

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
November 30, 2022
Final

I. Call to Order:

The meeting was called the meeting to order at 6:00 p.m. by Chairman Fred Douglas.

II. Introduction of Members Present:

Chairman Fred Douglas, Selectman Mark Chamberlain, and Selectman Robert Howe
Town Administrator Russ Boland and minute taker Kathleen Humphreys

Public & Media Present: Jessie Salisbury, Ray Anderson from MACC Base, and Lisa Post

III. Appointments:

6:05 p.m.: Ray Anderson, MACC Base Director re: 2023 Emergency Dispatch Agreement

The Selectmen inquired about the updated document provided. The cost increased 3.9%, which included a Cost-of-Living Adjustment (COLA)

MACC Base will meet collectively with Wilton, Milford and Mont Vernon in March. The plan is to work on the budget then vote, followed by tackling the 5-year Inter-Municipal Agreement (IMA) from all communities starting this January. Lyndeborough's contract ends December 31, 2022 therefore the proposed agreement goes into place on January 1, 2023. A future discussion will include the Capital Improvement Plan.

Chairman Douglas asked Director Anderson if he sees any infrastructure increases? Ray Anderson said they are watching radio consoles from 2015 (Motorola), which have an end-of-life concern.

Recent calls and calls through the pandemic show a need of three consoles. The cost could be somewhere between \$250,000-300,000 for three consoles and three laptops, but it's unclear what MACC Base's cost would be. IMC will be near end-of-life in a few years. Central square, their upgraded software profile, is another concern. it might be a natural transition to go to a new platform at that time. They are going to be proactive to the problems and do their research.

VOTE: Selectman Chamberlain made a motion, Selectman Howe seconded to approve the 2023 Emergency Dispatch Agreement as presented. Motion passed 3-0.

The Board discussed with Mr. Anderson, the ability to make safety calls such as Reverse 911. At this point MACC Base does not have capabilities to make Reverse 911 calls. NH 911 does operate Reverse 911 at the request of the police or fire chief, which would require they leave a message on their recorded line, NH 911 can send it out. The calls would go to residential home phones and not to work or cell phones. NIXEL notification is a text-based service that residents can sign up for. Notification can be used for road closures, emergencies, etc. The downside is that Code Red sends out robo-calls, which

end up being a lot of missed calls and that in turn creates a lot of inbound calls, which is counterproductive after sending out the message.

The Board discussed the emergency situation last Wednesday, where some of the county notifications were not received. Chairman Douglas said he received a text message specific that the incident that was taking place which said people should stay inside and lock their doors. Mr. Anderson will put this on record. At the height of the situation MACC Base had four dispatchers in; two on phones and two on radios, trying to keep up.

IV. Community Forum and Public Comment:

Jessie Salisbury said the Welcome to Lyndeborough signs are installed.

V. Decision Making Actions:

a. Old/Tabled Business:

Bid Results: 2016 Dodge 5500 Sale

The Municibid auction closed with a \$27,000.00 offer for the 2016 Dodge 5500. The highest bidder, Michael Beaton from Town Line Motors informed T/A Boland he is willing to come here with a check for \$27,000.00. If the Selectmen decide they want more for the vehicle, he would have to think about it. The next lowest offer was \$21,000.00.

CarMax in Manchester was willing to pay \$18,500.00 for the truck.

The truck has a transferable warranty, and the Town will have no interest in the transfer to Dodge of the warranty. The vehicle is being sold "as-is". The truck was purchased in 2016 for \$60,000.00. The maintenance logs are available.

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to accept the offer for the 2016 Dodge 5500 sale to Town Line Motors on 94 Daniel Stays Highway, Orange, MA 01364 in the amount of \$27,000.00 as bid on Municibid. Owner Michael Beaton. Motion passed 3-0.

b. New Business:

Road Closure Policy

During the incident last Wednesday, Center Road was closed. In light of that, creating a policy was discussed. The closure lasted a few days. It was discussed that once you realize this will go on for more than 15 minutes, the closure needs to fall back to the next intersection so vehicles can turn around. The closure should have staff at that intersection so they can have communication with people.

T/A Boland asked if the Board would like a plan developed. The policy development will be assigned to the road agent, police and fire chiefs and ask they have a policy ready for review at the January 11, 2023 Selectmen's meeting.

Emergency Public Communication Policy

The Board discussed how to effectively communicate to the public during an emergency. The situation last Wednesday was not properly relayed to the public that Center Road was going to be closed for an extended amount of time. The Town has three Facebook accounts and the town website.

Questions were asked as to which agency closed the road and how does that get communicated to the Town, our agencies and the public. The administrative staff and highway department should not be sending anything out that is related to law enforcement. Chairman Douglas said that no photos of a crime scene should be posted on our website or Facebook pages. He added, you have road closes for weather, but you also have crime scene, homicide, criminal investigations, and accidents. Standards will be different.

The information going out to the public needs to be standardized on the highway, police and fire department's Facebook pages, the town website or Nixle, they need to be the same.

Lisa Post asked questions about the communication process via Nixle that was mentioned earlier in the meeting. T/A Boland will review our agreement with them.

The Board would like to see this policy by January 11, 2023 and assigned it to the road agent, police and fire chiefs.

Lisa Post mentioned two proposed State legislation. One would change the way we open the ballots to be as we did with absentee ballots during COVID. The second bill is relative to the current use credits. If someone buy house after April 1, what happens if that property was in current use? The new property owner would have to file for current use. The new owner would get the credit if it happens after April 1. This was discussed.

