## Town of Lyndeborough New Hampshire 2019 Town Report



## Lyndeborough Becomes a Purple Heart Community <br> August 7 ${ }^{\text {th }}, 2019$

The people of Lyndeborough have great admiration and the utmost gratitude for all the men and women who have selflessly served their country and this community in the Armed Forces. The contributions and sacrifices of those who served in the Armed Forces have been vital in maintaining the freedom and way of life enjoyed by our citizens. The members of our community who have been wounded or killed in action while serving in the Armed Forces have been awarded the Purple Heart for their sacrifice.

The Town of Lyndeborough would also like to thank the Military Order of the Purple Heart Five Minuteman Chapter 395 of Manchester NH for their donation of the Purple Heart Community signs, and their dedication that made this worthy project possible.

## Office and Meeting Hours - 2019

For more information please visit us at www.lyndeboroughnh.us

SELECTMEN'S OFFICE \& TOWN OFFICES
654-5955, ext. 221

## TOWN CLERK/ TAX COLLECTOR OFFICE

 654-5955J. A. TARBELL LIbRARY

654-6790
www.jatarbelllibrary.org
BUILDING INSPECTOR
654-5955, ext. 221

## WILTON RECYCLING CENTER <br> 654-6150

9 Citizens' Hall Road, Lyndeborough, NH 03082
Hours: Monday - Thursday, 8:00 am - 4:00 pm

9 Citizens' Hall Road, Lyndeborough, NH 03082
Hours: Monday: $8 \mathrm{am}-1 \mathrm{pm}$ and $2 \mathrm{pm}-7 \mathrm{pm}$
Tuesday: $8 \mathrm{am}-1 \mathrm{pm}$
Wednesday \& Thursday: $8 \mathrm{am}-4 \mathrm{pm}$
Last Saturday of the month: $8 \mathrm{am}-11 \mathrm{am}$
136 Forest Road, Lyndeborough, NH 03082
Hours: Monday 12-5 pm \& 6-8 pm,
Wednesday $10 \mathrm{am}-6 \mathrm{pm}$, Thursday $1 \mathrm{pm}-6 \mathrm{pm}$, Saturday $10 \mathrm{am}-2 \mathrm{pm}$
(by appointment)

291 Gibbons Highway, Wilton, NH 03086 Saturday: $9 \mathrm{am}-5 \mathrm{pm}$, Sun: $8 \mathrm{am}-11: 45 \mathrm{am}$, Tuesday: 7:30 am - 5 pm , Thursday: $9 \mathrm{am}-5 \mathrm{pm}$, Closed: Monday, Wednesday, and Friday

## MEETINGS:

## Board of Selectmen

Date: Alternate Wednesdays
Time: 6:00 p.m.
Place: Citizens' Hall

## Planning Board

Date: 3rd Thursday-Public Hearings
Time: 7:30 p.m.
Place: Citizens' Hall

## Conservation Commission

Date: $2^{\text {nd }}$ Thursday
Time: 6:30 p.m.
Place: Citizens' Hall

## Library Trustees

Date: $1^{\text {st }}$ Tuesday
Time: 7:00 p.m.
Place: Library

## Budget Committee

Date: Tuesdays (Nov-Jan)
Time: 6:30 p.m.
Place: Citizens' Hall

## Zoning Board of Adjustment

Date: As needed
Time: 7:30 p.m.
Place: Citizens' Hall

## Historic District Committee

Date: Quarterly-TBD
Time: 7:30 p.m.
Place: Citizens' Hall
Cemetery Trustees
Date: As needed
Time: TBA
Place: Citizens' Hall

Time: 7:00 p.m.
Place: Library (Oct. - April)
Center Hall (May - Sept.)
Pictured on front cover from left to right: Paul Martin, Art Napolitano, \& Walter Holland
Photo by Kathleen Humphreys

## Dedication-2019 Lucy K. Schmidt



Lucy Schmidt, our oldest resident and holder of the Boston Post Cane, remembers working on Town Meeting dinners. Prior to the 1960s, a hundred or more voters would crowd into the dining room on the upper level of the Town Hall. The home-baked ham, beans, salads and many kinds of pie dinners were held between the annual school and town meetings.

Since the hall had no water, it was carried upstairs in large milk cans, and dinner was cooked on a huge wood stove. (There were no bathrooms in the hall, either). When meetings moved to evenings, and later to Citizens’ Hall, Lucy went along as a Supervisor of the Checklist.

Lucy and her father, E. Foster Knight, arrived in town in 1937 and settled on a farm north of Lyndeborough Center. In 1939 she married Ed Schmidt, Jr. and they raised five daughters, Barbara, Betty, Mary Beth, Ellen and Nancy-Jo.

Ed had a school bus service until 1948 and Lucy occasionally drove the old orange bus. Ed was fire chief for many years and Lucy worked on all those firemen's suppers and other events.

Ed served as Town Clerk-Tax Collector for many years with his office on the front porch. Lucy, therefore, knew everyone in town!

The United Church formed in 1967 and Lucy was a charter member. Polly Brown recalled how much fun the church fairs were. "Lucy always made the lovely berry bowls." She knew where to find the partridge berries. She served as a deaconess for over 30 years as well Sunday School Superintendent and teacher, and on the Board of Christian Education and several other committees.

A farm girl, she was used to working outdoors. With five daughters, the Girl Scouts were an important part of her life, first as a leader of the "Intermediates," a former group between Brownies and Seniors. When the present system was adopted in 1963, Lucy chose the Cadettes, the junior high age. A group of them took part in the dedication of the bell tower at The Cathedral of the Pines.

In the mid-1970s she worked at the new cooperative high school, as a matron and a hot lunch lady.
From 1986 to 1989, she was a member of the committee that placed the Center Hall and former Congregational Church on the National Register of Historic Places. That work included stabilizing the church bell tower and bringing water to the town hall. She later served on The Meetinghouse Committee, a group named to oversee the beginning of town hall restorations.

If something was going on in town, Lucy was there.

## Town Report - 2019

The months of February and March have a special way of reminding us where we have been, while also giving us a peek at where we're about to be. One moment we're trudging through one too many snow days, and in the blink of an eye its $60^{\circ}$ and sunny outside. Winter isn't quite over, and yet spring still isn't quite here.

Town Hall is mirroring this same progress as we work to close out 2019, at the same time we are gearing up for 2020 Town Meeting. As we post openings for committees and elected positions, we are reminded of the countless hours that volunteers have given, and at the same time we're given a glimpse of exciting opportunities that are just around the corner.

Lyndeborough has it all; rich history, natural beauty, and a deep and abiding sense of community. The Town is deeply appreciative of everyone who gives their time and energy to preserve, maintain, and grow those treasured features.
.... And whether or not you realize it, by reading the words on this page you are taking no small part in getting involved. This book holds the story of Lyndeborough in 2019, and by learning more about your hometown, you become an interested and engaged citizen. We thank you for turning these pages and reading all about the actions and events that created 365 days of our collective history.

If anything, you read sparks a desire to become more involved, please, give us a call or send us an email, and we would be delighted to match your area of interest with a coordinating volunteer opportunity.

Thank you for picking up and reading this book and thank you especially for becoming involved.

Enjoy!


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## Officials and Departments

## ELECTED BY TOWN MEETING VOTE

(Bolded text indicates term expiring in 2020)

## MODERATOR

(2-year term)
Walter M. Holland
BOARD OF SELECTMEN
(3-year term)
Mark A. Chamberlain, Chair
Frederick G. Douglas Jr
Richard L. McQuade

Ellen Martin
TOWN CLERK/TAX COLLECTOR
(3-year term)
Patricia H. Schultz
Johanne Woods

## CEMETERY TRUSTEES

(1 elected each year for 3-year term)
Robert H. Rogers, Chair
Virginia Chrisenton, Treasurer
Lawrence Cassidy

## LIBRARY TRUSTEES

(1 or 2 elected each year for 3-year term)
Robert H. Rogers, (appointed for 1 year of a 3-year elected term) Ann Harkleroad
Sally B. Curran, Treasurer
Kenneth M. Vengren
Nancy J. Howe

Richard Herfurth, Chair
Gary LeBlanc
Burton Reynolds
TRUSTEES OF TRUST FUNDS
(1 elected each year for 3-year term)

SUPERVISORS OF THE CHECKLIST
(1 elected every other year for 6-year term)
Jessie Salisbury
Sally Curran
Stephanie Roper
Term Expires 2022
Term Expires 2020
Term Expires 2021
Term Expires 2021
Term Expires 2020
Term Expires 2022
Term Expires 2021
Term Expires 2022

Term Expires 2020
Term Expires 2022
Term Expires 2024

## Officials and Departments (continued)



## Officials and Departments (continued)

HIGHWAY<br>Mark S. Chase, Highway Department Supervisor Gregory Porter Hunter Mills

AMBULANCE CHIEF
Steven Desrosiers

EMERGENCY MANAGEMENT DIRECTOR
Brian Smith, Director
Carylyn McEntee, Deputy

## LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Brian Smith
Mark Chase
Steven Desrosiers
Russ Boland
Rance Deware

FOREST FIRE WARDENS
Brian Smith, State Appointed Don Cole, Deputy

Kevin Berkebile, Deputy
Ted Waterman, Deputy
Mark Chase, Deputy
Stephen Vergato, Deputy

## HEALTH OFFICER

Don Cole Carylyn McEntee, Deputy
Recommended by Selectmen, appointed by State

WELFARE DIRECTOR
Russell Boland, Welfare Director

## BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER

Leo Trudeau

## Officials and Departments (continued)

## PLANNING BOARD

(2 appointed each year for 3-year term plus 1 selectmen's representative)

Paul Best, Chair<br>Thomas Chrisenton, Vice Chair<br>Michael Decubellis<br>Term Expires 2020<br>Bret Mader<br>Robert Rogers<br>Larry LaRouche<br>Mark Chamberlain<br>Term Expires 2022<br>Term Expires 2020<br>ALTERNATE:<br>Julie Zebuhr<br>Term Expires 2021<br>Term Expires 2021<br>Term Expires 2022<br>Selectmen's Rep<br>Term Expires 2020

## HERITAGE COMMISSION

(1 member appointed each year for 3-year term plus 1 selectman and 1 Planning Board member)

Jessie Salisbury, Secretary
Stephanie Roper, Treasurer
Vacant
Clayton Brown
Mark Chamberlain
Julie Zebuhr

ALTERNATES:
Bob Rogers
Walter Holt

Term Expires 2022
Term Expires 2021
Term Expires 2020
Term Expires 2020
Selectmen's Rep
Planning Board Rep

Term Expires 2022
Term Expires 2022

## CONSERVATION COMMISSION

(5 Regular Members - 3 Alternates plus 1 Selectman)

Sharon Akers, Chair
Kurt Berna
Theresa Berna
Michael Decubellis
Gregory Kreider
Richard McQuade

## ALTERNATES:

Kris Henry
Lucius Sorrentino
Margaret Hagen

Term Expires 2020
Term Expires 2021
Term Expires 2021
Term Expires 2021
Term Expires 2021
Selectmen's Rep

Term Expires 2021
Term Expires 2021
Term Expires 2022

## Officials and Departments (continued)

## HISTORIC DISTRICT COMMISSION

(5 Regular Members - 2 Alternates)
Vacant (United Church of Lyndeborough representative)
Vacant (Lyndeborough Residents representative)
Clayton Brown
Jessie Salisbury
Term Expired 2018

Stephanie Roper
Julie Zebuhr
Term Expired 2018
Term Expires 2020
Term Expires 2020
Term Expires 2021
Planning Board Rep
ALTERNATE:
Andrew P. Roeper

MONUMENTS COMMITTEE

| Lorrie Haskell | Walter Holland | Walter Holt |
| :--- | :--- | :--- |
| Paul Martin | Bob Rogers | Scott Roper |

Stephanie Roper Lorraine Strube

## BUILDINGS AND GROUNDS

Angel Berkebile, Buildings
Greg Porter, Grounds
WILTON RECYCLING CENTER

## BALLOT CLERKS

(2-year term beginning in September of even years)

| Mary Alice Fullerton | Doris Kelley | Lisa Post |  |
| :---: | :---: | :---: | :---: |

LIBRARIAN (APPOINTED BY THE LIBRARY TRUSTEES)<br>Brenda Cassidy, Director<br>Ursula Cassidy<br>Regina Conrad<br>Therese Roy-Mayhew

|  | CAPITAL IMPROVEMENT PLAN |  |
| :--- | :---: | :--- |
| Burton Reynolds | (Appointed by the Planning Board) <br> Mary Alice Fullerton <br> Karen Grybko | Walter Holt |

## Other Elected Officials

## COUNTY COMMISSIONER

Robert H . Rowe
(District 3)

## REPRESENTATIVES TO THE GENERAL COURT

Jennifer Bernet
Kermit R. Williams
(District 4)
Chris Balch
(District 38)

## STATE SENATOR

Jeanne Dietsch
(District 9)

## EXECUTIVE COUNCILOR

Debora B. Pignatelli
(District 5)

## 2019 Town Events

2019 was a quiet year; progress was made in several areas and there were no major incidents or controversies. Discussions continued on the future of the Fire Department, whether to build a new facility in the Center and/or work on the present station.
The former town barn in Lyndeborough Center got a new roof.
Residents came together to observe Memorial Day, Community Day, and Veterans' Day. Many enjoyed a talk by former resident Roberta Douglas sponsored by the Historical Society. The Tarbell Library continued to provide interesting programs and sponsored a craft fair in November.
Historic markers were installed, the South Cemetery wall was rebuilt, and high speed Internet came a step closer with the installation of fiber optic in the fall.

Town Meeting voters approved all the articles on the warrant.
In April, Eagle Scout candidate Matt Deware constructed a storage shed for emergency services near the town garage on Center Road.

Memorial Day was observed as usual by the Lafayette Artillery Company. The company installing underground wiring for the Christmas tree and the flagpole light left a mess which was cleaned up by Mark Chamberlain and Scott Roper. They removed a "ton of rocks."
Plans are in place to continue the brick walkway and a few more memorial bricks have been ordered.
In June, the town became a Purple Heart Community and signs were installed on the Common and at entrances to the town. The fourth grade toured the Center and Citizens' Hall as part of their history courses. They made a second tour in September when teachers decided a fall trip fit best into the curriculum.

In July, a group led by Selectman Fred Douglas cleaned the area around Putnam Pond boat launch and installed three picnic tables. The area will be dedicated to former Selectman Lee Mayhew.

In August, a historic marker was installed on the $2^{\text {nd }}$ N.H. turnpike marking the site of the former Clark Pottery. Signs were made for the West Cemetery on Route 31 and for Dr. Bartlett's grave on Crooked S Road.

Discussions were held to improve parking at the trail head at the end of Purgatory Falls Road. Visits to the Upper Falls have increased causing a parking problem along the narrow road.
Discrepancies were found in the School District budget and tax bills were delayed until a special district meeting was held.

In November, Cemetery trustees announced they had identified the locations of several graves of Revolutionary War veterans and plans were made to provide appropriate markers. They and the Heritage Commission are looking at other unmarked graves which are assumed to once have had wooden markers.

Veterans' Day was observed by the Lafayette Artillery Company with their historic 1844 cannon fired by several veterans.
In December, The Fire Department sponsored a visit from Santa Claus and the lighting of the tree on the Common.

The year ended with an ice storm.

# TOWN OF LYNDEBOROUGH 

Town Warrant

## STATE OF NEW HAMPSHIRE 2020 TOWN WARRANT LYNDEBOROUGH, NEW HAMPSHIRE

To the Inhabitants of the Town of Lyndeborough, in the County of Hillsborough in said state qualified to vote in Town affairs; You are hereby notified to meet at Citizens' Hall, 9 Citizens' Hall Road, in said Lyndeborough on Tuesday, the tenth ( $10^{\text {th }}$ ) day of March 2020, at ten o'clock in the morning until seven o'clock in the evening, for ballot Voting of Town Officers and all other matters requiring ballot vote; and, to meet at Citizens' Hall, 9 Citizens' Hall Road in said Lyndeborough, on Saturday, the fourteenth ( $\left.14^{\text {th }}\right)$ day of March 2020, at ten o'clock in the morning, to act upon Articles 3 through Article 19:

## Article 1: Selection of Officers and Other Matters

Voting of Town Officers and all other matters requiring ballot vote.

## Article 2: (Question 1) Building Code Revision

To see if the Town of Lyndeborough will vote to accept the following Building Code, with changes, to replace the existing Building Code previously approved.
(Explanation: To update referenced Codes, remove redundant language and provide clarification where needed.)
(Recommended by the Planning Board 3-0-1)

## Town of Lyndeborough Building Code

## Purpose:

This ordinance is established and governed by the laws of the State of New Hampshire, specifically the applicable sections of Chapters 673 through 677, New Hampshire Revised Statutes Annotated, 2003, and as amended by future laws of New Hampshire.

On September 14, 2002, the State of New Hampshire enacted a State Building Code eensisting of the following to include current construction codes and standards that eurrently exist in this state as listed below:

- The International Building Code-2003
- The International Residential Code-2003
- The International Plumbing Code 2003
- The International Mechanical Code 2003
- The International Energy Conservation Code 2003
- The National Electric Code-2002
- The State of New Hampshire Fire Code

These recognized construction codes (whose uniform adoption as the State Building Code pursuant), will insure that the State has a uniform, modern construction code that will protect the public health, safety, and welfare.

It is the intent and purpose of the State of New Hampshire Building Code and the Lyndeborough, New Hampshire Building Code to:

- Provide requirements for construction consistent with nationally recognized standards
- Permit to the fullest extent feasible the use of modern technical methods, devices and improvements, consistent with reasonable requirements for the health, safety, and welfare of occupants or users of buildings and structures; and
- Insure adequate protection of the public health, safety, and welfare


## 674: 51 Powers to Amend State Building Code and Establish Enforcement Procedure:

I. The local legislative body may enact as an ordinance or adopt, pursuant to the procedures of RSA 675:2-4, additional provisions of the state building code for the construction, remodeling, and maintenance of all buildings and structures in the municipality, provided that such additional regulations are not less stringent than the requirements of the state building code. The local legislative body may also enact a process for the enforcement of the state building code and any additional regulations thereto, and the provisions of a nationally recognized code that are not included in and are not inconsistent with the state building code.
II. Any such ordinance adopted under paragraph I by a local legislative body shall be submitted to the state building code review board for informational purposes.
III. The local ordinance or amendment adopted according to the provisions of paragraph I shall include, at a minimum, the following provisions: The date of first enactment of any building code regulations in the municipality and of each subsequent amendment thereto.
a. Provision for the establishment of a building code board of appeals as provided in RSA 673:1, V; 673:3, IV; and 673:5.
b. Provision for the establishment of the position of building inspector as provided in RSA 673:1, V. The building inspector shall have the authority to issue building permits as provided in RSA 676:11-13 and any certificates of occupancy as enacted pursuant to paragraph III, and to perform inspections as may be necessary to assure compliance with the local building code.
c. A schedule of fees, or a provision authorizing the governing body to establish fees, to be charged for building permits, inspections, and for any certificate of occupancy enacted pursuant to paragraph III.
IV. The regulations adopted pursuant to paragraph I may include a requirement for a certificate of occupancy to be issued prior to the use or occupancy of any building or structure that is erected or remodeled, or undergoes a change or expansion of use,
subsequent to the effective date of such requirement.

## Local Adoption of The Lyndeborough Building Codes:

## Residential Building Codes:

The town of Lyndeborough, New Hampshire, recognizes the State of New Hampshire Building Code along with the State of New Hampshire's most recently adopted version of the International Residential Code-2003 (a nationally accepted model code by the International Code Conference), and adopts this code by reference for residential construction, replacing the 1995 CABO One \& Two Family Dwelling Code.

The Town of Lyndeborough, New Hampshire adopts the State of New Hampshire's most recently adopted version of the International Residential Code-2003 as the Lyndeborough Residential Building Code for regulating and controlling the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of one- and two- family dwellings in Lyndeborough. With the adoption of the Lyndeborough Residential Building Code, the existing 1995 CABO One \& Two Family Dwelling Code of the town of Lyndeborough will be repealed along with all other building codes and parts of the ordinances in conflict therewith. The most recently adopted versions of the following codes shall apply to all residential construction in the town of Lyndeborough:

- The International Residential Code 2003
- The International Plumbing Code 2003
- The International Mechanical Code
- The International Energy Conservation Code 2003
- The National Electric Code 2002
- The State of New Hampshire Fire Code


## Commercial Building Codes:

The town of Lyndeborough, New Hampshire recognizes the State of New Hampshire Building Code along with the State of New Hampshire's most recently adopted version of The International Building Code-2003 (a nationally accepted model code by the International Code Conference) and adopts this code by reference for public, commercial, and industrial construction in Lyndeborough, replacing any other commercial building codes in the town of Lyndeborough to date.

The Town of Lyndeborough, New Hampshire, adopts the State of New Hampshire's most recently adopted version of the International Building Code 2003 as the Lyndeborough Commercial Building Code for regulating and controlling the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of all commercial, industrial, and public buildings in Lyndeborough. With the adoption of the Lyndeborough Commercial Building Code, any existing commercial building codes of the town of Lyndeborough will be repealed along with all parts of the ordinances in eonflict therewith. The following codes shall apply to all commercial, industrial, and public
construction in the town of Lyndeborough:

- The International Building Code 2003
- The International Plumbing Code 2003
- The International Mechanical Code 2003
- The International Energy Conservation Code 2003
- The National Electric Code 2002
- The State of New Hampshire Fire Code


## Building Permits are required for the following: Required:

All structures requiring a Building Permit shall comply with the setback requirements for that zoning district. Fences shall observe the provisions of Section 410 of the Zoning Ordinance. Building Permits are required for the following:

1. The construction or placement of a dwelling unit of any type (conventional construction, modular, manufactured homes and trailers)
2. The construction or placement of a commercial, industrial, or public building
3. The construction or placement of any building that exceeds 100 square feet in area, including but not limited to garages, barns, sheds, carports, tents, porches, decks, animal shelters and storage units, whether temporary (more than 6 months) or permanent-or temperary (more than 6 menths), fixed or movable. Structures greater than 200 square feet must have foundation supports that extend below the frost line (typically 48-inches).
4. An addition of any size to any structure dwelling unit of any type (conventional construction, modular, manufactured homes, trailers, outbuildings, etc.)
5. An addition of any size to a commercial, industrial, or public building
6. An addition to a structure, as noted in number 3 \& 5 above, that once completed will exceed 100 square feet in area
7.5. The renovation reconstruction (as defined by the International Residential Code) of any dwelling or building that involves altering structural members, plumbing, or electrical wiring
8.6. The construction of swimming pools, whether in-ground or above ground, and any required guardrails and/or fencing fence greater than six feet in height
9.7. Outdoor sports courts or fields
10.8. The construction of parking lots or private roads Agrieultural and forestry earth disturbance activities shall be exempt from this section provided they are undertaken in compliance with the latest "Best Management Practices" adopted by the relevant State agencies.
11.9.The replacement of a septic system

All structures requiring a Building Permit shall comply with the setback requirements for that zoning district.

Fences shall observe the provisions of Section 410 of the Lyndeborough Zoning Ordinance.
Agricultural and forestry earth disturbance activities shall be exempt from this section provided they are undertaken in compliance with the latest "Best Management Practices" adopted by the
$\mid$ relevant State agencies.

## Electrical Permits are required for the following:

1. Any installation of a new electrical service
2. Any electrical service upgrade in any structure
3. Whenever any new branch circuits are added to any load center panel or subpanel
4. Whenever existing branch circuits are extended or altered in any way
5. Whenever any swimming pool, hot tub, spa, outside shower, etc. is installed, to ensure proper bonding to Grounding Electrode System
6. Whenever any manually or automatically switched standby electricity generating system is installed

## | Plumbing Permits are required for the following:

1. Any new plumbing system installed in any structure
2. Any upgrade or alteration of an existing water supply or drainage system

## | Mechanical/Fuel Supply/Fuel Gas Permits are required for the following:

1. Any new heating or cooling system installed in any structure
2. Any upgrade or alteration to an existing heating or cooling system
3. The installation of any fuel oil of fuel gas appliance
4. The placement or installation of any in-ground or above-ground fuel storage tank
5. The installation, alteration, or upgrade of any in-ground or below-ground fuel supply lines

## Demolition Permits are required for the following:

1. The demolition of any structure, regardless of age, past or present use
2. The removal of any existing in-ground or above-ground fuel storage tank, if replacement is not intended

All Building Permits shall expire one year from its date of issue,-If if no substantial work has been done,-. If substantial work has been done, a written request can submitted to the Building Inspector a building permit can be renewed for to renew the Building Permit for up to an additional two additional years without completing a new application, subject to the following fees. The request must be made in writing to the Lyndeborough Building Inspector and is subject to the following fees:

- First renewal $50 \%$ of original fee
- Second renewal $25 \%$ of original fee

Provided the above conditions are met t the permit may remain in force for a total period of three years. If work requiring a permit is to continue beyond three years of its original date of issuance, the submission of a new permit application will be required.

## Building Permit Fees and Fines:

The Building Permit fees and fines will be set by the Selectmen and reviewed by the Planning Board of the Town of Lyndeborough.

## Certificate of Occupancy:

All new residential and commercial construction will require a Certificate of Occupancy prior to occupying the structure. The following will be required for submission prior to the issuance of the Certificate of Occupancy. The stbmission Requirements shall include, but are not be limited to the following:

- Septic system approval for operation by the Lyndeborough Building Inspector and Health Officer
- Planning/Zoning acceptance
- Current basic water test including screening for heavy metals and coliform bacteria
- Lyndeborough Fire Department acceptance
- Lyndeborough Building Inspector acceptance
- Lyndeborough Road Agent acceptance of driveway cut, grade, location, and sight distance
- All job signs, temporary utilities, construction debris and soil piles incidental to construction shall be removed from the site
- Recorded Certified plot plan

Notice - Effective upon adoption of the revised Lyndeborough Building Codes the burial or burning of construction debris must be in accordance with Federal, State, and Local Regulations.

The Town of Lyndeborough by majority vote does ordain as follows:
SECTION 1 - Adoption of the Lyndeborough Residential Building Code:
That certain documents, three (3) copies of which are on file: one in the Town of Lyndeborough's Building Inspector's Oeffice-of the Building Inspector, one at the Town Library, and one at the effice of the Town Clerk of the Town of Lyndeborough, NH, being marked and designated as the International Residential Building Code and is hereby adopted as the Lyndeborough Residential Building Code for the Town of Lyndeborough, New Hampshire; for regulating and controlling the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use of one- and two- family dwellings not more than two stories in height in the Town of Lyndeborough; and providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, conditions and terms of such International Residential Code, 2003 edition, published by the International Code Council on file in the Town of Lyndeborough's Building Inspector's Oeffice of the Lyndeboreugh Town Clerk are hereby referred to, adopted and made part hereof as if fully set out in this ordinance

## SECTION 2 - Adoption of the Lyndeborough Commercial Building Code:

|That certain documents, are on file in the Town of Lyndeborough's Building Inspector's Office,

That certain documents, three (3) copies of which are on file: one in the office of the Building Inspector, one at the Town Library, and one at the office of the Town Clerk of the Town of Lyndeborough, NH, being marked and designated as the International Building Code and is hereby adopted as the Lyndeborough Commercial Building Code for the Town of Lyndeborough, New Hampshire; for regulating and controlling the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use of all commercial, industrial, and public construction in the Town of Lyndeborough; and providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, conditions and terms of such International Building Code, 2003 edition, published by the International Code Council on file in the Town of Lyndeborough's Building Inspector's Office effice of the Lyndeborough Town Clerk are hereby referred to, adopted and made part hereof as if fully set out in this ordinance

## SECTION 3 - Inconsistent Ordinances Repealed:

That Building Regulations of the Town of Lyndeborough, NH and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

## SECTION 4 - Issuance of Building-All Permits for New Construction:

The Building Inspector shall issue all buildingspermits upon acceptance of a completed Building permit application, within the Town of Lyndeborough provided the proposed structure(s) and use(s) for which any such permit is issued shall be in conformance within the provisions of the Zoning Ordinance, State and Federal Regulations for environmental protection. In addition to a completed Building Permit Applications for new construction, all submissions must also include the following: An acceptable completed Building Permit Application shall consist of the following documents for all new construction:

- The Town of Lyndeborough Building Permit Application
- All related and/or applicable Electrical, Plumbing, and Mechanical Permit applications
- Documentation from Lyndeborough Planning Board that the lot is approved for the Zoning use
- Documented compliance with EPA (NPDES) Storm Water Permitting, when required
- Current copy of the deed Proof that applicant is the owner, or a duly authorized agent for the owner
- Site plan with location of proposed structure(s) showing setbacks, proposed septic and well locations, existing structures, and delineation of all wetlands within 75 feet of a proposed structure or septic system. The State septic system permit and design may be used to fulfill this requirement if the design includes all wetlands within 75 feet of proposed buildings and septic systems
- A completed set of drawings for the structure deemed acceptable by the Lyndeborough Building Inspector-
- Approved State of NH DES septic design
- Approved driveway permit
- Completed energy compliance form with caleulations_with all insulation values clearly noted
- Payment of permit fee(s)
- Submission of any other documents deemed necessary by the Lyndeborough Building Inspector

The above list is a minimum standard and can be modified depending upon the complexity of the structure by the Lyndeborough Building Inspector with approval from the Lyndeborough Selectmen.

Upon receipt-approval of a completed application for the issuance of a Building Permit, the Building Inspector shall within five (5) business days take the necessary steps to ensure that notice of said application-approved Building Permit shall be published in the local paper posted on the bulletin board in the lobby of the Town Offices at the earliest possible date. Building $\boldsymbol{p}$

Permits are not issued upon demand. Building All permits must be reviewed for both building applicable code and zoning Zoning Regulation compliance. Permits are processed in the order they are received by the Building Inspector. All applications will be processed as quickly as possible. The building Inspector is allowed up to thirty (30) days to act on residential applications and up to sixty (60) days for commercial applications.

## SECTION 5 - Saving Clause:

That nothing in this ordinance or in the Building Code hereby adopted shall be construed to affect any suit or proceeding pending in court, or any right acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

## SECTION 6 - Date of Effect:

That the Town Clerk shall certify to the adoption of this Ordinance and cause the same to be published as required by law and this Ordinance shall take full force and effect one day after the date of final passage and approval.

The Building Code Ordinance became effective on March 11, 1987, was amended on March 91999. Amended 3/9/99

Replaced-, was replaced by Town Vote March 8, 2005, and was replaced by Town Vote on INSERT CORRECT DATE WHEN AND IF APPROVED IN 2020.

## Article 3: Town Operating Budget

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of, Two Million, One Hundred Sixty-Five Thousand, and Seventy One Dollars $\mathbf{( \$ 2 , 1 6 5 , 0 7 1})$, representing the Operating Budget for fiscal year 2020, as prepared by the Budget Committee. Said sum is exclusive of all special or individual articles addressed; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)

## Article 4: 1994 Fire Department Pumper Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Thirty Two Thousand Five Hundred Dollars $\mathbf{( \$ 3 2 , 5 0 0}$ ) to be added to the Repair and Replacement of the 1994 Fire Department Pumper Capital Reserve Fund previously established for that purpose; or to take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)

Article 5: 2005 Fire Department Pumper Capital Reserve Fund
To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Thirty Five Thousand Dollars $\mathbf{( \$ 3 5 , 0 0 0 )}$ ) to be added to the Repair and Replacement of the 2005 Fire Department Pumper Capital Reserve Fund previously established for that purpose; or to take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)

Article 6: Lyndeborough Fire Department Equipment Capital Reserve Fund
To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Ten Thousand Dollars $\mathbf{( \$ 1 0 , 0 0 0 )}$ ) to be added to the Repair and Replacement of Lyndeborough Fire Department Equipment Capital Reserve Fund, previously established for that purpose; or to take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)

## Article 7: Purchase a Fire Department Tanker

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Two Hundred and Ninety Thousand Dollars $\mathbf{( \$ 2 9 0}, \mathbf{0 0 0})$ to purchase a Fire Department Tanker Truck and other associated equipment including, but not limited to, set up costs. Further, to authorize the withdrawal of up to Two Hundred and Ninety Thousand Dollars $\mathbf{( \$ 2 9 0 , 0 0 0 )}$ from the Repair and Replacement of the 1984 Fire Department Tanker Truck Capital Reserve Fund, previously set up for this purpose, and to further authorize the Board of Selectmen to take any steps to facilitate said sale including, but not limited to, the right to convey title of any vehicle(s) being provided in sale or trade. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the vehicle is purchased or December 31, 2021, whichever is sooner; or to take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)

## Article 8: Capital Reserve Fund Change of Purpose

To see if the Town of Lyndeborough will vote, pursuant to RSA 35:16, to change the purpose of the existing Repair and Replacement of the 1984 Fire Department Tanker Truck Capital Reserve Fund to the Repair and Replacement of the Fire Department Tanker Truck Capital Reserve Fund; or to take any other action relative thereto. This article is contingent on passage of Article 14, failing which; it shall be null and void.

The Board of Selectmen and Budget Committee Recommend this Article. (2/3 Vote Required)

Article 9: Purchase Vehicle Exhaust System for the Fire Station
To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twenty One Thousand Dollars $\mathbf{( \$ 2 1 , 0 0 0 )}$ ) to purchase a Vehicle Ventilation Exhaust System for the Fire Station and other associated equipment including, but not limited to, set up costs. Further, to authorize the withdrawal of up to Twenty One Thousand Dollars (\$21,000) from the Repair and Replacement of Lyndeborough Fire Department Equipment Capital Reserve Fund, previously set up for this purpose. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the equipment is purchased or December 31, 2021, whichever is sooner; or to take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)

Article 10: Purchase Washing Machine Extractor for the Fire Department
To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Five Thousand Dollars $\mathbf{( \$ 5 , 0 0 0 )}$ to purchase a Washing Machine Extractor System for cleaning fire department protective gear, this purchase shall include, but not limited to, set up costs. Further, to authorize the withdrawal of up to Five Thousand Dollars $\mathbf{( \$ 5 , 0 0 0 )}$ from the Repair and Replacement of Lyndeborough Fire Department Equipment Capital Reserve Fund, previously set up for this purpose. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the equipment is purchased or December 31, 2021, whichever is sooner; or to take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)

## Article 11: Purchase Radios for the Fire Department

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Fifty Three Thousand Dollars $\mathbf{( \$ 5 3 , 0 0 0 )}$ ) to purchase new portable radios for the Fire Department. The sum of Two Thousand Six Hundred and Fifty Dollars $\mathbf{( \$ 2 , 6 5 0})$ to be raised from general taxation and the balance in the sum of Fifty Thousand Three Hundred and Fifty (\$50,350), to be received from a Federal Emergency Management Assistance to Firefighters Grant. In the
event that the Town of Lyndeborough does not receive the Assistance to Firefighters Grant this warrant article will be deemed void. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the equipment is purchased or December 31, 2021, whichever is sooner; or to take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article.
(Majority Vote Required)

## Article 12: Police Vehicle Purchase

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Thirty Thousand Dollars $\mathbf{( \$ 3 0 , 0 0 0 )}$ to be combined with the Twenty Three Thousand Dollars $\mathbf{( \$ 2 3 , 0 0 0 )}$ ) raised in a 2019 non-lapsing warrant article \#9 for a total of Fifty Three Thousand Dollars ( $\mathbf{\$ 5 3 , 0 0 0 )}$ for the purchase of a new police vehicle, associated equipment and set up costs and to further authorize the Board of Selectmen to take any steps to facilitate said sale including, but not limited to, the right to convey title of any vehicle(s) being provided in sale or trade. This will be a non-lapsing appropriation per RSA32:7 VI and will not lapse until the vehicle is replaced or December 31, 2021, whichever is sooner; or take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article.
(Majority Vote Required)

## Article 13: Purchase a Highway Department Dump Truck

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of One Hundred and Seventy Thousand Dollars $\mathbf{( \$ 1 7 0 , 0 0 0 )}$ to purchase a Highway Department dump truck, sanding unit, plow set up, other associated equipment including, but not limited to, set up costs. Further, to authorize the withdrawal of up to One Hundred and Forty Thousand Dollars ( $\mathbf{\$ 1 4 0 , 0 0 0 )}$ ) from the Repair and Replacement of the 2008 Volvo Truck Capital Reserve Fund, previously set up for this purpose, the remaining Thirty Thousand Dollars $\mathbf{( \$ 3 0 , 0 0 0 )}$ will be raised from general taxation and to further authorize the Board of Selectmen to take any steps to facilitate said sale including, but not limited to, the right to convey title of any vehicle(s) being provided in sale or trade. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the vehicle is purchased or December 31, 2021, whichever is sooner; or to take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)

## Article 14: Capital Reserve Fund Change of Purpose

To see if the Town of Lyndeborough will vote, pursuant to RSA 35:16, to change the purpose of the existing Repair and Replacement of the 2008 Volvo Truck Capital Reserve Fund to the Repair and Replacement of the $\mathbf{2 0 2 0}$ Dump Truck Capital Reserve Fund; or to take any other action relative thereto. This article is contingent on passage of Article 12, failing which; it shall be null and void.

