

LYNDEBOROUGH BOARD OF SELECTMEN

MEETING MINUTES

March 23, 2022

Final

I. Call to Order:

Chairman Douglas called the meeting to order at 6:00 p.m.

II. Introduction of Members Present:

Chairman Douglas

Selectman Chamberlain

Selectman Howe (excused)

Town Administrator Russ Boland

Public Present:

Building Inspector Trudeau, Walter Holt, Charlie Post, Lisa Post and Jessie Salisbury

III. Appointments: None

IV. Community Forum and Public Comment:

Jessie Salisbury advised the Historical Society will be signing a Purchase and Sales agreement on the Church (Map-Lot 221-005-000) in Lyndeborough Center next week.

The glass received as a donation has been placed in storage. Some of the glass that is not Lyndeborough Glass (most of which are lightening jars) will be sold for approximately \$900 and the remaining glass will be put on display. The glass was donated by Mr. Reed of Meredith NH. Chairman Douglas asked if the lightening jars were for the protection of structures or canning jars, Jessie advised canning jars.

Chairman Douglas directed TA Boland to contact PRIMEX to make sure the items already displayed at Citizens Hall are fully covered by the Town's property insurance policy.

V. Decision Making Actions:

a. Old/Tabled Business:

2021 Town Meeting Review:

TA Boland advised the Board the 2022 Town Meeting was reported by many as productive. The \$8,000 approved for the Capital Reserve Fund for the replacement of the 2016 one-ton dump truck will be deposited within the next several weeks.

Highway Department Salt Shed Repair (located on Map-Lot 232-036-000):

The Board reviewed the quote to repair the damaged Salt Shed rear wall submitted by McEntee Masonry and approved by PRIMEX in the amount of \$23,000. The quote also included the cost to repair the east wall of the Salt Shed, which was not involved in the accidental damage but was discovered during the inspection of the rear wall and is a result of corrosion. The estimate to repair the east wall is \$36,200. The east wall is not covered by this insurance claim and will be payable by the town.

T/A Boland advised the Board both McEntee Masonry and PRIMEX has approved the work taking place in September of 2022.

Vote: Motion by Selectman Chamberlain seconded by Chairman Douglas to approve the repair of the rear wall of the Salt Shed by McEntee Masonry in the amount of \$23,000, all of which will be paid by PRIMEX with the exception of the \$1,000 deductible. Additionally, to hold off on the decision to repair the east wall until additional alternatives are researched. Passed 2-0.

b. New Business:

Appointment of Board Officers:

Tabled until a full Board is present.

Assign Selectmen to Boards and Commissions:

Tabled until a full Board is present.

Appointment of Committee, Commission & Land Use Board Members:

The Board decided to interview only new applicants, and individuals already appointed will be evaluated on their performance. T/A Boland will add this topic to the next agenda for the Board's consideration.

2022 Paving Plan Discussion:

The Board reviewed the Plan to overlay the 2nd NH Turnpike, New Road (Turnpike side), Osgood Road and the reconstruction/paving of Mountain Road at Whittemore Hill. The Board reviewed the quote from Advanced Paving in the amount of \$222,000. The Board took the information under advisement and will discuss the plan at a future meeting when a full Board is present.

Local Equipment Matching Grant Program Discussion:

T/A Boland advised the Board the Town is eligible to apply for the reimbursement of equipment purchased in the effort to combat the COVID-19 crisis. The grant is limited to \$50,000 with the town responsible for 10% percent of the cost. The equipment had to been purchased after March 3, 2021, and before December 31, 2022. T/A Boland asked the Board if they would like to apply for equipment already committed to or is there equipment they would like to consider purchasing not already committed to? T/A Boland advised the Board equipment already committed to equals approximately \$50,000. The Board directed T/A Boland to apply for equipment already either purchased after March 3, 2022, or committed to be purchased before December 31, 2022.

c. Items not on Agenda: None**VI. Town Administrator Report:**

TA Boland advised the Board Hillsborough Dodge has reported all the parts required to repair the 2016 one-ton are in and the work is anticipated to be completed within the next several weeks. The cost for the repairs will be covered by PRIMEX with the exception of the \$1,000 deductible.

The Board reviewed the new price sheet received from Granite State Minerals for materials used by the Highway Department. T/A Boland advised the Board increased costs are being received from many vendors. Staff is exploring ways to deal with the increased costs within the current budget.