Chairman Douglas had a concern about a proposed bill that would eliminate the requirement for police candidates to pass their physical fitness test. He asked Lisa Post to look into this. A proposed bill would be to do away with motor vehicle inspections, which is concerning.

Lisa Post was involved with a State Park Bill allowing New Hampshire residents to have an allotment of reservations. Reservations became a problem during COVID. The State Park Drone Bill will not allow a drone to be launched from a State trail. It would need to be launched from private property.

2023 Draft Warrant Articles Review

So far, the draft Warrant Articles are shown as being funded by the Unreserved Fund Balance. The Board will have to discuss whether they will do that this year.

The Warrant Article regarding the Keno question is progressing. The Town has legal interpretations from NHMA, DRA and the Lottery Commission.

There will be a Warrant Article to re-adopt the Veteran's Property Tax Credits. There was State legislation if we don't re-adopt this, it will revert to the \$50 min. A draft is available.

Twin Bridges Services, Information Technology Support Agreement

The new agreement is for \$19,205. It was projected for \$23,000 so it decreased. Allan Treadwell has done a good job and enjoys working with the Lyndeborough. A new authentication log-in process was initiated. The new phone system was discussed.

VOTE: Selectman Howe moved, Selectman Chamberlain second to authorize T/A Boland to enter into an agreement with Twin Bridge for the amount of \$19,205.00 for the 2023 services. Motion passed 3-0.

c. Items not on Agenda:

T/A Boland plans to talk with the Road Agent regarding salt residue seen around the Badger Pond area, which is a low salt area of road.

The owner of the Village Store asked if the Town would be willing to plow the parking lot to the side of the store because the public uses it. This is also the area in front of the Road Agent's house. The Board felt that was agreeable.

VI. Town Administrator Report

The 2022 encumbrance will be available for the December 14th Selectmen's meeting.
The police tasers were discussed.

Wilton Ambulance IMA (Inter-Municipal Agreement)

Changes include mutual aid and training from the original document. The Forest Road building was addressed.

VOTE Selectman Chamberlain made motion to accept the Inter-Municipal Agreement between Wilton, Greenfield and Lyndeborough for the Ambulance Services for the period of January 1, 2023 to December 31, 2025. Selectman Howe Seconded the motion.

Chairman Douglas asked if town counsel reviewed this. Russ Boland said not this year, but counsel has reviewed it in the past, along with PRIMEX and this contract is substantially the same as previous years. The contract is for 3-years.

Motion passed 3-0.

A meeting is scheduled for December 8 to address the tax bill for Mr. Mitchell because the abatement was not what he expected. Lyndeborough met with our assessor, and it appears the problem is because Wilton did not modify their portion. The Lyndeborough portion went up because more of the Mitchell property and buildings are in Lyndeborough therefor, Wilton's bill should have decreased to keep the resident whole.

It was noted that Wilton's assessor is Lyndeborough's former assessor. During a previous meeting regarding this issue, Mr. Todd Haywood, Wilton's assessor, didn't agree the property should be surveyed while, the Selectmen had suggested to have the property surveyed.

VII. Selectmen's Report

a. MACC Base Action & Agenda

No report

b. Transportation Committee

The next meeting is scheduled for December 14, 2022.

c. Planning Board

The Planning Board met on November 17, 2022 and approved a 3-lot subdivision for Geoff Brock on New Road and Schoolhouse Road based on the approved variance he received from the ZBA in October. A Public Hearing was held for proposed zoning amendments and will continue to the January meeting. Another Public Hearing will be on December 15, 2022. The Board proposed ten amendments in all.

d. Heritage Commission

There is no meeting in November or December. The next meeting will be in January. The three "Welcome to Lyndeborough" signs have been installed on Center Road and on Rt. 31. They are paid for and they look very nice.

e. Conservation Commission

The next meeting is scheduled for December 8, 2022.

f. Ambulance Advisory Committee

According to the new contract, the Committee will meet quarterly.

VIII. Consent Agenda:

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to accept the Consent Agenda for November 30, 2022. Motion passed 3-0.
(see below)

IX. Information Items Requiring No Discussion

There is a concern with a house on Center Road that recently brought in two travel trailers, which appear to have people living in them.

X. Non-Public Session RSA 91-A:3 II (a, c, l)

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to enter a non-public session at 7:47 p.m. Motion passed 3-0.

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to exit the non-public session at 8:28 p.m. Motion passed 3-0.

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded adjourn at 8:28 p.m. Motion passed 3-0.

XI. Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 8:28 p.m.

Next regular meeting: December 14, 2022 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Fred Douglas _____

Selectman Mark Chamberlain _____

Selectman Robert Howe _____

Consent Agenda – November 30, 2022		
Item #	Item Title	Approved
1	AP Warrants – November 22 & November 29, 2022	Yes
2	Payroll Warrant – November 14, 2022, through November 27, 2022	Yes
3	VALIC ACH Payroll Warrant – November 14, 2022, through November 27, 2022	Yes
4	Request for Acceptance of 2022 Equalization Municipal Assessment Data Certificate	Yes
5	Board of Selectmen’s Public Meeting Minutes – November 16, 2022	Yes
6	Board of Selectmen’s Public Meeting Minutes – November 22, 2022	Yes
7*	<i>Request for Approval of Purchase Order # 80653 – Kent’s Towing – Transportation of LFD 1997 Spartan RD Murray Fire Truck from Hamburg NH (\$3,500 – Slip # 54143)</i>	Yes