The Board of Selectmen and Budget Committee Recommend this Article.
(2/3 Vote Required)

## Article 15: 2008 Backhoe Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Eight Thousand $\mathbf{( \$ 8 , 0 0 0 )}$ ) to be added to the Repair and Replacement of the 2008 Backhoe Capital Reserve Fund previously established for that purpose; or take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article.
(Majority Vote Required)

## Article 16: 2016 Highway Department One-Ton Truck Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Five Thousand Dollars $\mathbf{( \$ 5 , 0 0 0 )}$ ) to be added to the Repair and Replacement of the 2016 Highway Department One-Ton Truck Capital Reserve Fund previously established for that purpose; or take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article.
(Majority Vote Required)

## Article 17: 2016 Mid-Size Dump Truck Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twelve Thousand Dollars $\mathbf{( \$ 1 2 , 0 0 0 )}$ ) to be added to the Repair and Replacement of the $\mathbf{2 0 1 6}$ Mid-Size Dump Truck Capital Reserve Fund previously established for that purpose; or take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article.
(Majority Vote Required)
Article 18: Establish a Capital Reserve and raise and appropriate $\mathbf{\$ 1 0 , 0 0 0}$.
To see if the Town of Lyndeborough, pursuant to RSA 35:1, will vote to establish a Capital Reserve Fund for the repair and/or replacement of existing municipal building infrastructure, which fund shall be called the Existing Municipal Building Infrastructure Repair and Replacement Capital Reserve Fund. Further, to raise and appropriate the sum of Ten Thousand Dollars $\mathbf{( \$ 1 0 , 0 0 0 )}$ ) to deposit in this Capital Reserve Fund and to appoint the Board of Selectmen as Agents to Expend from this account.

The Board of Selectmen and Budget Committee Recommend this Article.
(Majority Vote Required)

## Article 19: Other Business

To transact any other business that may legally come before said meeting;

Given unto our hands and seal, this $\mathbf{1 2}^{\text {th }}$ day of February, 2020.
BOARD OF SELECTMEN:


Mark A. Chamberlain, Chairman
Frederick G. Douglas, Jr. Richard L. McQuade

# TOWN OF LYNDEBOROUGH 

Financial Reports

## 2020 Proposed Budget Summary

|  | $\begin{gathered} 2019 \\ \text { Actual } \end{gathered}$ | 2019 <br> Budget | 2020 <br> Request |
| :---: | :---: | :---: | :---: |
| OPERATING BUDGET |  |  |  |
| 4130 EXECUTIVE | 173,438 | 172,075 | 185,626 |
| 4140 ELECTION REGISTRATION VITAL STATISTICS | 67,065 | 71,214 | 82,906 |
| 4150 FINANCIAL ADMINISTRATION | 41,838 | 69,182 | 49,165 |
| 4152 ASSESSING | 21,786 | 23,140 | 59,551 |
| 4153 LEGAL | 21,789 | 20,000 | 20,000 |
| 4155 PERSONNEL ADMINISTRATION | 171,273 | 223,569 | 203,490 |
| 4191 PLANNING/ZONING | 5,340 | 4,857 | 6,135 |
| 4194 GOVERNMENT BUILDINGS | 38,541 | 36,353 | 27,485 |
| 4195 CEMETERIES | 14,129 | 22,703 | 9,303 |
| 4196 OTHER INSURANCE | 38,902 | 42,624 | 46,280 |
| 4197 REGIONAL PLANNING | 1,261 | 1,262 | 1,176 |
| 4210 POLICE | 209,950 | 287,055 | 265,432 |
| 4215 AMBULANCE | 61,334 | 61,950 | 57,800 |
| 4220 FIRE DEPARTMENT | 90,960 | 112,043 | 124,464 |
| 4240 BUILDING INSPECTION | 14,176 | 15,608 | 17,282 |
| 4290 EMERGENCY MANAGEMENT | 1,306 | 1,501 | 1,501 |
| 4311 HIGHWAY ADMINISTRATION | 210,365 | 210,298 | 212,933 |
| 4312 STREETS \& HIGHWAYS | 358,868 | 375,731 | 391,562 |
| 4313 HIGHWAY BLOCK GRANT | 28,329 | 32,502 | 32,502 |
| 4316 STREET LIGHTING | 5,410 | 3,300 | 2,000 |
| 4324 SOLID WASTE DISPOSAL | 77,842 | 77,850 | 96,016 |
| 4411 HEALTH ADMINISTRATION | 1,224 | 1,274 | 1,298 |
| 4415 HEALTH AGENCIES \& HOSPITAL | 3,510 | 3,510 | 3,170 |
| 4442 DIRECT ASSISTANCE | 1,594 | 7,500 | 7,500 |
| 4520 PARKS \& RECREATION | 8,750 | 8,750 | 8,750 |
| 4550 LIBRARY | 44,855 | 49,663 | 52,348 |
| 4580 PATRIOTIC PURPOSES | 1,225 | 1,500 | 1,500 |
| 4589 OTHER CULTURE/RECREATION | 1,050 | 3,700 | 2,801 |
| 4595 HISTORIC DISTRICT | 0 | 90 | 90 |
| 4611 CONSERVATION | 89 | 100 | 2,200 |
| 4700 DEBT SERVICE | 200,081 | 200,082 | 192,803 |
| TOTAL- OPERATING BUDGET | 1,916,279 | 2,140,986 | 2,165,071 |
| WARRANT ARTICLE EXPENDITURES |  |  |  |
| 4915 PAYMENTS TO CAPITAL RESERVE FUNDS | 89,000 | 89,000 | 112,500 |
| TOTAL SPECIAL \& INDIVIDUAL WARRANT ARTICLES | 183,738 | 212,900 | 569,000 |
| TOTAL 4915 WARRANT ARTICLE EXPENDITURES | 272,738 | 301,900 | $\mathbf{6 8 1 , 5 0 0}$ |
| TOTAL TOWN EXPENDITURES | 2,189,018 | 2,442,886 | 2,846,571 |
| REVENUES |  |  |  |
| 3100 REVENUE FROM TAXES | 51,727 | 55,501 | 55,501 |
| 3200 REVENUES FROM LICENSES, PERMITS, \& FEES | 372,358 | 345,753 | 357,810 |
| 3300 REVENUES FROM FEDERAL GOVERNMENT | 0 | 2 | 50,351 |
| 3350 REVENUES FROM THE STATE OF NEW HAMPSHIRE | 188,117 | 178,262 | 189,991 |
| 3400 REVENUES FROM CHARGES FOR SERVICE | 37,607 | 6,503 | 15,753 |
| 3500 REVENUES FROM MISCELLANEOUS PURPOSES | 42,707 | 14,008 | 15,508 |
| 3900 INTERFUND TRANSFERS | 181,502 | 182,500 | 456,001 |
| 3934 MOUNTAIN ROAD BOND | 0 | 1 | 1 |
| REVENUES | 874,018 | 782,530 | 1,140,915 |
| TOTAL EXPENSES MINUS TOTAL REVENUES | 1,314,999 | 1,660,358 | 1,705,656 |

## 2020 Proposed Budget Summary

|  | $\begin{gathered} 2019 \\ \text { Actual } \end{gathered}$ | $\begin{gathered} 2019 \\ \text { Budget } \end{gathered}$ | $2020$ <br> Request |
| :---: | :---: | :---: | :---: |
| OPERATING BUDGET |  |  |  |
| 4130 EXECUTIVE |  |  |  |
| 4130-01-130 Wages Selectmen | 6,245 | 6,245 | 6,245 |
| 4130-01-391 Public Notices | 599 | 500 | 500 |
| 4130-01-550 Town Report | 1,336 | 1,500 | 1,500 |
| 4130-01-560 Dues and Subscription | 3,244 | 2,625 | 2,625 |
| 4130-01-900 BOS Misc. Expense | 1,583 | 1,200 | 1,500 |
| 4130-02-110 Wage Office Staff FT | 67,326 | 66,133 | 77,358 |
| 4130-02-112 Wage Office Staff PT | 81,932 | 80,932 | 81,918 |
| 4130-02-290 Mileage, Training \& Conferences | 1,046 | 1,500 | 1,500 |
| 4130-02-341 Telephone/Fax | 4,751 | 5,140 | 6,180 |
| 4130-02-620 Office Supplies | 2,759 | 3,000 | 3,000 |
| 4130-02-621 Copier Expense | 735 | 750 | 750 |
| 4130-02-622 Office Equipment | 215 | 350 | 350 |
| 4130-02-625 Postage | 1,667 | 2,200 | 2,200 |
| 4130 EXECUTIVE | 173,438 | 172,075 | 185,626 |
| 4140 ELECTION REGISTRATION VITAL STATISTICS |  |  |  |
| 4140-01-130 Wages TC/TC | 43,750 | 43,784 | 46,380 |
| 4140-01-131 Wages Deputy Clerk | 14,652 | 15,738 | 18,952 |
| 4140-01-132 Wages Moderator | 100 | 100 | 500 |
| 4140-01-133 Wages Ballot Clerks | 224 | 295 | 1,610 |
| 4140-01-134 Wages Supervisors of Checklist | 257 | 474 | 1,391 |
| 4140-01-393 Software Support | 3,767 | 3,800 | 3,842 |
| 4140-01-610 TC/TC Expense | 1,112 | 2,240 | 4,305 |
| 4140-01-611 Lien \& Deed Expense | 1,072 | 1,700 | 1,700 |
| 4140-01-612 Tax Bills \& Warrant | 1,162 | 1,680 | 1,680 |
| 4140-01-613 Registrations Expense | 440 | 788 | 936 |
| 4140-01-620 Election Expenses | 529 | 465 | 1,610 |
| 4140-01-621 Record Preservation | 0 | 150 | 1 |
| 4140 ELECTION REGISTRATION VITAL STATISTICS | 67,065 | 71,214 | 82,906 |
| 4150 FINANCIAL ADMINISTRATION |  |  |  |
| 4150-02-301 Audit | 13,450 | 13,450 | 13,450 |
| 4150-05-130 Wages Treasurer | 2,911 | 3,153 | 3,210 |
| 4150-05-390 Payroll Services | 4,902 | 4,500 | 5,190 |
| 4150-05-391 Bank Fees | 0 | 150 | 150 |
| 4150-05-610 Treasurer Supplies/Mileage | 1,214 | 1,165 | 1,165 |
| 4150-06-392 Comp Tech Support | 19,294 | 45,764 | 21,000 |
| 4150-06-393 Comp Expense/Upgrade | 66 | 1,000 | 5,000 |
| 4150 FINANCIAL ADMINISTRATION | 41,838 | 69,182 | 49,165 |

## 2020 Proposed Budget Summary

|  | $2019$ <br> Actual | $\begin{gathered} 2019 \\ \text { Budget } \end{gathered}$ | $2020$ <br> Request |
| :---: | :---: | :---: | :---: |
| 4152 ASSESSING |  |  |  |
| 4152-03-312 Town Assessor | 14,700 | 15,475 | 34,975 |
| 4152-03-392 Tax Map Update | 0 | 500 | 1 |
| 4152-03-393 Assessing Software Support | 7,065 | 7,065 | 23,775 |
| 4152-03-610 Assessing Supplies/Deeds | 21 | 100 | 800 |
| 4152 ASSESSING | 21,786 | 23,140 | 59,551 |
| 4153 LEGAL |  |  |  |
| 4153-01-320 Legal Expenses General | 21,789 | 20,000 | 20,000 |
| 4153 LEGAL | 21,789 | 20,000 | 20,000 |
| 4155 PERSONNEL ADMINISTRATION |  |  |  |
| 4155-02-210 Health Insurance | 93,946 | 116,006 | 99,119 |
| 4155-02-211 Dental Insurance | 3,675 | 4,602 | 3,990 |
| 4155-02-215 Life Insurance | 1,002 | 1,200 | 1,200 |
| 4155-02-217 Long-Term Disability | 3,445 | 3,900 | 3,900 |
| 4155-02-218 Short-Term Disability | 1,853 | 2,700 | 2,700 |
| 4155-02-219 Hartford Life \& Accident Insurance | 1,020 | 1,250 | 1,250 |
| 4155-02-220 Town Share Social Security | 33,445 | 36,952 | 39,150 |
| 4155-02-225 Town Share Medicare | 8,979 | 10,179 | 10,200 |
| 4155-02-230 Town share NHRS/PD | 565 | 16,377 | 1 |
| 4155-02-231 Town Share Valic Retirement | 9,840 | 9,580 | 15,482 |
| 4155-02-250 Unemployment Compensation | 1,926 | 2,303 | 1,774 |
| 4155-02-260 Worker's Compensation | 10,411 | 10,415 | 20,393 |
| 4155-02-290 HR Administration | 90 | 1,000 | 500 |
| 4155-02-291 Tuition Reimbursement | 0 | 3,000 | 1 |
| 4155-02-292 Longevity | 0 | 2,625 | 2,850 |
| 4155-02-350 Medical/Health \& Safety | 1,076 | 1,480 | 980 |
| 4155 PERSONNEL ADMINISTRATION | 171,273 | 223,569 | 203,490 |

## 4191 PLANNING/ZONING <br> 4191-01-112 Wages Planning Board Clerical 4191-01-610 Planning Board Expense 4191-02-112 Wages ZBA Clerical 4191-02-610 ZBA Expense 191 PLANNING/ZONING

| 2,928 | 2,550 | 3,531 |
| ---: | ---: | ---: |
| 708 | 500 | 750 |
| 1,325 | 1,267 | 1,314 |
| 379 | 540 | 540 |
| 5,340 | 4,857 | 6,135 |

## 2020 Proposed Budget Summary

|  | $2019$ Actual | $\begin{gathered} 2019 \\ \text { Budget } \end{gathered}$ | $2020$ <br> Request |
| :---: | :---: | :---: | :---: |
| 4194 GOVERNMENT BUILDINGS |  |  |  |
| 4194-01-112 Wages Citizens' Hall Custodial | 1,988 | 2,397 | 2,539 |
| 4194-01-341 Building Safety | 4,519 | 6,025 | 6,125 |
| 4194-01-360 Citizens' Hall Maint. Supplies | 1,808 | 1,500 | 1,880 |
| 4194-01-410 Citizens' Hall Electricity | 3,747 | 4,200 | 4,200 |
| 4194-01-411 Citizens' Hall Heating Fuel | 1,966 | 3,465 | 2,982 |
| 4194-01-430 Citizens' Hall General Repairs | 13,294 | 6,000 | 6,000 |
| 4194-02-112 Wages Center Hall | 347 | 370 | 378 |
| 4194-02-360 Center Hall Maint-Custodian | 0 | 100 | 100 |
| 4194-02-410 Center Hall Electric | 313 | 420 | 420 |
| 4194-02-411 Center Hall Heating Fuel | 620 | 600 | 750 |
| 4194-02-430 Center General Repairs | 9,187 | 10,000 | 1,000 |
| 4194-03-430 Town Common | 0 | 200 | 200 |
| 4194-04-410 EOC Garage Electric | 105 | 250 | 200 |
| 4194-04-411 EOC Propane | 484 | 825 | 710 |
| 4194-09-430 Tax Deeded Property Expense | 164 | 1 | 1 |
| 4194 GOVERNMENT BUILDINGS | 38,541 | 36,353 | 27,485 |
| 4195 CEMETERIES |  |  |  |
| 4195-01-112 Wages Cemeteries | 135 | 3,000 | 1 |
| 4195-01-113 Burial Expense | 0 |  | 3,000 |
| 4195-01-390 Contracted Services | 0 | 3,000 | 3,000 |
| 4195-01-391 CEM Transportation | 0 | , | 1 |
| 4195-01-393 CEM Mapping Project | 0 | 100 | 100 |
| 4195-01-660 CEM Equipment Repair | 344 | 600 | 600 |
| 4195-01-680 New Equipment | 1,150 | 900 | 500 |
| 4195-01-681 Loam/Seed/Fertilizer | 0 | 1,000 | 1,000 |
| 4195-01-682 Flags - Cemeteries | 0 | 100 | 100 |
| 4195-01-683 Corner Posts | 0 | 1 | 1 |
| 4195-01-690 Improvement Projects | 12,500 | 14,000 | 1,000 |
| 4195 CEMETERIES | 14,129 | 22,703 | 9,303 |
| 4196 OTHER INSURANCE |  |  |  |
| 4196-01-520 Property and Liability Insurance | 38,902 | 40,624 | 44,280 |
| 4196-01-521 Insurance Deductible | 0 | 2,000 | 2,000 |
| 4196 OTHER INSURANCE | 38,902 | 42,624 | 46,280 |

## 2020 Proposed Budget Summary

|  | $\begin{gathered} 2019 \\ \text { Actual } \end{gathered}$ | $\begin{gathered} 2019 \\ \text { Budget } \end{gathered}$ | $\begin{gathered} 2020 \\ \text { Request } \end{gathered}$ |
| :---: | :---: | :---: | :---: |
| 4197 REGIONAL PLANNING |  |  |  |
| 4197-04-390 NRPC Contracted Services | 0 | 1 | 1 |
| 4197-04-560 NRPC Annual Dues | 1,261 | 1,261 | 1,175 |
| 4197 REGIONAL PLANNING | 1,261 | 1,262 | 1,176 |
| 4210 POLICE |  |  |  |
| 4210-01-110 Wages Full Time | 1,778 | 49,984 | 1 |
| 4210-01-111 Wages Clerical | 1,752 | 3,629 | 2,000 |
| 4210-01-112 Wages Part Time Officers | 82,553 | 79,571 | 132,154 |
| 4210-01-113 Wages: Training | 1,225 | 1,655 | 1 |
| 4210-01-116 Wages Chief of Police | 61,082 | 58,591 | 62,074 |
| 4210-01-140 Wages Overtime | 4,843 | 13,761 | 7,245 |
| 4210-01-390 Police Dispatching | 21,735 | 21,750 | 22,491 |
| 4210-01-391 Police Department Grants | 0 | 1 | 1 |
| 4210-04-290 Firearms Expense | 1,280 | 2,000 | 2,000 |
| 4210-04-291 Training Expense | 921 | 3,000 | 3,000 |
| 4210-05-341 Telephone Expense | 5,265 | 6,000 | 2,100 |
| 4210-05-560 Dues \& Associations | 445 | 385 | 445 |
| 4210-05-620 Office Expense | 1,719 | 2,000 | 2,000 |
| 4210-05-630 Office Maintenance | 485 | 1,000 | 750 |
| 4210-05-635 Fuel for Vehicles | 4,478 | 6,204 | 5,000 |
| 4210-05-660 Cruiser Maint/Repairs | 2,512 | 3,500 | 2,125 |
| 4210-05-680 Radio \& Radar Expense | 345 | 800 | 800 |
| 4210-05-681 Uniform Expense | 3,899 | 4,000 | 4,000 |
| 4210-05-682 Bullet Proof Vests | 0 | 1,600 | 1,800 |
| 4210-05-684 Computer Equipment | 3,684 | 15,276 | 10,096 |
| 4210-05-685 Equipment | 3,348 | 5,248 | 4,250 |
| 4210-05-690 Highway Safety | 6,501 | 6,500 | 500 |
| 4210-06-683 Dog Control | 100 | 100 | 100 |
| 4210-06-685 Evidence Recovery | 0 | 500 | 500 |
| 4210 POLICE | 209,950 | 287,055 | 265,432 |

## 4215 AMBULANCE <br> 4215-01-350 Ambulance Service <br> 4215 AMBULANCE

$$
\frac{61,334}{61,334} \frac{61,950}{61,950} \frac{57,800}{57,800}
$$

## 2020 Proposed Budget Summary

|  | $\begin{gathered} \hline 2019 \\ \text { Actual } \end{gathered}$ | $\begin{gathered} 2019 \\ \text { Budget } \end{gathered}$ | $2020$ <br> Request |
| :---: | :---: | :---: | :---: |
| 4220 FIRE DEPARTMENT |  |  |  |
| 4220-01-341 Telephone | 2,552 | 2,600 | 2,590 |
| 4220-01-390 Dispatching | 21,043 | 21,500 | 21,500 |
| 4220-01-391 Fire Grants | 0 | 1 | 1 |
| 4220-01-393 Software Support | 2,785 | 2,950 | 3,025 |
| 4220-01-560 Dues \& Associations | 250 | 300 | 300 |
| 4220-01-561 Hazmat Annual Dues | 671 | 700 | 700 |
| 4220-01-620 Office Supplies | 344 | 400 | 400 |
| 4220-02-112 Stipend/Commd Stf | 27,035 | 29,189 | 29,775 |
| 4220-02-113 Wages Chief | 6,632 | 6,632 | 12,000 |
| 4220-02-610 Consumable Material | 418 | 1,500 | 1,500 |
| 4220-02-611 Medical Supplies / Equipment | 570 | 1,200 | 1,200 |
| 4220-02-630 Equipment Repair | 1,121 | 2,800 | 2,800 |
| 4220-02-680 Schedule Equipment Replacement | 13,194 | 10,700 | 21,025 |
| 4220-02-681 Turnout Gear Cleaning | 0 | 1,000 | 1,000 |
| 4220-02-682 New Equipment | 26 | 2,000 | 2,000 |
| 4220-02-684 Equipment Lease | 0 | 1 | 1 |
| 4220-02-690 Forest Fires | 3,190 | 3,200 | 1,200 |
| 4220-04-290 Training \& Mileage | 1,012 | 4,020 | 4,020 |
| 4220-06-635 Gas/Diesel | 325 | 1,500 | 1,250 |
| 4220-06-660 Truck Maintenance | 5,432 | 8,400 | 7,800 |
| 4220-06-680 Radio Maintenance | 239 | 1,550 | 2,075 |
| 4220-08-410 Electric | 1,946 | 3,000 | 2,500 |
| 4220-08-411 Heating Fuel/Propane | 1,267 | 3,000 | 2,000 |
| 4220-08-630 Building Maintenance | 909 | 3,900 | 3,802 |
| 4220 FIRE DEPARTMENT | 90,960 | 112,043 | 124,464 |

## 4240 BUILDING INSPECTION

> 4240-01-111 Wages Building Inspector
> 4240-01-610 Building Inspector Expense

4240 BUILDING INSPECTION
11,926

2,250 \begin{tabular}{r}
14,108 <br>
14,500

 

15,282 <br>
\hline 15,608

 

17,000 <br>
\hline 1762
\end{tabular}

## 4290 EMERGENCY MANAGEMENT <br> 4290-01-390 E.M. Programs <br> 4290-01-391 Emergency Management Grants <br> 4290 EMERGENCY MANAGEMENT

| 1,306 |
| ---: | ---: | ---: |
| 0 |
| 1,306 | | 1,500 |
| ---: |
| 1,501 | | 1,500 |
| ---: |
| 1,501 |

## 2020 Proposed Budget Summary

|  | $2019$ <br> Actual | $\begin{gathered} 2019 \\ \text { Budget } \end{gathered}$ | $2020$ <br> Request |
| :---: | :---: | :---: | :---: |
| 4311 HIGHWAY ADMINISTRATION |  |  |  |
| 4311-01-110 HWY Wages Full Time | 133,413 | 129,511 | 158,925 |
| 4311-01-111 HWY Part Time | 34,153 | 35,360 | 15,200 |
| 4311-01-112 HWY Wages Overtime | 18,355 | 24,712 | 20,000 |
| 4311-01-290 Training/Mileage | 443 | 500 | 500 |
| 4311-01-560 Dues/Associations | 55 | 60 | 60 |
| 4311-01-610 Uniforms/Safety | 4,583 | 5,040 | 5,040 |
| 4311-01-620 Office Expenses | 331 | 1,650 | 500 |
| 4311-01-680 Radios | 566 | 600 | 600 |
| 4311-02-341 Telephone | 1,453 | 1,465 | 1,608 |
| 4311-02-410 Electric | 1,593 | 3,000 | 2,500 |
| 4311-02-411 Heating Fuel | 2,823 | 3,400 | 3,000 |
| 4311-02-430 Building Maintenance \& Supplies | 12,596 | 5,000 | 5,000 |
| 4311 HIGHWAY ADMINISTRATION | 210,365 | 210,298 | 212,933 |
| 4312 STREETS \& HIGHWAYS |  |  |  |
| 4312-01-630 Chains/Blades/edges | 6,404 | 8,000 | 8,000 |
| 4312-01-635 Fuel | 22,370 | 26,000 | 24,000 |
| 4312-01-660 Vehicle - Vendor | 33,281 | 40,000 | 30,000 |
| 4312-01-661 Vehicle In-House | 14,368 | 15,000 | 15,000 |
| 4312-01-662 Tires | 2,721 | 7,220 | 5,000 |
| 4312-02-245 Bridge Maintenance | 0 | 500 | 1 |
| 4312-02-631 Welding Supplies | 825 | 1,000 | 750 |
| 4312-02-634 Tools | 734 | 1,000 | 1,000 |
| 4312-02-682 Culverts/Grates | 5,217 | 5,000 | 5,000 |
| 4312-02-683 Signs | 2,150 | 2,000 | 2,500 |
| 4312-02-685 Sand | 7,440 | 22,500 | 10,000 |
| 4312-02-686 Salt | 34,048 | 33,750 | 33,750 |
| 4312-02-687 Gravel/Aggregate | 36,411 | 40,000 | 50,000 |
| 4312-02-688 Crack Seal \&/or Pavement Preservation | 7,500 | 15,000 | 7,500 |
| 4312-03-390 Line Striping | 2,017 | 2,500 | 2,500 |
| 4312-03-394 Equipment Rental/Contracted Services | 12,643 | 24,761 | 22,561 |
| 4312-03-625 Guardrail | 0 | 14,000 | 14,000 |
| 4312-03-688 Paving | 170,666 | 117,500 | 160,000 |
| 4312-00 Other | 72 | 0 | 0 |
| 4312 STREETS \& HIGHWAYS | 358,868 | 375,731 | 391,562 |
| 4313 HIGHWAY BLOCK GRANT |  |  |  |
| 4313-01-900 Paving - Block Grant | 0 | 1 | 1 |
| 4313-01-901 Equipment Block Grant | 28,329 | 32,500 | 32,500 |
| 4313-01-902 Projects - Block Grant | 0 | 1 | 1 |
| 4313 HIGHWAY BLOCK GRANT | 28,329 | 32,502 | 32,502 |

## 2020 Proposed Budget Summary

|  | $\begin{gathered} \hline 2019 \\ \text { Actual } \end{gathered}$ | $2019$ <br> Budget | $2020$ <br> Request |
| :---: | :---: | :---: | :---: |
| 4316 STREET LIGHTING |  |  |  |
| 4316-01-410 Street Lighting | 5,410 | 3,300 | 2,000 |
| 4316 STREET LIGHTING | 5,410 | 3,300 | 2,000 |
| 4324 SOLID WASTE DISPOSAL |  |  |  |
| 4324-01-390 Wilton Recycling | 77,842 | 77,850 | 96,016 |
| 4324 SOLID WASTE DISPOSAL | 77,842 | 77,850 | 96,016 |
| 4411 HEALTH ADMINISTRATION |  |  |  |
| 4411-01-112 Wages Public Health | 1,224 | 1,224 | 1,248 |
| 4411-01-610 Health Administration | 0 | 50 | 50 |
| 4411 HEALTH ADMINISTRATION | 1,224 | 1,274 | 1,298 |
| 4415 HEALTH AGENCIES \& HOSPITAL |  |  |  |
| 4415-01-350 Home Health Service | 500 | 500 | 500 |
| 4415-01-390 Bridge/Domestic Vio | 300 | 300 | 300 |
| 4415-02-350 Monadnock Family Se | 800 | 800 | 800 |
| 4415-03-350 Meals on Wheels | 510 | 510 | 170 |
| 4415-04-350 Red Cross | 400 | 400 | 400 |
| 4415-05-350 CASA Court Advocate | 500 | 500 | 500 |
| 4415-06-350 Granite State Children's Alliance - CAC - HC | 500 | 500 | 500 |
| 4415 HEALTH AGENCIES \& HOSPITAL | 3,510 | 3,510 | 3,170 |
| 4442 DIRECT ASSISTANCE |  |  |  |
| 4442-01-390 Welfare Assistance | 1,594 | 7,500 | 7,500 |
| 4442 DIRECT ASSISTANCE | 1,594 | 7,500 | 7,500 |
| 4520 PARKS \& RECREATION |  |  |  |
| 4520-01-390 WYC-Goss Park | 8,750 | 8,750 | 8,750 |
| 4520 PARKS \& RECREATION | 8,750 | 8,750 | 8,750 |
| 4550 LIBRARY |  |  |  |
| 4550-01-112 Library Wages | 25,105 | 29,913 | 31,948 |
| 4550-01-680 Library | 19,750 | 19,750 | 20,400 |
| 4550 LIBRARY | 44,855 | 49,663 | 52,348 |

4550-01-112 Library Wages

| 25,105 |  |
| :---: | :---: |
| 19,750 |  |
| 44,855 | $\begin{array}{l}29,913 \\ 19,750\end{array}$ |
| 49,663 |  | \(\begin{array}{r}31,948 <br>

20,400 <br>
\hline\end{array}\)

## 2020 Proposed Budget Summary

| 4580 PATRIOTIC PURPOSES | $\mathbf{2 0 1 9}$ <br> Actual <br> 4583-01-610 Memorial Day <br> Budget | 2019 <br> Request |  |
| :--- | ---: | ---: | ---: |
| 4580 PATRIOTIC PURPOSES | 1,225 | 1,500 | 1,500 |

## 2020 Proposed Budget Summary

|  | $\begin{gathered} 2019 \\ \text { Actual } \end{gathered}$ | 2019 <br> Budget | $2020$ <br> Request |
| :---: | :---: | :---: | :---: |
| WARRANT ARTICLE EXPENDITURES |  |  |  |
| 4915 PAYMENTS TO CAPITAL RESERVE FUNDS |  |  |  |
| 4915-19-005 1994 Pumper Repair/Replace | 35,000 | 35,000 |  |
| 4915-19-008 Repair \& Replace of Fire Depart. Equipment | 10,000 | 10,000 |  |
| 4915-19-010 Repair \& Replace Volvo - 2008 Truck Replacement | 20,000 | 20,000 |  |
| 4915-19-011 Repair \& Replacement of Backhoe Loader - 2008 R\&R | 8,000 | 8,000 |  |
| 4915-19-012 Repair \& Replacement of the 2016 One-Ton Truck | 5,000 | 5,000 |  |
| 4915-19-013 Repair \& Replacement of the 2016 Mid-Size Dump Truck | 11,000 | 11,000 |  |
| 4915-20-004 1994 Pumper Repair/Replace |  |  | 32,500 |
| 4915-20-005 2005 Pumper Repair/Replace |  |  | 35,000 |
| 4915-20-006 Repair \& Replace of Fire Depart. Equipment |  |  | 10,000 |
| 4915-20-015 Repair \& Replace 2008 Backhoe |  |  | 8,000 |
| 4915-20-016 Repair \& Replace of the 2016 Highway Dept 1-ton Truck |  |  | 5,000 |
| 4915-20-017 Repair \& Replacement of the 2016 Mid Size Dump Truck |  |  | 12,000 |
| 4915-20-018 Municiple Bldg. Infrastructure Repair \& Replace |  |  | 10,000 |
| 4915 PAYMENTS TO CAPITAL RESERVE FUNDS | 89,000 | 89,000 | 112,500 |
| SPECIAL \& INDIVIDUAL WARRANT ARTICLES |  |  |  |
| 4902-19-006 Purchase a Fire Dept. Rescue Cutting Tool | 7,446 | 7,500 |  |
| 4902-19-007 Purchase a Fire Dept. Cardiac Monitor/Defibrillator | 24,056 | 25,000 |  |
| 4902-19-009 Defray cost on replacement of 2016 Ford PD Vehicle | 0 | 23,000 |  |
| 4902-19-014 To Purchase Highway Backhoe/Loader | 150,000 | 150,000 |  |
| 4902-19-016 To eliminate, replace \&/or additions of street lights | 2,236 | 7,400 |  |
| 4902-20-007 Purchase a Fire Dept. Tanker |  |  | 290,000 |
| 4902-20-009 Purchase a Vehicle Exhaust System for Fire Station |  |  | 21,000 |
| 4902-20-010 Purchase Washing Machine Extractor for Fire Dept. |  |  | 5,000 |
| 4902-20-011 Purchase Radios for the Fire Dept |  |  | 53,000 |
| 4902-20-012 Purchase a Police Vehicle |  |  | 30,000 |
| 4902-20-013 Purchase a Highway Dept. Dump Truck |  |  | 170,000 |
| TOTAL SPECIAL \& INDIVIDUAL WARRANT ARTICLES | 183,738 | 212,900 | 569,000 |
| TOTAL 4915 WARRANT ARTICLES EXPENDITURES | 272,738 | 301,900 | 681,500 |
| TOTAL TOWN EXPENDITURES | 2,189,017 | 2,442,886 | 2,846,571 |

## 2020 Proposed Budget Summary

|  | $\begin{gathered} 2019 \\ \text { Actual } \end{gathered}$ | $\begin{gathered} 2019 \\ \text { Budget } \end{gathered}$ | $\begin{gathered} 2020 \\ \text { Request } \end{gathered}$ |
| :---: | :---: | :---: | :---: |
| REVENUES |  |  |  |
| 3100 REVENUE FROM TAXES |  |  |  |
| 3110-02-000 Overlay | $(4,682)$ | 1 | 0 |
| 3120-01-000 Land Use Change Tax | 0 | 5,000 | 5,000 |
| 3185-01-000 Timber Yield Tax | 30,755 | 20,000 | 20,000 |
| 3187-01-000 Excavation Tax | 1,455 | 500 | 500 |
| 3190-01-000 Interest/Cost on Late Taxes | 24,199 | 30,000 | 30,000 |
| 3190-02-000 Interest on Timber Tax | 0 | 1 | 1 |
| 3100 REVENUE FROM TAXES | 51,727 | 55,502 | 55,501 |
| 3200 REVENUES FROM LICENSES, PERMITS, \& FEES |  |  |  |
| 3210-02-000 Pole Petitions | 40 | 1 | 10 |
| 3210-04-000 UCC Filings | 495 | 300 | 300 |
| 3220-01-000 Motor Vehicle Permit (Decals) | 6,313 | 6,000 | 6,000 |
| 3220-02-000 Motor Vehicle Registration Fees | 350,559 | 330,000 | 340,000 |
| 3220-04-000 Motor Vehicle Title Fees | 792 | 500 | 600 |
| 3230-01-000 Building Permits | 8,615 | 5,000 | 7,000 |
| 3290-01-000 Dog Licenses | 2,237 | 2,000 | 2,000 |
| 3290-02-000 Dog Penalties/Summons | 587 | 600 | 300 |
| 3290-03-000 Licenses/ Certified Copies | 455 | 250 | 300 |
| 3290-04-000 Misc. TC Fees | 281 | 100 | 100 |
| 3290-06-000 Pistol Permit | 275 | 250 | 200 |
| 3290-07-000 Planning Board/ZBA Fees | 1,710 | 750 | 1,000 |
| 3200 REVENUES FROM LICENSES, PERMITS, \& FEES | 372,358 | 345,751 | 357,810 |

## 3300 REVENUES FROM FEDERAL GOVERNMENT

3319-01-000 FEMA Grants
3319-02-000 Other Grants
3300 REVENUES FROM FEDERAL GOVERNMENT


3350 REVENUES FROM THE STATE OF NEW HAMPSHIRE
3352-01-000 Room \& Meals Tax
3353-01-000
Highway Block Grant
$3354-01-000$
3rush Fire Reimbursement
$3356-01-000$
3356-01-000
3ailroad Tax
3359-02-000 NH Other Grants
3350 REVENUES FROM THE STATE OF NEW HAMPSHIRE

| 87,550 | 90,000 | 90,000 |
| ---: | ---: | ---: |
| 88,649 | 88,000 | 88,000 |
| 0 | 1 | 1 |
| 10 | 10 | 10 |
| 178 | 250 | 250 |
| 11,730 | 1 | 11,730 |
| $\mathbf{1 8 8 , 1 1 7}$ | $\mathbf{1 7 8 , 2 6 2}$ | $\mathbf{1 8 9 , 9 9 1}$ |

## 2020 Proposed Budget Summary

|  | $\begin{gathered} 2019 \\ \text { Actual } \end{gathered}$ | $\begin{gathered} 2019 \\ \text { Budget } \end{gathered}$ | $\begin{gathered} 2020 \\ \text { Request } \end{gathered}$ |
| :---: | :---: | :---: | :---: |
| 3400 REVENUES FROM CHARGES FOR SERVICE |  |  |  |
| 3401-01-000 Income from Departments | 181 | 500 | 250 |
| 3401-01-010 Recreadtion Income | 0 | 1 | 1 |
| 3401-01-150 Fees/Fines - Dogs | 0 | 1 | 1 |
| 3401-01-200 Police Detail Revenue | 18,861 | 5,000 | 15,000 |
| 3401-03-000 HWY Dept Revenue | 16,380 | 1 | 1 |
| 3401-04-000 Police Department Income | 345 | 1,000 | 500 |
| 3401-05-000 Cemetery Burial \& Lot | 1,840 | 0 |  |
| 3400 REVENUES FROM CHARGES FOR SERVICE | 37,607 | 6,503 | 15,753 |
| 3500 REVENUES FROM MISCELLANEOUS PURPOSES |  |  |  |
| 3500-01-000 Police Grants | 1,001 | 500 | 500 |
| 3501-01-000 Sale of Municipal Property | 19,825 | 1 | 1 |
| 3501-02-000 Sale of Tax Deeded Property | 0 | 1 | 1 |
| 3502-01-000 Interest on Bank Deposits | 5,037 | 1,000 | 2,500 |
| 3503-01-000 Rental of Town Property | 14,072 | 12,500 | 12,500 |
| 3504-01-000 Fire Dept. Donations | 0 | 1 | 1 |
| 3506-01-000 Return of Contributions | 0 | 1 | 1 |
| 3508-02-000 Contributions/Donation - Nonpublic | 0 | 1 | 1 |
| 3509-01-000 Refunds from Other Sources | 2,472 | 1 | 1 |
| 3509-02-000 Welfare Recoupment | 0 | 1 | 1 |
| 3509-03-000 Misc. Revenue - TC | 300 | 1 | 1 |
| 3500 REVENUES FROM MISCELLANEOUS PURPOSES | 42,707 | 14,008 | 15,508 |
| 3900 INTERFUND TRANSFERS |  |  |  |
| 3915-01-000 From CRF (interfund transfer) | 181,502 | 182,500 | 456,000 |
| 3916-01-000 Transfers from Trust Funds | 0 | 0 | 1 |
| 3900 INTERFUND TRANSFERS | 181,502 | 182,500 | 456,001 |
| REVENUES | 874,018 | 782,529 | 1,140,915 |
| Use of Fund Balance to Reduce Taxes | 0 | 0 | 0 |
|  | 874,018 | 782,529 | 1,140,915 |
| TOTAL EXPENSES MINUS TOTAL REVENUES | 1,314,999 | 1,660,358 | 1,705,656 |

## TOTAL EXPENSES MINUS TOTAL REVENUES

## Budget Committee Report - 2020

The Budget Committee operates under the authority granted in RSA 32, the Municipal Budget Act. The overall goal of the committee is to assist voters in the prudent appropriation of Town funds (a separate committee oversees the school funding). We do so by reviewing all the town department budgets using a zero based budgeting approach thus starting from scratch for every line of every budget. It is the responsibility of the committee to establish a budget for the town for the coming year. Voters may decrease our suggested spending level by any amount they wish but can only increase the total budget amount by $10 \%$.
Municipal spending is a function of the level of service the community wishes to fund. Department requests that reflect services previously approved or that are for incremental changes, appear in the operating budget as a single warrant article. Significant one-time requests or major changes are typically in their own warrant article as are capital reserve fund requests.

