

# **LYNDEBOROUGH BOARD OF SELECTMEN MEETING MINUTES**

**May 4, 2022**

***Final***

## **I. Call to Order:**

Chairman Douglas called the meeting to order at 6:02 p.m.

## **II. Introduction of Members Present:**

Chairman Douglas  
Selectman Chamberlain  
Selectman Howe (excused)

Town Administrator Russ Boland

## **Public Present:**

Jessie Salisbury, Building Inspector / Code Enforcement Officer Leo Trudeau

## **III. Appointments:**

## **IV. Community Forum and Public Comment:**

Jessie Salisbury advised there will be a yard sale on May 7, 2022, at Center Hall to raise funds for the purchase of the Church in the Center.

Leo Trudeau advised the Board the section of flooring at Center Hall he was asked to look at needs considerable work. Water coming off the roof has found its way into the building resulting in a section of floor near the stage to rot and become unsafe. The area will have caution tape put around it to prevent visitors from entering the area. This topic will be placed on the May 18, 2022, agenda for further discussion.

## **V. Decision Making Actions:**

### **a. Old/Tabled Business:**

#### **2022 Paving Plan Update:**

T/A Boland advised the Board the quote received from Advanced Paving for the 2022 paving has been signed. Road Agent McQuade will be working with Advanced Paving to develop a schedule for the work to be completed as outlined in the quote.

Selectman Chamberlain and Road Agent McQuade met at Whittemore Hill on Mountain Road to discuss the need to pave swales along the steepest parts of the hill to reduce erosion.

### **Local Equipment Matching Grant Program Update:**

T/A Boland advised the Board he has been in communication with the State regarding the grant program and has been advised two of the items applied for, rewiring Citizens Hall for improved communication and upgrading Citizens Hall security system, do not meet the requirements of the grant. Because we applied early there is still time to add additional items to the grant application for the State's consideration. Additional updates will occur at future meetings.

### **Municipal Fees Schedule Update:**

Selectman Chamberlain provided the Board with a proposed updated fee schedule for the Planning Board and Zoning Board. Selectman Chamberlain advised the proposed rates bring us more in line with neighboring communities and helps eliminate the taxpayers paying for items that should be covered by the applicants.

Inspector Trudeau advised the Board he has been looking into the Town obtaining pre-approval status for septic systems, but has discovered the process is more complicated than first thought. Inspector Trudeau will continue to investigate the possibility of becoming a pre-approval town but feels adjusting the fee charged for the septic system inspections, he currently performs, will resolve any concern he had with the process.

#### **b. New Business:**

#### **c. Items not on Agenda:**

Chairman Douglas asked about the status of the work conducted on Crooked S Road. T/A Boland advised the Highway Department has graded and widened the roadway.

Chairman Douglas reported brush on Mountain Road near Badger Pond needs to be cut back. T/A Boland will notify the Highway Department.

### **VI. Town Administrator Report:**

T/A Boland advised the Board he had a conversation with Walter Holland regarding the Memorial Day ceremony and the possibility of a small increased cost for the parade. The cost increase should be less than \$500 and will be made up for by savings in other areas of the budget.

T/A Boland advised the Board Planning Board Chairman Charlie Post will be seeking appointment from the Planning Board to represent them as a representative to Nashua Regional Planning Commission and the Lyndeborough Capital Improvement Program.

T/A Boland advised the Board the Highway Department has started their summer hours of Monday thru Thursday from 6:30 am to 5:00 pm.

T/A Boland advised the Board he was contacted by Ray Humphreys regarding a grant opportunity his company is offering for safety equipment. T/A Boland

has consulted with Chief Smith and Chief Deware and will be applying for Automatic External Defibrillators.

T/A Boland advised the Board one resident has come forward to inquire about helping with the website. T/A Boland will be having a conversation with the interested person this week.

## **VII. Selectmen's Report:**

### **a. MACC Base Action & Agenda:**

T/A Boland attended a Board of Governors meeting on April 25th in Mont Vernon. The Personnel Policy and the need to hire a treasurer were discussed.

### **b. Transportation Committee:**

Selectmen Chamberlain advised the Board their next meeting is next Wednesday. The annual meeting is May 11th.

### **c. Planning Board:**

Selectman Chamberlain advised the Board the next Planning Board meeting is on May 19th with a sub-committee meeting to look at wetlands on May 12th.

### **d. Heritage Commission:**

No April meeting.

### **e. Conservation Commission:**

Selectman Chamberlain advised the next meeting is next Thursday.

### **f. Ambulance Advisory Committee:**

Chairman Douglas advised he and T/A Boland attended the last AAC meeting where officers for the committee were selected and the Inter-municipal Agreement was discussed. The next meeting is May 24th.

## **VIII. Consent Agenda:**

**Vote: Motion by Selectman Chamberlain seconded by Chairman Douglas to accept the Consent Agenda for May 4, 2022. Passed 2-0**

## **IX. Information Items Requiring No Discussion: None**

## **X. Non-Public Session RSA 91-A:3 II (a, c & d)**

**VOTE: Selectman Chamberlain moved, Chairman Douglas seconded to enter a Non-Public Session at 6:51 p.m. under RSA 91-A:3 (a, c & d). Roll call: Selectman Chamberlain, yes, Chairman Douglas, yes. Motion passed 2-0.**

**VOTE: Selectman Chamberlain moved, Chairman Douglas seconded to rejoin the public session at 7:50 p.m. Roll call: Chairman Douglas, yes Selectman Chamberlain, yes, Selectman Howe, yes. Motion passed 2-0.**

**XI. Adjournment:**

**VOTE: Selectman Chamberlain moved, seconded by Chairman Douglas to adjourn at 7:50 p.m. Motion passed 2-0.**

All scheduled items having been addressed, the public meeting was adjourned at 7:50 p.m.

Next regular meeting: May 18, 2022 at Citizens' Hall at 6:00 p.m.

Russ Boland, Transcriber

Chairman Fred Douglas \_\_\_\_\_

Selectman Mark Chamberlain \_\_\_\_\_

Selectman Robert Howe \_\_\_\_\_

May 4, 2022 Consent Agenda		
Item #	Item Title	Approved
1	AP Warrants – April 26 & May 3, 2022	
2	Payroll Warrant – April 18, 2022, through May 1, 2022	
3	VALIC ACH Payroll Warrant – April 18, 2022, through May 1, 2022	
4	Appointment of Brian Smith as Fire Chief, Term Ending April 20, 2027	
5	Request for Approval of Purchase Order # 60989 – Twin Bridge Services – Mobile Tablet with Required Accessories (\$5,310.00 – TBS – 12012021-p2)	
6	Request for Approval of Purchase Order # 80707 – Fire Tech & Safety of New England, Inc. – Fire Fighter Turn Out Gear (\$9,952.00 – Quote # 196380)	
7	Request for Approval of Purchase Order # 2688 – ATG – 2017 Freightliner Service (\$3,713.22 – Service Invoice R6010001522:01)	
8	Board of Selectmen's Public Meeting Minutes – April 20, 2022	
9	Board of Selectmen's Non-Public (a & c) Meeting Minutes – April 20, 2022	