of up to **One Hundred and Forty Thousand Dollars (\$140,000)** from the **Repair and Replacement of the 2008 Volvo Truck Capital Reserve Fund**, previously set up for this purpose, **the remaining Thirty Thousand Dollars (\$30,000) will be raised from general taxation** and to further authorize the Board of Selectmen to take any steps to facilitate said sale including, but not limited to, the right to convey title of any vehicle(s) being provided in sale or trade. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the vehicle is purchased or December 31, 2021, whichever is sooner; or to take any other action relative thereto. *The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)*

Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Fred Douglas.

Road Agent Mark Chase: This is a two thousand and twenty Freightliner all-wheel drive with everything associated. The reason we are getting rid of it because the two thousand eight Volvo

is getting to be not reliable in the winter and most of the summer. We can't depend on it. There is associated equipment with that Volvo, lines are in different areas. The vendor that we have that repairs it, it's been a nightmare on this truck. The truck runs very well but I can't depend on it when I am plowing snow. People are calling, school is closed etc. etc.

Don Anderson: Is this a replacement truck we are buying?

Moderator Walter Holland: Yes we are replacing the two thousand eight Volvo.

Don Anderson: Being a replacement truck will the present sanding unit plow frame such and such attach to the new one? I mean, why would we have to buy that equipment.

Road Agent Mark Chase: It won't fit. This is a midsize truck like the truck we already have so it will be all of that so everything is smaller and it's not a slide in sander it's a body sander so it's a four season sander like what we have now.

Don Anderson: If that be the condition down below where it says we have the right to convey the title of vehicle when we sell it, the plow and sander and we certainly cannot use with this truck will that also be sold or is that usable on other equipment that we may have?

Road Agent Mark Chase: No, everything is going to go with it, the sander the plow.

Don Anderson: Might we change the wording in this to extend that beyond just the vehicle?

Town Administrator Russ Boland: The current language gives the Board broad discretion if you notice where it says but not limited to. We had this checked by DRA and also our Counsel so when we go to sell the 2008 Volvo and it will go with the sander and the plow unit this language covers this and gives the Selectmen the authority to do so.

Don Anderson: We would be selling the complete package?

Town Administrator Russ Boland: That is correct.

Moderator Walter Holland: Any other questions? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. **Article Passes**

Article 14: To see if the Town of Lyndeborough will vote, pursuant to RSA 35:16, to change the purpose of the existing **Repair and Replacement of the 2008 Volvo Truck Capital Reserve Fund** to the **Repair and Replacement of the 2020 Dump Truck Capital Reserve Fund**; or to take any other action relative thereto. This article is contingent on passage of Article ~~12~~ 13, not Article 12, Article 13, make a correction, if that fails; it shall be null and void. So in other words if Article 13 did not pass this would be null but Article 13 did pass. Now we are here at Article 14. *The Board of Selectmen and Budget Committee Recommend this Article. (2/3 Vote Required)*
Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.

Moderator Walter Holland: We have a motion to move and second. Any questions or comments? Ready for the question? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. **Unanimous Aye vote**, No Nays **Article Passes**

Article 15: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Eight Thousand (\$8,000)** to be added to the **Repair and Replacement of the 2008 Backhoe Capital Reserve Fund** previously established for that purpose; or take any other action relative thereto. *The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)*

Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Fred Douglas.

Moderator Walter Holland: We have a motion to move and second. Any questions or comments? Ready for the question? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. **Article Passes**

Article 16: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Five Thousand Dollars (\$5,000)** to be added to the **Repair and Replacement of the 2016 Highway Department One-Ton Truck Capital Reserve Fund** previously established for that purpose; or take any other action relative thereto. *The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)*

Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.

Moderator Walter Holland: We have a motion to move and second. Any questions or comments? Ready for the question? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. **Article Passes**

Article 17: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Twelve Thousand Dollars (\$12,000)** to be added to the **Repair and Replacement of the 2016 Mid-Size Dump Truck Capital Reserve Fund** previously established for that purpose; or take any other action relative thereto. *The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)*

Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Fred Douglas.

Moderator Walter Holland: We have a motion to move and second. Any questions or comments? Ready for the question? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. **Article Passes**

Article 18: To see if the Town of Lyndeborough, pursuant to RSA 35:1, will vote to establish a Capital Reserve Fund for the repair and/or replacement of existing municipal building infrastructure, which fund shall be called the **Existing Municipal Building Infrastructure Repair and Replacement Capital Reserve Fund**. Further, to raise and appropriate the sum of **Ten Thousand Dollars (\$10,000)** to deposit in this Capital Reserve Fund and to appoint the Board of Selectmen as Agents to Expend from this account. *The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)*

Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.

Town Administrator Russ Boland: If you choose to establish this reserve fund it would be for the maintenance for the existing Municipal buildings. What we do when we construct the budgets we try our very best to predict what will be needed in the coming year. There are some things that occur that just cannot be predicted. We knew that the heating at Citizen' hall was failing, we weren't so sure about the air conditioning system but we were able to carry it for an extra six years. One thing we did not anticipate three or four years ago was a severe mold problem in this building in the basement threatening the occupants health and safety as well as you folks when you come in and visit. We didn't see that coming that was in excess of nine thousand dollars. The heating and air conditioning system was in excess of nine thousand dollars. There are just some things that you can't predict, for instance, maybe the septic system here. Or anything else in any of the other Municipal buildings that we own. When that occurs and it needs to be addressed what that

means is that something else doesn't get done that year. So, by establishing this Capital Reserve Fund it should allow us to address most emergencies that would come up, unforeseen emergencies and not impact the rest of the budget. It also provides in my opinion another level of transparency. Because, next year we would come back and report to you if we were looking for more money, where did it go, what did you do with it? My recommendation would be to not add any more than say another ten thousand and keep it at twenty thousand and then you would not add to it. If you had to add to it because of an expense then we would have to justify that.

Moderator Walter Holland: It would only be used for emergencies purposes because we have a regular maintenance account.

Town Administrator Russ Boland: That is correct, this building has a six thousand dollar maintenance account for ongoing recurring items. It also would be for all the Municipal buildings not just this one (referring to Citizens' Hall).

Moderator Walter Holland: Any questions? Ready for the question? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. **Article Passes**

Article 19: To transact any other business that may legally come before said meeting. Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Fred Douglas.

Moderator Walter Holland: Anybody want to speak, this is your time, Town Meeting, none. I would like to thank the Highway Department for helping set up the room, thank everybody, all the volunteers that help during elections and voting. Thank Mike Kaelin for providing and setting up the sound system. Anybody who got elected and are here today please join me down front so we can swear you in. May I have a motion please? Motion to adjourn with a second by audience members. All in favor signify by saying Aye, those opposed say Nay. I declare the meeting adjourned. Meeting adjourned at 12:55pm

Respectfully Submitted,

Patricia H. Schultz
Town Clerk/Tax Collector
Town of Lyndeborough NH
Lyndeborough Town Meeting
March 14, 2020