The proposed 2020 budget is essentially flat. While up by $\$ 45,000$, revenues are expected to be higher than last year by an amount greater than this figure.
The operating budget has many changes both up and down. The highlights are as follows. Elections are up because we have the Presidential primary and election this year. A change in tech support vendor has the Financial Administration budget down significantly. Assessing is up due to 2020 being a revaluation year (required to be done every five years). Personnel Administration is down given reduced health insurance costs and police retirement payments. The Police Department budget is down as we transition to all part-time staff from a combination of full/part-time. Cemetery completed the one-time expense of repairing the stone wall abutting Cemetery Road. The major Highway increase is in paving. It is going from $\$ 117,000$ to $\$ 160,000$ as we invest in improvements to Center Road but reductions elsewhere result in an overall increase of $\$ 18,000$. Ambulance and Recycling expenses are shared with other towns. Both now have Revolving Accounts. Both have revenue streams. When more revenue is generated than was built into the budget, that excess goes into the Revolving Account and currently is funding the capital expense for both budgets. Debt service goes down about $\$ 7,000$ each year as principal toward the Mountain Road bond is paid down.
As for warrant articles, the budget there funds the Capital Reserve Funds as outlined in the Capital Improvement Plan, has us buying a tanker truck totally out of funds in that CRF, buying two items for the Fire Department out of their new equipment CRF, buying a dump truck primarily out of its CRF, buying a police vehicle, possibly buying radios for the Fire Department if we are successful in obtaining a federal grant, and lastly asking to establish a modest CRF to cover unexpected repairs to town buildings.
In closing, I would like to thank the members of the Budget Committee for their time and effort. Many thanks to our Town Administrator, Russ Boland, for his helping in preparing the budget on our behalf. Lastly, the Committee appreciates the efforts of the Selectmen and the Department Heads in assisting us in preparing this year's budget. We also want to acknowledge the efforts of the Capital Improvement Plan Committee for their difficult work in trying to address all the major capital needs of the town.
Respectfully submitted, Burton Reynolds, Budget Committee Chairman

| 2020 |
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| MS-737 |


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## Appropriations


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$\begin{array}{r}\$ 287,055 \\ \hline \$ 61,950 \\ \hline \$ 112,043 \\ \$ 15,608 \\ \$ 1,501 \\ \$ 0 \\ \hline \$ 478,157\end{array}$
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\begin{array}{|ll|}
\hline 4197 & \text { Advertising and Regional Association } \\
\hline 4199 & \text { Other General Government } \\
\hline
\end{array}
$$

Public Safety
4210－4214 Police
4215－4219 Ambulance
4220－4229 Fire
4240－4249 Building Inspection
4290－4298 Emergency Management
$4299 \quad$ Other（Including Communications）
Public Safety Subtotal

Airport／Aviation Center

## 4301－4309 Airport Operations

Account Purpose General Government

0000－0000 Collective Bargaining
4130－4139 Executive
4140－4149 Election，Registration，and Vital Statistics
4150－4151 Financial Administration
4152 Revaluation of Property
4153 Legal Expense
4155－4159 Personnel Administration
4191－4193 Planning and Zoning 4195 Cemeteries

$$
\begin{aligned}
& \$ 0 \quad \$ 466,480
\end{aligned}
$$

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\begin{aligned}
& \text { 영 }
\end{aligned}
$$

Highways and Streets Subtotal \$602,972

Account Purpose
Highways and Streets
Article
Appropriations
Actual
Expenditures for
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210,365 $\infty$
$\infty$
$\infty$
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\$5,410
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4311
4312
4313
4313
4316 4319

| Sanitation |
| :--- |
| 4321 |
| 4323 |
| 4324 |
| 4325 |
| $4326-4329$ |

Sewage Collection, Disposal and Other

|  | Sanitation Subtotal |
| :---: | :---: |
| Water Distribution and Treatment |  |
| $4331 \quad$ Administration |  |


| Account | Purpose | Article | Actual Expenditures for period ending 12/31/2019 | Appropriations for period ending 12/31/2019 | Selectmen's Appropriations for period ending 12/31/2020 (Recommended) | Selectmen's Appropriations for A period ending 12/31/2020 <br> (Not Recommended) | Budget Committee's propriations for $A$ period ending 12/31/2020 (Recommended) | Budget Committee's Appropriations for period ending 12/31/2020 <br> (Not Recommended) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Health |  |  |  |  |  |  |  |  |
| 4411 | Administration | 03 | \$1,224 | \$1,274 | \$1,298 | \$0 | \$1,298 | \$0 |
| 4414 | Pest Control |  | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4415-4419 | Health Agencies, Hospitals, and Other | 03 | \$3,510 | \$3,510 | \$3,170 | \$0 | \$3,170 | \$0 |
|  | Health Subtotal |  | \$4,734 | \$4,784 | \$4,468 | \$0 | \$4,468 | \$0 |
| Welfare |  |  |  |  |  |  |  |  |
| 4441-4442 | Administration and Direct Assistance | 03 | \$1,594 | \$7,500 | \$7,500 | \$0 | \$7,500 | \$0 |
| 4444 | Intergovernmental Welfare Payments |  | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4445-4449 | Vendor Payments and Other |  | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
|  | Welfare Subtotal |  | \$1,594 | \$7,500 | \$7,500 | \$0 | \$7,500 | \$0 |
| Culture and Recreation |  |  |  |  |  |  |  |  |
| 4520-4529 | Parks and Recreation | 03 | \$8,750 | \$8,750 | \$8,750 | \$0 | \$8,750 | \$0 |
| 4550-4559 | Library | 03 | \$44,855 | \$49,663 | \$52,348 | \$0 | \$52,348 | \$0 |
| 4583 | Patriotic Purposes | 03 | \$1,225 | \$1,500 | \$1,500 | \$0 | \$1,500 | \$0 |
| 4589 | Other Culture and Recreation | 03 | \$1,050 | \$3,700 | \$2,801 | \$0 | \$2,801 | \$0 |
|  | Culture and Recreation Subtotal |  | \$55,880 | \$63,613 | \$65,399 | \$0 | \$65,399 | \$0 |
| Conservation and Development |  |  |  |  |  |  |  |  |
| 4611-4612 | Administration and Purchasing of Natural Resources | 03 | \$89 | \$190 | \$2,290 | \$0 | \$2,290 | \$0 |
| 4619 | Other Conservation |  | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4631-4632 | Redevelopment and Housing |  | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4651-4659 | Economic Development |  | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
|  | Conservation and Development Subtotal |  | \$89 | \$190 | \$2,290 | \$0 | \$2,290 | \$0 |

Conservation and Development Subtotal
Revenue Administration
Lyndeborough NH Town Report - 2019



| 2020 |
| :---: |
| MS-737 |

Individual Warrant Articles
Committee's
opriations for
period ending
$12 / 31 / 2020$
(Recommended)

\$0
$\$ 0$
\$0

| 8 |
| :--- |
|  |
| 6 |
| 6 |
| 0 |

\$535



\$0

Budget Committee's
Estimated Revenues for
period ending 12/31/2020

?


$\circ$ 8
8
8
8



#  



Account Source

| Account |
| :--- |
| Taxes |

Land Use Change Tax - General Fund Resident Tax

Yield Tax
Payment in Lieu of Taxes
Paymention Tax
Other Taxes
\$0

| Revenues |
| :---: |
| Actual Revenues for |
| period ending |
| 12/31/2019 |

$\begin{array}{rr}\text { Revenues } \\ \text { Actual } \\ \text { Revenues for } \\ \text { period ending } \\ \text { Article } & 12 / 31 / 2019\end{array}$
03

Licenses, Permits, and Fees
3210 Business Licenses and Permits
Motor Vehicle Permit Fees
Building Permits
Taxes Subtotal

| 03 |
| :---: |
| 03 |
| 03 |
| 03 |
| 03,11 |

Licenses, Permits, and Fees Subtotal
3311-3319 From Federal Government
3290 Other Licenses, Permits, and Fees
3220
3230
n
State Sources
3351 Shared Revenues
3352 Meals and Rooms Tax Distribution Highway Block Grant
Water Pollution Grant
Housing and Community Development
State and Federal Forest Land Reimbursement
Flood Control Reimbursement
Other (Including Railroad Tax)
From Other Governments
State Sources Subtotal
Account Source

Item
Operating Budget Appropriations

Budget Surnary
Estimated Amount of Taxes to be Raised


Supplemental Schedule


[^0]Maximum Allowable Appropriations Voted at Meeting: $\$ \mathbf{\$ 3 , 1 3 1 , 2 2 8}$
Revenue Administration
Collective Bargaining Cost Items: (Line 1 + Line 8 + Line 11 + Line 12)

## Capital Improvement Plan Committee Report

The Capital Improvement Program was established in 1985 to assist the Town in developing a plan to deal with its capital expenses. It is a planning tool more than a budgeting one in that the committee takes the requests from the Department Heads and Selectmen and devises a plan for funding them. It is up to the Budget Committee and Selectmen to decide what will come before voters. The goal is to fund these requests in a way that, from year to year, results in a minimal impact on the tax rate. One of the chief financial tools is Capital Reserve Funds (CRFs). These voter established funds allow money to be set aside in an interest bearing account based on a schedule that will allow an amount of money to be available by the expected due date sufficient to fund that particular capital purchase/project. These funds are managed by the Trustees of Trust Funds and are not co-mingled with town general fund monies. Funds are withdrawn when you vote at Town Meeting to do so. The other primary funding mechanism is bonding. A bond is paid off over time with payments that combine principal and interest. This approach is used when funding by a CRF is impractical given the size, expense or timeline involved.

In the fall, the committee meets to accept the requests generated by the Department Heads and the Selectmen. A plan is devised that attempts to spread out the costs in a way that the yearly total remains relatively constant from year to year. The hope is that this approach will give voters the confidence to approve capital spending items on the warrant without fear doing so will cause the tax rate to spike. When you step back and realize the total value of all the buildings, equipment, and roadways, the infrastructure values are substantial. The CIP Committee's task is to keep the infrastructure working for the citizens of the town at a cost that is affordable.

When developing this six-year plan, it became clear the goal of a bottom line that increases only modestly was not happening. It is fine for 2020 but as one looks beyond there are significant increases. How come? For years we have developed our future cost estimates by taking the price we just paid and increasing it by $3 \%$ per year times the number of years until due for replacement. While that still works for the most part, it does not for fire trucks. The cost for trucks has escalated at an alarming rate. Trucks (excluding the Rescue Truck) are costing more than most homes. The committee feels the time has come to research some options. We have a former fire chief on the Board of Selectmen and we have a Town Administrator who spent his career in the fire service. During our committee meeting with the Fire Chief this past fall, we asked that he and his command staff work with them to see what steps might work to bring down costs. Given the situation we are in it seems only prudent to look at alternatives even if in the end a decision is made to make no changes.

Fire Department: Replacement of the ' 84 Tanker is expected to be on the warrant. There is more than enough money in the fund to purchase it. The two pumpers have money flowing into those accounts in 2020 but the plan has money for the rescue truck and new tanker replacements beginning later. The Fire Equipment fund will receive its annual \$10,000.

Police Department: This year has us purchasing a new vehicle. Normally the amount would be about the same as what we put aside last year (we fund over two years) but a 2020 model change with new dimensions is resulting in having to purchase a lot of equipment we would usually just reuse from the vehicle being traded.

Highway Department: The replacement plan remains unchanged with trucks scheduled to last 15 years, the pick- up 9 years, and equipment 20 years. In general, the plan anticipates buying equipment used and trucks new but that could be just the reverse depending on what is available in the marketplace at the time of replacement. The Volvo has begun costing us a lot in repairs so its replacement was moved up to 2020. There will be adequate funds from the CRF plus trade-in value to cover the cost.

Last year we began a discussion about a fund for infrastructure maintenance. The CIP Committee was not asked to put anything in the plan toward it but depending on budget discussions there may be something on the warrant.

The committee would like to thank Town Administrator Russ Boland, the Selectmen, and the Department Heads for their assistance in developing this 2020-2025 plan.

Respectfully submitted, Burton Reynolds

CAPITAL IMPROVEMENT PLAN 2020-2025

| \|Department/Project (Cycle) | $\begin{gathered} \text { Project } \\ \text { Due } \end{gathered}$ | $\begin{aligned} & \hline \text { Cost w/o } \\ & \text { Debt Sve } \end{aligned}$ | $\left\lvert\, \begin{gathered} \mid c c o u n t ~ a s ~ d ~ \\ 2020 \end{gathered}\right.$ | Remaining Payments | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | $\begin{gathered} \hline \text { TOTAL } \\ \mathbf{2 0 2 0 - 2 0 2 5} \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fire Department |  |  |  |  |  |  |  |  |  |  |  |
| 84 Tanker \#2 (Chassis) CR (37) | 2020 | 290,000 | 337,000 | 0 |  |  |  | 0 |  | 0 | 0 |
| 94 Pumper Eng \#5 Repl CR (30 | 2024 | 465,000 | 302,000 | 5 | 32,500 | 32,500 | 32,500 | 32,500 | 32,500 | 0 | 162,500 |
| 05 Pumper CR (30 yrs) | 2035 | 625,000 | 140,000 | 15 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | 210,000 |
| 18 Rescue Truck (20yrs.) start 2 | 2038 | 240,000 | 2,400 | 14 | 0 | 0 | 0 | 0 | 0 | 20,000 | 20,000 |
| 20 Tanker Replacement (30yrs) | 2050 | 550,000 | 0 | 29 | 0 | 0 | 19,000 | 19,000 | 19,000 | 19,000 | 76,000 |
| Fire Equipment | open | TBD | 66,000 | 0 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 60,000 |
| Fire Station Renovation | open | TBD | 11,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ambulance |  |  |  |  |  |  |  |  |  |  |  |
| Ambulance and Equipment | 2020 | 28,000 | 29,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Police Department |  |  |  |  |  |  |  |  |  |  |  |
| 16 Veh Replacement (4 yrs) | 2020 | 53,000 | 23,000 | 1 | 30,000 | 0 | 0 | 0 | 0 | 0 | 30,000 |
| 18 Veh Replacement (4yrs) | 2022 | 54,000 | 0 | 2 | 0 | 27,000 | 27,000 | 0 | 0 | 0 | 54,000 |
| 20 Veh Replacement (4yrs) | 2024 | 56,000 | 0 | 2 | 0 | 0 | 0 | 28,000 | 28,000 | 0 | 56,000 |
| 22 Veh Replacement (4yrs) | 2026 | 58,000 | 0 | 2 | 0 | 0 | 0 | - | 0 | 29,000 | 29,000 |
| Highway Department |  |  |  |  |  |  |  |  |  |  |  |
| 02 Grader Repl CR (28 yrs) used | 2030 | 180,000 | 191,000 |  |  | 0 | 0 | 0 | 0 | 0 | 0 |
| 08 Volvo Truck Repl. CR (15 yr | 2020 | 170,000 | 140,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 08 Backhoe Repl CR (20 yrs) us | 2028 | 125,000 | 56,000 | 9 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 48,000 |
| 16 One Ton Repl CR (9 yrs) | 2025 | 78,000 | 53,000 | 6 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 30,000 |
| 16 Freightliner Repl CR (15 yrs) | 2031 | 225,000 | 97,000 | 11 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 72,000 |
| 19 Dump Truck Repl ( 15yrs.) | 2035 | 330,000 | 4000 | 14 | 0 | 21,000 | 21,000 | 21,000 | 21,000 | 21,000 | 105,000 |
| 19 Loader (20 yrs.) | 2039 | 225,000 | 0 | 19 | 0 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 60,000 |
| 20 Dump Truck (15 years) | 2035 | 250,000 | 0 | 14 | 0 | 0 | 0 | 20,000 | 20,000 | 20,000 | 60,000 |
| Infrastructure |  |  |  |  |  |  |  |  |  |  |  |
| Municipal Building Maintenanc Bridges | Ongoing various | $\left\|\begin{array}{c} \text { Unknown } \\ 125,000 \end{array}\right\|$ | $\begin{array}{r} 0 \\ 175,000 \end{array}$ | 1 | $\begin{array}{r} 10,000 \\ 0 \end{array}$ | 0 | 0 | 0 | 0 |  | 0 |
| YRLY TOWN CIP SUBTOTA |  |  |  |  | 142,500 | 162,500 | 181,500 | 202,500 | 202,500 | 191,000 | 1,082,500 |
| Bonds School and Town <br> Schools-2015 Consolidation Bond (20 Years) | 2015 |  |  |  | 96,000 | 96,000 | 96,000 | 96,000 | 96,000 | 96,000 | 576,000 |
| Road Improve(Mt. Rd. Repair (10yr. Bond) | 2017 | 1,667,355 |  | 8 | 193,000 | 186,000 | 178,000 | 171,000 | 165,000 | 159,307 | 1,052,307 |
| YRLY CIP TOTAL |  |  |  |  | 431,500 | 444,500 | 455,500 | 469,500 | 463,500 |  | 2,710,807 |

## For the Calendar Year Ending December 31, 2019

| FirstDeposit | Purpose of Fund | How Invested | PRINCIPAL |  |  | INCOME |  |  |  | TOTAL <br> Principal <br> $\&$ <br> Income | Ending Market Value |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Balance Beginning of Year | AdditionsWithdraw Gain-Loss | Balance End of Year | Balance Beginning of Year | Net Income | Expended During Year | Balance End of Year |  |  |
| SCHOOL |  |  |  |  |  |  |  |  |  |  |  |
| 1868 Israel Cram | School | Common TF | 407.82 | 5.61 | 413.43 | 61.40 | 15.71 | 0.00 | 77.11 | 490.54 | 544.68 |
| 1899 Town Literary - 1899 | School | Common TF | 127.44 | 1.76 | 129.20 | 19.75 | 4.93 | 0.00 | 24.68 | 153.88 | 170.86 |
| 1905 Town Literary - 1905 | School | Common TF | 509.75 | 7.02 | 516.77 | 76.67 | 19.62 | 0.00 | 96.29 | 613.06 | 680.72 |
| 1907 Town Literary - 1907 | School | Common TF | 101.94 | 1.41 | 103.35 | 15.30 | 3.92 | 0.00 | 19.22 | 122.57 | 136.10 |
| Total School |  |  | 1,146.95 | 15.80 | 1,162.75 | 173.12 | 44.18 | 0.00 | 217.30 | 1,380.05 | 1,532.36 |
| LIBRARY |  |  |  |  |  |  |  |  |  |  |  |
| 1921 Belle Boutwell | Library | Common TF | 203.92 | 2.81 | 206.73 | 31.05 | 7.76 | 6.90 | 31.91 | 238.64 | 264.98 |
| 1966 Major William Shin | Library | Common TF | 407.84 | 5.60 | 413.44 | 62.16 | 15.53 | 13.81 | 63.88 | 477.32 | 530.00 |
| 1968 Kimball Mem | Library | Common TF | 1,019.55 | 14.03 | 1,033.58 | 155.40 | 38.79 | 34.51 | 159.68 | 1,193.26 | 1,324.96 |
| 1974 Naomi Wilcox | Library | Common TF | 1,019.55 | 14.03 | 1,033.58 | 155.40 | 38.79 | 34.51 | 159.68 | 1,193.26 | 1,324.96 |
| 1975 Friends 1 | Library | Common TF | 91.76 | 1.27 | 93.03 | 13.98 | 3.49 | 3.11 | 14.36 | 107.39 | 119.24 |
| 1975 Friends 2 | Library | Common TF | 44.87 | 0.61 | 45.48 | 6.79 | 1.70 | 1.51 | 6.98 | 52.46 | 58.25 |
| 1977 Davin Taylor | Library | Common TF | 305.87 | 4.21 | 310.08 | 46.63 | 11.62 | 10.35 | 47.90 | 357.98 | 397.49 |
| 1979 Bessie Holt | Library | Common TF | 591.33 | 8.14 | 599.47 | 90.14 | 22.51 | 20.02 | 92.63 | 692.10 | 768.49 |
| 1990 L. M. Fire Department | Library | Common TF | 6,986.94 | 96.45 | 7,083.39 | 1,064.93 | 269.52 | 0.00 | 1,334.45 | 8,417.84 | 9,346.93 |
| 1992 Nelle Broman | Library | Common TF | 448.62 | 6.18 | 454.80 | 68.39 | 17.08 | 15.19 | 70.28 | 525.08 | 583.03 |
| 1995 Friends 3 | Library | Common TF | 2,039.12 | 28.05 | 2,067.17 | 310.81 | 77.63 | 69.03 | 319.41 | 2,386.58 | 2,649.99 |
| 2003 Barbara Shinn | Library | Common TF | 1,651.70 | 22.72 | 1,674.42 | 251.76 | 62.87 | 55.91 | 258.72 | 1,933.14 | 2,146.50 |
| 2004 Rosie Howe | Library | Common TF | 1,038.28 | 14.29 | 1,052.57 | 158.29 | 39.52 | 35.15 | 162.66 | 1,215.23 | 1,349.36 |
| 2018 The Robert H. Rogers Children's Fund | Children 16 \& Under | Common TF | 10,005.79 | 121.44 | 10,127.23 | 132.49 | 339.35 | 0.00 | 471.84 | 10,599.07 | 11,768.91 |
| Total Library |  |  | 25,855.14 | 339.83 | 26,194.97 | 2,548.22 | 946.16 | 300.00 | 3,194.38 | 29,389.35 | 32,633.09 |

Town Of Lyndeborough
For the Calendar Year Ending December 31, 2019

| FirstDeposit | Purpose of Fund | How Invested | PRINCIPAL |  |  | INCOME |  |  |  | TOTAL | Ending Market Value |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Balance Beginning of Year | AdditionsWithdraw Gain-Loss | Balance End of Year | Balance Beginning of Year | Net <br> Income | $\begin{gathered} \text { Expended } \\ \text { During } \\ \text { Year } \\ \hline \end{gathered}$ | Balance End of Year | Principal \& Income |  |
| TOWN |  |  |  |  |  |  |  |  |  |  |  |
| 1981 van Ham Old Town Hall | Center Hall | Common TF | 907.78 | 19.65 | 927.43 | 732.38 | 54.92 | 0.00 | 787.30 | 1,714.73 | 1,903.99 |
| 1999 Fire Department | Fire Department | Common TF | 7,000.82 | 96.64 | 7,097.46 | 1,067.36 | 270.07 | 0.00 | 1,337.43 | 8,434.89 | 9,365.87 |
| 1894- Deserving Poor 1996 | Deserving Poor | Common TF | 5,898.51 | 111.72 | 6,010.23 | 3,429.00 | 312.20 | 0.00 | 3,741.20 | 9,751.43 | 10,827.71 |
| 1968- South Common 2004 | South Common | Common TF | 2,181.70 | 1,041.87 | 3,223.57 | 332.80 | 105.54 | 0.00 | 438.34 | 3,661.91 | 4,066.08 |
| Total Town |  |  | 15,988.81 | 1,269.88 | 17,258.69 | 5,561.54 | 742.73 | 0.00 | 6,304.27 | 23,562.96 | 26,163.65 |
| CEMETERIES |  |  |  |  |  |  |  |  |  |  |  |
| 1928- Dolliver Cemetery 1993 | Perpetual Care | Common TF | 104.71 | 3.39 | 108.10 | 177.92 | 9.49 | 0.00 | 187.41 | 295.51 | 328.12 |
| 1932- Perham Corner Cemetery 1933 | Perpetual Care | Common TF | 913.34 | 16.77 | 930.11 | 487.04 | 46.89 | 0.00 | 533.93 | 1,464.04 | 1,625.63 |
| 1910- North Cemetery 1993 | Perpetual Care | Common TF | 1,116.01 | 45.03 | 1,161.04 | 2,644.02 | 125.83 | 0.00 | 2,769.85 | 3,930.89 | 4,364.75 |
| 1911- Center Cemetery 1993 | Perpetual Care | Common TF | 1,593.75 | 78.73 | 1,672.48 | 4,980.00 | 220.04 | 0.00 | 5,200.04 | 6,872.52 | 7,631.06 |
| 1926- Johnson Corner 1993 | Perpetual Care | Common TF | 5,044.21 | 169.42 | 5,213.63 | 9,099.01 | 473.40 | 0.00 | 9,572.41 | 14,786.04 | 16,417.99 |
| 1909- South Cemetery 1993 | Perpetual Care | Common TF | 23,097.77 | 1,368.61 | 24,466.38 | 31,030.48 | 1,814.96 | 0.00 | 32,845.44 | 57,311.82 | 63,637.48 |
| Total Cemeteries |  |  | 31,869.79 | 1,681.95 | 33,551.74 | 48,418.47 | 2,690.61 | 0.00 | 51,109.08 | 84,660.82 | 94,005.03 |

Town Of Lyndeborough

## For the Calendar Year Ending December 31, 2019



# Tax Rate Computation - 2019 

| Town Portion |  |  | Tax Rate |
| :---: | :---: | :---: | :---: |
| Gross Ap | ropriations | \$2,442,886 |  |
| Less: Re | enues | \$811,593 |  |
| Less: Fu | d Balance | \$118,000 |  |
| Add: Ov | rlay | \$9,930 |  |
|  | Service Credits | \$35,800 |  |
| APPRO | ED TOWN TAX EFFORT | \$1,559,023 | 3 \$9.22 |
| School Portion |  |  |  |
| Net Local School Budget |  |  |  |
| Regional School Apportionment |  | \$3,504,128 |  |
| Less: Adequate Education Grant |  | \$325,695 |  |
| Stat | Education Taxes | \$386,012 |  |
| APPROVED SCHOOL TAX EFFORT |  | \$2,792,421 | $1 \quad \$ 16.51$ |
| State Education Taxes |  |  |  |
| divided by Assessed Valuation |  | \$386,012 | $2 \quad \$ 2.31$ |
| County Portion |  |  |  |
| Due to county |  | \$186,393 |  |
| Less: Shared Revenues |  | - \$186393 |  |
| APPROVED COUNTY TAX EFFORT |  | \$186,393 | 3 \$1.10 |
|  |  | Total Tax Rate | e $\quad \$ 29.14$ |
| Schedule of Town Property - 2019 |  |  |  |
| Map-Block-Lot | Site Name | Address $\quad$ T | Total Value |
| 206-014-000 | Land (Undesignated) | Schoolhouse Road | \$55,200 |
| 206-023-000 | North Cemetery | Schoolhouse Road | \$6,800 |
| 216-004-000 | Town Forest | 48 Scout Road | \$23,410 |
| 220-018-000 | Land (Undesignated) | Pinnacle Road | \$109,400 |
| 220-040-000 | Samuel G. Dearborn Cemetery | Crooked S Road | \$100 |
| 221-002-000 | Center Cemetery | Center Road | \$3,000 |
| 221-004-000 | Center Hall | 1131 Center Road | \$679,700 |
| 221-011-000 | Land (Undesignated) | New Road | \$68,400 |
| 232-019-000 | EOC Garage | 1645 Center Road | \$175,589 |
| 232-036-000 | Highway Barn | 46 Locust Lane | \$2,444,193 |
| 232-050-000 | Land (Undesignated) | Center Road | \$42,800 |
| 232-051-000 | Land (Undesignated) | Putnam Hill Road | \$21,600 |
| 234-028-000 | Johnson Corner Cemetery | Purgatory Falls Road | \$2,100 |
| 235-008-000 | Upper Purgatory Falls Land | Purgatory Falls Road | \$87,800 |
| 237-027-000 | Land (Undesignated) | Wilton Road | \$63,300 |
| 238-001-000 | South Cemetery | Cemetery Road | \$48,300 |
| 239-001-000 | Citizens' Hall | 9 Citizens Hall Road | \$1,173,700 |
| 239-048-000 | Land (Undesignated) | 24 Cemetery Road | \$63,900 |
| 239-049-000 | Land (Undesignated) | Cemetery Road | \$65,600 |
| 239-070-001 | Town Common | Forest Road | \$200 |
| 239-071-000 | J. A. Tarbell Library | 136 Forest Road | \$1,750,300 |
| 239-091-000 | Fire Station | 129 Forest Road | \$1,375,016 |
| 241-018-000 | Dolliver Cemetery | Pettingill Hill Road | \$1,100 |
| 247-026-000 | Perham Corner Cemetery | _ Chase Road | \$800 |
| 249-003-000 | Lower Purgatory Falls |  | \$47,300 |
|  | Total Schedule of Town Property |  | \$8,309,608 |

## Summary Inventory of Valuation (MS-1) 2019

| (Total Town Assessment Utilized to Set the Tax Rate) |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | 2018 |  | 2019 |  |
| Land Value Only | Acres | Valuation | Acres | Valuation |
| Current Use RSA 79-A | 15,491 | \$1,131,560 | 15,448 | \$1,222,940 |
| Discretionary Preservation Easements RSA 79-C | 2 | \$34,810 | 2 | \$34,810 |
| Taxation of Land Under Farm Structures RSA 79-F | 0.19 | \$4 | 0.24 | \$230 |
| Residential Land | 2,864.95 | \$57,377,780 | 2,844 | \$57,538,450 |
| Commercial/Industrial Land | 153.35 | \$2,788,400 | 153.55 | \$2,788,400 |
| Total of Taxable Land | 18,511 | \$61,332,554 | 18,448 | \$61,584,830 |
| Tax Exempt \& Non-taxable | 582 | \$2,053,640 | 582 | \$2,026,140 |
| Building Value Only | Structures | Valuation | Structures | Valuation |
| Residential |  | \$99,875,400 |  | \$101,346,300 |
| Manufactured Housing RSA 674:3 |  | \$1,119,400 |  | \$1,186,200 |
| Commercial/Industrial |  | \$2,839,900 |  | \$2,950,600 |
| Discretionary Preservation Easements RSA 79-D | 8 | \$117,550 | 8 | \$117,550 |
| Taxation of Farm Structures RSA 79-F | 5 | \$154,400 | 5 | \$211,800 |
| Total of Taxable Buildings | 13 | \$104,106,650 | 13 | \$105,812,450 |
| Tax Exempt \& Non-taxable |  | \$2,804,700 |  | \$2,821,300 |
| Utilities \& Timber |  |  |  |  |
| Utilities |  | \$2,039,300 |  | \$2,298,600 |
| Mature Wood \& Timber RSA 79:5 |  | \$0 |  | \$0 |
| Valuation Before Exemptions |  | \$167,478,504 |  | \$169,695,880 |
| Exemptions | \# Granted | Valuation | \# Granted | Valuation |
| Blind Exemption RSA 72:37 | 0 | \$0 | 1 | \$339,600 |
| Elderly Exemption RSA 72:39-a, b | 7 | \$310,000 | 7 | \$360,000 |
| Disabled-RSA 72:37-b | 0 | \$0 | 1 | \$235,000 |
| Total Dollar Amount of Exemptions | 7 | \$310,000 | 9 | \$934,600 |
| Net Valuation with Utilities (used to set tax rate for Town, County \& Local Education) |  | \$167,168,504 |  | \$168,761,280 |
| Net Valuation without Utilities (used to set tax rate for State Education) |  | \$165,129,204 |  | \$166,462,680 |
| Veteran's Tax Credits | $\underline{\text { Limits }}$ | Number | Limits | Number |
| Veteran's Tax Credit RSA 72:28 | \$500 | 52 | \$500 | 52 |
| Tax Credit for Service-Connected Total Dis. RSA 72:35 | \$1,400 | 6 | \$1,400 | 7 |
| Current Use RSA 79-A | Acres | Valuation | Acres | Valuation |
| Farm Land | 778 | \$209,510 | 776 | \$209,400 |
| Forest Land | 10,974 | \$775,050 | 10,911 | \$865,970 |
| Forest Land with Documented Stewardship | 2,909 | \$143,350 | 2,919 | \$128,940 |
| Unproductive Land | 831 | \$3,650 | 842 | \$18,630 |
| Wet Land | 0 | \$0 | 0 | 0 |
| Total of Current Use Land | 15,491 | \$1,131,560 | 15,448 | \$1,222,940 |
| Other Current Use Statistics |  |  |  |  |
| Total Receiving $20 \%$ Recreation Adjustment | Acres: | 4,364 | Acres: | 6,451 |
| Total Removed from Current Use Current Tax Year | Acres: | 27.2 | Acres: | 16.43 |
| Total Number of Owners in Current Use | Owners: | 262 | Owners: | 260 |
| Total Number of Parcels in Current Use | Parcels: | 425 | Parcels: | 428 |

New Hampshire
Department of

## Tax Collector's Report

For the period beginning Jan 1, 2019 and ending Dec 31, 2019
This form is due March 1 st (Calendar Year) or September 1st (Fiscal Year)

## Instructions

## Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information


## For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
http://www.revenue.nh.gov/mun-prop/

## ENTITY'S INFORMATION

Municipality: LYNDEBOROUGH County: $\quad$ HILLSBOROUGH $\quad$ Report Year: 2019

PREPARER'S INFORMATION

| First Name |  | Last Name |
| :--- | :--- | :--- |
| Patricia Schultz <br> Street No. Street Name <br> 9 Citizens' Hall Road <br>   | (603) 654-5955 |  |

Email (optional)
tschultz@lyndeboroughnh.us

New Hampshire
Department of MS-61 Revenue Administration

| Debits |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Uncollected Taxes Beginning of Year | Account | Levy for Year of this Report | Prior Levies (Please Specify Years) |  |  |  |  |
|  |  |  | Year: | 2018 | Year: | Year: | 01-04 |
| Property Taxes | 3110 |  |  | \$242,271.94 |  |  | \$7,151.15 |
| Resident Taxes | 3180 |  |  |  |  |  |  |
| Land Use Change Taxes | 3120 |  |  | \$7,230.00 |  |  |  |
| Yield Taxes | 3185 |  |  |  |  |  |  |
| Excavation Tax | 3187 |  |  |  |  |  |  |
| Other Taxes | 3189 |  |  |  |  |  |  |
| Property Tax Credit Balance |  | (\$1,285.49) |  |  |  |  |  |
| Other Tax or Charges Credit Balance |  |  |  |  |  |  |  |



| Overpayment Refunds | Account | Levy for Year of this Report | Prior Levies |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Property Taxes | 3110 | \$75.06 | \$12.59 |  |  |
| Resident Taxes | 3180 |  |  |  |  |
| Land Use Change Taxes | 3120 |  |  |  |  |
| Yield Taxes | 3185 |  |  |  |  |
| Excavation Tax | 3187 |  |  |  |  |
| Bad Check Fee |  | \$140.31 | \$46.67 |  |  |
| Impeding Lien Costs |  |  | \$1,194.00 |  |  |
| Interest and Penalties on Delinquent Taxes | 3190 | \$1,869.39 | \$15,614.77 |  |  |
| Interest and Penalties on Resident Taxes | 3190 |  |  |  |  |
|  | tal Debits | \$4,909,474.89 | \$266,369.97 | \$0.00 | \$7,151.15 |

New Hampshire
Department of

## MS-61

Credits
Remitted to Treasurer
Property Taxes
Resident Taxes
Land Use Change Taxes
Yield Taxes
Interest (Include Lien Conversion)
Penalties
Excavation Tax
Other Taxes
Conversion to Lis Report

New Hampshire
Department of

| Uncollected Taxes - End of Year \#1080 |  | Levy for Year of this Report | Prior Levies |  | -04 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Property Taxes |  | \$321,315.72 |  |  | \$7,151.15 |
| Resident Taxes |  |  |  |  |  |
| Land Use Change Taxes |  |  |  |  |  |
| Yield Taxes |  | \$2,674.14 |  |  |  |
| Excavation Tax |  |  |  |  |  |
| Other Taxes |  |  |  |  |  |
| Property Tax Credit Balance |  | (\$1,511.99) |  |  |  |
| Other Tax or Charges Credit Balance |  | (\$352.22) |  |  |  |
|  | Total Credits | \$4,909,474.89 | \$266,369.97 | \$0.00 | \$7,151.15 |


| For DRA Use Only |  |
| :--- | ---: |
| Total Uncollected Taxes (Account \#1080 - All Years) | $\mathbf{\$ 3 2 9 , 2 7 6 . 8 0}$ |
| Total Unredeemed Liens (Account \#1110 - All Years) | $\mathbf{\$ 1 1 0 , 4 5 1 . 3 4}$ |

New Hampshire
Department of
MS-61
Revenue Administration

## Lien Summary



| For DRA Use Only |  |
| :--- | ---: |
| Total Uncollected Taxes (Account \#1080 - All Years) | $\mathbf{\$ 3 2 9 , 2 7 6 . 8 0}$ |
| Total Unredeemed Liens (Account \#1110 -All Years) | $\mathbf{\$ 1 1 0 , 4 5 1 . 3 4}$ |

New Hampshire
Department of

## LYNDEBOROUGH (279)

## 1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Preparer's First Name | Preparer's Last Name | Date |
| :---: | :---: | :---: |
|  |  |  |

## 2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

## 3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at http://proptax.org/nh/. If you have any questions, please contact your Municipal Services Advisor.

## PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

## Town Clerk - 2019

## Description

| Auto Permits | 2620 |
| :--- | ---: |
| Titles | 399 |
| Agent Fees | 2522 |
| Mailer Fee | 2037 |

Dog Licenses 450
Dog Penalty 88
$\begin{array}{lr}\text { Dog Fee/State Fund } & 434 \\ \text { Marriage License } & 6\end{array}$
Certified Copies 65
UCC's
Pole Petition
Bad Check Fee
Overpayment/Refund
Total
8625

Respectfully Submitted
Patricia H. Schultz
Town Clerk/Tax Collector


## Treasurer's Report - 2019

## GENERAL FUND

Cash Balance: January 1, 2019
Received in 2019

Total Available Funds

Paid out in 2019
Cash Balance: December 31, 2019

## CONSERVATION COMMISSION FUND

Cash Balance: January 1, 2019
Received in 2019

Total Funds
Paid out in 2019
Cash Balance: December 31, 2019

## HERITAGE COMMISSION FUND

Cash Balance: January 1, 2019
Received in 2019

Cash Balance: December 31, 2019

Respectfully submitted,
Ellen Martin, Treasurer

Paid out in 2019

* LUCT (Land Use Change Tax)

Total Funds

$$
5
$$

2,024,769.03
$\begin{array}{rr}\text { Town } & 5,475,405.42 \\ \text { State } & 189,117.86 \\ \text { Interest } & 5,202.47\end{array}$
7,694,494.78

5,739,352.49
1,955,142.29

14,911.73
LUCT* 3,615.00
Interest 165.15
18,691.88
4,796.67
$13,895.21$

3,651.89
1,109.85
Plaques 0
Interest 42.69

# TOWN OF LYNDEBOROUGH 

## Department Reports

## Assessing - 2019

In 2019 approximately 250 properties were visited as part of an ongoing five-year cyclical database maintenance program. In addition there were roughly 100 properties visited that had outstanding building permits or had ongoing construction as of April 1, 2018. These properties were adjusted accordingly.

The Assessments in Lyndeborough proved to be somewhat below "Market Value" in 2019. There were 32 qualified sales submitted to the New Hampshire Department of Revenue Administration to derive the 2019 assessment ratio. The estimated weighted mean assessment to sale ratio is $80 \%+$. The median assessment to sale ratio is $78.3 \%$. Currently the assessments are based on the 2015 market value.

The next scheduled town wide revaluation will be conducted in 2020. The preliminary values will be mailed out prior to the issuance of the fall tax bill. Please look forward to correspondence and press releases regarding the update of value.

Please be advised if the total assessed value of the town increases by $15 \%-20 \%$ with the 2020 revaluation and the budget stays the same the tax rate will be adjusted accordingly, you would expect the tax rate to decrease by $15 \%-20 \%$. Please do not apply the old tax rate to the new 2020 values to estimate your 2020 tax bill.

Please take the time to review your property record card for accuracy on an annual basis. If you have questions please contact the selectmen's office.

I would like to thank you for your continued cooperation.
Sincerely,
Todd Haywood, RES, CNHA
Lyndeborough Assessing Agent

## Building Inspector - 2019

Greetings,
2019 was another fairly busy year for the building department. Even though only a small number of permits were issued for new homes, there were numerous electrical and mechanical upgrades, standby generator installations, small barns, garages, sheds, and PV solar systems.

The reality of climate change has inherently brought awareness to us all in some form or another. The need for tighter buildings, coupled with a serious approach to energy conservation, prompted significant updates to the New Hampshire State Building Codes. During the summer months, our department prepared a fair, practical, and conservative draft of updates to the Lyndeborough Town Building Code, to be reviewed by the Planning Board and interested citizens, then placed on the Warrant for Town Meeting.

As always, proper planning, cooperation, and a comprehensive understanding of the need for energy conservation, will result in a successful and cost-effective building experience.

2019 Permit Summary:

| New Homes | 2 | Electrical | 13 |
| ---: | :---: | ---: | :---: |
| Renovations | 3 | Standby Home Generators | 2 |
| Additions | 5 | Solar Systems | 7 |
| Barns/Sheds | 3 | Plumbing Upgrades | 5 |
| Garages | 5 | Demolitions | 2 |
| Commercial Cell Tower Upgrades | 2 |  |  |
| ADU (Accessory Dwelling Unit) | 1 |  |  |
| Mechanical Permits - LP Tanks \& | 41 |  |  |

Respectfully submitted,
Leo M. Trudeau, Lyndeborough Building Inspector/Code Enforcement Officer

## Building Fees

## FEE CALCULATION:

New construction; both residential and commercial, is based on the sum of all the gross horizontal areas of all floors of the building. This includes basements and garages. Attic floors are not included in this calculation unless they are designed for habitable rooms at a future date. Building permit fees are inclusive and include plumbing, mechanical and electrical inspections.

New Residential $\quad \$ 0.25$ per square foot New Commercial $\$ 0.30$ per square foot
Manufactured Housing or storage (all types) $\$ 0.25$ per square foot.
Additions to existing structures, including attached garages will be calculated in the same manner.
Unattached structures such as garages, barns, sheds, etc. will be calculated @ \$0.25 per square foot.
Renovations will be calculated by the square footage of the areas affected, e. g. a kitchen renovation fee would be based only upon the square footage occupied by the new design. Renovations not involving structural change will be charged according to the following fee schedule:

| Electrical Permit | $\$ 50.00$ | Mechanical Permit | $\$ 50.00$ | Plumbing Permit | $\$ 50.00$ |
| :--- | :--- | :--- | :--- | :--- | :--- |
| Chimney/Fireplace | $\$ 50.00$ | Septic Systems | $\$ 50.00$ | Foundation Only | $\$ 50.00$ |
| Sign Permit | $\$ 25.00$ | Swimming Pool | $\$ 50.00$ | Renewal Permit | $50 \%$ of |
| Demolition | No Fee |  | minimum | original cost minimum $\$ 50.00$ |  |

Demolition Permit- A demolition permit is required and is available with no fee charged. Depending on the structure, however, it may be necessary to evaluate the building for the presence of lead paint or asbestos. The State of NH has stringent requirements regarding the removal and dumping of these materials. Information is available at Town Hall regarding these procedures.

## Work requiring a permit without payment of a fee:

1. A permit shall be obtained for any repair, alteration or similar activity that includes any structural changes, plumbing, wiring or the creation of new space.
2. The Building Inspector should be contacted to discuss the extent of the project. He will determine if a building permit is necessary.
3. If the Building Inspector is aware of work being done without a permit being issued, the Building Inspector has the right to examine the project and determine the permitting required.

The Board of Selectmen, upon advice of the Building Inspector, may reduce or increase the building permit fee relative to the complexity of any project whose cost is in excess of $\$ 1,000$. 00 . In no event will a permit be issued for less than $\$ 50.00$.

## Fire Department - 2019

In 2019 the Fire Department responded to 143 calls for assistance. The calls break down as follows:

| 0 | Structure Fires | 0 | Vehicle Fire |
| :---: | :--- | :---: | :--- |
| 1 | Brush Fires | 4 | Search and Rescue |
| 80 | Medical Calls | 17 | Motor Vehicle Accidents |
| 1 | Propane/Gas Leak | 6 | Tree on Wires |
| 10 | Service Calls | 2 | Chimney Fires |
| 10 | Mutual Aid Calls | 2 | Unauthorized Burning |
| 2 | Good Intent Calls | 8 | Alarm Activation Calls |

Calls for service had a slight decline from 2018, (155 calls in 2018). This year we responded to 80 medical calls which are roughly $1 \%$ lower than last year. Our structure fire calls were down this year to zero. This I would like to think is due to good fire prevention, homeowners cleaning their chimneys and maintaining their heating systems. Great job to everyone, these types of events are felt town wide.

In 2019 the truck committee was hard at work again planning for our possible tanker replacement. This truck is a 1984 International 2600-gallon tanker; this truck has served the Town very well over the 30 years of service. Due to the station restriction we are looking at a new 2020/21 Freightliner M2 2500-gallon tanker. We currently have three quotes; this will be discussed at Town meeting in March. I would also like to thank the truck committee for their hard work and many hours of researching and planning for this build.

This year the Lyndeborough Fire Department was awarded the New Hampshire Forestry Grant, this is a 50/50 match grant. We were able to purchase 18 complete sets of forestry gear (Nomex pants, shirts, gloves, etc.).

In August, community day was held at Center Hall. The Fire Department brought trucks and the off road vehicle for kids and adults to climb in and look at all the equipment. I would encourage the Town's residents to come out and enjoy the festivities and see what Lyndeborough Community Day is all about.

Special thanks to Santa who arrived in Town on December 8. This year's festivity had some last minute changes due to a 26 " + snow storm that blanketed our town the weekend before. We had moved "pictures with Santa "to the upstairs of Citizens Hall, instead of the fire station. The tall snowbanks and deep snow made it unsafe for people to walk from the common to the fire station. Sorry for any confusion.

If there are any folks who would like to join the Fire Department or are thinking about it, please stop in on a Tuesday night around 7:00, ask questions, look around, and pick up an application, or at the town hall. No training is required; we will provide the training for you. This is a great opportunity to give back to the town and also help out your fellow neighbors.

In closing, I would like to thank my Officer staff, members of the department that give so much of their time and dedication, the Fire Auxiliary, the Town Office staff, the Board of Selectmen, all other Town Departments, and always the people of Lyndeborough.

Don't forget to change your smoke detector batteries, clean your chimney, make sure your house and mailbox are clearly marked, always check the ice before going out on it, and have a safe 2020.

Respectfully Submitted,
Brian Smith
Fire Chief


## Report of Forest Fire Warden and State Forest Ranger - 2019

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests \& Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

The Forest Protection Bureau and local fire departments were very busy this year celebrating Smokey Bear's $75^{\text {th }}$ year preventing wildfires. Many events were held at local libraries, in fact, this program was so successful we will be offering it again in 2020. We were fortunate enough to partner with the Northeast Forest Fire Protection Compact and bring the Smokey Hot Air Balloon to Franconia Notch in August. The weather was fantastic and hundreds of people got the chance to ride in the balloon! Smokey's message has always been about
 personal responsibility - remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. "Remember, Only You Can Prevent Wildfires!"

As we prepare for the 2020 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests \& Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/.

## 2019 WILDLAND FIRE STATISTICS

(All fires reported as of December 2019)


| Year | Number of <br> Wildfires | Wildfire Acres <br> Burned | Number of <br> Unpermitted <br> Fires* |
| :---: | :---: | :---: | :---: |
| 2019 | 15 | 23.5 | 92 |
| 2018 | 53 | 46 | 91 |
| 2017 | 65 | 134 | 100 |
| 2016 | 351 | 1090 | 159 |
| 2015 | 143 | 665 | 180 |

* Unpermitted fires which escape control are considered Wildfires

| CAUSES OF FIRES REPORTED <br> (These numbers do not include the WMNF) <br> Arson <br> Debris Burning Campfire |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Children | Smoking | Railroad | Equipment | Lightning | Misc. |  |  |  |
| 4 | 3 | 1 | 0 | 1 | 1 | 1 | 1 | 3 |

[^1]
## Health Officer - 2019

My second year as the new Health Officer for Lyndeborough has continued to be busy for me. In 2019 the issues I responded to as Health Officer were: strange odors, trash problems at residences, and home inspections that required immediate actions.

Winter is in full swing and temperatures are dropping - please remember not to leave trash outside your residence. Snow cover makes it harder for wildlife to find their natural food sources, which encourages them to scavenge for food in dumpsters, sheds, and in some cases garages. Once inside they might get curious and enter residential living spaces to stay warm and build their homes.

If you have any health or safety concerns, feel free to contact me through Town Hall at 654-5955, extension 221. Please provide your contact information and the specifics of your concerns. Health Officer business cards with all my contact information are also available at the Town Hall, Board of Selectmen's Office, please feel free to stop by if you ever have a need.

Respectfully Submitted,
Health Officer Donald Cole


## Highway Department - 2019

We started the year with mud in certain areas and we put stone down in those places. In early March we finally took purchase of the new ten-wheeler dump truck and in the short time we have had it has proven very effective.

We started road improvements like adding gravel to Old Temple Road, New Road, and Mountain Road. We also started adding calcium chloride to the gravel roads. In 2019 we oversaw the complete rehabilitation of a portion of Center Road. In July we took delivery of the new loader and it has worked well. We did line striping on Center Road and 2nd NH Turnpike.

In 2020, we plan to continue our gravel and calcium chloride program. Also, we have culverts to put in, posts to fix, and roadside ditching to accomplish (along with paving projects).

A reminder please use caution around construction sites as there are signs, flaggers and cones out there for everyone's safety. I want to thank Greg Porter, Hunter Mills, TA Russ Boland, Town Hall Staff, the Selectmen, and you, the Townspeople, for the help, support and suggestions. It has made the job that much better.

Respectfully Submitted,
Mark S, Chase
Highway Department Road Agent


Center Road Reconstruction 2019

# Police Department - 2019 

# LYNDEBOROUGH POLICE DEPARTMENT LYNDEBOROUGH, NEW HAMPSHIRE 03082 

9 Citizens' Hall Road
Lyndeborough, NH 03082
Tel: (603) 654-6535
Fax: (603) 654-5483


Rainsford G. Deware, III<br>Chief of Police<br>Keith D. Hervieux<br>Patrol Sergeant

## Annual Report of the Police Department 2019

I am pleased to present the following Annual Report that summarizes the accomplishments and achievements of your Lyndeborough Police Department during 2019. In this report, we will provide a number of year-end statistics, details regarding services provided by our organization, and much more information highlighting the great work of our team working in partnership with the community. Our organization is made up of highly skilled, committed professionals who take pride in serving our richly diverse community. We greatly appreciate the strong support we receive from our community, elected officials, and town management team. I am proud of the men and women of the Lyndeborough Police Department, and I feel fortunate to serve alongside them.
2019 was a year in which the Lyndeborough Police Department saw some changes. While we have always been an organization with a strong commitment to community partnerships, 2019 saw us double down on those efforts in order to take our relationship with the community to an even higher level. Staff members from throughout our department took part in a number of community events in 2019, and we look to do even more of that in 2019 and beyond. We consider ourselves extremely fortunate to have a community that is very engaged and active in partnering with us to achieve our collective public safety goals.

As always, we are committed to working hard to keep up with the changing environment to meet the needs of our community.

I hope you enjoy reading our 2019 Annual Report and find the material contained herein to be informative. I wish you all a very happy and safe 2019!

Once again this year we have utilized the Milford Area Communications Center for our dispatching needs. In doing this, we have been able to obtain accurate statistical information that will allow us to budget and plan accordingly in the future. In 2019 the department handled 2,870 calls for service and the New Hampshire State Police handled 57 calls for service for a total of 2,927 calls for service.

Most of these calls were service related and we completed 662 area checks, 639 business checks, 249 directed patrols, 204 house checks, 61 police information requests, 30 paperwork service attempts, 31 suspicious activities, 15 disabled motorist assists, 26 escorts, 27 assists to other agencies, 29 Alarms, 363 motor vehicle stops, 41 dog complaints, 35 animal complaints and 27 motor vehicle crashes. Out of the 27 motor vehicle crashes we completed 18 State Accident Reports and New State Police completed 8 and Wilton PD 1. We also assisted the fire department on 6 calls and the ambulance on 52 calls.

The officers of the department have worked very hard at protecting the town. The Uniformed Crime Reports for the town of Lyndeborough are as follows: Uniform Crime Reports Part I crimes reported 14 and Part II crimes reported 57.

Part I Crime activity statistics are as follows: Aggravated Assault: 1, Burglary 3, Larceny: 9, Motor Vehicle Theft: 1.

Part II crimes: Domestic Assaults: 5, Other assaults (simple): 3, Fraud: 2, Vandalism: 5, Fraud: 1, Animal Cruelty: 2, Curfew/Loitering/Vagrancy: 1, Drug Offenses: 3, Disorderly Conduct: 2, Criminal Threatening: 1, Criminal Trespass: 2, All Other Offenses (Except Traffic): 17, Traffic Offenses: 13.
In December of 2019 I stepped down as the President of the Hillsborough County Police Chief's Association after 6 years and in January 2020 I will be the Secretary of the Association. This opportunity has provided the Lyndeborough Police Department with the ability to work directly with other Chiefs and their agencies, not only from Hillsborough County, but from around the entire State of New Hampshire, to assist in solving cases that occur over multiple jurisdictions and within our community.

Officer Keith Hervieux was promoted to Patrol Sergeant and the second in command of the department on December 4, 2019. Sergeant Hervieux has been with the agency for 11 years and he has three years of supervisory experience as a full-time Patrol Sergeant for the town of Brookline, New Hampshire. Congratulations Sergeant Hervieux!

Our agency has seen some changes over the past year and we have hired one new officer and lost two officers one full-time and the other part-time.

On December 4, 2019, Officer Richard Bailey was hired to work part-time. Officer Bailey is a full-time certified New Hampshire Officer, with over 42 years of experience. Officer Bailey retired from the Nashua Police Department as a Captain and he has served as the Chief of Police in two Massachusetts communities, worked as a Lieutenant in Hollis, New Hampshire and as the Director of Security/Police at Plymouth State University. He is a Federal Bureau of Investigation National Academy Graduate and has a Master of Science degree in Criminal Justice from Fitchburg State University. Welcome aboard Officer Bailey!!!

Officer Jen Weston resigned/medically retired on December 18, 2019 due to a work related injury she sustained in June 7, 2018 and we are very sad to see her leave. Jen was a great asset and she was instrumental is adding to our reporting system updates, policy and procedure updates and many other tasks that were assigned to her over the past few years.

We are currently completing background investigations on some other part-time officer candidates and hopefully we will be at a point very soon that we can provide the 104 patrol hours or 13 patrol shifts per week that are budgeted for in the 2020 budget. Even though we have been short staffed over the last year the need to rely of the New Hampshire State Police and mutual aid from surrounding departments has been limited in nature.

Part of our community policing philosophy that we have in place is our Facebook page at; https://www.facebook.com/\#!/LPDNH please check out the page and click "Like" in order to receive information that we post on safety, traffic, and current events in the town of Lyndeborough, and messages from surrounding communities that could be relevant to our citizens as well.

# LYNDEBOROUGH POLICE DEPARTMENT <br> LYNDEBOROUGH, NEW HAMPSHIRE 03082 

9 Citizens' Hall Road
Lyndeborough, NH 03082

Tel: (603) 654-6535
Fax: (603) 654-5483


Rainsford G. Deware, III
Chief of Police
Keith D. Hervieux
Patrol Sergeant

As always, we look forward to attending community events in 2020, and participating with the youth of the community through our efforts with the school district and our participation with other youth organizations. Our goals for 2019 are to;

1. Continue to ensure that our officers receive the best training and equipment used in modern day police practices.
2. Host community based programs to reduce crime and to foster our Partnerships within the Community.
3. Reduce the number of motor vehicle collisions, especially on Route 31 and Center Road, through education, motor vehicle enforcement, and police presence.
4. Continue to utilize the Police Department's Directed Patrol System, with emphasis on neighborhood presence to reduce criminal activity.
5. Work with the Selectmen and the Budget Committee to have a comprehensive budget that will allow the department to maintain the quality of service to the community in a fiscally responsible manner.
6. Develop a strategic plan in 2020 to ensure that the department continues to improve and support the mission of the police department over the next several years.

If anyone ever has any questions or concerns, or would like more information about the police department, please feel free to contact me with any of your concerns or suggestions by e-mail at rdeware@lyndeboroughnh.us or I can be reached at (603)-831-2614 via cell phone or 654-5469, ext. 243. I look forward to hearing from you in the upcoming year.

Sincerely Yours,<br>Rainsford G. Deware, III<br>Chief of Police

## Town Administrator - 2019

The employees and volunteers of Lyndeborough had a very busy and productive year. Working as a team, we addressed many different issues affecting the community, while always keeping the taxpayers in mind. Some examples of the progress we made in 2019 are:

- After many years of asking TDS to upgrade the internet capability in town, TDS and the Selectmen entered into a cable franchise agreement in 2019, which brought high speed internet, telephone and cable television to approximately $60 \%$ of the town. We are continuing to work with TDS and Consolidated Communications to bring upgraded service to the remaining sections of town.
- In 2019, we worked closely with Wilton, Temple and Greenfield on the continued maintenance of the inter-municipal agreement for ambulance service. The agreement covers governance, operational needs, and provides a path of communication to ensure we receive the best ambulance service possible.
- In 2019, we reclaimed / paved 2,590 feet of Center Road from just east of Center Hall to Cemetery Road (phase 1). We also applied a 1.5" overlay of asphalt to 1,400 feet of Johnson's Corner Road. Additionally, we applied a shim coat to the worst sections of Center Road in an attempt to arrest the decay of Center Road until it can be reclaimed in future years. In 2020, we anticipate applying the finish coat of asphalt to New Road, Center Road (phase 1), and Baldwin Hill Road. We also anticipate applying a 1.5" overlay of asphalt to Wilton Road. In 2021, we plan on reclaiming / paving Center Road (phase 2) from Cemetery Road to Bracket's Cross Road. Center Road phase 2 will also include drainage improvements and rebuilding the road bed.
- In 2019, Town Meeting approved the purchase of a front end loader for the Highway Department. Working with the Highway Department Advisory Committee, Highway Department personnel, and utilizing the State Bid Program, the Selectmen entered into a purchase and sale agreement with NORTRAX, a John Deere dealer, to purchase the new front end loader. We received the loader in the summer of 2019, and it has already improved the efficiency of Highway Department.
- In an effort to increase town building security and reduce potential losses, a new security/fire detection alarm system was installed at the Highway Department.
- The 2019, Town Meeting approved a street lighting improvement program as presented by the Street Lighting Committee. This project included removing 18 street lights (most of which were installed in 1948), and replaced them with 9 low energy LED street lights. The program was completed in early January 2020 and should result in an approximate $\$ 2,000$ per year savings going forward.
- In May of 2019, the heating and air conditioning system at Citizens' Hall failed. The system was at the end of its life and had to be replaced. We have included a request to establish the Existing Municipal Building Infrastructure Repair and Replacement Capital Reserve Fund for
the purpose of infrastructure repairs such as this in the 2020 Warrant Articles. Approval of this Warrant Article would aid the town in building a more stable and predictable budget.
- Throughout 2019, the question of future locations for a fire station continued to be examined. In cooperation with the Fire Department, Town Staff, the Safety Complex or Other Options Committee, and concerned citizens, the Selectmen reviewed the proposed locations. We had discussions with our engineering firm and a property owner to investigate the possibility of acquiring land to expand the Fire Station at its current location. In the spring of 2020, we anticipate moving forward with test pits at both the potential new Center Hall location and the current 129 Forest Road location.
- After conducting our annual information technology review it had become apparent we needed to upgrade our current capabilities in order to remain efficient, and in some cases, to remain operational. Throughout 2019, we met with our information technology contractor, the Information Technology Committee, Budget Committee, Capital Improvement Committee, and citizens with knowledge of information technology. Additionally, we consulted with other municipalities and the Wilton Lyndeborough School District to gain an understanding of how other communities address their information technology challenges. We concluded we needed to seek information and pricing from additional contractors and in the fall of 2019 we elected to change our information technology contractor to Twin Bridge Services of Washington NH. The selection was based on comparing the proposals from three companies and with input from our Information Technology Committee. The selection of Twin Bridge Services will result in a substantial cost savings for the required upgrades and in operational costs moving forward.
- Our assessing software is reaching the end of life and upgrades need to take place. We consulted with our contracted assessor, information technology contractor, other municipalities and other contracted assessors to determine the best action to take. After comparing the capabilities of both our current Vision assessing software and Avitar assessing software it was determined for both cost and technical capabilities we would transition to Avitar software. This move will increase our capabilities to retrieve information and will reduce costs in the coming years.
- In 2019, our website reached the end of its life. We worked with CivicPlus, our Information Technology Committee and interested citizens to review our options for a new website. In the summer of 2019, the new website was launched. Much of the credit for the behind the scenes work belongs to Administrative Assistant Dawn Griska for working with CivicPlus to bring the new website to life. The project continues with updates being added to the site, we invite you to take a look at the site and provide us with feedback.
- Our Joint Loss Management / Labor Committee continues to meet on a regular basis to make sure employee injuries and property losses are kept as infrequent as possible. Chief Deware chairs this committee and has done an excellent job making this committee a success. PRIMEX (our risk management exchange agency) has recognized our efforts by continuing to provide a $5 \%$ discount on our property and liability insurance.
- Staff continues to work closely with the Capital Improvement Committee to develop the 20202025 Capital Improvement Plan. This effort resulted in a working document that will continue to assist the town in stabilizing capital costs.
- We renewed our agreement with Milford Area Communications Center for 2020 to provide our dispatching services for our Police and Highway Departments. This affiliation continues to provide increased technical capability of our Police Department by allowing our officers to communicate directly with Wilton, Mont Vernon and Milford Police Departments, thus increasing officers' and citizens' safety.
- Throughout the year, staff took advantage of training provided by PRIMEX in the areas of human resources, financial management and liability reduction. These opportunities are included as part of our membership, allowing access to valuable education at no additional expense to the town.
- In late 2019, it became apparent, as a result of the School District requiring a special School District meeting; our ability to set the 2019 property tax rate would be delayed. This presented the town with a serious cash flow problem. Working with the Selectmen, Budget Committee, town department heads, staff, and the School District, we delayed purchases and asked residents to make property tax payments in advance of receiving their property tax bills, if possible. Many residents came forward and made advanced payments which allowed the town to avoid having to take a tax anticipated note, which would have cost approximately $\$ 6,000$. Thank you.

In 2019, we experienced several personnel changes. In June, Louise Dwyer, our longtime Finance / Human Resource Coordinator, retired. Louise's experience and knowledge advanced the position of Finance / Human Resource Coordinator to the next level, providing an outstanding return on investment to the taxpayers. Louise's efforts often saved the town both financial cost and also increased efficiency to the town's operations. Please join us in wishing Louise the best in her wellearned retirement.

In June, we hired Annmarie Gilligan for the position of Finance / Human Resource Coordinator. Annmarie brings a wealth of knowledge to the position, having worked for many years in municipal government and holding positions as a Business Administrator in several school districts. Please join us in welcoming Annmarie to Lyndeborough.

In closing, I want to thank the Board of Selectmen, all of my fellow co-workers, the Boards, Committees, Commissions, and the residents for their outstanding team effort in working for the betterment of the community; it is truly an honor to work with all of you.

Respectfully,
Russ Boland
Lyndeborough, Town Administrator
654-5955 extension 223

## Welfare Department - 2019

"Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there."

Our Town Welfare Department has the responsibility to make sure the Lyndeborough residents have the basic needs of life. Examples of need would be shelter, food, utilities, and medicallynecessary prescriptions. Where appropriate, expenses necessary for seeking and maintaining full employment may also be provided. The Town may need to assist or make a referral to an applicant if there is an emergency (threat of loss of basic need) or may determine there is a temporary need until employment, State Aid, Social Security, etc. is received. It is not intended to assist residents living beyond basic needs.

All applications for assistance are personally reviewed to determine eligibility, using the Welfare Guidelines established by the Board of Selectmen. These guidelines assure that the statutory requirements are met while also protecting Town tax dollars. We require each applicant to give full disclosure of their financial position with accompanying documentation and all information is verified to determine eligibility. Assistance is provided by voucher and payment is only made directly to vendors of basic needs and no cash assistance is given to clients. The Town is also able to place a lien on all real estate property if a welfare client is a property owner. By vigorously referring applicants to other relief agencies for assistance, we reduce the amount of financial impact on the town.

For help with fuel oil and electric assistance, please call Southern NH Services at 673-0756.

|  | $\mathbf{2 0 1 9}$ | $\mathbf{2 0 1 8}$ |
| ---: | ---: | ---: |
| Welfare Operating Budget | $\$ 7,500$ | $\$ 10,000$ |
| Number of Households Assisted | 2 | 2 |
| Assistance Expenditures by Type |  |  |
| Fuel Assistance | $\$ 540.31$ | $\$ 364.69$ |
| Utilities Assistance | -- | $\$ 1,622.72$ |
| Funeral Expenses Assistance | $\$ 1,000.000$ | -- |
| Health \& Safety Expense Assistance | $\$ 41.97$ | -- |
| Total Client Expenditures | $\mathbf{\$ 1 , 5 8 2 . 2 8}$ | $\mathbf{\$ 1 , 9 8 7 . 4 1}$ |

Respectfully Submitted,
Dawn Griska
Deputy Welfare Officer

# TOWN OF LYNDEBOROUGH 

## Boards, Committees, Commissions Reports

## Cemetery Trustees - 2019

The big event for the Cemetery Department this year was the repair of the South Cemetery retaining wall along Cemetery Road. Our contract was with John Bremer, who took down the teetering portions to the base stones and rebuilt them so that they are now solid and stable. We were pleased not only by the restoration but also that the project cost less than the amount appropriated.

There were five interments this year, two full burials and three urns, and six lots were sold, all in the South yard. Due to weather and other circumstances, we were not able to screen loam for use in South, and that money has been carried over to the coming year.

Weather was a problem this spring and summer for maintenance. The frequent rain made the grass grow and impeded mowing, and we apologize for the occasions when our cemeteries were not up to our standards.

We have invested in a second zero-turn-radius mower, which will serve along with our existing machine as well as a backup. Our skillful worker, Greg Porter, is able to use these in combination with a trimmer to nearly eliminate the use of push mowers. This makes the mowing faster and more efficient.

Trustee Ginny Chrisenton researched Lyndeborough war veterans and identified seven that have no grave markers. One is from the French and Indian War, five from the Revolutionary War and one from the War of 1812. We have contracted with Medlyn Monument to create four stones to be placed in the Center, South, North and Forest Road cemeteries to recognize these veterans.

As always, we thank Greg Porter as well as Mark Chase and other Highway Department workers for their conscientious and respectful work in all of our cemeteries.

Respectfully Submitted,
Robert Rogers
Virginia Chrisenton
Lawrence Cassidy
Trustees


## Cemetery Financial Report

## Income:

Town Appropriation
Beginning Checkbook Balance
Burials
Sale of Lots
Trust Funds
Sale of Corner Posts

Total

|  | Expenses: |  |
| ---: | :--- | ---: |
| $\$ 16,328.57$ | Wages | $\$ 134.96$ |
| $\$ 578.54$ | Burial expenses | $\$ 1,600.00$ |
| $\$ 1,600.00$ | New equipment | $\$ 1,149.50$ |
| $\$ 900.00$ | Mapping | $\$ 0.00$ |
| $\$ 0.00$ | Repairs | $\$ 344.11$ |
| $\$ 60.00$ | Contracted services | $\$ 0.00$ |
|  | Flags | $\$ 0.00$ |
|  | Improvement Projects | $\$ 12,500.00$ |
|  | Loam/Seed/Fertilizer | $\$ 0.00$ |
|  | Selectmen (sale of lots) | $\$ 180.00$ |
|  | Trust Funds | $\$ 720.00$ |
|  | Selectmen (sale of Corner Posts) | $\$ 60.00$ |
|  |  |  |
|  | Medlyn Monuments - Encumbered | $\$ 2,200.00$ |
|  | Checkbook balance | $\$ 578.54$ |
| $\mathbf{\$ 1 9 , 4 6 7 . 1 1}$ | Total | $\$ 19,467.11$ |

Respectfully submitted, Virginia Chrisenton, Treasurer


## Conservation Commission - 2019

The Conservation Commission is responsible for assisting in the protection of the natural resources of the town and providing a forum for environmental protection and education. We provide feedback to the Board of Selectmen and assist landowners and land trusts in meeting conservation goals. This year much of our focus has been on identifying how best to protect Lyndeborough's wetlands.

Conservation funds come from $50 \%$ of the penalty paid when taking land out of Current Use for development. With the help of your vote in the future this percent could be increased as it has in surrounding towns. We are also in the process of crafting fundraising events and hope to invite you to participate in an annual trail run. If you are interested in learning about conservation easements and protecting your property for recreation, wildlife, trees and water, we are here to help.

We work with other organizations to complete conservation projects. They provide technical expertise, funding and grants that enable us to take on projects that we could not otherwise accomplish or afford.

In 2019 we continued to work with the Piscataquog Land Conservancy (PLC), to craft an easement for the town forest which will protect it and public access to Rose Mountain in perpetuity. Matt Fish of The Curtis Farm in Wilton continued his work for us and the PLC, bringing down and burying the cabin and trash remains which he had burned (after finding too much to remove) in the town forest. Though he had already hauled down the mountain six dump truck loads of trash in 2018 there was still more to take out when the snows melted in 2019 and more to bury at the old scout camp near the summit. We also assisted in trail and view clearing work on the PLC property at the summit.

Working with David Cinanci of Union Coffee and the Mont Vernon Conservation Commission we participated in a clean-up of Lower Purgatory Falls. We also hope to rebuild a bridge to the upper falls in 2020 with the help of these folks and other volunteers. In 2019 we began exploring a trail easement of record on Purgatory Brook. We hope to develop a trail here in partnership with the owners of the land through which the easement runs, and the Mont Vernon Conservation Commission.

Visit the town website under Conservation Commission for maps and other useful and interesting information from the Natural Resources Inventory.

The Conservation Commission meets on the second Thursday of each month at Citizens' Hall at $6: 30 \mathrm{pm}$. If you are interested in serving as a member, trail volunteer, or in the roadside clean-up please contact us.

Respectfully Submitted,
Sharon Akers, Chair, on behalf of members, Terry and Kurt Berna, Mike Decubellis, Margaret Hagen, Greg Kreider, Kris Henry and Lucius Sorrentino

## Heritage Commission - 2019

The Heritage Commission met ten times this year and the main focus was on signs and historic markers. A sign describing the former Clark Pottery was installed on the $2^{\text {nd }}$ N.H. Turnpike in August. Markers for the West Cemetery on Route 31 and Dr. Bartlett's grave on Crooked S Road were received too late to be installed this fall.

In August, the town voted to be a Purple Heart Community and signs were installed on the Common and at entrances to the town.

