

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
June 15, 2022
Final

I. Call to Order:

Chairman Fred Douglas called the meeting to order at 6:00 p.m.

II. Introduction of Members Present:

Chairman Fred Douglas Selectman Mark Chamberlain and Selectman Robert Howe
Town Administrator Russ Boland and minute taker Kathleen Humphreys

Public & Media Present: Jessie Salisbury, Building Inspector/Code Enforcement Officer Leo Trudeau, and Road Agent Rick McQuade

III. Appointments:

6:05 p.m.: None

IV. Community Forum and Public Comment:

Saturday, June 17 at noon, the Historical Society is having their annual meeting. Events include a picnic, church tour, and presentation on the Lyndeborough Glass Factory.

Decision Making Actions:

Old/Tabled Business:

2022 Paving Plan Discussion

The proposal from Advanced Paving for Cram Hill Road was discussed. Two options were proposed. Option 1: Paving at 2.0 inches. Option 2: Paving 2.5 inches.

Road Agent McQuade said that in about 5-6 areas of reclaim an option is to add stone. He reached out to a few other road agents and experts and the feedback is to do the 2.5 inches of pavement. Selectman Chamberlain agreed. Cram Hill Road is one of the worst roads in town and this will stabilize it. The culvert work will be done a few weeks prior to paving. The overlays for other roads will have to be put on hold this year because of increased paving costs.

T/A Boland said he cancelled the signed quote from Advanced Pavement, dated April 1, 2022 and they acknowledged the cancellation.

The wide driveway at 251 Cram Hill Road, heading towards Wilton, had a water issue. Selectman Chamberlain said it appears there is a culvert on the downhill side but not the uphill. The Road Agent will look into this.

VOTE: Selectman Howe moved, Chairman Douglas seconded to authorize T/A Boland to sign the agreement with Advance Paving for \$134,912.66 for reclaiming, grading, and paving on Cram Hill Road. Motion passed 3-0.

Local Equipment Matching Grant Program Discussion

T/A Boland submitted a final grant proposal on June 2nd for a 9 portable radio. The second grant was approved by Governor's Council. A public hearing will need to be scheduled.

Center Hall Flooring Repair

T/A Boland said that the LCHIP deadline was in May 18th. Chairman Douglas suggested contacting Ben Haubrich in Franconia if they want to pursue the LCHIP for the following cycle because he is a "wealth of information". It appears that Stephanie Roper may be looking into grants.

Leo Trudeau and Rick McQuade looked again at the floor at Center Hall, opened more inspection area and removed some ledge. A plan of action was discussed. Installing a berm between the Town Pound and the far corner of the building to divert the water was discussed.

b. New Business:

2022 PRIMEX Contribution Assurance Program Agreement

The Town enters into this agreement every three-years with PRIMEX that caps the liability at no more than a 9% increase. The resolution on last page was read into the records (see below). T/A Boland said the claims are up 95% so it is good to enter into this agreement.

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded authorize T/A Boland to sign the PRIMEX Contribution Assurance Program Agreement. Motion passed 3-0.

RESOLUTION TO ENTER PRIMEX

Property & Liability Contribution Assurance Program (CAP)

*RESOLVED: To hereby accept the offer of the New Hampshire Public Risk Management Exchange (PRIMEX) to enter into its **Property & Liability Contribution Assurance Program (CAP)** as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex risk management pool membership during the term of the **Property & Liability Contribution Assurance Program (CAP)**. The coverage provided by Primex in each year of the membership shall be as then set forth in the Coverage Documents of Primex.*

I attest that the foregoing is a true copy of the Resolution of the Governing Board of the Town of Lyndeborough adopted on June 15, 2022.

c. Items not on Agenda:

There was a discussion about haying the Joslin Field behind Center Hall. It was suggested asking an abutter if he is interested in mowing the field for his cows. In the past Peter van Ham mowed the field. L. Trudeau will contact the two individuals to assess their interest.