T/A Boland advised the Board there has been no response to the advertisement for a volunteer to assist with website postings.

T/A Boland advised the Board he will be filing the first American Rescue Plan Act funding report in advance of the April 30, 2022, deadline. The Board and T/A Boland reviewed the updates received from the Federal Government, including the ability to claim lost revenue and the acceptable use of funds.

VII. Selectmen's Report:**a. MACC Base Action & Agenda: None****b. Transportation Committee: None****c. Planning Board:**

Selectman Chamberlain advised the last Planning Board meeting addressed plans from Kevin Boette, Tom and Ginny Chrisenton and Brett Joy. The Selectmen questioned the Current Use classification of a parcel owned by Brett Joy (Map-Lot

207-025-000), specifically in regards to if the land was receiving the Current Use Recreational classification discount on land that is believed to be posted.

Planning Board Chairman Charlie Post advised the Selectmen the filing for Planning Board activity needs to be improved and it is hoped the NRPC Circuit Rider program will assist in this effort. Chairman Post stated he will call Kevin Boette regarding not being able to receive a driveway permit until the 30-day appeal timeline is met.

d. Heritage Commission:
They will meet Friday.

e. Conservation Commission:
No meeting this month.

VIII. Consent Agenda:

Vote: Motion by Selectman Chamberlain seconded by Chairman Douglas to accept the Consent Agenda for March 23, 2022, with the exception of item 9, Acceptance of the 2021 Equalization Municipal Assessment Data Certificate, which the Board needs more data on before signing off. Passed 2-0

IX. Information Items Requiring No Discussion:

Selectman Chamberlain advised the Wilton Board of Selectmen were advised at their last meeting by former Wilton Selectperson Boissonnault that the Wilton Selectmen should decide about moving Ambulance operations from Forest Road to the Wilton Fire Department on Main Street based on Greenfield deciding to stay with Wilton Ambulance.

Selectman Chamberlain advised the Board he will be asking the Library Trustees and the Cemetery Trustee if they have been filing minutes of their meetings as he is unable to locate the minutes from either Board. Selectman Chamberlain will remind both Boards of the importance of following RSA 91.

Lisa Post stated Crooked S Road needs attention as mud season, coupled with the narrowing of the road, is making travel over it difficult. T/A Boland will notify the Road Agent.

X. Non-Public Session RSA 91-A:3 II (a, b & c)

VOTE: Selectman Chamberlain moved, Chairman Douglas seconded to enter a Non-Public Session at 7:30 p.m. under RSA 91-A:3 (a, b & c). Roll call: Selectman Chamberlain, yes Chairman Douglas, yes Motion passed 2-0.

VOTE: Selectman Chamberlain moved, Chairman Douglas seconded to rejoin the public session at 8:10 p.m. Roll call: Chairman Douglas, yes Selectman Chamberlain, yes. Motion passed 3-0.

XI. Adjournment:

VOTE: Selectman Chamberlain moved, seconded by Chairman Douglas to adjourn at 8:10 p.m. Motion passed 2-0.

All scheduled items having been addressed, the public meeting was adjourned at 8:10 p.m.

Next regular meeting: April 6, 2022 at Citizens' Hall at 6:00 p.m.

Russ Boland, Transcriber

Chairman Fred Douglas _____

Selectman Mark Chamberlain _____

Selectman Robert Howe _____

March 23, 2022 Consent Agenda		
Item #	Item Title	Approved
1	AP Warrants – March 15 & 22, 2022	✓
2	Payroll Warrant – March 7, 2022, through March 20, 2022	✓
3	VALIC ACH Payroll Warrant – March 7, 2022, through March 20, 2022	✓
4	Request to Execute Land Use Change Tax (LUCT) Levy & Warrant – Cillo (1 Chase Road, 250-014-000)	✓
5	Request to Execute Land Use Change Tax (LUCT) Levy & Warrant – Hebert (11 Case Road, 247-025-001)	✓
6	Request for Execution of 2022 NH DRA Form MS-232	✓
7	Board of Selectmen's Public Meeting Minutes – March 9, 2022	✓
8	Board of Selectmen's Non-Public (a & c) Meeting Minutes – March 9, 2022	✓
9*	Request for Acceptance of 2021 Equalization Municipal Assessment Data Certificate	Tabled to 4/6/2022 BOS Meeting

*** Item(s) added after the Consent Agenda was first released.**