Historic markers for 2020 include the South Yard and Soldiers' Monument, Center and Johnson's Corner Cemeteries. House signs are still available for $\$ 75$. In January, a report was received that the Curtiss Dogwood Reservation sign was in poor condition. The area belongs to the state and the problem was referred to them.

In May, the Village Common was found to have been damaged by the installation of underground wiring for the Christmas tree and flagpole light. Repairs were made by Mark Chamberlain and Scott Roper. The common was raked and flowers planted for Memorial Day.

Several more memorial bricks have been ordered and extension of the walkway is planned for spring. An anonymous donor will supply needed bricks. Volunteers continue to keep the common flowers weeded.

There were two fourth grade history tours this year, one in June and the other in September. Teachers decided a fall event would fit better into the curriculum. Both tours were declared a success, and another is planned for this year.

Work will resume on the cellar hole/stone culvert map with plans to have it digitized. Old pictures are still welcome for inclusion the Old House Project.

The writers of the updated Town History say they have an "almost complete first draft."
The Cemetery Trustees reported identifying several unmarked graves of Revolutionary War veterans and plan to install markers. The Heritage Commission agreed to take part in any future plans for identifying unmarked graves, of which there are many. It is assumed they once had wooden markers.

Future plans for the Town Hall include replacement of the steps in the Town anteroom.
Volunteers are being sought for care of the gardens around the Town Hall and Town Pound.

Respectfully Submitted,
Jessie Salisbury, Secretary

## Historic District Commission - 2019

The Historic District Commission is the town body that oversees all major upgrades and changes within the official historic district in Lyndeborough Center. This appointed body held one official meeting in 2019.

It was brought up to the commission the possibility of having horseshoe pits being placed in the district, near the town hall. We were amenable to the idea of a temporary horseshoe pits, depending on where they would be placed. Since no further information was given, no determination was made.

The scrub brush around the rock formation that surrounds the flag was pruned by a volunteer for the first time in several years. This could be a very attractive area for perennial flowers if a group were to take an interest in volunteering to keep up its maintenance. If anyone is interested, please contact a member of the commission.

At the annual Community Day in August, Stephanie Roper led a tour of the historic district, with stops in front of the former Congregational Church, the town pound, the town hall, and the former town barn. Attendees seemed to be appreciative of this historical place.

In the late spring and early fall, two different classes of fourth graders from the Florence Rideout Elementary School in Wilton were brought to the Historic District as part of a historical tour of the two towns. Jessie Salisbury, Walter Holland, and Clayton Brown entertained and enlightened the children. Apparently, the one thing that they remembered about the day's activities - besides getting free ice cream at Nelson's in Wilton, was the Lafayette Artillery's cannon.

One of the primary goals of the Historic District Commission is for the historic district in Lyndeborough Center to be both used judicially by the townspeople and be appreciated for its historic value. This is an area that can't be replaced and is a place of pride for the town - we should all try to think about Lyndeborough Center with that idea in mind.

Respectfully Submitted,
Stephanie Roper


## J. A. Tarbell Library Trustees - 2019

This summer we welcomed a new staff member, Theresa Mayhew. Theresa has served the library as a volunteer for a number of years, and we are delighted that she will be with us on a regular basis.

E-books have become increasingly popular. The Internet has given us access to the same resources as larger libraries, and patrons are invited to ask about using them. We can also acquire printed material from other towns through interlibrary loan. In 2019 we had 1487 visitors to the library with 2808 items checked out, including 777 E-books, 845 audios and 17 magazines. Interlibrary loans have increased.

We received a very generous donation from Ralph and Helen Dwire in memory of their son, Keith, and we will put it to appropriate use. We remember Keith every day when we admire the beautiful circulation desk that he handcrafted and gave to us.

The Christmas fair was again a success, and its popularity may require a larger venue next year. Citizens' Hall is one possibility. Our Christmas wreath sale continues to be our biggest fundraiser, and we thank all of you who regularly support it.

The library offers a variety of programs and community gatherings every month. Please check our outdoor signboard and our website for details. You can also leave your email address at the desk and the library will notify you.

Respectfully Submitted,
Robert Rogers
Sally Curran
Ann Harkleroad
Ken Vengren
Jennifer Howe
Trustees


## J.A. Tarbell Library Treasurer - 2019

Income from Town:
\$49,463.00
Trust Funds:

| 200.00 |
| ---: |
| $\$ 49,663.00$ |

Expenditures from Town Income:
Salaries 29,913.00
Fuel 1,527.79
Postage
86.00

Supplies \& Maintenance 446.14
Telephone \& Internet
984.07

Dues \& Professional Development 3,404.00
Acquisitions $\quad 5,713.90$
Building \& Grounds Maintenance 899.00
Computer Expense 2,448.86
Electricity $\quad 1,621.68$
Literacy/Programs 793.95
Mileage
Total:
Unexpended Funds:
\$48,576.39
\$906.61
Non-Town Funds:
Checking Balance:
\$17,056.55
Fines, Faxes, Book Sales:
449.55

In memory of:
1,210.00
Wreath sales:
1,717.00
Expenses:
Museum passes
\$409.00
Wreath costs
Total:
$\begin{array}{r}1,272.00 \\ \hline \mathbf{\$ 1 , 6 8 1 . 0 0}\end{array}$

Checking Account Balance 12/31/19
\$18,752.10

Respectfully Submitted,
Sally Curran

## Local Emergency Planning Committee - 2019

Another year has passed and we have been fortunate to not have experienced any disasters. The Emergency Management Department had no reason to open but has not been idle. We continue to plan for, and keep up with any and all new programs as the State of New Hampshire implements them. Our goal is to constantly improve service to the Town of Lyndeborough.

One project that we started late 2019 was to look into installing a base radio at the Cell Tower site building on Locust Lane. With this installation in an emergency event/ disaster we would be able to utilize the antenna that is on the cell tower. This antenna was installed at the time of tower install. A number of years ago the Fire Department did some extensive radio testing with this antenna, the conclusion was that there is good reception thoughout the town. We are in the process of contacting the cell tower company for permission to use the building and also getting some quotes for running power to operate the radio equipment. Project to continue into 2020

I would like to thank the Deputy Emergency Management Director, ( Carylyn McEntee ) for her dedication and hard work.

Respectfully Submitted,
Brian Smith
Emergency Management Director
Fire Chief/EMT


## Monuments Committee - 2019



The Monuments Committee held its annual spring clean-up day to prepare the South Lyndeborough village common for Memorial Day commemorations. The only significant modification made to the park this past year was the leveling of the memorial bench for Patty Levesque.

We would like to thank Greg Porter for doing such a great job with the mowing, including extending the mowed area under the trees along Putnam Hill Road. The area was also kept trimmed throughout the summer, to ensure that it is clear that this is part of the park. This trimming went along with the volunteer maintenance and beautification of the Heritage Commission sign for the glass factory at the corner of Forest and Glass Factory roads.

We would like to especially give our undying appreciation to Scott Roper and selectman Mark Chamberlain for their hard work in cleaning up the mess of rocks and digging debris that electrical workers had left on the common. The neatened-up area no longer sticks out like a sore thumb. Scott Roper also painted and repaired the sign posts for that and the Heritage Commission sign on the common.

The committee would also like to thank Jessie Salisbury, who participated in the clean-up and added flowers to the area around the "South Lyndeboro" sign. Flowers were also planted and weeded around the flag and in front of the memorials by members of the committee.

In 2020, we hope to finish the brick walkway that will connect the brick walkway around the flag to the one in front of the monuments.

The Monuments Committee would appreciate it if people made sure to not throw garbage onto the common, including in the area along Putman Hill Road. This is a memorial park after all, and we would appreciate if everyone gave it the respect that it deserves.

If anyone has any ideas for other beautification measures or wants to help with maintenance, please let us know. Members include Walter Holland, Wally Holt, Lorraine Strube, Lorrie Haskell, Paul Martin, and Stephanie Roper. This park belongs to the town, which means it is your park. Everyone should be concerned with its welfare.

Respectfully Submitted,
Stephanie Roper

## Planning Board - 2019

We again had a relatively quiet year on the Planning Board. There were one minor subdivision, two lot-line adjustments, one driveway sight-line appeal, and several requests for information. Additionally, amendments were adopted to zoning regulations, as approved at the 2019 town meeting.

The Planning Board meets on the third Thursday of every month at 7:30 at Citizens' Hall, and all meetings are open to the public.

Respectfully Submitted,

Paul Best, Chair



## Selectmen - 2019

In the spring the Board received a municipal building energy audit report that highlighted areas of improvement and provided a cost-benefit comparison for the Board to consider. The Town is working to implement the most cost effective improvements. Once again, many thanks to all the Town employees for continuing to find ways to conserve energy, which is not only environmentally sound, but also reduces expenses to the taxpayers.

Our new 10-wheel Freightliner Dump Truck authorized at the 2018 Town Meeting finally arrived the week of the 2019 Town Meeting. The Highway Department has made good use of it, including hauling winter sand to reduce cost over having it delivered.

As we all experienced, the weather early in 2019 played havoc with the roads, the repeated freeze/thaw cycles creating problems with ice and water, not to mention the potholes. And the mud. Oh, the mud. The Highway Department continues to try new methods to provide immediate fixes and work on long term road improvements in the summer season as time and funds allow.

A portion of Center Road, from the end of last year's paving to Cemetery Road, was reconstructed in May. Johnson's Corner Road received its top coat and additional portions of Center Road were patched. The project will continue through the coming years. The gravel road improvement plan is also moving forward as funds allow.

In May the Information Technology Advisory Committee (ITAC) was formed to assist the Board in the effort to get improved Internet service to the community and in making informed decisions about the necessary upgrades to our computer systems. The volunteers brought considerable knowledge and experience to bear on issues affecting us all. Ironically, just a week before, contractors for TDS began to install a fiber optic network through much of the Town. While this has improved the Internet access for many, we continue to advocate for improvement to the remaining portions of Town.

Also in May, the HVAC system at Citizen's Hall finally died, after being nursed along for several years. It was for just this sort of unanticipated situation that the Board had proposed a Building Maintenance fund be added to the CIP, to be used only when a necessary repair or replacement would adversely impact the budget. The article was withdrawn during the budget review process.

In June, Louise Dwyer, our Finance/Human Resources Coordinator, retired to Maine. Many thanks to Louise for her hard work and dedication. Annmarie Gilligan was selected to replace her and has done a great job.

After considering both new and used equipment availability, cost, warranties, and discussions with Road Agent Mark Chase and the Highway Advisory Committee, in June the Board executed a contract with NORTRAX for a John Deere 544L Loader.

In July, the Board proudly proclaimed Lyndeborough a Purple Heart Community. Signs were donated and placed in several locations around Town. Over the 4th of July weekend Selectmen Douglas and Chamberlain worked cleaning up the Putnam Pond Recreation Area. The Highway

Department assisted in clearing the wooded area. The Highway crew placed picnic tables and repaired the boat ramp. This was a project originally proposed by past selectman Lee Mayhew.

The new Town website went active in August. The old website platform was no longer supported and, with input from the ITAC, the decision was made to go with CivicPlus to build a new website. We encourage you to check it out and pass along any suggestions or questions you might have.

On October 3 the Town was notified that, as a result of the State budget process, an additional $\$ 23,653$ in municipal aid and $\$ 66,756$ in educational funding would be made available over the FY2020-21 biennium. The Board decided to apply the first installment of $\$ 11,730.03$ in unanticipated municipal aid funding to offset the tax rate, which was the intent of the Legislature.

On October $7^{\text {th }}$ the Town received a letter from Superintendent Bryan Lane informing us that the School District was implementing budget restrictions due to unanticipated expenditures. On October $23^{\text {rd }}$ the Board met with Superintendent Lane and was informed that the School District was expecting a $\$ 305,644$ budget shortfall. The Board was provided with an explanation that the shortfall was a combination of items not budgeted for and additional staffing added after the budget was approved. As a result of the State budget process, the School District was to receive an additional $\$ 184,811$ in Adequacy Aid and $\$ 102,262$ in Special Education Aid. On the $24^{\text {th }}$, the School Board voted to hold a Special district meeting to add the $\$ 184,811$ in unanticipated aid to the 2019-2020 budget. It was held on November 9 and the article was approved. At the Special meeting it was revealed that cutbacks, along with the SPED funds, now totaling $\$ 93,000$, would result in a $\$ 48,000$ surplus, without the need to divert the aid from tax relief. On December 17 the School Board voted to accept and expend the $\$ 102,206$ in additional SPED funds. Added to the original $\$ 12,739,674$ this resulted in a school district budget of $\$ 13,026,691$.

All of this delayed getting the tax rate set. Normally the tax rate is set at the end of October so that tax bills go out November $1^{\text {st }}$ and are due 30 days later on December $1^{\text {st }}$. This provides the cash to pay year end expenses, such as funding the CIP warrant articles voted on at Town Meeting and yearly stipends. This year, because the tax rate cannot be set until all the parts are reported, the Town could not set the tax rate and send the bills out on time.

After the vote on November 9, the school district sent their form to the Department of Education, which then sent it to the Department of Revenue Administration (DRA). On November $15^{\text {th }}$ the DRA sent it back for correction and the process was repeated. Finally, on November $18^{\text {th }}$ the DRA set the unadjusted tax rate and the Town could proceed. The Board then reviewed the rate and decided to use $\$ 118,000$ from the unreserved fund balance to set the tax rate at $\$ 29.14$. This breaks down to: County- $\$ 1.10$, down $\$ 0.20$; Town- $\$ 9.22$, up $\$ 0.20$; State Education- $\$ 2.31$, up $\$ 0.05$; and School- $\$ 16.51$, up $\$ 0.86$. This compares to last year's rate of $\$ 28.21$.

The tax bills went out on November $22^{\text {nd }}$. This created concern for the Town administration and the Board that we would not have the funds to fulfill all our financial commitments before the end of the year. The decision was made that we would not do anything that would incur additional fees, such as a Tax Anticipated Note, but to delay the December payment to the School District until sufficient capital was available. The School Board was informed of this decision and they concurred. The payment was made a week later than normal.

In November the decision was made to switch our Information Technology consultant to Twin Bridge Services (TWS) of Washington. The Board and ITAC felt they provided a more appropriate level of service at a substantial savings. The computer systems at Citizen's Hall needed to be updated to continue to interact with the State systems and because of software support limitations. Also, upgrading to a fiber optic Internet connection has been accomplished. A changeover from our existing Vision assessing software to another vendor, Avitar of Chichester, has begun and will continue into 2020. In making these changes, the Board and its advisors looked closely at immediate and long-term costs, operational objectives, and the best service to the citizens of Lyndeborough.

Once again, it was a year of challenges, hard work and accomplishment. The Board would like to thank the Town's employees, who put in the extra effort to make sure our small town remains a place where we all want to live. We also wish to thank the volunteers who form the various boards and committees that make town government work, as well as those who lend a helping hand where needed.

Respectfully Submitted,

Mark Chamberlain, Chairman
Fred Douglas
Rick McQuade


## Supervisors of the Checklist - 2019

The year 2019 was a nice relaxing year for the Supervisors of the Checklist with only the town election in March that we had to handle. This represented a welcome respite before we are inundated with four elections in 2020. In 2019, we continued to work to ensure that we have as accurate a checklist as possible.

We continue to have roughly twelve hundred registered voters in town, a number that has remained steady for about the last decade. A bit over half of the registered voters are undeclared, with fewer and fewer residents opting to be affiliated with either the Republican or Democratic parties.

This fall, a security expert from the State of New Hampshire gave the supervisors and town clerk staff training on proper election security, so that we can be as safe as possible in dealing with election cyber security.

As we gear up for a busy year, we urge everyone to exercise your constitutional right to vote and to be an informed voter. This right and responsibility that all of us have is the cornerstone of our democracy - use it or lose it!

Respectfully Submitted,

## Stephanie Roper



## Zoning Board of Adjustment - 2019

The Zoning Board of Adjustment hears and decides appeals if it is alleged there is an error in any order, requirement, decision, or determination made by an administrative official in the enforcement of any zoning ordinance according to NH RSAs by the town. It may also authorize, upon appeal, in specific cases such variances from the terms of zoning ordinance as will not be contrary to the public interest, if owing to special conditions, a literal enforcement of the provisions of the ordinance will result in unnecessary hardship, and so that the spirit of the ordinance shall be observed and substantial justice done. The Board also grants special exceptions as outlined in the Town of Lyndeborough Zoning Ordinance (paraphrased from NH RSA 674:33)

The Zoning Board of Adjustment is winding down another decade of service to the property owners of Lyndeborough. The Board met three times in 2019 to hear cases.

Members Karen Grybko, Lisa Post and Linda Anderson attended a very informative workshop with plans to share the knowledge with the rest of the ZBA and the Planning Board in an upcoming work session.

## Case 2019-1 - Ellie and John McGuire, Map 235, Lot 16 at 124 Purgatory Falls Road

The variance was approved for relief from Zoning Section 702.3 regarding setbacks in order to build a garage approximately 20-25 feet from the property line rather than the 50 foot setback requirement. The applicant provided evidence there was no other logical place to build the garage due to the layout of the property and existing buildings.

Case 2019-2 - Harry and Donna Herbert, Map 207, Lot 3 on Osgood Road
The applicant appealed the Code Enforcement Officer/Building Inspector's denial for their foundation which was erroneously poured 43.2 feet from the property line instead of the 50 feet setback requirement per Zoning Section 702.3. The appeal was granted.

Case 2019-3 - Mark and Jessica Chase, Map 239, Lot 92 at 133 Forest Road
A variance was granted from Zoning Ordinance 1301.00, Non-conforming Uses and Buildings. The applicants wanted to add 288 square feet of living space and storage to their 840 square foot home. The applicant plans to add the additional living space from a section that was torn down, but due to the layout of the building, septic, ledge, driveway, and abutting properties the only logical place for steps to enter the addition would be outside of the footprint of the original structure.

Respectfully Submitted,
Chairperson Karen Grybko
Vice Chair Rick Roy
Members: Lisa Post, Linda Anderson \& Tom Chrisenton
Alternate Member: Pam Altner


# TOWN OF LYNDEBOROUGH 

Miscellaneous Reports

# Town of Lyndeborough NH <br> 2019 Town Meeting Minutes <br> March 16, 2019 

Meeting was called to order at 10:00am by Moderator Walter M. Holland on Saturday, March 16, 2019 at Citizens' Hall located at 9 Citizens' Hall Road in Lyndeborough, New Hampshire. Selectman Richard McQuade was excused for personal reasons.
To the Inhabitants of the Town of Lyndeborough, in the County of Hillsborough in said state qualified to vote in Town affairs; You are hereby notified to meet at Citizens' Hall, 9 Citizens' Hall Road, in said Lyndeborough on Tuesday, the twelfth (12th) day of March 2019, at ten o'clock in the morning until seven o'clock in the evening, for ballot Voting of Town Officers and all other matters requiring ballot vote; and, to meet at Citizens' Hall, 9 Citizens' Hall Road in said Lyndeborough, on Saturday, the sixteenth ( 16 th) day of March 2019, at ten o'clock in the morning, to act upon Articles 4 through Article 18:
Article 1: Selection of Officers: To choose all necessary Town Officers for the year ensuing. *-indicates elected (191 ballots cast- 1231 Registered Voters)
Results:
Selectman (3 years) *Frederick Douglas Jr 149
Treasurer (3 years) *Ellen Martin 174
Trustee of Cemeteries (3 years) Mark S. Chase 44
*Robert H. Rogers 114
Library Trustee 2 (3 years) *Sally B. Curran 136
*Nancy J. Howe 102
Robert H. Rogers 100
Trustee of Trust Funds (3 years) *Richard Herfurth 2 write-in
Budget Committee 3 (3 years) *Geoffrey Allen 136
*Stanley Greene 137
*Walter M. Holland 169
Budget Committee (1 year) *Geoffrey Brock 4 write-in
Zoning Board of Adjustment (3 years) *Richard Roy 166
Zoning Board of Adjustment (2 years) *Linda Anderson 168
Article 2: (Question 1) To see if the Town will vote to accept the following zoning articles, with minor changes, to replace the corresponding existing articles.
200.02 Accessory Dwelling Unit. Recodify as voted on March 2018 to a new Section at the Planning Board's discretion.
200.05 Automobile Graveyard

Any lot or portion of a lot which is maintained, used, or operated for storing, keeping, buying, or selling wrecked, scrapped, ruined, dismantled or abandoned motor vehicles or motor vehicle parts. (3/9/99)

### 404.00 Exclusive Optional Method of Developing Large Tracts of Land (3/18/00)

As an exclusive optional method of development, not a required process of subdivision, any lot of record may be subdivided in accordance with the following criteria: (3/18/00)
a. The average size of the subdivision lots shall not be less than 25 acres with a minimum size of 10 acres.;
b. The lots shall be accessed by a private road constructed to meet the minimum standards
established in the Town of Lyndeborough Street and Road Standards.
c. No further subdivisions would be permitted using roads existing as of January 1, 1997 to meet zoning frontage requirements. Further subdivision will require adequate frontage on a Class V or better highway constructed after January 1, 1997, as required by the zoning ordinance in force at the time of any further resubdivision. (3/18/00)
408.00 Soil-Based Zoning Requirements (Overlay District) (3/18/00)

All lots in the Rural Lands One (RL1) or Light Industrial zoning districts with less than 5 acres shall require a minimum of 2 contiguous acres of "slight" and/or "moderate" limitations rated soils for septic tank absorption fields, as determined by the USDA Natural Resource Conservation Service criteria and published in Table 11 of the "Soil Survey of Hillsborough County, New Hampshire", issued October 1985. A Site specific soil survey conducted by a NH Certified Professional Soil Scientist may be required by the Planning Board to ensure that the requirements of this section are met. Contiguous shall mean any area undivided by wetland, ponding (seasonal or perennial) or seasonal or perennial drainage ways. Lots of record shall not be affected by this soil-based zoning for residential usage.
All lots in the Rural Lands One (RL1) or Light Industrial zoning districts with less than 500 foot frontage shall require a minimum of 2 contiguous acres of "slight" and or "moderate" limitations rated soils for septic tank absorption fields, as determined by the USDA Natural Resource Conservation Service criteria and published in Table 11 of the "Soil Survey of Hillsborough county, New Hampshire", issued October 1985. A Site specific soil survey conducted by a NH Certified Professional Soil Scientist may be required by the Planning Board to ensure that the requirements of this section are met. Contiguous shall mean any area undivided by wetland, ponding (seasonal or perennial) or seasonal or perennial drainage ways. Lots of record shall not be affected by this soil-based zoning for residential usage. (3/18/00)
[Note of Clarification: This section 408.00 does not apply to the Village District, section 500.00;
Rural Lands 2, section 800.00; Rural Lands 3, section 900.00; or the Large Tracts of Land, section 404.00.]

## $\mathbf{6 0 1 . 0 0}$ Permitted Uses.

The following uses and their associated accessory uses are permitted in the Light Industrial District subject to all other applicable provisions of this Ordinance and Site Plan Review and approval by the Lyndeborough Planning Board.

- Light manufacturing;
- Research and/or testing facilities;
- Offices;
- Newspaper and printing facilities;
- Warehouses;
- Retail stores;
- Banks;
- Personal service businesses including but not limited to service or repair of jewelry, appliances or other personal or household items, photography studios, beauty/barber shops and tailors.
- Utility structures less than 200 square feet in area.


### 1001.00 Permitted Uses.

Any of the following uses that require a permit by NH DES are also permitted by this Ordinance.
a. Forestry operations and management in accordance with best management practices;

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b. Agriculture in accordance with agricultural best management practices;
c. Water impoundments and wells;
d. Drainage ways - streams, ditches or other paths of normal water runoff;
e. Wildlife refuges;
f. Parks and recreation uses consistent with the purpose and intent of this Ordinance;
g. Conservation areas and nature trails; and
h. Open space as permitted by the Subdivision Regulations and other sections of this Ordinance.
(Recommended by the Planning Board and Board of Selectmen)(Majority Vote Required) Yes 129 No 55 Article Passes

## Article 3: (Question 2) To see if the Town will vote to amend the existing Zoning Articles to the following: <br> 1101.00 Purpose:

To provide an alternative pattern of land development for single-family homes in the Village District (V) and along a corridor 1000 feet either side of State Route 31 in the Rural Lands OneRL1 district.
It is intended to encourage the preservation of open space and, at the same time, provide for a greater variety of housing types and affordability, with similar densities and more inclusive building permits than permitted elsewhere in the Zoning Ordinance, without causing an increase to Town maintained roads.
It is planned that in a PRD, the setbacks for dwelling units in a PRD in the Village District shall be the same as required in Section 502.03 of the Lyndeborough Zoning Ordinance. The setbacks for dwelling units in a PRD in Rural Lands One District (RL1) shall be the same as required in Section 702.03 of the Lyndeborough Zoning Ordinance except that no dwelling unit shall be less than 300 feet from Route 31, nor more than 1000 feet from Route 31.
The dwelling units shall be constructed in clusters that are in harmony with neighborhood developments and housing and with the natural surroundings. These clusters shall not detract from the ecological and visual qualities of the environment, or from the value of the neighborhood or Town. Every PRD unit shall be occupied by an owner occupant who is at least 55 years of age or older and should add to the variety of housing types in Lyndeborough to accommodate the Master Plan purposes. The overall site design and amenities should enhance the quality of living for the residents of the development and, in general, the neighborhood and Town. The Planning Board shall determine whether the proposed PRD, namely the site plan or layout, number, type and design of the proposed housing is suitable to the neighborhood within which it is located and is consistent with the Master Plan and reasonable growth objectives.

### 1102.00 Conditions:

An applicant for approval of a proposed PRD* shall make application to the Planning Board in the same fashion as specified in the Subdivision regulations. In the course of review of the proposal, the Board shall hear evidence presented by the applicant and all those requiring notice and determine whether, in its judgment, the proposal meets the objectives and purpose set forth above, in which event the Planning Board may grant approval to the proposal, subject to
reasonable conditions and limitations as it shall deem appropriate.
1102.01 Minimum Net Tract Area. Planned Residential Developments may be permitted on single or adjacent tracts of land, under one owner, or to be brought under one owner, which have a net tract area* of no less than twenty (20) buildable acres. Irrespective of the net tract area size, the PRD shall not contain more than twenty (20) dwelling units. Net tract area shall mean the total area of the tract, or tracts, less the area of wetlands, identified flood plains and areas of slope equal to or greater than $20 \%$. To maintain comparable densities, as calculated using existing Lyndeborough zoning regulations, (as determined by the soil based zoning section 408.00 of the zoning ordinance), PRD septic systems are to be of the "shared- type, located in the Open Space on soils that are rated "slight to moderate" as spelled out in the Hillsborough County West published soils survey. (Recommended by the Planning Board and Board of Selectmen)(Majority Vote Required) Yes 126 No 58 Article Passes
Article 4: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of, Two Million, One Hundred and Forty Thousand, Nine Hundred and Eighty Six Dollars ( $\mathbf{\$ 2 , 1 4 0 , 9 8 6 ) , ~ r e p r e s e n t i n g ~ t h e ~ O p e r a t i n g ~ B u d g e t ~ f o r ~ f i s c a l ~ y e a r ~ 2 0 1 9 , ~ a s ~ p r e p a r e d ~ b y ~ t h e ~ B u d g e t ~}$ Committee. Said sum is exclusive of all special or individual articles addressed; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: Article has been moved and seconded.
Burton Reynolds, Budget Committee Chairman gave an overview of the budget.
Moderator Walter Holland: Ready for the question? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. Article

## Passes

Article 5: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Thirty Five Thousand Dollars $\mathbf{( \$ 3 5 , 0 0 0 )}$ to be added to the Repair and Replacement of the 1994 Fire Department Pumper Capital Reserve Fund previously established for that purpose; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Fred Douglas.
Moderator Walter Holland: We have a motion to move and second. Any questions or comments? Ready for the question? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. Article Passes

Article 6: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars $\mathbf{( \$ 7 , 5 0 0 )}$ to purchase a Fire Department Rescue Cutting Tool and other associated equipment including, but not limited to, set up costs. Further, to authorize the withdrawal of up to Seven Thousand Five Hundred Dollars $\mathbf{( \$ 7 , 5 0 0 )}$ from the Repair and Replacement of Lyndeborough Fire Department Equipment Capital Reserve Fund, previously set up for this purpose. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the equipment is purchased or December 31, 2020, whichever is sooner; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)

Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: I have a motion and a second, any questions on this?
Jon Lavoie: The seven thousand five hundred is completely being paid for by the reserve fund? Moderator Walter Holland: Yes, the money is already in that Capital Reserve Fund. We need to say the words raise and appropriate, we have to use that and then we say alright where is that coming from, is it coming from taxation or not. This is coming from the fund.
Fire Chief Brian Smith: Just to confirm, Walter already spoke to it. We have a cutter tool now, it is roughly fifteen plus years old. Its cutting strength is about sixty thousand psi. In the new technology the cars being built now using a laminated steel that our cutters just can't cut through. So, with these new set of cutters it has the capability of two hundred thousand psi so we are almost four times the amount of strength. These cars are getting tougher so we just need something to get through them to help our rescue of these people.
Moderator Walter Holland: Any other questions or comments on this article? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. Article Passes
Article 7: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twenty Five Thousand Dollars $\mathbf{( \$ 2 5 , 0 0 0 )}$ to purchase a Fire Department Cardiac Monitor / Defibrillator and other associated equipment including, but not limited to, set up costs. Further, to authorize the withdrawal of up to Twenty Five Thousand Dollars $\mathbf{( \$ 2 5 , 0 0 0 )}$ from the Repair and Replacement of Lyndeborough Fire Department Equipment Capital Reserve Fund, previously set up for this purpose. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the equipment is purchased or December 31, 2020, whichever is sooner; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Fred Douglas.
Moderator Walter Holland: Again, this is just like before it will not affect your taxes at all. It is coming out of the Capital Reserve Fund and the money is already in there. Any questions? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. Article Passes
Article 8: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Ten Thousand Dollars $\mathbf{( \$ 1 0 , 0 0 0 )}$ ) to be added to the Repair and Replacement of Lyndeborough Fire Department Equipment Capital Reserve Fund, previously established for that purpose; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: Any discussion or comments on this. We are just putting some money back into that fund.
Geoffrey Allen: Every time we withdraw from one of these funds one of the things that is said is it won't affect the tax rate. Then we go down to Article 8 and we are putting money back into this fund which will affect your tax rate. So every time we vote to expend money and say it won't affect the tax rate, it does because the money has to be put back.
Selectman Fred Douglas: Sir, with all due respect, I agree with what you are saying but the alternative to that is to do nothing, put no money back into this and have the tax rate jump a lot higher when you want to buy it all at once. You have to start saving right away.

Geoffrey Allen: I will open my statement by saying I love the CIP, I think it is a great purpose and I think it does do exactly what we said which is to help keep the tax rate level. However, as I also said we can't say that when we spend money out of that that it doesn't affect the tax rate when we put it back in.
Moderator Walter Holland: I guess what I was saying is it won't increase your tax rate over what it is. Are we ready for the question? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. Article Passes
Article 9: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twenty Three Thousand Dollars $\mathbf{( \$ 2 3 , 0 0 0 )}$ to partially defray the cost of the replacement of the 2016 AWD Ford Police Vehicle. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the vehicle is replaced or December 31, 2021, whichever is sooner; or take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Fred Douglas.
Moderator Walter Holland: Any questions or comments? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. Article Passes Article 10: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twenty Thousand Dollars $\mathbf{( \$ 2 0 , 0 0 0 )}$ ) to be added to the Repair and Replacement of the 2008 Volvo Dump Truck Capital Reserve Fund previously established for that purpose; or take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required.)
Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: Any questions or comments? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. Article Passes Article 11: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Eight Thousand $(\mathbf{\$ 8 , 0 0 0})$ to be added to the Repair and Replacement of the 2008 Backhoe Capital Reserve Fund previously established for that purpose; or take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required.)
Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Fred Douglas.
Moderator Walter Holland: Any questions or comments? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. Article Passes Article 12: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Five Thousand Dollars $\mathbf{( \$ 5 , 0 0 0 )}$ ) to be added to the Repair and Replacement of the 2016 Highway Department One-Ton Truck Capital Reserve Fund previously established for that purpose; or take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: Any questions or comments? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. Article Passes Article 13: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Eleven Thousand Dollars $\mathbf{( \$ 1 1 , 0 0 0 )}$ to be added to the Repair and Replacement of the 2016

Mid-Size Dump Truck Capital Reserve Fund previously established for that purpose; or take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required.)
Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Fred Douglas.
Moderator Walter Holland: Any questions or comments? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. Article Passes Article 14: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of One Hundred and Fifty Thousand Dollars $\mathbf{( \$ 1 5 0 , 0 0 0 )}$ ) to purchase a Highway Department Backhoe / Loader and other associated equipment including, but not limited to, set up costs. Further, to authorize the withdrawal of up to One Hundred and Fifty Thousand Dollars $\mathbf{( \$ 1 5 0 , 0 0 0 )}$ ) from the Repair and Replacement of the 2007 Backhoe / Loader Capital Reserve Fund, previously set up for this purpose and to further authorize the Board of Selectmen to take any steps to facilitate said sale including, but not limited to, the right to convey title of any vehicle(s) being provided in sale or trade. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the vehicle is purchased or December 31, 2020, whichever is sooner; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required.)
Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: Any discussion or comments about what this is and what we are going to do with it?
Selectman Fred Douglas: Mr. Moderator, I would like the acting Road Agent to step forward and speak to this Warrant Article please.
Highway Department Supervisor Mark Chase: This is something that we came to the Budget Committee with and the Selectmen. We wanted a Loader, the Highway Advisory Committee wanted a Backhoe and the Selectmen agreed with the Backhoe.
Moderator Walter Holland: So is it a Backhoe/Loader or kind of combination.
Highway Department Supervisor Mark Chase: Backhoe.
Moderator Walter Holland: Any other comments or questions?
Selectman Fred Douglas: On June 4th 2018 the Lyndeborough Highway Advisory Committee, the committee and Road Agent Perry discussed the possibility of trading in one of the Backhoes for a Front End Loader. Road Agent Perry agreed it is worth of exploring further as the way the Highway Department operates has changed due to the decrease in personnel. Road Agent Perry also conducted research on the Front End Loaders and provided the committee with the brochure from John Deere on the articulating Front End Loader that was those minutes. Going on further, on September 10, 2018 again the Lyndeborough Highway Advisory Committee, Mark Chase reviewed the condition of the John Deere 710, which we are discussing. It is estimated the cost to repair the John Deere 710 would be in excess of twenty thousand dollars. Additionally the size of the John Deere 710 limits where it can be used. Mark Chase recommended using the John Deere 710 strictly as a yard machine at the Highway Department and trade it for a Loader in the spring of 2019. The committee was in agreement with this assessment and instructed Mark Chase to propose a Warrant Article for the 2019 Town Meeting. That was the end of that particular reading. November 26, 2018 Lyndeborough Highway Advisory Committee. The Committee was presented with the proposed 2019 Highway Department operating budget. Mark Chase advised it was a draft Warrant Article to purchase a Loader to replace the current 2007

