

# **Lyndeborough Budget Committee**

## **Meeting Minutes**

### **December 5, 2022**

#### **Citizens' Hall**

Chairman Karen Grybko called the meeting to order at 6:30 p.m.

Members present: Chairman Karen Grybko, Alyssa Lavoie, Geoff Allen, Fran Bujak, Kevin Boette, and Selectmen's Rep. Bob Howe

Not present: Arnie Byam, Walter Holland, and John Pomer,

Present: Town Administrator Russ Boland, Finance Officer Paul Hebert, Stephanie Roper for Heritage commission, Charlie Post, Georgie Mogabero and Sarah Chadzynski from Goss Park, Cemetery Trustees Doug Powers and Ginny Chrisenton, as well as Library Trustees Bob Rogers, Jennifer Howe, and Librarian Brenda Cassidy

*See the budget worksheet for details on department budget's heard tonight*

#### **Historical Commission**

Stephanie Roeper presented the budget

Three "Welcome to Lyndeborough" signs were installed with two more ordered for next year.

The Commission is looking at an engineering study for the Old Temp Road Bridge, the old double arch stone bridges. The stone arch bridge was replaced in 1987, replacing an earlier bridge about 50 years previous. The new bridge is right alongside the stone arch bridge. The intent is to preserve the history. They hope to apply for grant money. It's on the national planning commission "endangered list" been on that for 20 years. Much more important of a landmark. There are not many double stone arch bridges left. Members asked questions regarding the bridge and the process. *A photo of the bridge was circulated.*

#### **Heritage Commission**

Stephanie Roeper presented the budget

The budget is \$7,059

#### **Historical District Commission**

Stephanie Roeper presented the budget

4595-01-100: The budget is \$90

#### **4520: Parks & Recreation, Wilton Youth Center, Goss Park**

**4520-01-390 YTD \$8,750 and 2023 request \$10,000**

Georgie Mogabero and Sarah Chadzynski presented the budget and handed out a document.

Last summer they had a challenge hiring lifeguards. They are asking for an additional \$1,250 to pay help them more.

Goss Park had 130 kids register for swim lessons, which was a lot more than in previous years. The swim team had 27 athletes participating. They placed 2<sup>nd</sup> in the division and 2<sup>nd</sup> in the Milford Rotary meet, and 2<sup>nd</sup> place for Division II State Championships, which was a very good showing for their first summer being part of the Granite State Association.

They like to hire eight (8) lifeguards, a director and three (3) WSI (Water Safety Instructor) and an activity coordinator to do arts & crafts and field games. This past summer they hired five (5) lifeguards and one WSI and had a park director on staff. The lifeguards are part-time.

Kevin Boette if they had a net gain of 1,700 over budget? Sarah Chadzynski said they budgeted for more staff than we retained. It was noted the budget presented are the final numbers. They try not to spend anything over the winter.

G. Allen asked about the number of Lyndeborough visitors. In 2022, the membership was about 61% Wilton, and the rest were Lyndeborough residents. K. Grybko asked about Lyndeborough's portion of the budget. Lyndeborough's portion is \$10,000 while Wilton puts in \$30,000.

#### **4191: Planning & Zoning**

Planning Board Chairman Charlie Post and ZBA Chairwoman Karen Grybko were present

This past year, the Planning Board and ZBA increased their application costs because they were not recovering their cost. The increase also helps with the contracted services from NRPC for processing the applications and sitting in during the meetings. They also will have a NRPC person in the office for four-hours per week to work with residents, discuss applications and file.

4197-04-560 NRPC Annual Dues. YTD \$1,268 and 2023 request \$1,300.

Charlie Post said the Board's get a lot out of this contracted service. NRPC is used to provide expertise for subdivisions and land use purposes. He added, "It's a litigious society. We need some expertise and its' a very good value for the money".

The Board had a concern with a 33% increase. The Board is asking for \$25,000. It was explained this is for a new role to have an administrative expert in the Town Office weekly to be customer facing. The cost is \$60/hour. Alyssa Lavoie recently joined the Planning Board and added the context that this is needed to help organize the process .

The Rules of procedures have not been updated in a long time and the Master Plan is 10-years late on being updated. An updated Master Plan is needed in order to apply for some grants.

The Board asked how much has been spent on litigation. It is reasonable to say the Town spent between \$70,000-100,00 on cases that involved the Planning Board or zoning issues. Russ the local emergency operation plan we can't apply for any more grants until this is done. CP we can't get community grants. New regulations or guidelines such as solar are not in the Master Plan.

There was a lengthy discussion regarding the Board's and the proposed budget.

#### **4195: Cemetery Trustees**

Trustees Doug Powers and Ginny Chrisenton were present

On paperwork the 2020 budget was 0 (zero). The Town had one urn burial which had a \$25 fee that was paid that back to the town. This year, it's a \$,1500 budget and the Trustees took in \$1,525 which was passed that back to the town. "This is pass through budget, said G. Chrisenton.

Contracted Services: The granite post was installed at the Johnson Corner Cemetery. That took a few years to install and the Trustees would like to work with the Road Agent to schedule projects for next year. There are headstones that need to be straightened. There is \$3,000 left over as a place holder from when the Cemetery Trustees use to hire their own mowing crew and paid mileage.

Mapping Projects has \$100 budget for printing maps. New Equipment comes out of the Highway Department budget. The Cemetery purchases the large flags for Center Cemetery, Johnson Corner and South Cemetery and not the small ones for the Veteran's graves.

#### **Library**

Library Trustees Bob Rogers, Jennifer Howe, and Librarian Brenda Cassidy were present A budget was handed out titled, *"The JA Tarbell Library budget request for 2023 staff hours increase includes the following analysis"*

The operating budget has not changed except for the electricity and propane lines. The propane appears to have changed a lot more than it did, but it was noted there was an error last year.

The library pays their employees the rates from the town's wage schedule and all employees are on this scale.

The Trustees are requesting an additional ten (10) hours to be opened. They are considering 2:00 pm - 4:00 pm plus two (2) evening hours because two employees are required during a night opening. The Board asked why these hours were selected. Some members felt they would like to see more "family friendly schedule" to accommodate working families. The library welcomes feedback on the hours. They also said that residents can request programs or events.

#### **Administration**

The Health Inspector wages are \$2,652. The inspector dealt with some septic problems this year in individual yards, which ran the potential of contaminating other areas.

#### **4415 – Health Agencies & Hospital**

T/A Boland review the budget which is requesting \$4.125. Milford Share was added to the agencies.

K. Grybko mentioned that the reason we added Milford Share is because Wilton Open Cupboard only has food whereas Milford can help people who needs clothing.

The stipends are paid on December 1st

T/A Boland would like to see the Budget Committee be more involved and is considering sending the Committee the monthly expenses.

The Board would like to consider a workshop to continue the library budget discussion.

**Adjournment:**

**VOTE: Kevin Boette made a motion, Geoff Allen seconded to adjourn at 8:47 p.m. Motion passed unanimously.**

Respectfully Submitted,

*Kathleen Humphreys – signed electronically*

Kathleen Humphreys  
Minute Taker