V. Town Administrator Report

T/A Boland executed the quote for the repairs to the Highway Garage's salt shed. Vendor Tim McEntee will try to move up the date.

The Lyndeborough police noticed a trash dumping situation at the Putnam Pond Boat Ramp which they are investigating. Cleaning up the area was discussed. Investigative calls to different transfer stations did not "bear fruit". It appears the material came off a

retaining wall and it was suggested to keep an eye out for new retaining walls being built. It appears the volume of the material was dumped on the site from a 350 or 550, or from a trailer. Protecting the water with a silt sock was recommended.

T/A Boland had a conversation with the resident at 1606 Center Road regarding E.coli in relation to cows and water runoff from his property. The owner was extremely apologetic and acceptable to the discussion. He already planned to move the cows to another field. This conversation will be kept on file. Keeping Goss Park safe is a concern of the Board.

T/A Boland discussed the idea of moving to electronic records. New Boston has moved to electronic records.

Municipal buildings security will be improving.

VI. Selectmen's Report

a. MACC Base Action & Agenda

T/A Boland attended a meeting today in which they discussed projects and developing the IMA.

b. Transportation Committee

There was a meeting last Wednesday. A vote was taken for modifications of the 10-year plan, TYP. They are soliciting additional projects because they have more money. The Glass Factory bridge is on that list.

c. Planning Board

The Board will meet tomorrow night and will hear two subdivisions and a lot line adjustment. They will appoint the new road agent as their driveway designee.

Code Enforcement Officer Trudeau mentioned that a property owner filed for a septic system prior to the approval of the subdivision. The Selectmen asked for an update on Lyndeborough becoming a pre-approved septic town and asked for it to move forward.

d. Heritage Commission

A meeting is scheduled for June 24th.

e. Conservation Commission

There was not a meeting this month.

Ambulance Advisory Committee

The next meeting is June 28. The IMA will be reviewed.

Consent Agenda:

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to accept the Consent Agenda, items 1-10, for June 15, 2022. Motion passed 3-0.

(See below)

VII. Information Items Requiring No Discussion

Chairman Douglas asked about the building permit for Mr. Kling's lot on Mountain Road. Mr. Kling might be going to the ZBA to change the footprint of the structure. The well radius and setbacks are concerns. It appears the driveway appeal is over three years old.

VIII. Non-Public Session RSA 91-A:3 II (a & c)

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to go into a Non-Public Session at 7:14 p.m. Motion passed 3-0.

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to exit the Non-Public Session at 7:44 p.m. Motion passed 3-0.

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded adjourn at 7:44 p.m. Motion passed 3-0.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 7:44 p.m.

Next regular meeting: June 29, 2022 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Fred Douglas _____

Selectman Mark Chamberlain _____

Selectman Robert Howe _____

June 15, 2022 Consent Agenda		
Item #	Item Title	Approved
1	AP Warrants – June 7 & June 14, 2022	Yes
2	Payroll Warrant – May 30, 2022, through June 12, 2022	Yes
3	VALIC ACH Payroll Warrant – May 30, 2022, through June 12, 2022	Yes
4	Request to Approve Issuance of Timber Yield Tax Levy & Warrant, Dan Holt/Holt Brothers Orchard Partnership (Map-Lot 247-001-000), Accessed Via Center Road	Yes
5	Request to Approve Issuance of Timber Yield Tax Levy & Warrant, Wilkins (21-279-05T, Map-Lot 206-026-000 & 206-015-000), Accessed Via School House Road	Yes
6	Request to Execute Land Use Change Tax (LUCT) Levy & Warrant – Gray (233-037-000), Rose Farm Road	Yes
7	Board of Selectmen's Public Meeting Minutes – June 1, 2022	Yes
8	Board of Selectmen's Non-Public (c) Meeting Minutes – June 1, 2022	Yes
9	Board of Selectmen's Public Meeting Minutes – June 10, 2022	Yes
10*	Request to Execute Unlicensed Dog Warrant 2022	Yes

*** Item(s) added after the Consent Agenda was first released.**