John Deere Backhoe. Scott Brown, who serves on the committee expressed concern with the purchase of a Loader, he felt strongly that the Backhoe provides more versatility to the Highway Department operations. The committee discussed the pros and cons of both the Loader and the Backhoe and decided more information was needed to make an informed decision. That was coming out of those particular minutes and the last one, this is December 17, 2018. Mr. Chase stated that the Highway Departments opinion, a Loader would better serve the Department's needs. I in fact asked the committee to determine if they wished to recommend to the Board of Selectmen a Backhoe or a Loader. Clayton Brown who serves on the committee, Roger Reynolds who serves on the committee, Leo Trudeau and Ray Humphries stated a Backhoe is their recommendation. The other person serving is a gentleman by the name of Dennis Slocomb abstained from offering an opinion. With that information provided we felt that based on what the committee had offered throughout the course of the year we had to really evaluate what they were saying. Again, Mark Chase, and to a certain extent the Board of Selectmen felt that they were correct, he was correct in a sense that a Loader is much quicker. As you know these dirt roads are getting narrower and narrower. The Backhoe, you are going to run that over the back of the mountain, this was my position, and you have the boom on the back and it is constantly doing this. Well this is one of the reasons, and I have to articulate this to you is the boom on that Backhoe that they want to retain is eight thousand dollars just to fix that because of it banging back and forth. The Loader is much quicker, according to Mark it has a lot of versatility when we are doing that ditching, correct Mark, (Mark Chase said yes) It is quicker, so we were caught in catch 22, we value what the committee was saying to us about purchasing another Backhoe but at the same time it came from the people who use it and are going to have to use it that the Loader was going to be invaluable. Because, these dirt roads have to be opened up and anybody that lives on a dirt road knows that, especially in mud season.
Moderator Walter Holland: So Article 14, purchase a Backhoe/Loader, any other comments, questions.
Stephanie Roper: Just to make sure are we clear that this is money that is already in the fund? So, we are not adding any taxes to it right now.
Town Administrator Russ Boland: That is correct, it is in excess of a hundred and fifty thousand from previous tax dollars.
Moderator Walter Holland: Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Could not tell voice vote. Yellow voting card, All those in favor of Article 14, at this time raise your yellow voting card if you are saying Yes. All those that are not in favor of this, if you are voting no, raise your yellow voting card. 39 Yes 13 No Article Passes
Article 15: To see if the Town of Lyndeborough will vote, pursuant to RSA 35:16, to change the purpose of the existing Repair and Replacement of the 2007 Backhoe / Loader Capital Reserve Fund to the Repair and Replacement of the Backhoe / Loader Capital Reserve Fund; or to take any other action relative thereto. This article is contingent on passage of Article 14, failing which; it shall be null and void. The Board of Selectmen and Budget Committee Recommend this Article. (2/3 Vote Required.)
Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Fred Douglas.
Moderator Walter Holland: Any discussion on Article 15, we are just changing the purpose, we are not putting in any money away this year. We are just going to change the purpose of that fund and get rid of the word 2007. Read Article. All those in favor signify by saying Aye, those
opposed signify by saying Nay. Ayes have it. (All Ayes, No Nays from audience)
Article Passes
Article 16: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Seven Thousand Four Hundred Dollars $\mathbf{( \$ 7 , 4 0 0}$ ) to implement the recommendations of the Street Lighting Committee, which shall include but not limited to; the elimination, replacement and /or additions of street lights as directed by the Board of Selectmen. This will be a nonlapsing appropriation per RSA 32:7 VI and will not lapse until the project is complete or December 31, 2020, whichever is sooner; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this appropriation (Majority vote required) Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: I would like to ask somebody from the Street Lighting Committee to explain what we are doing.
Steve Brown: I am a member of the Street Light Study Committee. Most of the Street Light Committee is here. We had help from Charlie Post, John Pomer, Greg Kreider, Andy Roeper, Stephanie Roper and we also had help from Lisa Post with the minutes and Russ Boland and Rick McQuade. The work we did was based on a Warrant Article that came out in 2018 to take a look at the streetlights in town. We have currently twenty plus or minus, twenty streetlights in Town, most of them are of the incandescent variety. So these are the older, 105 watt incandescent bulb, it is a lightbulb. One of the reasons we were asked to take a look at this is because, there are actually three reasons, one, Eversource is starting to tailback on servicing those. It is getting harder to maintain that kind of light. The second reason was to take a look at where we had streetlights in town. Did we have them where we didn't need them, were we missing them in places we thought we should have them, so we looked at that as well. Lastly, with technology being what it is, a lot of lights are being moved over to LED, much more efficient. The luminaires, the actual light at the end of the pole, the design has changed so they are now full cutoff so they don't spray light everywhere, they put it down where you want to have the light. So we took a look at it from those three perspectives. Probably we would be changing over to LED because that is what made sense, there was some discussion on what type of LED was going to go in. Where we were putting them and then of course when we put the LED's in that gives us a cost savings because they are much more efficient. We have twenty lights in Town, currently, the recommendation, that is all this is, a recommendation to the Board of Selectmen was to bring it down to nine. Of those nine we were adding four of them, I will talk about those four, and converting all the remaining ones to LED lights. So, what that means if we were to adopt this recommendation is that right now we spend about three thousand dollars a year on street lighting. If we go to less lights, and change those less lights to LED it goes to about five hundred and fifty dollars a year. There is an investment, it is about a seven thousand dollar investment that is what is in the Warrant Article. It takes about three years to pay that off. So, we would spend the money now and in three years that would all be behind us and then we would have an annual operating cost of around five hundred and fifty dollars a year, there a bouts. We took a look at where street lights were and the thought was to concentrate them, I will say in the Village District, so we have some lights, you will be driving down the road there is a street light and you will go a thousand feet and there is another street light, they are not doing a whole lot for us. So we would take and concentrate them in the Village area. One area where we added one was essentially across from the Library or right next to the Fire Department. So as you come through the Fire Department section on Route 31 there are currently two lights, we
would add a third one. The thought for that was as we have Fire Fighters responding they have to cross the road, sometimes they park in the Library, it just illuminates that area a little better so from a safety perspective. We talked about adding one, I think on that pole out there, on Citizens Hall Road, so as you come up here, many times, depending on the time of year, it is dark, we have to park down there for events that are up here so that would keep that section laminated. We talked about adding one at the intersection of Center Road and 31, main intersection, just to highlight where the intersection is. The fourth one we talked about up at Center Hall because we have Town functions up there as well so put one out at Center Hall. The lights, the color temperature, the spectrum, what they look like whether they are yellow or blue was to go with the lower ones, that is the recommendation actually for a number of reasons. There have been a lot of medical studies saying that the blue lights aren't that great for you at night. So these would like, I will call them warm white kind of lights. I would expect that when they go in, if they go in, they will put much more light down on the road, so you'd be luminating things under there, people mostly and not so much sideways. So that would hopefully tend to reduce glare as well. I want to thank everybody that participated on the committee, we met probably a dozen times or so last year, so thank you very much.
Sharon Akers: Would you replace as they blow out?
Steve Brown: This would be a wholesale change. There would be a work crew that would come in, probably in a day, we did speak with a number, a couple of suppliers that do that work, they come in, depending upon if they have to set a new goose arm, if we are putting a new light on that's not there. The ones that have lights, they come in, they change the ends so all of them would be changed out. I would say all of them, we have mostly incandescent, there are a couple of metal halide lights. There was some discussion about whether the school owns them or not, again this is something the Selectmen will have to work out when we finally decide to do it. The intent will certainly be to replace all of them at once.
Selectman Fred Douglas: The committee that served on this Board did a fabulous job. It is one of those committee's where it can fall by the wayside. This Board doesn't want to see the committees doing this type of work just fall by the wayside that is why it is in front of you. The question I have for you Steve is I had a resident come to me on voting day and said she left the Library, I believe the night before, it was extremely dark. Do you know if that light that you are proposing down there will have any positive effect on the parking lot?
Steve Brown: I believe there would be some, and the reason I say some is, the lights are designed to put the light down for the most part, some does go out. The pole, if I recall correctly is almost directly in front of the Library. Whatever bleed light goes out would go there. There are five different patterns that you can get with these lights. One of them is down, one will spread out a little more broadly. There is some adjustments you can do in terms of the pattern on the ground. That might be one that we say, we want one that has a broader reach to light up the Library. You would still luminate straight down but you would have the option to maybe push it out a little more.
Charlie Post: Statement reference Eversource.
Steve Brown: Eversource has a program now that if we convert over to the LED lights there is a cost that is incurred by the Town through a supplier to put the lights up. If they are the LED lights, which saves Eversource generation capability if you will, they will give us a hundred dollars for every light that we change. We were talking about upgrading nine street lights, going from twenty to nine. For those nine we would get nine hundred dollars back from Eversource. That is figured into the calculations on the payback.

Moderator Walter Holland: Any further questions or comments? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. Article Passes Article 17: To see if the Town of Lyndeborough will vote to authorize the Board of Selectmen to transfer or convey such property rights in the below described parcel of town owned land as may be necessary so that the same shall be subject to a conservation easement, in perpetuity, the particular terms of the easement to be determined by the Board of Selectmen, with the concurrence of the Conservation Commission, said authorization to include the authority to execute any and all deeds, documents or other instruments in the name of the Town that may be necessary to accomplish the foregoing. It is understood that the intent of this article is to cause the conservation easement to be held by a "qualified organization," as defined in section 170(h)(3) of the Internal Revenue Code of 1986, existing for the purchase of, or holding of, property interests, or facilitating transactions relative thereto when such purchase carries out the purpose of RSA 36-A, said organization as determined by the Board of Selectmen with the concurrence of the Conservation Commission. The property to which this authorization, if approved, will apply is land known as Tax Map 216 Lot 4 located off Scout Road, which was designated in 2016 as a Town Forest. The authority contained in this warrant article shall expire if the Board of Selectmen has not exercised the authority within two years of the date of the passage of this article; or take any other action relative thereto. Conservation Committee and the Board of Selectmen Recommend this Article (Majority vote required)
Motion made by Selectman Mark Chamberlain to move article as read. Seconded by Selectman Fred Douglas.
Greg Kreider: To explain what is going on, Scout Road when it leaves Pinnacle goes past the wet area and starts going uphill and the road in that section is very badly worn over the years. It has probably sunk in a couple of feet down from where the surface was originally. It is a very rocky bottom, very uneven and it seems like there is always water coming down the bottom of it. It is not a pleasant way to get up to Rose Mountain. Three years ago in 2016 we voted to make the parcel on the right side of that stretch which is what the Town owns, to call it Town Forest. Turns out that calling something a Town Forest doesn't do much to preserve the land, it's a name. It allows the Conservation Commission to take responsibility for managing the property instead of the Board of Selectmen. It doesn't actually preserve the land, it doesn't guarantee that we have access to Rose Mountain to preserve purpose, so that is why we are back today. The way to preserve land now a days is with a Conservation Easement. That is a legal document that the owner of the land, the Town of Lyndeborough in this case, creates with a second party. It sets out a number of restrictions of what you can and cannot do with the land. These restrictions hold no matter who owns the property in the future. So, you can go ahead and sell the land and the conservation goals will be kept. It is sort of like a Deed restriction which is another way of doing this except there is more security built into this, it is a recognized legal way across the nation of doing conservation. Since we designated the parcel Town Forest, we put in a hiking trail, you can go up to the road, you can go up there, there is a cellar hole there. There was an old shack, cabin that has been taken down and mostly cleaned up. I think there is a little more work to be done once the snow disappears. What we want to do today is to guarantee access to Rose Mountain through this property in the future. The Conservation Easement is a legal document, the first section will define the property and goals of the easement that you want to protect the land and then there is a couple of sections of what is prohibited and what's allowed usage. These seem to be boilerplate legalese. Disallowed uses are putting up structures, putting up buildings or for whatever reason doing mining which probably doesn't apply here. Standard
allowed uses would be agricultural which includes logging, includes sugaring. What easements don't usually, it seems from the ones I have seen, include, is actually guaranteed public access. So, that the easement that covers the top of Winn Mountain does not have this language in it. The property owner is perfectly well within their right to post the property and you should really talk to them and ask permission to go hiking up there. On the other hand we have an example where the Town holds an easement on some of the properties off of Bullard Road. That is the road that is behind the Woodmont Orchard Building as you come up Center Road. Before they subdivided that they put a three hundred foot wide stretch on the back end of that, that stretch included Purgatory Brook and some of the trails. The easement specifically says that you are guaranteed access to those trails so that the land owners once they were divided up cannot close off access, cannot block the trails. That easement also says you can put up signs down there, trail signs or if somebody wanted to make a nature walk out of it you could put up signs for that. It is certainly the intention of the Conservation Commission that we put this language into this easement to guarantee access to the property. I think that is also the intent of the Board of Selectmen for what they will be looking at when they approve the language. The easement is held by somebody, it is a two party transaction, it is a legal document. The rest of the document talks about what the responsibilities are of the holder of the easement which is basically to monitor it to make sure that the current land owners haven't closed off the trails or done things they aren't supposed to. If there is a problem, there is a resolution procedure for how to go about solving the problems that ends up actually escalating up through the State level, to the State Attorney General. The long, long description here of having a qualified organization according to the IRS is basically just saying that, sorry, let me back up a second. One of the costs for doing the easement is that you are giving up development rights essentially for the land. You are not allowed to put up structures. This means that the land is going to be worth less. If you were to put an easement on your property, the government, the IRS would recognize that change in value and you could recover some of it through your taxes. For a Town we don't have to worry about that but that is one reason for having the requirement for the IRS recognition in this. It is just to say that you are working with a recognized organization that is qualified to be doing this and you are following the government restrictions. The qualifying organizations are going to be somebody like the Piscataquog Land Conservancy up in New Boston who we have been working with. In 2015 they bought the top of Rose Mountain and last year they bought two properties along Cold Brook on Mountain Road down towards New Boston. Another option might be the Society for the Protection of New Hampshire Forests up in Concord. They are actually the biggest easement holders in Town, they have over a thousand acres of the Town under easement. There is of course other land trusts around, New England Forestry Foundation has quite a bit of land in the northeast corner of Town. People that aren't active here might be the Monadnock Conservancy or the Nature Conservancy, but our ties are with the PLC and with the Forest Society. These are certainly the guys we would go to first. The Land Trust has an obligation to monitor the property every year, to visit the property and to document it. This brings us into the second cost of doing this, because it takes staff, I think the Forest Society has five full time staff people to monitor all their easements across the state, it's something like a hundred thousand acres that they own. That cost money for them, so, if you put an easement on these, groups are going to come to you and ask you for help to defray their cost. We don't know what that amount is, we haven't talked to anybody officially about doing this and we won't until this passes. We have heard numbers in the order of ten to fifteen thousand dollars. Right now we have ten thousand dollars available in our budget. It may happen that when we get the final number done
that, that's what we have in that point in time is not enough and we would have to come back next year to fill in the difference. Again, we don't know what it is, we will certainly be working. We have heard there might be other chances, that people have other projects in that area that we could piggy back onto to help save money. That is all for future discussions. Quick summary, we have a Town Forest, we want to guarantee access to it. The way to do that is to put a Conservation Easement on together with one of the Land Trusts in the area that will protect the property to go forward and we ask for your support in voting for this.
Jane Lifset: How big is the Town Forest?
Greg Kreider: It's about ten acres. It's really just along the road and it hooks into the PLC land at the top.
Lisa Post: Will there be parking available for people?
Greg Kreider: Kind of off road parking, there is maybe a chance there at the bottom where we could develop something that is something that we would have to look at. Right now you are kind of parking off to the side of the road. There is a flat area that works but there is not a lot of space.
Lisa Post: What would be allowed there?
Greg Kreider: So that would have to be defined. Camping and horseback I don't see a problem. ATV's are probably not going to want to go up through the forest, there are no trails through there so they would try to use the road but at the top of that steep section the PLC has blocked it off to prevent vehicle traffic from getting into their property.
Lisa Post: I know you did fund raising for PLC for Rose Mountain, would that be an option? Greg Kreider: That might play into it. We have really good relationship with the PLC again. We ended up contributing substantially to their Proctor parcels. Some of that money actually came back this year. They are also very interested in making sure that this goes through just because it does give access to their parcel on the top.
Ray Humphries: Can you give us an example of what recreational limitations they have put up on the properties?
Greg Kreider: The Swartz easement on the top of Winn Mountain that the Forest Society holds, its just a standard landowner, the landowner can post it if he wishes. For the Bullard Road, there you are guaranteed at least foot traffic to go through. Generally I haven't seen them explicitly laid out. Remember that the Conservation Easement holder doesn't actually have any real status here, they don't determine what can be done. They are just monitoring it to make sure that you are obeying the terms of the agreement. The Selectmen and the Conservation Commission will set this up.
(Further discussion reference ATV's and other off road vehicles from audience members)
Andy Roeper: I would like to move the question.
Moderator Walter Holland: One more question.
Mike Kaelin: There is another piece of land off the back of my property probably closer to Tarn Road. I didn't know if it is in Lyndeborough or Mont Vernon but it is right on the border. Is that also a candidate for being part of the Town Forest?
Greg Kreider: We haven't designated it. If it is State then we have no control over it. It would have to be a Town owned piece of land.
Moderator Walter Holland: Ready to move the Question?
Selectman Fred Douglas: The Conservation Commission is going to get involved with another person or another organization in order to acquire this land. There is going to be an easement made. That easement document is going to come to the Board of Selectmen. There will be
public hearings relative to that where anybody here can come in on what the use is going to be. It will be on the minutes, please come in because we want your side of it too.
Moderator Walter Holland: The Selectmen are acting as agents and before anything happens there will be open meetings on that. (Inaudible discussion from members of the audience) Ready for the Question? Read Article. All those in favor signify by saying Aye, those opposed signify by saying Nay. Ayes have it. Article Passes
Article 18: To transact any other business that may legally come before said meeting. We would also like to discuss the Fire Station location, additions etc... I would like to open up Article 18 for discussion.
Motion made by Selectman Fred Douglas to move article as read. Seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: So we have a motion to open up this other business and we are going to discuss the Safety Complex Study Committee and John Pomer and Fire Chief Brian Smith are here to discuss. Last year we had a meeting and it was the results of this study committee, Safety Complex Study Committee and John gave a wonderful presentation about all the studies that had been done over the last three years and came up with some recommendations, suggestions. Now we are ready to move on it and find out what you, the townspeople want to do. Where do you want your Fire Department?
Town Administrator Russ Boland: If you could all turn to page 52 for a second. It was brought to my attention if you look midway down, that you will find a Trust Fund that just says Town. That was corrected last year and I honestly don't know how it made it through the way it is. That should be titled and as of Monday morning it will be titled The van Ham Family Trust. I just wanted to make sure everyone was aware of that and the mistake occurred a couple of years ago and we corrected it and it showed up again. In fairness to the van Ham family I wanted to bring that to your attention.
Moderator Walter Holland: Discussion on this Fire Station addition, location, what we are going to do. Are we going to be digging test pits or looking at ledge, parking? Just so you will know, this committee, I was part of this committee, we went to a lot of different Fire Stations, Police Stations, Safety Complexes around the neighboring towns of our size, some bigger, some smaller. It was a lot of work put in there. After we looked at all these other stations and different things we took a big analysis of our station and there are a lot of issues with our station, if you are interested in hearing about them it is in the report. We have water flowing at times where water shouldn't be flowing through there. The size of the building. Chief Smith has some pictures that show you the inside of it, some of the deficiencies that they have to put up with and work with all the time. I understand there is a picture that shows six inch clearance between the top of our fire trucks and the entrances that they have to back in and out and the side. The one thing that we are most intent on is what is going to work for our Town and that is why Chief Smith is here, to tell us what they think they need as a Fire Department.
Fire Chief Brian Smith: As the Fire Department was discussed and some of the options that have come about as possibly putting a sub-station in somewhere up towards the Center. At this point I am not opposed to that, I just think we have major safety concerns at the current station we are at now that we need to address before we do anything else. Some of those issues that we have may not be easily fixed, some can, so basically we are looking to see what we can do. Most of our calls, they are spread out throughout the town but a lot of them intersect with the 31 side of things. So, obviously we can't just abandon where we are at now. We definitely need to maintain where we are at and bring it up to current standards, cost effectively the best that we
can. Some of the issues we have, we don't have any type of vehicle ventilation so when these trucks start all that exhaust is inside the building getting into our gear, getting upstairs and it really poses a health risk to my members. Some of the issues that we have, we do not have a septic system, we have a holding tank. So, we can't wash our gear after each call. There is a lot of contaminates that get into our gear, one it destroys the gear and it is not safe for us as well. We do not have a contamination area that separates us from everything else inside the building so if there is an incident where we get contaminated we really have no place to go to correct that issue. The reason that we would like to get contamination, we are not bringing this contaminates back home with us. We don't have any good parking per say, we park at the Library during the day and that is tough because we are interfering with the Library activities. In the report you will see the position paper that the Fire Department came up with, there is a list of other deficiencies that are there. Like I stated in the beginning I am not opposed to a sub-station, I just think we need to update, fix and correct any safety concerns we have at our current location.
John Pomer: The committee went through and looked at all different possibilities within the town that would be useful and we listed them even though they are the ones that we may not necessarily could go with at this point here. There are two different possibilities, one is staying in our present location and the other is going up and using the Center or some combination of something in between. There are admittedly a lot of deficiencies in the current station. A structural engineer had come by and given us an informal summary of what is going on and that the plans we showed last year of having two more large bays set off to the side if we could purchase land from the neighbor. If we do all that, do all the other things we are still going to be getting only about two of the ten big things that need to be done in the station. There is a lot of limitations in that and we would be putting in a lot of money. If we go up to the Center, the advantage of that is we do have some Town property, we don't have to purchase it. We do have space to move around, there's some things that we need to go ahead and adjust up there and test out. The other advantage of the Center is in addition to expansion we will be able to cover the five mile radius that insurance companies like to have to get everybody's fire insurance portion to be more affordable. We need to have at least a sub-station there but we need to have something that we could actually grow into. The current station that we have had was built around 1950 and that was after the Town had a fire truck that they kept in a local barn and one time they were answering a call, this is the story I heard, went out to answer a call to a fire, put the key in the ignition and nothing happened because the farmer at that barn had trouble with his tractor battery and grabbed the fire department one. We have come a long way. The Town realized we needed a building, we built one. Not too long after that, we found that the two small bays were not enough, we built the other new bays and we got along very well. It served us pretty well for the last seventy years. But, it is very constrained, it does need a lot of work. As we go forward we are going to have to spend some money, I know some people don't like to spend money but we are living in a society where we do have to spend some and most of us want fire protection. We want to make sure that that money we spend is going to be useful for another seventy years, not just another five or ten years. The different types of proposals that we looked at we could build a whole new Fire Station up in the center to cover everything. We meet all the requirements of things. If we did everything, kept it right here in the village we don't cover things where we are going to get the five mile radius. We are not going to have the ability to expand in the future and more than likely still be struggling with space to move the vehicles. We are still going to be dealing with a building that has water running through it on the floors. So, we need to consider different possibilities. If you look at where the calls are coming from for
the Fire Department, they do have a large amount of accident related calls going up along the Route 31 corridor. The structural fires tend to be spread around randomly throughout the Town, so we want to keep that in mind as we look at things. One of the ideas, I am going to speak for myself as opposed to the committee here, my idea was we would want to go ahead and get some bays in the Fire Station started up in the Center area where we could start purchasing standard Fire Engines versus custom ones and save us some money. We would have that space. We could do it in a step wise function and in the meantime maintain down here the most important vehicles that would end up responding to traffic accidents along the 31 corridor. We could do this in the step wise function, spread out the cost, that was my personal preference. Other ones have had other ideas, but that is where we would like to go to. For the immediate, I know Brian would set up things so they can work the best for them but he is always going to be limited. How do we want to spend this money? Do you want to spend it making do with what we have now or do we want to build for the future. Another thing I like to think about is when we do spend money I hope that we do it in a way that most everybody here can get some value out of it.
Jon Lavoie: You mentioned your personal opinion, did the committee come up with a joint proposal.
John Pomer: The committee as a whole did not come up with a specific, single plan. We purposely did that because we did not have time or we did not have any real public input during that time period. Last year we presented what the options were as we had seen it. We were hoping that this year you would go ahead and discuss things. In the middle of the year I was wondering if anything was going on, but in the meantime we had the Selectmen going through and working up, checking out different things, different proposals. We have had an individual in Town who was actually evaluating what it takes to get to a call location using both the Village one and the Center one and seeing what the time difference and it was basically negligible, it was very little difference.
Andrew Chawla: I am really concerned as to what this is going to do to the character of the area because I live very close to the area. I live on Crooked S and I can hear fire trucks and sirens as they pass on Center Road, then my dogs go berserk. I am really concerned about noise and light pollution. It is just going to change the character and we moved here for the peace, the beauty, the serenity, the solitude and we can be woken up with sirens going off at all hours of the night. I also don't see the value in raising everybody's taxes by a lot just so a handful of people can save a little bit of insurance, which they can still get, they just have to pay more for it.
John Pomer: It is not just that handful of people that would be able to get a lower insurance rate. Those people who are closer to a station will also get a decrease in what they are paying. It is not an absolute, you pay one price if you are within five miles, you pay another price if you are outside of it. Everybody is going to gain from it. Fortunately, we are in an area that is not an urban area. So when a siren goes on and trucks go on, we all hear it because that is the exception not the common thing. Putting the structure in the Center, when we were evaluating the area we had great input from the Historical group. We really want to make sure, is this a possibility in this location which abuts the Historical area. Does this lend itself that we can make the station blend into the area at marginal costs versus something that is grotesque, cinder block buildings sitting there and those things are possible. The property that we have that is behind the old Highway Barn, it is slightly down lower than the level of the street. Also, there happens to be a stonewall going across there. If you look at that stonewall and the trees there, if we added more trees in there, you know evergreen ones, we could actually block the view or reduce the amount of visual distractions that we would have there. So, it is very possible to do all that.

Andy Roeper: I was also on the committee. Our primary task was to look and evaluate existing conditions and make recommendations, not necessarily to come up with one plan. So, that is why you were given a number of options. As regards to staying in the current location, you are paying a significant premium every time you go for an engine because you have to get a custom engine. So, when you look at the long term we have to look at it in terms as, not only do we have to address the facility on basically a postage stamp with a few feet around it, but then every time we go to have, to go for additional capital equipment we are paying a real premium. So, that runs into the long term cost. As far as the question of, it makes noise. As a Town we are required to provide services and fire services are kind of important so that is part of the territory. Regarding the Center location, we looked at several locations throughout Town. In the long term, we could try to plan and look at other locations where we would have to spend more money to buy more property. The Center location as was mentioned offers a possibility for probably the least intrusive location where it could be down lower and out of site. Yes, there will be fire engines traveling down the roads. More of concern is making sure we provide a facility that makes it as practical and easy for our firemen. Because one of the biggest things we found at looking at different locations, not only the equipment issues, contamination, cleaning, exhaust and service, but also maintaining enough fire personnel. The biggest long term hazard right now has been the volunteers that are available. All of this went into the mix, so we are just asking for your consideration as you look at all these aspects of it. Not only do we look at what happens in the Village where we may continue to maintain a rescue presence but then also what makes more appropriate space for expansion. And lastly, it used to be you could just put a fire truck in a barn, not in a barn but in another out building. Now that is not so simple. You have to have a second set of turnout gear etc... So as you are building out facilities and you are looking at these Capital Improvements, again you have to figure out do we put a lot of money into squeezing into a little spot, do we put the money into a more expansive spot and then maintain a sub-station here. A lot of different options on the table so I am just asking everybody to be as objective as possible in considering this.
John Pomer: When we went around to visit the different fire stations that were in Towns similar to our size we found that when they built a new one they always built it in a place where they had a lot of space. Sometimes, they are just a little bit out of the center of their business districts. They tended to be somewhat centralized in there Town. When we looked at Greenfield they are able to be in there Center and they had that space available, they could build right there, they could expand that was a good availability of it. But that extra space was very important to everybody when they built the new stations. No one invested in one where they had just a small lot like we have here. We do have complications with the Deed on that lot. The Town does not own the land that the Fire Station is on at this point here. So it makes a few different complications. We have it free to our use as long as it is used for Fire Department, one way or the other. To maintain that it would make sense that if we used this as the primary point for the rescue type vehicles that could quickly respond to Route 31 stuff it would be a very useful use of that.
Charlie Post: So the volume you were talking about a hybrid approach leaving the station here for basically responding to car accidents on 31 . What percentage of the volume in terms of sirens going out would that be? I am assuming that would be the bulk of what the group does is mutual aid going to other Towns and then handling cars. Would a larger truck come down from Center of Lyndeborough for a car accident?
Fire Chief Brian Smith: Average, Lyndeborough does about a hundred and sixty calls a year.

We respond to everything from medical, car accidents to fires. So we are rolling on every single call. I don't like the idea that people are getting, that 31 is just all we do is accidents. We have more fires in this area probably than throughout the Town. So it is not a correct statement. Obviously the population is more dense here so we are going to have more fires. It is spread out but more congested in this area. We would respond for every call so you'd be hearing the sirens a hundred and sixty plus times a year.
Charlie Post: So all the equipment would roll for any call?
Fire Chief Brian Smith: Usually for just a medical call that's our rescue but then we have our personal vehicles that the officers respond in to get there quicker. So you always hear sirens on every call. One other note I would like to add. If people on the Mountain were worried about their protection or service or something like that, we know that it takes us a long time to get there. But during the day, even some night hours we have mutual aid responding automatically. There is Tarn Road, there is the back side of the Mountain that Francestown, New Boston can get there quicker than we can, we know that, so that is in place already. So it's not that you aren't going to get protection it may be coming from another Town but we are working on that and we know that it has always been an issue.
Selectman Mark Chamberlain: A Structural Engineer that I know came in and looked at the station. The construction is just unreinforced masonry which is what they did back then. Unfortunately if you do anything to one of those stations now a days, the building code requires that you reinforce it which means you are going to have to spend a lot of money just to keep what you have. There is a lot of code issues and you have to, once you start, you have to bring everything up to the current code. There is an option that we could build a building next to it that wasn't structurally attached. If we didn't touch the original station we wouldn't have to bring that up to code. However, we would still end up with the same situation as far as water service, septic service. We would have to spend money on that as well. As far as the number of calls like Brian says it's a hundred and fifty to a hundred and sixty a year, I don't think that the sirens coming off is that big a deal. My engineer basically said that you could spend a million dollars and fix two of the items and you'd still have everything else left. To me we need to come up with a plan where obviously it's going to be multi-year plan. We have to figure out whether we are going to do multiple stations or whatever we are going to do we need to figure out how to go forward. We are at the point where we need to start spending some money for planning, for testing the lot. Behind the Center Hall it has ledge issues like most of Lyndeborough. We need to find out how extensive that is and how much money it would take to build a station up there. We need to locate anything down here as far as expansion. We will have to talk to the owner of the abutting property. We need to look at is there anything we can do for any of the services that are down there. I would rather spend a little bit of money now, in the next couple of years, to do that testing so that we would know what we are doing. And, end up with something that we can have for forty, fifty, sixty years, in the future because that's how long that new station is going to be, around I mean. We haven't built a new station since 1974, so that gives you some idea of how long this facility, however we do it, is going to have to last. So we need to look that far down the future, it's hard. We may get it wrong but hopefully we can get it right.
Greg Kreider: Discussion has been about a Fire Department, is this just a Fire Station or is it a Safety Complex that would also include Police and potentially Ambulance or medical?
John Pomer: We have looked into all the different possibilities and the ideas could we potentially have Police and Fire together. That is a possibility if the Town wants to have it. At the current point now having the Police Department located next to Citizens' Hall here is the
preferred location by the people who have all the money coming in and out from our taxes and stuff like that. They just feel better protected if that is happening and that does make logical sense. If we had everything wholesale move up to a different location wherever it was, at one point we were talking about whether the school here was not going to be used, that was one of the possibilities. There was talks about could we turn that into our Town Hall Safety Complex combination, which some Towns have done. It's possible, today we haven't said one way or the other, right now we are focusing on the Fire Department. Where they are now there is no space for them to quickly get into their equipment, get on the trucks, disconnect the charging equipment, stuff they have to have on there and get out to your site without falling over each other, and that takes extra time to do that. When they are on a call they measure things in seconds they don't take things in hours or days to get done and that is critical that we want to give them the best facility to get going there. Because it could be one of your loved ones that they will walk through a wall of fire and take them out.
Geoffrey Allen: It could be mine, I hate that argument. The discussion we are having here I am not entirely, are we trying to decide whether we want to test at all these certain areas to see where we want to go. Because as I understand it, now we are kind of looking at three options. Either we move up to Center Road and scrap down here, we maintain both Center Road and down here on 31, so we will maintain the annual expenses from both or we do nothing and keep things as we are now. Are we going to vote on something that we are going to do, or are we trying to decide what we want to look at?
John Pomer: We are looking at this as being a point where we can get everybody to listen to what the different possibilities are. We do now need to start doing some type of testing for the different primary sites that have been identified. We have at least five thousand dollars from our committee that we have (TA Russ Boland said $\$ 5,486.00$ ). We really want to get started on getting the basic checks for those areas. It is going to take several years for us to get to the point where we are actually fully break ground, we know that. We want to have everything preplanned so we are ready to go and make it the most cost effective and beneficial for the whole community. As I have said before, I want to make sure we can do this so that everybody feels like they are getting something out of it.
Ellen Pomer: One thing with all these discussions that I haven't heard a whole lot talked about, it was sort of glossed over, is the health and safety of the firemen themselves. We are talking about a location in this Town that the Fire Department works out of, there is no decontamination area for them. If there is no decontamination area that stuff gets carried home whether we want to think about it or not and many of those fire people have little kids. So, it is not just the fire people we are discussing, we are discussing their families. Having been an environmental health and safety person for over twenty years I completely understand the impact of those kinds of problems that can arise. Something today a person gets exposed to it, they don't get sick today, they don't get sick five years from now, twenty five years, forty five years down the road. That's when they get sick. Our fire people are exposed to asbestos whether we would like to think about it or not. They are exposed to lead, there is lead paint in these houses. That gets carried home to their kids and it gets carried home to themselves and their wives. We don't have any facility in this Town right now to address these issues and we need to make sure that whatever we do those issues are addressed as well.
Lisa Post: Do we have any plans in place for something like that while we are waiting to make all these decisions.
Moderator Walter Holland: There is no room, no room in the current building to do that.

Lisa Post: But we are talking about their safety and we are talking there is another lot next door we could do something with, possibly build on. It's going to take years for this to be done because we don't know what sites are going to work or not. Don't you think that is something we need to address?
John Pomer: Right now we are looking to have the Fire Department to give us a plan what they want to do for the immediate future. Have they presented anything yet to the Selectmen as to their plan of action?
Town Administrator Russ Boland: Not currently but the Chief is working on it with his command staff. We have been trying to approach this from a two prong point of view. Like the Chief had said, what do we do to improve the safety of the current station. There is many physical limitations. I mean it is too close to 31, we can't move 31, we can't move the building. There are some things that we can't overcome. But the things that we can improve the Chief and his command staff are working on putting together a plan to do so.
William Anderson: Is a motion in order?
Moderator Walter Holland: Yes
William Anderson: I move the Town of Lyndeborough to proceed with the planning and testing of the Center Road location for the complete relocation of the Lyndeborough Fire Department.
Moderator Walter Holland: There is no money associated with this so we can start procedures this year and then next year maybe have a Warrant Article.
William Anderson: I understood that one of the things that still needs to be done before this can go forward is that this site, the Center Road site has to be tested to make sure that it is suitable for this relocation. So, it sounded to me if you are looking for the next step that next step has to be a determination whether or not this second site that the gentleman over here said there is only three, sounded like there is only three alternatives, a , b or a and b . I am suggesting that we go with the Center Road site as the sole site because of the limitations on the present site. But that the first thing that has to be done in order to find out whether or not that is even a decent idea is that has to be tested. If there isn't any money for the testing of the site as a suitable site the other piece of it we found out was that wherever you live in the Town the time it takes to get from the new site or the old site to your place is practically nonexistence difference. So as long as that is the case and the new site has that five mile radius around it, just like some of the old site is, or maybe even better. So, all the stars are aligning in favor of the new site as long as it is tested out, if it's not tested out then we are not going anywhere. You can't develop a new property without first making sure that it is appropriate. If we don't fund that then we are dead in the water. It sounded to me like you were looking for something from the voters, the taxpayers. I am suggesting that as an open that we abandon the current site as hazardous and insufficient on the short term and hazardous and insufficient in the long term. And, we proceed instead with the testing necessary to make the new site our new home.
Moderator Walter Holland: So you are proposing to motion to have the Selectmen to pursue testing. There is no money in the budget this year.
John Pomer: We really want to test both sites, just in case, we don't know for sure. We want to know what both sites are.
Town Administrator Russ Boland: There is money available in a previous Warrant Article voted by this body that named the Selectmen as agents to expend. You put five thousand dollars in there and the reason there is five thousand four hundred and eighty six is because it has grown a little bit over the last few years. That money is available, the Board of Selectmen are the
agents to expend. The reason we want to bring it up is, up until this point there has been a lot of hard work done by the Fire Department, by the committee but it hasn't cost tax dollars. So we are now talking about spending tax dollars to do soil borings or pits or whatever to test the area to see if behind Center Hall is a viable location. In conjunction with that, possibly testing the land next to the current station. That is the question that is being posed to you because we don't want to start spending taxpayer dollars without having a conversation.
Sharon Akers: I don't feel that all the stars are aligned at all to go forward with the Center Hall location. Especially because once we do we won't be able to see the stars from there. I am concerned enough as it is with the street light that is there. I can only imagine how incredibly different the rural character of our Town would be if we had a Fire Station with search lights and all of the other light pollution that you would see from all of our mountain tops and all of the areas you can see Center Hall from. I was wondering if the option of taking down our current facility completely and starting over in the site we currently have has been looked at all.
Andy Roeper: Mr. Moderator, point of order, we had a motion. I believe you first have to have a second and then a discussion. What is exactly the wording of the motion?
Town Administrator Russ Boland: The motion was to have the Selectmen to pursue testing of sites. It would be nice to have it in writing.
William Anderson: I move that the Town of Lyndeborough to proceed with the planning and testing of the Center Road location and the Forest Road location for the complete relocation of the Lyndeborough Fire Department to the Center Road location. (inaudible comments from audience regarding wording) Alright, I move the Town of Lyndeborough to proceed with the planning and testing of both the Center Road location and the Forest Road location.
Moderator Walter Holland: Do I have a second? Second from Sally Curran
We can open up for discussion, we had discussion between the motion and the second but it looks like everyone would like the Selectmen to proceed so that next year at this time at least we will have some results. I have motion to give the Selectman the authority to pursue testing of the two locations, there is money in the budget leftover from a couple of years ago when you voted to give the committee five thousand dollars. So there is money to do testing and maybe surveying with that. I have the motion and a second.
Ray Humphries: I think the motion needs to say both departments. Because last year if we look back at Article 14 in our Warrant it says good response for both departments. And, two next bold item down or maybe it's the third one it says Cost Effective Options. I haven't heard that yet for the Police Department. So, if you are going to come to us, the Townspeople and ask to build a Fire Station somewhere, your major costs, being in the business, are excavation and foundation, site work and foundation. Are you going to come to us in several years and say we need to put the Police Department somewhere, oh, we are going to put it on the back of here and we are going to move that hillside away. There is additional foundation and excavation costs. We haven't heard that addressed yet.
Moderator Walter Holland: Any other discussion on the motion to allow the Selectmen to pursue testing of the sites so we will know where we are going to go. (audience member said move the question) The question before us is to have the Selectmen pursue testing of the Center Road, Lyndeborough Center location behind the Old Town Hall and also the Route 31 current location possibilities of expansion there. All those in favor signify by saying Aye, All opposed signify by saying Nay. That Motion passed.
I would like to thank the office staff for helping to set up this room and Michael Kaelin, he is the one who set up the microphones and everything for the sound system. At the end of this
meeting, those that were elected, if you could meet me down front I can swear you in. Do I have any other motions before the assembly here?
Selectman Fred Douglas: Mr. Moderator I don't have a motion but I have a statement to this forum. I would like, as the Chairman of the Board of Selectmen to thank all the employees that work for the Town and all the volunteers who work for this Town throughout the course of this past year. In particular I want to recognize one employee and that is Russ Boland. I cannot tell you the amount of work that this man does on a daily basis. He is very open to everybody, he is very cordial, he makes himself accessible. I don't know how we lasted this long without you Russ and I want to thank you very much. (Standing round of applause)
Town Administrator Russ Boland: Thank you Fred I definitely didn't expect that. I started here five years ago now. But as I look around, just about ninety nine percent of you have been in the office and it is a team effort and that is why this previous question, trying as it might have been, is important because you do come into the office and say things that I sit back and say why I didn't think of that. It is an honor working with all of you. Thank you.
Moderator Walter Holland: I just want to thank Russ. Sometimes he is the one that calls me with the good news but sometimes he calls me and says Walter I am sorry I have to tell you something. He is the one that sometimes has to pass on bad news. He is a trusted person I can go to with any of my concerns. So thank you Fred for saying that.
Motion to adjourn by Stephanie Roper, second by Andy Roeper. I declare the meeting adjourned Meeting adjourned at 1250pm.

Respectfully Submitted,

Patricia H. Schultz<br>Town Clerk/Tax Collector<br>Town of Lyndeborough NH<br>Lyndeborough Town Meeting<br>March 16, 2019

# Milford Area Communication Center - 2019 

1 Union Square, Town Hall, $4^{\text {th }}$ Floor, Milford, NH 03055

Jason R. Johnson, Director

Jared Hyde, Captain

Telephone (603) 673-1414
Fax (603) 673-0131

The Milford Area Communication Center (MACC) has served the region since 1985. We provide centralized emergency dispatch services for the towns of Milford, Mont Vernon, and Wilton. Since 2016, we have also dispatched the Lyndeborough Police Department. The services we provide include emergency radio, alarm monitoring, and telephone communications for ambulance, fire, police, public works, and emergency management agencies within our towns. MACC also provides emergency ambulance dispatching services for the Wilton Ambulance Service to their additional service towns of Lyndeborough, Temple, \& Greenfield. Further, MACC serves as a backup communications center for the towns of Amherst, Brookline, Hollis, \& Mason.

This year, MACC Base dispatchers handled 63,892 calls for service for the various agencies that we serve. Calls ranged from structure fires and multi-vehicle accidents, 14 burglaries spread over 3 of our towns, 2 robberies, numerous calls for police information, and medical emergencies. It is the emergency dispatcher's responsibility to properly assess a crisis, ensure the proper personnel and equipment are sent to handle the problem, and to monitor the situation until the emergency has passed. Contrary to a common misconception, 911 operators in Concord \& Laconia are not responsible for providing emergency dispatching, the 911 operator's role is to route calls to emergency dispatchers at MACC Base and handle the medical pre-arrival instructions to callers until emergency services are on scene. It is MACC Base personnel who ultimately dispatch the calls for service and who interact directly with both the public and the responding emergency personnel.

As the center has been unable to secure proper funding for new equipment for the past several years (the member towns have been split on the vote to fund needed improvements) that would have improved emergency radio communications and the safety of emergency personnel. We were able to secure a grant to improve and modernize our infrastructure at each of our remote transmitter sites. The project to link our existing sites, as well as one each in Hollis and Amherst via microwave is proceeding with the Homeland Security Grant, secured by the town of Mont Vernon, approved in 2017. This is the critical backbone and first step toward a modernized replacement of our systems, and is essential to public and officer safety for all the communities we serve with improved backup with Hollis Dispatch and Amherst Communications.

With surplus funds from the prior years, we have continued service improvements for our agencies with a new time sync, call logging recorder, and the replacement of two of our dispatch computers. Retained funds will provide an extended warranty for the microwave systems being obtained through the HSEM grant. In 2019, we replaced the generator serving our center located in the Milford Town Hall. Each of these projects has been funded through the limited retention of surplus
funds after our annual expenditures have been met. Only through our own fiscal responsibility have these projects been made possible. All other annual surplus is returned to the towns.

Our Board of Governors shall continue to negotiate a palatable solution to all of our member towns to the Intermunicipal Agreement to allow MACC to continue serving the Souhegan Valley communities and make the necessary infrastructure upgrades.

This year we added Kevin Curran \& Christopher Pervere to our roster of part-time dispatchers. Kevin comes to us from an EMS background, as an Advanced EMT with Milford Ambulance Service. Chris is an EMT with Wilton Ambulance as well as a Firefighter with the Milford Fire Department. Much like our newest hires, most of our staff also has experience on the other end of the radio. We presently have 5 current \& 4 former firefighters, 1 current \& 2 retired police officers, 5 current EMT's \& 2 former EMS personnel. Our experiences in public safety, on both ends of the radio, provide our communities a dispatch center with a collective 200+ years of emergency services experience.

Emergency dispatchers routinely deal with callers when situations are at their worst, and at times when those citizens need experienced, competent professionals to solve these complex issues. It takes a very special person to provide and maintain these lofty standards, and MACC Base is privileged to have a seasoned \& dedicated group of professionals standing vigil over the communities it serves. We look forward to another year of dedicated service to the emergency services and the people of the Souhegan Valley.

Respectfully submitted,

Jason R. Johnson, Director

## Nashua Regional Planning Commission - 2019

The Nashua Regional Planning Commission (NRPC) provides comprehensive transportation, land use and environmental planning services and offers extensive mapping and data management products and services to the region's communities utilizing the latest technologies available. Membership in NRPC gives communities access to this wide range of resources, some of which are highlighted below.

- Transportation Planning: Vehicle, bicycle and pedestrian counts; circulation and corridor studies; traffic modeling; intersection analyses; road safety audits; pavement conditions surveys; traffic study reviews and parking studies.
- Land Use Planning: Planning and Zoning Board staff support; local land use ordinance and regulation preparation and review; planning and zoning training including workshops, fact sheets, guidebooks and other educational resources; master plan development; capital improvement program preparation; economic development consultation and the development of specialized plans and studies.
- Data Management and GIS Mapping: Demographic, land use, transportation, natural resources and related data collection and analyses; individual municipal and regional base map sets; production of annual tax maps; natural features, water resources, trails and street mapping, and development of online interactive apps.
- Environment and Energy: Electrical energy purchase aggregation for municipal and school facilities; consultation with local Energy Committees; MS4 Stormwater Permit coordination; Natural Resource Conservation planning; Hazard Mitigation Planning, and household hazardous waste collections.

NRPC uses local dues to leverage grant funds and support the planning needs of local communities. The most recent NRPC budget is comprised of $60 \%$ federal transportation funding sub-allocated by the State of NH, $10 \%$ local dues, $15 \%$ Household Hazardous Waste program support, $5 \%$ local contracts, $1 \%$ State of NH grants, $9 \%$ Federal grants, and $1 \%$ from special services and miscellaneous revenue.

Highlights of 2019 regional initiatives of benefit to all communities include:

- Transportation Planning Administration: NRPC updated the Transportation Improvement Program (TIP), which provides a schedule of project implementation for federally funded and other regionally significant projects for the 2019-2022 period. The Metropolitan Transportation Plan (MTP), NRPC's long-range transportation plan, was adopted in December 2018 and finalized in early 2019 with all comments incorporated. NRPC has continued to update the MTP project list as TIP Amendments are adopted. Data collection and analysis are in the works for future MTP updates, including performance measures, traffic model forecasts and congestion analyses.
- Regional Housing Needs Assessment: Completed in December 2019, the Regional Housing Needs Assessment aims to analyze and understand the characteristics and trends related to households, housing stock and market conditions within the region. Additionally, the assessment seeks to identify various barriers and opportunities, project future housing needs, and provide the tools and resources for municipalities to make more informed housing decisions.
- NRPC Public Involvement Plan: Adopted in June 2019, the updated Public Involvement Plan enhances NRPC's procedures and strategies for integrating public participation throughout the transportation planning process. The plan will ensure transportation-related decisions are made in consideration of and of benefit to public needs and preferences.
- Regional Census Partnership: Through active participation in various Census Bureau programs including the Participant Small Area Program (PSAP), the Local Update of Census Addresses (LUCA) program, the Census Boundary Annexation Survey (BAS), and Census New Construction, NRPC's GIS team has provided feedback on small area geography delineations and has submitted over 2500 address database additions or corrections to Census. These efforts and others, including support of the City of Nashua's Complete Count Committee and our own outreach, will help ensure the most accurate and complete Census for the communities in our region.
- Toxic Free: Easy as 1-2-3: This EPA-funded initiative seeks to provide education to parents and caregivers about the risk that household hazardous products pose to children and ways to reduce the chances of exposures and poisonings. The project's outreach encourages residents to properly dispose of household hazardous waste (HHW) at NRPC-run collection events in the region. In 2019, we convened an advisory committee, drafted and finalized an outreach survey, and began distributing that survey.
- Regionwide Bicycle Level of Stress: In partnership with NHDOT, NRPC finalized a GIS layer measuring bicycle-friendliness of every road segment in the region. The data will be used for local and regional Complete Streets planning and to analyze the potential effectiveness of future project applications in the Ten-Year Planning process.
- CommuteSmart: The mission of the CommuteSmart Nashua is to improve transportation mobility options of all residents and employees in the region. In 2019, NRPC conducted outreach on behalf of the program and participated in two challenge events that encouraged alternate modes of commuting including rideshare, transit, bicycle and walking, and telecommuting.


## HIGHLIGHTED LYNDEBOROUGH MEMBERSHIP BENEFITS <br> ELECTRICITY SUPPLY AGGREGATION <br> nashuarpc.org/energy-environmental-planning/energy-aggregation <br> NRPC Staff Time: 10 hours <br> Lyndeborough savings since 2012: $\$ 15,424$ (compared to the default utility rate)

NRPC serves as an aggregator to facilitate a bid process among competitive electricity suppliers licensed with the NH Public Utilities Commission. Each aggregation member signs its own contract with the supplier for a fixed electricity supply rate. Rates and contracts are identical for each member within a given electric distribution territory. In 2018, Lyndeborough signed a 36-month contract with a competitive supplier as part of the aggregation.
TRAFFIC COUNTING https://arcg.is/Ovm8q
Estimated Staff Time: 30 hours

NRPC collects and maintains authoritative traffic counts in the region. These counts are collected at the request of the NH Department of Transportation to support the Highway Performance Monitoring System or at the request of town officials to support various transportation planning needs. NRPC maintains a public online viewer featuring 10 years of traffic count data for the region.
TAX MAPS https://www.nashuarpc.org/gis-mapping/tax-maps/lyndeborough-tax-map/
Estimated staff time: 40 hours

NRPC continues to provide tax mapping services to the Town by request. Each year NRPC incorporates updates and changes as recorded in the Hillsborough County Registry of Deeds and as reported by the town, makes any minor cartographic adjustments as needed, and provides hard copy and electronic pdfs for the Town's counter and website.
ONLINE GIS https://nrpenh.mapgeo.io
NRPC Staff Time: 40 hours; Licensing Fee: $\$ 6000 /$ year

MapGeo, NRPC's award-winning Live Maps App, is a public-facing resource for property information in the region. Lyndeborough refers traffic to the site from a referral link on the Town's assessing webpage.
LOCAL TECHNICAL ASSISTANCE
Estimated staff time: 24 hours

NRPC continues to work with the NHDOT to advance improvements along NH 101 that will enhance safety and improve access to Lyndeborough. NRPC also coordinated with the Town on the Center Road project.

| Payments to NRPC | Membership Dues: | $\$ 1,261$ |
| :--- | :--- | :--- |
|  | Other Contractual Amounts: | $\$ 0$ |

## REPRESENTATIVES FROM LYNDEBOROUGH TO NRPC:

NPRC extends its heartfelt thanks to the citizens and staff of Lyndeborough who volunteer to support regional planning. Special thanks to Transportation Technical Advisory Committee member Mark Chamberlain.

Respectfully Submitted - Jay Minkarah, Executive Director


## TOWN OF WILTON

Ambulance and EMS Service 404 Forest Road, Wiltan, NH 030 双 603-654-2222 2019


In 1974, the Wilton, Lyndeborough Volunteer Ambulance and Rescue Association began to serve the community with ambulance staff. In the forty-four years since, the department has undergone many changes that have led to its present composition. We are a 24 hour a day 7 day a week advanced life support (Paramedic) level service that provides service to four communities. We have a very dedicated staff of over 35 people who help make up the department. From volunteer drivers and apprentices to the EMT's and Paramedic's. Our primary ambulance is staffed twenty four hours a day with a combination of paid and on call staff, As our department moves into the future we work diligently to treat all the people we serve with the highest prehospital care delivered by and excellent trained and dedicated staff. We continually keep abreast of the most up to date emergency medical techniques, education and training standards.

Wilton Emergency Medical Services responded to 698 total emergent responses.

| Wilton | 343 | $49.14 \%$ |
| :--- | ---: | ---: |
| Greenfield | 140 | $20.06 \%$ |
| Lyndeborough | 101 | $14.47 \%$ |
| Temple | 72 | $10.32 \%$ |
| Milford | 30 | $4.30 \%$ |
| Greenville | 7 | $1.00 \%$ |
| New Ipswich | 3 | $0.43 \%$ |
| Peterborough | 2 | $0.29 \%$ |

I would like to take this time to thank our citizens for their continued support.
Thank you.

Very Respectfully,
Chief Steve Desrosiers, NRP
Wilton Ambulance Service
"Here for life"

Dear Russ,
Our mission at the American Red Cross is to prevent and alleviate human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors.

Last year, the American Red Cross of New Hampshire and Vermont provided the following services throughout the region:

- We assisted a local family in the face of disaster, on average, once every 17 hours, helping nearly 1,000 individuals.
- We installed more than 4,000 and carbon monoxide detectors in homes through our Home Fire Campaign.
- Trained almost 24,000 people in first aid, CPR, and water safety skills.
- We collected 76,150 units ofblood at over 2,500 blood drives. All 40 hospitals in NH and VT depend on Red Cross collections.
- In our region, over 250 service members were connected with their families through the Emergency Communications efforts of our Service to the Armed Forces department.

In order to provide these essential services, the American Red Cross of New Hampshire and Vermont is grateful to receive municipal support from our friends in the Town of Lyndeborough. This year, we respectfully request an appropriation of $\$ 400.00$. These funds will stay right here in our region, so that we can continue to serve your friends and neighbors during their hours of greatest need.

For more information about the work we've been doing in your area, please refer to the attached Impact Sheet for Hillsborough County.

On behalf of the 1,300 volunteers and staff throughout New Hampshire and Vermont, I thank you for your consideration of this request and your generous history of supporting this essential work.

Sincerely,

Rachel Zellem<br>Regional Development Specialist

## Disaster Response

# Hillsborough County Service <br> Delivery 

## July 1, 2018 - June 30, 2019

In the past year, the American Red Cross has responded to $\mathbf{3 5}$ disaster incidents, assisting 133 residents of
Hillsborough County. Most commonly, these incidents were home fires. Red Cross workers were on the scene to provide food, clothing, lodging, emotional support, and more to families during their hours of greatest need. Our teams also provide Mass Care to first responders. Things like food, water, and warm drinks strengthen the brave men and women of your local Fire and Police Departments as they answer the call to keep your residents safe.

| Town/City | Disasters | Individuals |
| :--- | ---: | ---: |
| Greenville | 1 | 5 |
| Hillsboro | 3 | 5 |
| Hudson | 4 | 13 |
| Litchfield | 1 | 3 |
| Manchester | 15 | 82 |
| Merrimack | 1 | 1 |
| Milford | 1 | 2 |
| Nashua | 5 | 9 |
| New Boston | 1 | 4 |
| New Ipswich | 2 | 6 |
| Pelham | 1 | 3 |

## Home Fire Campaign

Last year, Red Cross staff and volunteers worked throughout Hillsborough County to educate residents on fire, safety and preparedness. We installed 91 free smoke alarms in homes and helped families develop emergency evacuation plans.

## Service to the Armed Forces

We proudly assisted $\mathbf{2 9 6}$ of Hillsborough County's Service Members, veterans and their families by providing emergency communications and other services, including counseling and financial assistance.

## Blood Drives

During the last fiscal year, Hillsborough County hosted 412 Blood Drives with the American Red Cross, collecting an impressive total of $\mathbf{1 4 , 1 9 7}$ pints of lifesaving blood.

## Training Services

Last year, Hillsborough hosted $\mathbf{7 0 9}$ courses, where 3,693 residents were taught a variety of important lifesaving skills such as First Aid, CPR, Babysitting Skills and Water Safety.

## Volunteer Services

Hillsborough County is home to $\mathbf{1 3 8}$ American Red Cross Volunteers. We have volunteers from all walks of life, who are trained and empowered to respond to disasters in the middle of the night, to teach safety courses, to help at our many blood drives, and so much more. The American Red Cross is proud that $90 \%$ of its staff is made up of volunteers; they are truly the heart and soul of our organization.


July 5, 2019

domestic \& sexual violence support


Nashua Office PO Box 217 33 East Pearl Street
Nashua, NH 03061
603.889.0858

Milford Office 16 Elm St., Suite 2 Milford, NH 03055 603.672.9833

Mr. Russ Boland
Town of Lyndeborough
Board of Selectmen
9 Citizen's Hall Rd.
Lyndeborough, NH 03082-0006
Dear Mr. Boland,
On behalf of Bridges: Domestic \& Sexual Violence Support, I would like to formally request $\$ 300.00$ of funding from your town of FY20. These funds will be used to continue providing crisis intervention, support, and advocacy services to survivors of domestic and sexual violence. Bridges provided these services to 5 residents, with 21 units of service in Lyndeborough last year.

In addition, our agency provides preventative educational programs on topics pertaining to violence. These presentations include domestic violence training for police officers, dating violence prevention workshops for high school students, and sexual harassment in-services for local business people. Last year, Bridges provided educational presentations to 52 children in Lyndeborough.

Bridges is the only agency in our catchment area to provide the abovementioned services to survivors of domestic and sexual violence. Our services are offered without cost to victims.

Your donation of $\$ 300.00$ will support our crisis intervention, court advocacy, education, outreach, and emergency shelter programs. It is donations, such as yours, that allow us to continue to provide the much-needed direct services to victims of domestic and sexual violence. Your continued support is greatly appreciated.

Thank you for your consideration of this request. Enclosed is some background material on our agency. If you have any questions, or would like more information about our services, please feel free to call me at 889-0858 ext. 202.

Sincerely,


Dawn L. Reams, M.Ed. Executive Director

CASA
Court Appointed Special Advocates
FOR CHILDREN
New Hampshire
800.626.4600
www.casanh.org
September 10, 2019

## Selectmen

Town of Lyndeborough
9 Citizens Hall Rd
Lyndeborough, NH 03082-6202


Dear Selectmen,
Thank you so much for including CASA of NH in your town budget in previous years. This year, I'm asking the Town of Lyndeborough to consider an appropriation of $\$ 500$ in order to continue the advocacy services we are providing to children of abuse and neglect in your area. Your past support has helped to increase our volunteer advocate base and allowed us to serve more children than ever. We are so appreciative of the Town of Lyndeborough for supporting our mission as we continue to serve our communities as the only organization in the state providing volunteer advocacy services to victimized children in need.

CASA of NH provides a voice for abused and neglected children and youth by empowering a statewide network of trained volunteers to advocate on their behalf so they can thrive in safe, permanent homes. We envision a world where every abused or neglected child is given the opportunity to thrive in a safe, permanent and loving home.

In the past fiscal year (FY 19), CASA of NH's neglect and abuse caseload increased exponentially due to the opioid and substance misuse epidemic. Our goal is to serve $100 \%$ of abuse and neglect cases that come to the attention of our state's child protection services, but the demand for CASA services currently exceeds volunteer capacity. Last fiscal year CASA of NH turned down 88 cases involving 173 children due to inability to assign a CASA volunteer advocate to the cases. In these instances, the State of New Hampshire must hire a board-certified Guardian ad Litem (GAL) at the rate of $\$ 60 /$ hour, plus the cost of travel and other fees that may pertain to the case. We estimate that our CASA volunteer advocates saved our state more than $\$ 5.3$ million in advocacy services last fiscal year.

Year over year we continue to see an increase of cases largely due to substance misuse within families. Children continue to be the silent victims; seventy-five percent of CASA cases contain a substance misuse component which includes the use of opioids. In order to meet the demand for CASA services in an ever-growing population of abused and neglected children, we must increase our volunteer base through recruitment and retention efforts.

CASA volunteer advocates can provide significant long-term benefits for our communities' most vulnerable children. National research reports that children with a CASA volunteer advocating for them are more likely to find a safe, permanent home than those children who do not. These children are also more likely to receive the services they need, do better in school, and develop positive attitudes about themselves. Having observed this impact first-hand, NH Judges presiding over child welfare cases
requested that CASA expand to serve $100 \%$ of children in need.
In the Town of Lyndeborough, CASA works with residents who are volunteers, children of abuse and neglect cases and their families, as well as public school personnel and foster families. New Hampshire's abused and neglected children are a part of every community within our state and range in age from birth to 21. They attend our schools and are often moving from one town to the next due to changes in a caretaker's residence or foster home. A CASA volunteer is often the one constant in these children's lives, meeting with them regularly to get a sense of their situation and giving them hope and encouragement for a better future.

Our partnership with the Town of Lyndeborough is vital in the mission of our organization and in helping to reach our goal of serving $100 \%$ of abused and neglected children in NH. Last fiscal year, 618 volunteer advocates spoke for the best interests of 1,533 children from 951 families across the state. Below are statistics as they pertain to your town's county for FY 19:

|  |  | Statewide | In Hillsborough Co. |
| :---: | :---: | :---: | :---: |
|  | Children Served | 1,533 | 485* |
|  | Volunteers | 618 | 184 |
| z | Miles Traveled | 657,052 | 173,934 |
|  | Hours of Volunteer Time | 89,120 | 30,824 |
| \% | Value of Volunteer Advocacy | \$5.3M |  |

*This number includes children who may use your towns' schools and resources and live with foster parents or extended family members in your community. (July 1, 2018 - June 30, 2019.)

Thank you so much for your consideration of this request for your next funding cycle. Should you require additional materials to support this letter, please contact Julia LaFleur, Development Assistant at (603) 626-4600 or by emailing jlafleur@casanh.org. I look forward to updating you with our progress and the impact that your support will have on $\mathrm{NH}^{\prime}$ s victimized children.


November 29, 2019
Board of Selectmen
9 Citizens' Hall Road
Lyndeborough, NH 03082

## Dear Selectmen:

Enclosed please find the Home Healthcare, Hospice and Community Services Annual Report to Lyndeborough. The Annual Report includes statistical and financial information about the services provided to residents this year. We hope you will consider including this information in the Town Report to let residents know about the services that are available to them. If you would like the report submitted electronically for this purpose, please contact me.

In 2020, we are requesting an appropriation of $\$ 500.00$ to continue home care services in Lyndeborough. Services will include visiting nurses and rehabilitation therapists to help residents to recover at home, support services to assist those with chronic illnesses and long-term care needs; and hospice care for those with life limiting illnesses. In addition, Nurse Is In foot care clinics and Healthy Starts prenatal and well child services are available to residents.

Home Healthcare, Hospice \& Community Services makes every effort to seek funding for patient care from a variety of sources; the town continues to be the payer of last resort. The town's assistance is essential to continue care to residents, especially elders, and allow them to remain at home and in the community.

Thank you for your consideration of our request. Please do not hesitate to contact me at
352-2253 if you have any questions about our services or this request.
Sincerely,
enc.

312 Marlboro Street

Arborway
PO Box 343
Charlestown, NH 03603
603-826-3322

Home Healthcare, Hospice \& Community Services<br>Report to the Town of<br>LYNDEBOROUGH<br>2019<br>Annual Report

In 2019, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Lyndeborough. The following information represents HCS's activities in your community during the past twelve months.

## Service Report

| Services Offered | Services Provided |
| :---: | :---: |
| Nursing | .. 111 Visits |
| Physical Therapy | . 137 Visits |
| Occupational Therapy | ... 76 Visits |
| Medical Social Work | ....... 3 Visits |
| Chronic Care | . 3 Hours |
| Foot Care Visits | ....... 7 Visits |

Hospice care and Healthy Starts prenatal and well child services are also available to residents. Town funding partially supports these services.

## Financial Report

The actual cost of all services provided in 2019 with all funding sources is $\$ 56,738.00$.

These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 2020, we request an appropriation of $\$ 500.00$ to be available for home care services in Lyndeborough.

For information about services, residents may call (603) 532-8353 or visit www.HCSservices.org.

Thank you for your support of home care services.

## Meals on Wheels <br> Community Dining Support Services

## Board of Directors

James P. Harris
Chairman of the Board

Jim Scammon
Vice Chairman of the Board
Peter Albert
Treasurer
Daniel Abbis, D.O.
Secretary
Meghan Brady
Sharon Goldsmith
Matthew Mercies
Carolyn Oguda
Gilbert Orion
Lori Piper
Richard Plamondon
Director Emeritus
Roger R. Dionne, M.D.

[^2]www. MealsOnWheelsNH.org
Phone: 603-424-9967

July 22, 2019
Ross Boland
Town Administrator
Board of Selectmen
Town of Lyndeborough
9 Citizens' Hall Road
Lyndeborough, NH 03082
Dear Mr. Boland and the Board of Selectmen,
On behalf of everyone at St. Joseph Community Services (SJCS), and especially on behalf of our older, homebound and disabled clients in Lyndeborough, thank you for your support. I am pleased to acknowledge receipt of check \#27484 for $\$ 510$.

Your support makes it possible for SJCS Meals on Wheels to deliver a meal, a safety check, and a friendly visit to your vulnerable neighbors who might otherwise risk hunger and isolation. These services make it possible for clients to live independently and with dignity in their own homes for longer periods of time.

Thank you for your continued generosity to the community and for your support of our efforts.


RECEIVED
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SELECTMEN'S OFFICE

St. Joseph Community Services fosters independence and life enrichment for seniors and other qualified adults through nutrition, social engagement and community services

October 18, 2019
Board of Selectmen
Town of Lyndeborough
9 Citizens Hall Road
Lyndeborough, NH 03082
Dear Selectmen,
Monadnock Family Services (MFS) continues to assist the residents of Lyndeborough who are in need of quality mentail health counseling and rehabiiitation services. In addition to providing tie region's only $24 / 7$ emergency mental health crisis services, MFS offers a variety of innovative treatment programs. Among them are mental health evaluation and treatment, medication evaluation and monitoring, counseling, and specialized group services for adults. Our programs for children and families continue to support and promote good mental health in children and their family members. Our Substance Abuse Services program helps individuals of all ages to develop new, healthier behaviors and make positive changes in their lives. The enclosed card lists some of the other programs and services we provide.

Your ongoing financial support will benefit your friends and neighbors receiving help at MFS, and we hope that our partnership in caring for the residents of Lyndeborough will continue. We also pursue many other funding opportunities such as Monadnock United Way, grants, foundations and local fundraising efforts conducted in concert with our Board of Directors. Each source, however, helps with only a portion of the total cost of care.

We thank you for your past financial support and ask for your continued allocation to help underwrite the cost of services we provide to the uninsured and underinsured individuals in your community. In FY 2019, MFS provided over $\$ 974.00$ in discounts to the consumers in Lyndeborough. We expect that an additional $\$ 1,740.00$ will likely be written off as uncollectible. To help close this gap, we are asking for the equivalent of $\$ 1.25$ for each resident of Lyndeborough which, based on the 2010 US Census, amounts $\$ 2,104.00$. We have enclosed details about the services provided to residents of your town during our FY2019. If you have questions, or require additional information to support your decision, please contact me at 603-283-1568 or mdelisle@mfs.org.

With your help, the individuals and families we serve will continue to receive our thoughtful guidance as they navigate through their mental health journey; strengthening their lives, setting and achieving their goals, and creating a brighter future. Thank you for your consideration.


Mary Delisle
Director of Development
Encl.

# Monadnock Family Services 

## Annual Report to the Towns

For the year ended June 30th, 2019

## Town of: LYNDEBOROUGH

Monadnock Family Services provided the following services to your town's residents this last year:

## Number of clients treated:

Children: $\quad 1$
Adults: 4
Seniors: 0
Total \# of appointments provided for the above residents:

Percentage of payments $\quad 41.00 \%$ received for services:

Discounts based on a residents ability to pay and other discounts: $\$ 974.00$

In addition to the above discounts current outstanding and uncollectible resident balances:

## Wilton-Lyndeborough Women's Club-2019

Our club consists of a great group of multi-talented, fun, and giving women from Wilton and Lyndeborough. Together we accomplish quite a bit for our towns and have fun in the process. Our goal is to do good and help out those in need when possible.

To achieve this end we hold several fundraisers throughout the year and raise several thousand dollars in the course of doing so. With our combined talents of cooking,
 baking, and organizing we are hired to cater events throughout the year such as the Lyndeborough Employee Appreciation Day dinner; Rose Mountain Rumble lunch; and dinner for the Nashua Community Concert Association Board of Directors annual meeting. Our largest fundraiser is Lyndeborough's annual Community Day in August. This is a daylong event held at Center Hall in Lyndeborough with various activities planned throughout the day along with a large silent auction. The day culminates in a steak barbecue. It is a great way to raise money while bringing the community together.

Since all of the money raised goes directly back into our communities we are able to provide much support where needed. This year we helped in the following ways; provided a total of $\$ 5,000$ in scholarship money to four deserving seniors; donated to the Closet, a room in the WiltonLyndeborough Coop school where students in need can pick up clothing, toiletries, food, and other necessities for free; donated to the Open Cupboard Pantry (our local food pantry) including contributing to their annual Thanksgiving baskets; and contributed to various families and town organizations where needed. If an individual or family in one of our towns falls upon hard times we are often able to provide them some support.

Christmas is a nice time of year to help those in need and this year we were able to provide gifts and gift cards, including some for food and gas, to 38 elementary school, 9 middle school, and 40 high school students. We put up a total of four giving trees, two in each town, and through the generosity of our citizens and the help of our club we are able to provide a nice Christmas for many families. At this time we also provide Mothers bags filled with gifts to single mothers and senior citizens.

We welcome new members and if you are interested please contact Karen Grybko at 654-5362 or kgrygko@live.com. Come meet amazing women and join in the fun while helping your community.

## Wilton-Lyndeborough Youth Center - 2019

The 2019 season was another enjoyable one at Goss Park. Our hardworking and energetic staff led by our Park Director, Kristin Schwab is the reason for it to be that way every year. As always, we would like to thank the towns of Wilton and Lyndeborough, private donors and area businesses for their generous support once again.

We would also like to thank all the individuals and organizations who donated their time to help improve the park and make it more enjoyable.

We completed some upgrades and improvements to our facility both for aesthetics and safety this past year. We continued improving the drainage on the beach this season to help the erosion that occurs during rainfalls. It is a continuous task that we have almost mastered. Brand new sand was spread throughout the park to make walking easier. It had been quite a few years since the last couple truckloads were brought in. Hopefully mastering the drainage issue will save a lot of the sand running into the pond.

Our membership this year included 86 families and a tremendous amount of daily guests who enjoyed the Youth Center. We had 41 families from Wilton, 24 families from Lyndeborough and the balance of the families were from surrounding areas such as Temple, Amherst, Milford, Mason, Greenfield, New Ipswich, New Boston, Greenville, Merrimack, Bedford and Hancock.

This season we had five American Red Cross Certified swim instructors who taught four sessions of swim lessons over the summer. There were 115 children that were enrolled in the program which was down from the 136 children from last season.

We had two new swim coaches this season, Annabelle and Susannah Meszynski. They did a fantastic job with twelve children on the team. Seven of the twelve were on our senior team and the balance were on our junior team. They competed in five swim meets including the Rotary Meet in Milford. The others were with Baboosic Lake and Greenville. We are hoping we can continue growing next season and add more Turtles to the team.

The park was open from 10:00 am to 7:00 p.m. during the week and 12:00 pm to 7:00 pm on the weekends. Our snack bar offered a variety of ice cream, hot dogs, chips, popcorn, candy, juice, soda, etc. Many special events such as Preteen Night, Grill Day every Wednesday, Pizza Day every Friday, tie-dye, splash contests for kids and staff, sand castle contests, Storytime with the Library and special arts and craft events happened over the summer. Goss Park also hosted a children's movie night and a Mom's night Paint Night. These were two very popular events and we hope to host them again next summer. Goss Park is also a perfect place to hold birthday party celebrations. We hosted four of those types of events throughout the summer too.

Information may be obtained at the town halls, the town's websites or visit us at: www.gosspark.org.

Respectfully Submitted, WLYC Board of Directors

## Wilton Recycling Center - 2019

It has been less than a year since the change in management at the Recycling Center has taken place, and in that time a few changes have occurred; some are visible and some are behind the scenes. Whatever the changes may be, at the forefront are the best interests of the towns, the residents, and employees.

When the Wilton Recycling Center first opened decades ago it made headlines far and near. We are striving to evolve back into that first rate status, which will take some time to achieve. A solid foundation for success includes providing a welcoming atmosphere, a clean and organized environment, clear signage, a diligent facility permit program along with an abundance of communication will be the beginning of a solid foundation for success.

We are eagerly looking forward to the future challenges and developments. With this in mind we welcome suggestions and comments that will help us provide a more valuable experience for you at the recycling center. We also would like to thank you in advance for your patience and understanding as changes occur in the upcoming year.

Thank you for your cooperation and commitment to recycling and supporting the Recycling Center.

Respectfully Submitted,
Carol B Burgess Manager


## Notes

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# TOWN OF LYNDEBOROUGH 

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT BIRTH REPORT
01/01/2019-12/31/2019
--LYNDEBOROUGH-Birth Date Birth Place Father's/Partner's Name BOURGEOIS, RYAN CONWAY, TIMOTHY BROWN, JEREMIAH HADLEY, DAVID $\xrightarrow{2}$ SHUA,NH PETERBOROUGH,NH NASHUA,NH ETERBORO NASHUA,NH B1/23/2019
$03 / 26 / 2019$
$07 / 08 / 2019$
$07 / 26 / 2019$
$11 / 21 / 2019$
$12 / 01 / 2019$
$12 / 01 / 2019$

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\text { Total number of records } 7
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Page 1 of 1
Mother's/Parent's Name Prior to
First Marriage/Civil Union
LAURIE, NORMA
BUTLER, CECILIA
BONIN, BEATRICE
BOSTWICK, ATTIE
ROCKWELL, STELLA
UNKNOWN, MARY
CARLSON, ELIZABETH
ST PIERRE, BLANCHE




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| Death Date | Death Place | Father's/Parent's Name |
| :--- | :--- | :--- |
| 01/11/2019 | WILTON | OTTO, ORIN |
| 03/05/2019 | NASHUA | PARRATT, JOSEPH |
| $03 / 13 / 2019$ | MERRIMACK | ELLIS, LEON |
| $03 / 20 / 2019$ | LYNDEBOROUGH | WYLIE, ALVA |
| 04/02/2019 | NASHUA | SANGSTER, ARTHUR |
| $06 / 01 / 2019$ | LYNDEBOROUGH | DOUGLAS, RICHARD |
| $06 / 04 / 2019$ | LYNDEBOROUGH | CARON, ALBERT |
| $07 / 26 / 2019$ | NASHUA | WEST, ELMER |
| $07 / 29 / 2019$ | NASHUA | CAVARRETTA, SALVATORE |
| $08 / 03 / 2019$ | NASHUA | NOT STATED, NOT STATED |
| $09 / 07 / 2019$ | NASHUA | STANTON SR, ROBERT |
| $09 / 15 / 2019$ | MANCHESTER | MURRAY SR, WALTER |
| $10 / 24 / 2019$ | LYNDEBOROUGH | SHERMAN, WILLIAM |
| $10 / 28 / 2019$ | LYNDEBOROUGH | WETHERALL, HENRY |
| $11 / 19 / 2019$ | PETERBOROUGH | LYNDEBOROUGH |

RESIDENT DEATH REPORT
 --LYNDEBOROUGH, NH --


## DEPARTMENT OF STATE



Page 1 of 1
$\begin{gathered}\text { Date of Marriage } \\ 03 / 01 / 2019\end{gathered}$
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$08 / 15 / 2019$
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12/26/2019
Total number of records 7

LYNDEBOROUGH

DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT
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-- LYNDEBOROUGH --
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT
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DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT
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Town of Issuance LYNDEBOROUGH


LYNDEBOROUGH
LYNDEBOROUGH


MILFORD
LYNDEBOROUGH
DEPARTMENT OF STATE

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& \text { Person B's Name and Residence } \\
& \text { EBERT, ADAM J } \\
& \text { LYNDEBOROUGH, NH } \\
& \text { VIGNEAULT, JACOB C } \\
& \text { MILFORD, NH }
\end{aligned}
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RODGERS, TYLER A
LYNDEBOROUGH, NH LYNDEBOROUGH, NH
BENT, NICOLE R LYNDEBOROUGH, NH

WOODS, HELEN E LYNDEBOROUGH, NH SULLIVAN, DANA M LYNDEBOROUGH, NH

LEDGER, EDWARD M LYNDEBOROUGH, NH
Person A's Name and Residence
RODRIGUEZ, LESMARY LYNDEBOROUGH, NH DENNING, HARLEY A LYNDEBOROUGH, NH
 $\stackrel{\rightharpoonup}{\infty}$ LYNDEBOROUGH, NH

# TOWN OF LYNDEBOROUGH 

Financial Audit

James A. Sojka, CPA

Sheryl A. Prarr, CPA'"
Michael J Campo, CPA. MACCY

Donna M. LaClair, CPA

Ashley J. Miller, CPA, MSA
Tyler A Paine, CPA•"
Kyle G. Gingras, CPA
Ryan T. Gibbons, CPA, CFE

Derck M. Barton, CPA

Scott T Eagen, CPA, CFE

Sylvia Y. Petro, MSA

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July 19, 2019
To the Members of the Board of Selectmen
Town of Lyndeborough
9 Citizens Hall Road
Lyndeborough, NH 03082
Dear Members of the Board:
We have audited the financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Lyndeborough for the year ended December 31, 2018. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated October 5, 2018. Professional standards also require that we communicate to you the following information related to our audit.

## Significaht Audit Findings

## Qualitative Aspects ofAccounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Lyndeborough are described in Note I to the financial statements. As described in Note 1-M to the financial statements, the Town of Lyndeborough changed accounting policies to change the way the Town calculates and reports the costs associated with postemployment benefits other than pensions by adopting Statement of Governmental Accounting Standards (GASB Statement) No. 75, Accounting, and Financial Reportingfor Postemployment Benefits Other than Pensions in fiscal year 2018. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported in Note 2-C, Accounting Change/Restatement.

We noted no transactions entered into by the Town of Lyndebm'ough during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.
Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Town of Lyndeborough's financial statements were:

Management's estimate of the allowance for uncollectible property taxes are based on historical data and information known concerning the assessment appeals. We evaluated the key factors and assumptions used to develop the uncollectible property taxes m determining that it is reasonable in relation to the financial statements taken as a whole.
Management's estimate of the net pension liability, deferred outflows and inflows of resources related to pensions are based on assumptions of future events, such as employment, mortality and estimates of value of reported amounts. We evaluated the key factors and assumptions used to develop the net pension liability, deferred outflows and inflows of resources related to pensions in determining that they are reasonable in relation to the financial statements taken as a whole.

# PLODZIIZ \& SANDERSON, P.A. <br> Certified Pyblic Accountants 

Town ofLyndeborough<br>July 19, 2019<br>Page2

Management's estimate of the other postemployment benefit liability, deferred outflows and inflows of resources are based on the assumption of future events, such as employment, mortality and the healthcare cost trend, as well as estimates of the value ofreported amounts. We evaluated key factors and assumptions used to develop the other postemployment benefits liability, deferred outflows and inflows of resources related to the other postemployment benefits in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

## Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

## Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Adjustments proposed and approved were primarily of a routine nature which management expects the independent auditors to record as part of their year-end procedures. A list ofthese adjustments for the general fund is attached to this letter.

## Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

## Management Representations

We have requested certain representations from management that are included in the management representation letter dated July 9, 2019.

## Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town of Lyndeborough's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

## Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Town of Lyndeborough 's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

## Other Matters

## Implementation of New GASB Pronouncements

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements.

GASB Statement No. 83, Certain Asset Retirement Obligations, issued in November 2016, will be effective for the Town beginning with its fiscal year ending December 31, 2019. It addresses accounting and financial reporting for certain asset retirement obligations and establishes criteria for determining timing and pattern of recognition ofa liability and corresponding deferred outflow ofresources.

GASB Statement No. 84, Fiduciary Activities, issued in January 2017, will be effective for the Town beginning with its fiscal year ending December 31, 2019. This Statement will improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported.
GASB Statement No. 87, Leases, issued in June 2017, will be effective for the Town with its fiscal year ending December 31, 2020. This Statement will improve accounting and financial reporting for leases by governments by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases.
GASB Statement No. 88, Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements, issued April 2018, will be effective for the Town with its fiscal year ending December 31, 2019. This Statement will improve the information that is disclosed in notes to the government financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt.
GASB Statement No. 89, Accountingfor Interest Cost Incurred Before the End of a Construction Period, issued June 2018, will be effective for the Town with its fiscal year ending December 31, 2020. This Statement will enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and to simplify accounting for interest cost incurred before the end of a construction period.
GASB Statement No. 90, Majority Equity Interests - A n Amendment ofGASB Statements No. 14 and 61, issued August 2018, will be effective for the Town with its fiscal year ending December 31, 2019. This Statement will improve the consistency and comparability ofreporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units.
We applied certain limited procedures to the following, which are required supplementary information (RSI) that supplements the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions - Pensions
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions - Other Postemployment Benefits
- Notes to the Required Supplementary Information

Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.
We were engaged to report on the combining and individual fund schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

## Restriction on Use

This information is intended solely for the information and use of the members of the Board of Selectmen and management of the Town of Lyndeborough and is not intended to be, and should not be, used by anyone other than these specified parties.
Sincerely,

## Professional Association

## Enclosures

# TOWN OF LYNDEBOROUGH 

Assessed Values
otal Assessed Total Assessed Total Assessed
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196,600
77,000
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154 MOUNTAIN RD
744 CENTER RD
157 PETTINGILL HILL RD
PETTINGILL HILL RD
234 CENTER RD
1204 CENTER RD
27 GLASS FACTORY RD
WARNER RD
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 154 JOHNSON CORNER RD 154 JOHNSON CORNER RD 283 PINNACLE RD
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Owner~s Name

| 154 MOUNTAIN RD，LLC |
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| 744 CENTER RD REALTY TRUST |
| ABBOT，STELLA M，REV TRUST |
| ABBOT，STELLA M，REVOC TRUST |
| ABBOTT，EDWARD \＆JUDY |
| ACHTERHOF，JAN |
| ADCOCK，JERALD \＆JESSICA D |
| ALDERMAN，JAMES，\＆JANETTE CAVA |
| ALDERMAN，JAMES，\＆JANETTE CAVA |
| ALDERMAN，JAMES，\＆JANETTE CAVA |
| ALEXANDER，COURTNEY E \＆JOHN R |
| ALLEN，GEOFFREY \＆JILLIAN |
| ALLEN，MICHAEL H |
| ALLSUP，GEOFFREY P \＆KIM M |
| ALTNER，MARK \＆PAMELA |
| AMERICAN TOWER CORP，LESSEE |
| AMERICAN TOWER CORPORATION |
| AMES，MICHAEL \＆ENID |
| ANDERSEN，WILLIAM E LIVING REV |
| ANDERSON，DONALD J \＆LINDA M， |
| ANSALDO，RICHARD M．AND |
| ANTHONY，JR．，JOHN B．，TRUSTEE |
| ANZALONE，EDWARD J \＆DARLENE M |

Owner~s Name Map
$\begin{array}{ll}\text { BASON, RETA } & 206 \\ \text { BATCHELDER, JASON H } & 237\end{array}$ BATCHELDER, KEITH BAUERLE, DANIEL J \& BELINDA
BEACH, ROBERT \& LINDA BEACH, ROBERT \& LINDA BEAUREGARD, THOMAS \& BORGES, BEAUREGARD, THOMAS \& BORGES, J BECKER, DONALD \& MCLAREN, SUZA BEEBE, MICHAEL B BEGLEY, KENNETH \& RIENDEAU, TA BELANGER, JAMES \& LISA BELDEN FAMILY REVOCABLE BELL, LANDON R \& DIANE M BELVIN,WILLIAM S,TRUSTEE BENN, JOSEPH JR \& JAIME RACINE BENNETT, RICHARD PHILLIP \& LAU BERKEBILE, KEVIN \& SARA BERNA, KURT A. \& THERESA BERNIER, THOMAS J \& VALERIE M BERSEN, MARK E \& LAURA C BERSEN, MARK E \& LAURA C

BERTRAND, RICHARD \& LOUISE BERTRAND, RICHARD A \& LOUISE BERTRAND, RICHARD A \& LOUISE A BEST, PAUL \& MELISSA BEZEREDI, JACY R. BHUMI, LLC

BICKFORD, STEPHEN D MILLER, TU BICKFORD, STEPHEN D MILLER, TU BIXBY, GEORGE R \& PATRICIA M BLAIS, ALBERT J, JR BLAIS, CATHERINE

BLAIS, T
BOBENRIETH, NANCY
BOETTE, KEVIN J \& MICHELE M BOHNE, LISA C BOHNE, LISA BOIS, SCOTT \& SHEPARD, SUSAN
BOIS, SCOTT \& SHEPARD, SUSAN BOISVERT, LAURENT II BOISVRT, II

BOISVERT, LAURENT, II BOORAEM, ROBERT \& PA BOOT, MICHELLE

BORGATTI, MICHELLE I ( 2/13/2020 3:47:51PM
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545 NEW RD 1194 CENTER RD 202 PETTINGILL HILL RD 202 PETTINGILL 170 PEttingill hill RD
 542 FOREST RD 544 FOREST RD 546 FOREST RD WINN RD 43 BULLARD DR 154 CENTER RD TER RD 154 PUTNAM HILL RD 149 PUTNAM HILI PUTNAM HILL RD PINNACLE RD 166 CENTER RD WOODWARD RD BEASOM RD WOODWARD RD
 251 CRAM HILL RD 138 HERRICK RD 698 CENTER RD
 CEnter RD 320 FOREST RD 50 BRACKETTS CROSS 45 OLD TEMPLE RD 971 MOUNTAIN RD
 79 CROOKED S RD
892 CENTER RD



 BOURGEOIS，RYAN M．
BRAGDON，CURTIS BRASSARD，ROBERT R \＆EVELYN J BRENNAN，DIANA M．\＆MIELERNE LAVALIEE REV TRUST BROCK，GEOFFREY J \＆PATRICIA E BROCK，GEOFFREY J \＆PATRICIA E BROMLEY，MARK \＆D LEMIEUX BROOKS，S PHILIP \＆VIRGINIA M BROOKS，S PHILIP \＆VIRGIIA M BROOKS，S PHILTP \＆VIRGINIA M BROOKS，S PHILIP \＆VIRGINIA M BROOKS，$S$ PHILIP \＆VIRGINIA M BROOKS，S PHILIP \＆VIRGINIA M BROWN FAMILY REV TRUST BROWN FAMILY REV TRUST APRIL 7 BROWN FAMILY REV TRUST APRIL 7 BROWN，AARON BROWN，AARON BROWN，BELAYM M BROWN，STEVEN M \＆MARIA 0 BRON，STEVEN M \＆MARTA 0 BROWN，STEVEN M \＆MARIA O BROWN，STEVEN M \＆MARIA O BROWN，SUSAN QUAGLIA，REV TrUS BROWN，SUSAN M．
BUCHANAN，JAMES \＆SUSANNE TRUST BUJAK，FRANCIS，\＆LAURA A BULLARD，CATHERINE M
BULLARD，OLIVE V，TRUST BURZYNSKI，JOHN J \＆LINDA A
BUTTON，JAMES W \＆DEBORAH P BYAM，ARNOLD A，III \＆KORENA M BYAM，ARNOLD A，III AS TRUSTEE CAOUETTE，LEONARD F CAOUETTE，LEONARD，JR． CARITA，SUE ANN CARLL，MOLLY K

Owner～s Name
CAROL A SCOTT REV TRUST $\quad 231$ CARPENTIERE，PAMELA L，ET AL 220 CARR，ALLAN J

CARSON，ANTHONY \＆CARRIE LEE CARSON，GEORGE J \＆JESSICA L CARSON，GEORGE J \＆JESSICA L CARTER，CHERYL \＆GLENN CARTER，ROLAND \＆LINDA CASE，DOUGLAS \＆REBECCA CASEY，JOHN J \＆SANDRA J，JR CASSIDY FAMILY REV TRUST CASSIDY，DAVID J
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000 000 $\begin{array}{ll}312 \text { CENTER RD } & 93,400 \\ 6 \text { WINN RD } & 72,800\end{array}$
























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 133 FOREST RD HIGHBRIDGE RD 569 CENTER RD
110 CROOKED S RD 18 PETTINGILL HILL RD 22 CITIZENS＇HALL RD 12 AVALON RD PUTNAM HILL RD
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 BEASOM RD


 WEASOM RD 9 PERHAM CORNER RD
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Total Assessed Total Assessed Total Assessed
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Owner～s Name
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339 WINN RD
 580 CENTER RD 47 GLASS FACTORY RD 836 MOUNTAIN RD 691 CENTER RD 47 SUMMIT DR 7 WALTS WAY WOODWARD RD
WOODWARD RD
WOODWARD RD WOODWARD RD WOODWARD RD WOODWARD RD
BEASOM RD
WOODWARD RD
273 CRAM HILL RD
293 WINN RD
31 CURTIS BROOK RD
220 FOREST RD 96 DUTTON RD 27 APPLE BLOSSOM DR 28 PUTNAM HILL RD 22 PETTINGILL HILL RD 731 FOREST RD 1852 2ND NH TURNPIKE
 3 WOODWARD RD 30 WILTON RD

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 CHRISENTON，THOMAS \＆VIRGINIA 230 CHRISENTON，THOMAS \＆VIRGINIA CHRISENTON，THOMAS \＆VIRGINIA 230 CHRISENTON，THOMAS \＆VIRGINIA CHRISENTON，THOMAS \＆VIRGINIA CHRISENTON，THOMAS \＆VIRGINIA 229 CHRISENTON，THOMAS \＆VIRGINIA 230 CHRISENTON，THOMAS G． 228 CIARDELLI，STEPHEN M \＆BARBARA CIULLA，ALLISON
CLARK，ANNA M \＆CROWLEY JOHN CLARK，DAVID E \＆CYNTHIA H CLARK，JAMIE M \＆MARY CLARK，JOHN \＆LISA CLAUDIO，ANTONIO H CLEVELAND，MICHAEL CLINTON W HOLCOMB／DAVID J FRAS
CLOUTIER，JEREMY W
CLOUTIER，JEREMY $W$ ．
COATES，JAMES $W$ ，JR \＆GAGNON，M CLINTON W HOLCOMB／DAVID J FRAS
CLOUTIER，JEREMY W
CLOUTIER，JEREMY $W$ ．
COATES，JAMES $W$ ，JR \＆GAGNON，M COLE，DONALD W．AND LISA A． 232 COLEMAN，JOSEPH E \＆BONNIE J COLSIA，WAYNE \＆ADRIENNE COMBER，MICHAEL A \＆DENISE M 226 CONWAY，TIMOTHY \＆HOULIHAN，AL 227 COOPER，DARRELL W． CORDTS，TAYLOR J．\＆RODGERS，T CORMIER，CLAYTON D．\＆MARGARET CORRON，RICK F．\＆CRISTINA A． 207 COULTER，JOHN \＆BRIDGET COURTEMARCHE，ROBYN L CRAWFORD，KATHRYN M CRISTOFONO FAMILY REV TRUST OF 251 CROISSANT，TIMOTHY R \＆MARGARE 235 CROMBIE，MARK A 205 CROMBIE，MARK A CROMBIE，MARK A CROMBIE，MICHAEL A CROSBY，LARRY CROSBY，DIANE E CROSS，NORMAN E
CROUSE，WILLIAM H 2／13／2020 3：47：51PM
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616 CENTER RD

 MOUNTAIN RD 2ND NH TURNPIKE
Total Assessed
 79,700
73,300

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CULBERTSON, FRANCIS B CURRAN, RONALD J. AND SALLY CURTIS, GREGORY T CURTIS, RICHARD FREDER CUSHING, CHRISTOPHER CYR, STEVE J CZECH, ANTHONY M DACOSTA, ANTONIO \& STEPHANIE
DAGGY, RICHARD $S$. DAHLINGER, ROBERT \& SANDRA 220 DAIGLE, ALBERT J. 231 DALLAS, PETER A \& CHRISTINE M. 215 DAVIS, JAMES A \& KAREN L 226 DAY, PERRY \& ANDRIA DEAN, DAVID AND DEAN, JANET A DECOSTA, ELIZABETH A \& JOHN F DECUBELLIS FAMILY REV. TR. DECUBELLIS FAMILY REV. TRUST

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Total Assessed Total Assessed



233 TARN RD NO LOCATION 214 TARN RD 68 PUTNAM HILL 38 RIDGE RD 311 MOUNTAIN RD 1102 CENTER RD
Location
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Owner~s Name
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473 FOREST RD
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24 GLASS FACTORY RD
261 PUTNAM HILL RD
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24 GLASS FACTORY RD
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 FRENCH RD


 - EMERY RD
154 EMERY RD

 346 PETTINGILL HILL RD
 868 CENTER RD वч पृđiNaD T08 774 FOREST RD NT LSnフOT 6

 8 WALTS WAY 149 PURGATORY FALLS RD
FOREST RD 16 CITIZENS' HALL RD
126 CEMETERY RD
153 CROOKED S RD
 36 HOWE DR CENTER RD 149 PURGATORY FALLS - (


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8 LYNDEBOROUGH,
Location

| 182 CENTER RD CENTER RD |  |
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| CENTER RD |  |
|  | 58 CEnter RD |
| 54 JoSLIN RD |  |
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| 24 GLASS FACTORY RD |  |
| 261 PUTNAM HILL RD |  |
| PINNACLE RD |  |
| PINNACLE RD |  |
| 74 BALDWIN HILL RD |  |
| 367 CEMETERY RD |  |
| FRENCH RD |  |
| 127 TARN RD |  |
| 12 Pettingill hill Rd |  |
| 364 CEMETERY RD <br> _ EMERY RD |  |
| 154 EMERY RD |  |
| 94 CROOKED S RD |  |
| 165 OLD COACH RD |  |
| 14 DUtTON RD |  |
| 346 PEttINGILL HILL RD |  |
| 1176 CENTER RD |  |
| 868 CENTER RD |  |
| 36 HOWE DR |  |
| 801 CENTER RD |  |
| 774 FOREST RD |  |
| 9 LOCUST LN |  |
| CEnter RD |  |
| 845 Center Rd |  |
| 811 Center Rd |  |
| 8 WALTS WAY |  |
| 149 PURGATORY FALLS RD FOREST RD |  |
|  |  |
| 16 CITIZENS' HALL RD |  |
| 126 CEMETERY RD |  |
|  | 153 CROOKED S RD |

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LYNDEBRROUGA，NH
Total Assessed $\begin{array}{rrr}85,000 & 80,000 & 165,000 \\ 83,300 & 113,700 & 197,000\end{array}$

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 35,820
96,300
 83,500
71,440 $\stackrel{\circ}{-}$


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Total Assessed Total Assessed Total Assessed

| $85,000 \quad 80,000$ |
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| 97,500 |


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120,700
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| GILL，DAVID J | 207 | 014 | 000 | 552 MOUNTAIN RD |
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| GILL，HAROLD R． | 215 | 013 | 000 | 119 MOUNTAIN RD |
| GILLAM，PAtrick J．\＆NANCY | 230 | 023 | 000 | 42 BEASOM RD |
| GILMORE，KIRK M \＆KELLY S | 230 | 010 | 000 | 73 BEASOM RD |
| GILSON，STEPHEN M | 215 | 031 | 000 | 351 MOUNTAIN RD |
| GInN，CINDY R | 207 | 026 | 000 | 743 MOUNTAIN RD |
| GINN，CINDY R | 207 | 008 | 000 | MOUNTAIN RD |
| GIORDANO，JAMES E． | 203 | 010 | 000 | 15 HIGHBRIDGE RD |
| GLORIA ST LAURENT TRUST | 238 | 021 | 000 | 134 CRAM HILL RD |
| GMAC MORTGAGE，LLC | 239 | 032 | 000 | 23 PUTNAM HILL RD |
| GOOD NATURE，LLC | 211 | 002 | 000 | RICHARDSON RD |
| GOOD NATURE，LLC | 211 | 001 | 000 | 133 RICHARDSON RD |
| GOOD NATURE，LLC | 211 | 004 | 000 | 114 RICHARDSON RD |
| GOOD NATURE，LLC | 206 | 004 | 000 | MOUNTAIN RD |
| GOODINE，FRANK \＆JANET | 232 | 030 | 000 | 45 LOCUST LN |
| GOOKIn，ROSS \＆GOOKIN，DENISE | 206 | 031 | 000 | 1135 MOUNTAIN RD |
| GORDON，WILLIAM M． | 218 | 003 | 000 | 228 GULF RD |
| GORMAN，WILLIAM H． | 207 | 002 | 000 | 9 OSGOOD RD |
| grabazs，GUNTIS A \＆DEBESS R | 215 | 019 | 000 | 195 MOUNTAIN RD |
| GRACE，JASON \＆ASHLEY | 239 | 095 | 000 | 143 FOREST RD |
| GRANITE State concrete co，inc | 238 | 020 | 000 | 142 CRAM HILL RD |
| GRANITE State concrete co，inc | 213 | 006 | 000 | NEW RD |
| GRANITE State concrete co，inc | 213 | 001 | 000 | TARN RD |
| granite state concrete co，inc | 212 | 001 | 000 | NEW RD |
| GRANITE StATE CONCRETE CO，InC | 249 | 004 | 000 | PURGATORY RD |
| GREENE，BENJAMIN \＆JANA | 227 | 030 | 000 | 95 WINN RD |
| Greene，Brandon | 233 | 037 | 000 | CENTER RD |
| GREGORY，TIMOTHY W． | 234 | 008 | 000 | 706 Center Rd |
| GROGIS，JAMES \＆ESTELLE | 237 | 012 | 000 | 662 CENTER RD |
| GROVER，JOHN C．\＆RUTH M． | 231 | 001 | 000 | 61 BRANDY BROOK RD |
| GUILMETte，RANDY | 225 | 006 | 000 | 975 Center Rd |
| GUTHRIE，IAIN | 208 | 009 | 000 | FRENCH RD |
| HADLEY，JR．ROBERT G．\＆KRISTIN | 238 | 009 | 000 | 161 CRAM HILL RD |
| HAGEN FAMILY REV TRUST | 241 | 016 | 000 | 283 OLD TEMPLE RD |
| HAGER，JANE E | 215 | 002 | 000 | 206 PINNACLE RD |
| HAGER，JANE E，TRUSTEE | 219 | 005 | 000 | PINNACLE RD |
| HAGER，JANE E，TRUSTEE | 220 | 021 | 002 | PINNACLE RD |
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| HAGER，JANE E，TRUSTEE | 220 | 021 | 000 | PINNACLE RD |
| HAMILTON，MARISSA A | 251 | 002 | 000 | 21 Perham Corner Rd |
| HANKS，JENNIFER M \＆THOMAS R | 234 | 001 | 000 | 733 Center Rd |
| HANKS，JENNIFER M \＆THOMAS R | 234 | 001 | 001 | CENTER RD |
| HANSEN，JOHN \＆HELGE | 232 | 014 | 000 | 1588 CENTER RD |
| HANSEN，KATHERINE P． | 239 | 067 | 000 | 10 GLASS FACTORY RD |
| HANSON，ADAM | 234 | 025 | 000 | 36 SALISBURY RD |
| HARDY，ANGELA M． | 215 | 038 | 000 | 55 RICHARDSON RD |

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            HARWOOD, KEVIN B
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                        HEIDI DAHLBERG HUNT LIVING TRU 21 heimann, LAUREN HEINZ, ROBERT R \& HEINZ, SUSAN 25 HENRY, KRISTOFER \& ROBINSON, L 231 HENRY, PHILIP H \& JAN H 218 HENRY, PHILIP H \& JAN H HERBERT, HARRY \(T\) \& DONNA M HERFURTH, RICHARD \& GRYBKO, KA HERON, GORM \& ELKJAER, BETTINA
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LAVALLee, KAThLeen \& KENNETH LAVOIE, JONATHAN T. \& ALYSSA R
LAW FAMILY TRUST AGREEMENT FEB LAW, AUGUSTA F LAWRENCE, MATTHEW G \& JESSICA LEAVITT, ERICA-LEE LEAVITt, MILTON L LEAVITT, WAYNE
LEAVItT, WILLIAM \& JANELLE,JR LEBLANC, GARY \& SHERRY LEDGER, EDWARD M. LEDGER, EDWARD M.
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Owner~s Name
LITCHFIELD, WENDY JANE 234 LIVINGSTON, MICHAEL D. 215 LONGVAL, KEITH A \& MELISSA A 218 LOZEAU, ARMAND JR \& WILMA - 238 LUTON, EDWARD N LUTZ, CHARLES F LYNDA S LOMBARDO REV LYNDEBOROUGH, TOWN OF Lyndeborough, town of IM EBOROUGH, LYNDEBOROUGH, TOWN OF LYNDEBOROUGH, TOWN OF LYNDEBOROUGH, TOWN OF LYNDEBOROUGH, TOWN OF LYNDEBOROUGH, TOWN OF LYNDEBOROUGH, TOWN OF LYNDEBOROUGH, TOWN OF LYNDEBOROUGH, TOWN OF
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000 ○－ ○－ 000 $\begin{array}{lll}\text { MILLER，JOHN G \＆BEVERLY } & 222 \\ \text { MILLIGAN，GEORGE THOMAS，TRUST } & 232 \\ \text { MILLIGAN，GEORGE THOMAS，} & \text { TRUST } 232 \\ \text { MILLIKEN，JAMES WILLIAM\＆DERIE } 220 \\ \text { MILLS，PERCY B \＆JUNE A } & 228 \\ \text { MILLWARD，EDWARD L．\＆NANCY A．} 233 \\ \text { MITCHELL，AUSTIN \＆ANNMARIE } & 206 \\ \text { MITCHELL，DENNIS P \＆GREENWOOD } 237 \\ \text { MITCHELL，THOMAS R，REVOC TRUST } 246 \\ \text { MONTGOMERY，CHARLES } & 228 \\ \text { MOREAU，HENRY J \＆MARION } & 231 \\ \text { MORIN，DAVID W } & 246 \\ \text { MORIN，ROBIN } & 250 \\ \text { MORISON，JOHN H．，TRUSTEE } & 250 \\ \text { MORRISON，ALLAN C，TRS } & 247 \\ \text { MORRISON，ALLAN C，TRS } & 247 \\ \text { MORRISON，ALLAN C，TRS } & 247 \\ \text { MORRISON，ALLAN C．REV．TRUST } & 210 \\ \text { MORRISON，ALLAN REV TR } & 247 \\ \text { MORRISON，HELENE G } & 239 \\ \text { MORRISON，HELENE GAIL } & 220 \\ \text { MORRISON，ALLAN C，TRUSTEE } & 237 \\ \text { MORRISSEY，STEPHAN \＆SILSBY，} & 202\end{array}$ MORRISEY，SHEPAA \＆SILSBY， 231 MORROW，JOSHUA S \＆KATHRYN M 231
MOSITES，LORI D MOTTAU，EDWARD \＆KATHLEEN 226 MOYNIHAN，MICHAEL \＆BRET 228 MUELLER FAMILY REV TRUST 211 MULLEN，SAMUEL R．\＆VANESSA LE 227 MURPHY，JASON K 234 MURPHY，PAUL J \＆DEBORAH A 225 MYER，DAVID \＆MONAT THERESA 228 $\begin{array}{ll}\text { N．E．FORESTRY FOUNDATION } & 202 \\ \text { N．E．FORESTRY FOUNDATION } & 203\end{array}$ NADEAU，DONALD
NAPOLITANO，ARTHUR C．
NAPOLITANO，ARTHUR C．
NELSON，DAVID A．\＆PATRICIA P NEPAL，ASMITA 234 $\begin{array}{ll}\text { NEPAL，ASMITA } & 234 \\ \text { NESKEY，WILLIAM P \＆YVONNE GR，} 203\end{array}$ NEW SPARTAN PROPERTIES LLC 238 NEW SPARTAN PROPERTIES LLC 245 NH WATER RESOURCES BOARD 233 NH WATER RESOURCES BOARD
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NH WATER RESOURCES BOARD 2／13／2020 3：47：51PM

| Owner~s Name | Map |
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| NICHOLS, KATHLEEN P. AND CREEL 203 |  | NIXON FAMILY REV TRUST 226 NORTH PACK LODGE

NORTH RIVER ROAD PROPERTIES
NORTH RIVER ROAD PROPERTIES, $\begin{array}{ll}\text { NORTH RIVER ROAD PROPERTIES, L } 220 \\ \text { NUNEZ, CARLOS } & 225 \\ \text { O'CONNELL, THOMAS J \& PATRICIA } 221\end{array}$ 'GRADY, SHAWN GISON, HILARY ANN ORR, CAROLYN

ORTIZ, KORENA M. OTTO, GREGG \& CAROLINE OUELLETTE, CHRISTOPHER OWNER UNKNOWN PACHECO ARAN PACKARD, HEATHER PAIGE, ROBERT \& REBECCA PARENT, SCOTT PASQUARIELLO, JOHN
PATINSKY, KATHLEEN S REV TRUST PATTERSON, HAROLD \& SUSAN PAYNE, PETER, \& PAMELA WARD PEDERSEN, SCOTT C. PEPELIS, ASHLEY J PFEIL, CHRISTOPHER J PHILBRICK FAMILY TRUST PHILBRICK, SUSAN G PINNACLE MT FISH \& GAME CLUB PISCATAQUOG LAND CONSERVANCY PISCATAQUOG LAND CONSERVANCY PISCATAQUOG LAND CONSERVANCY PISCATAQUOG WATERSHED ASSOCIAT PISCATAQUOG WATERSHED ASSOCIAT 208 PISCATAQUOG WATERSHED ASSOCIAT 212 POIRIER, ARMAND POLLARD, GEORGE \& CONNIE

POMER, JOHN \& ELLEN
POMER, JOHN E \& ELLEN D PORTER, RALPH W III \& NIC PORTER, VERNA SALISBURY POST, CHARLES G. POTTER, JONATHAN POTTER, MICHAEL PRATT, JOSEPH F PREFTAKES, JAMES \& NADINE 2/13/2020 3:47:51PM


$\qquad$ PREST, ROBERT W, SR. 233 $\begin{array}{ll}\text { PRIOR, SUSIE H } & 250 \\ \text { PROVO }\end{array}$ PROVOST, LURA, $1 / 2$ INT 774 CENTER RD
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250 250 $\begin{array}{ll}\text { RECHKEMMER, REINHOLD K \& MARIE } & 226 \\ \text { RED SKY DEVELOPMENT, LLC } & 225 \\ \text { RENEAU, JERALD } & 224 \\ \text { RENEAU, JERALD } & 234 \\ \text { RENEAU, JERALD } & 234 \\ \text { RENEAU, JERALD } & 235 \\ \text { RENSHAW, JAMES R } & 220 \\ \text { REYNOLDS, BURTON H } & 239 \\ \text { REYNOLDS, ROGER S TRUST } & 251 \\ \text { RICHARD S. BATHURST REV LIVING } 250 \\ \text { RIENDEAU, WALTER L \& LINDA K } & 232 \\ \text { RIZZUTO, JAMES J \& LINDA F } & 228 \\ \text { ROACH, DON F \& LESLIE A } & 205 \\ \text { ROACH, DON F \& LESLIE A } & 203 \\ \text { ROACH, DON F \& LESLIE A } & 204 \\ \text { ROBBINS, JAMES \& NUTTALL, MARG } 227 \\ \text { ROBBINS, JAMES J } & 208 \\ \text { ROBB, JAES }\end{array}$ ROBBINS, JAMES J 231 ROBERT E. LEVESQUE SR REV TRUS 230
ROBERT R MOHEBAN \& CYNTHIA MOH 250 ROBERTS, RONALD \& TANYA 220 ROBERTS, RONALD \& TANYA
ROBICHAUD, TODD \& RACHEL ROCCA, ANTHONY C \& MARJORIE B ROCCA, THERESA B ROCCO FAMILY REVOCABLE TRUST ROCCO FAMILY REVOCABLE TRUST ROCCO FAMILY REVOCABLE TRUST ROEMER, DAVID \& ANNAMARIE ROEPER, ANDREW \& CHASE ROGER E HAMEL \& JOANNA ROGERS, JOSEPH H.

Owner~s Name
Map
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231 $\begin{array}{lll}007 & 000 & \text { CENTER RD } \\ 007 & 000 & 468 \text { NEW RD } \\ 003 & 000 & 35 \text { BRANDY BROOK RD } \\ 008 & 000 & \text { MOUNTAIN RD } \\ 006 & 000 & \text { MOUNTAIN RD } \\ 013 & 000 & \text { NEW RD } \\ 012 & 000 & \text { NEW RD } \\ 010 & 000 & 1152 \text { CENTER RD } \\ 021 & 000 & 1711 \text { CENTER RD } \\ 032 & 000 & 1226 \text { CENTER RD } \\ 058 & 000 & 5 \text { CIDER MILL RD } \\ 037 & 000 & \text { LOCUST LN } \\ 094 & 000 & 139 \text { FOREST RD } \\ 004 & 000 & 15 \text { CRAM HILL RD } \\ 009 & 000 & \text { PURGATORY FALLS RD } \\ 009 & 000 & 10 \text { BROMAN WAY } \\ 019 & 000 & 87 \text { HOLT RD } \\ 001 & 000 & 47 \text { WARNER RD } \\ 023 & 000 & 63 \text { PERHAM CORNER RD } \\ 023 & 000 & 33 \text { GUTTERSON LN } \\ 008 & 000 & 904 \text { MOUNTAIN RD } \\ 010 & 000 & 913 \text { MOUNTAIN RD } \\ 037 & 000 & 75 \text { PUTNAM HILL RD } \\ 011 & 000 & 540 \text { FOREST RD } \\ 009 & 000 & 109 \text { OLD TEMPLE RD } \\ 006 & 000 & 195 \text { TARN RD } \\ 018 & 000 & 1895 \text { 2ND NH TURNPIKE } \\ 016 & 004 & 120 \text { BULLARD DR } \\ 018 & 000 & 432 \text { OLD TEMPLE RD } \\ 032 & 000 & 000\end{array}$
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## Town of Lyndeborough Phone Numbers

Emergency Dispatch ..... 911
Town Offices ..... 654-5955
Building Inspector ..... 654-5955
Fire Department ..... 654-9318
Florence Rideout Elementary School ..... 732-9229
Health Officer ..... 654-5955
Highway Department ..... 654-6621
J.A. Tarbell Library ..... 654-6790
Lyndeborough Central School ..... 654-9381
Police Department ..... 654-6535
Town Clerk/Tax Collector's Office ..... 654-5955
Wilton/Lyndeborough Co-Op High School ..... 654-6123
Wilton Ambulance \& Rescue Service ..... 654-2222
Wilton Recycling Center ..... 654-6150

## STATE EMAIL/WEBSITE SOURCES

town.lyndeborough.nh.us town website
www.nh.gov for all state agencies; executive, legislative, state personnel, licensing boards, Revised State Statutes and much more.
www.gencourt.state.nh.us for all NH House and State Senate Members email addresses
www.nhes.state.nh.us/elmi for NH community profiles


[^0]:    12. Bond Override (RSA 32:18-a), Amount Voted \$0
    13. Bond Override (RSA 32:18-a) Amount Voted \$0
[^1]:    * Miscellaneous includes power lines, fireworks, electric fences, etc.

[^2]:    P.O. Box 910

    395 Daniel Webster Hwy. Merrimack, NH 03054

[^3]:    Child's Name
    BOURGEOIS, CHARLOTTE MARIE FILGATE, REMY THOMAS , BROWN, FINLEY NOREEN ELDRIDGE, ATLAS CORDELL
    
     sIMMER, EVELYN LOTT 46

[^4]:    97,200

[^5]:    159,580

