

LYNDEBOROUGH BOARD OF SELECTMEN

MEETING MINUTES

October 19, 2022

Approved

I. **Call to Order:**

Acting Chairman Mark Chamberlain called the meeting to order at 6:00 p.m.

II. **Introduction of Members Present:**

Selectman Mark Chamberlain and Selectman Robert Howe

Chairman Fred Douglas was excused

Town Administrator Russ Boland and minute taker Kathleen Humphreys

Public & Media Present: Jessie Salisbury, Fire Chief Brian Smith, and Firefighter Devin McEntee

III. **Appointments:**

6:05 p.m.: Fire Chief Smith re: Status of Engine 5 (E5)

Fire Chief Brian Smith and Firefighter Devin McEntee updated their research into replacing or repairing Engine 5. They discussed a used tanker that was available, and they also discussed other options.

The discussion with Wayne Perkins of Perkins Fire Pumps revealed the repair may exceed \$18,000 for repairs while some parts could be 3-4 months out. The work will take 2-weeks downtime if all goes well. The cost of the repairs could be \$50,000-60,000 if additional work is needed.

Chief Smith talked with Midwest who built our tanker. They went up 4% on price and are around \$500,000 with a 18-24 month wait.

Devin McEntee will send an image to T/A Boland of the vehicle available from DMA Fire Apparatus that is listed for the reduced price of \$29,900. It is on DMAfire.com. The 1997 truck is 30 ft. 6 inches long. 1,200 engine hours and 7,789 miles. Height is 9 ft. 4 inches. Engine 4 is 9 ft. 3 inches and has the same style of cab. The Board suggested offering \$25,000.

T/A Boland will check with DRA and Drescher to see if it's legal to purchase a used vehicle.

The Board agreed that Chief Smith should submit the state Firefighter Equipment request form.

IV. **Community Forum and Public Comment:**

No comments

V. **Decision Making Actions:**

a. Old/Tabled Business:

NRPC Administrative Support Update.

The NRPC consultant stated last Thursday. The NRPC representative will be at the Lyndeborough Town Office every Thursday. The information will be posted on the website

to inform residents that appointments are available during that time. The consultant will help with filing and other administrative duties.

b. New Business:

Selectmen's Review of the 2023 Budget

The Selectmen and T/A Boland plan to meet with department heads to discuss their budgets. The date under consideration is Friday, October 28, starting at 1:00pm until they are finished.

Setting Official Halloween Hours

Monday October 31, 2022 from 6:00pm – 8:00pm

Two police officers will be on staff.

VOTE: Selectman Howe moved, Selectman Chamberlain seconded to approve the Halloween hours for Monday October 31, 2022 from 6:00 p.m. – 8:00 p.m. Motion passed 2-0.

Election Day, November 8, 2022, Selectmen scheduling

Chairman Douglas will be at the polls in the morning.

Selectman Bob Howe will cover the afternoon time.

Selectman Mark Chamberlain will attend in the evening timeframe and stay for counting.

At least two members shall be available to sign off on the results.

c. Items not on Agenda:

Nothing

VI. Town Administrator Report

The East wall of the salt shed at the Highway Garage should be completed in two-weeks.

The Town received the six new defibrillators and batteries. They were given to the fire department, and it was noted that 4-5 are with volunteers who respond directly to scenes.

The MS1 was filed. There may be a special meeting to set the tax rate. T/A Boland will contact school to see when they will have their information submitted to the DRA.

Two heaters at the Highway Garage needs replacement: one in the main shop and the other in the Quonset hut. The expected cost for both is \$12,000-\$15,000. Road Agent McQuade felt they might be able to wait on the hut. It was noted that last year Ciardelli Fuel Company said they were fine. The Town may consider a second opinion.

There was a brief discussion about what would the outcome be if the Quonset hut is turned into a salt shed. It was noted that Charlie Post has built about 50 salt sheds using concrete blocks and tent canopy. That would be separate from the Quonset hut. Portable vs permanent heaters were discussed. Rotating the vehicles inside during storms for melting and space was discussed.

VOTE: Selectman Howe moved, Selectman Chamberlain seconded to authorize T/A Boland to negotiate with Ciardelli Fuel Company to replace the heaters. Motion passed unanimously 2-0.

Comcast's representative Bryan Christiansen will be releasing the names of the homes on Mountain Road for the Comcast broadband project. He received the names of the last

two homes with long driveways that they were not able to connect with and will be contacting the owners to coordinate installation of the cable. The project is expected to go live by the end of 2022.

VII. Selectmen's Report

a. MACC Base Action & Agenda

No report

b. Transportation Committee

The Scoring Committee brought their recommendations for the Ten-Year Plan projects to the full committee. Selectman Chamberlain said it was very challenging this time.

c. Planning Board

The Board will meet tomorrow night. There are no cases before the Board at this time. They plan to work on zoning and other housekeeping items. There are several Warrant Articles that the subcommittee will recommend to the full board, then a hearing date can be set.

d. Heritage Commission

The Commission will meet on October 28th.

e. Conservation Commission

Selectmen's Rep. Bob Howe was absent from last meeting and has not received minutes yet. The proposed language for wetlands was on the agenda.

f. Ambulance Advisory Committee

The Committee will meet on October 25th and will bring back suggestions for the IMA.

VIII. Consent Agenda:

Tabled vote

The MS1 was on the previous consent agenda. T/A Boland would like it signed and uploaded.

IX. Information Items Requiring No Discussion

The Planning Board made recommendations for private road and class 2 road policies. The policies were given to the Board and they will be on the November 2 meeting agenda.

Selectman Chamberlain sent a letter to DES regarding the property on Dutton Road. It is believed they no longer meet the AOT (Alteration of Terrain) permit exemption for Agricultural Use because they are over 10,000 feet of impervious disturbance.

Consent Agenda continued:

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to accept the Consent Agenda for October 19, 2022. Items 1-8. Motion passed 2-0.

X. Non-Public Session RSA 91-A:3 II (c & l)

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to go into a Non-Public Session at 6:54 p.m. Motion passed 2-0.

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to exit the Non-Public Session at 7:25 p.m. Motion passed 2-0.

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded adjourn at 7:25 p.m. Motion passed 2-0.

XI. Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 7:25 p.m.

Next regular meeting: November 2, 2022 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Fred Douglas _____

Selectman Mark Chamberlain _____

Selectman Robert Howe _____

Consent Agenda – October 19, 2022		
Item #	Item Title	Approved
1	AP Warrants –October 18, 2022	Yes
2	Payroll Warrant – October 3, 2022, through October 16, 2022	Yes
3	VALIC ACH Payroll Warrant – October 3, 2022, through October 16, 2022	Yes
4	Request for Approval of Purchase Order # 80716 – Life Savers, Inc. – Defibrillators (6) (\$5,094.00 - 228313)	Yes
5	Execution of 2022 State Election Warrant	Yes
6	Request to Approve Issuance of Timber Yield Tax Levy & Warrant, Wozniak (21-279-09T, Map-Lot (220-010-001), Accessed Via Herrick Road	Yes
7	Request for Approval of Petition and Pole License from TDS and PSNH/Eversource (Putnam Hill Road – 23/19-1)	Yes
8	Board of Selectmen's Public Meeting Minutes – October 5, 2022	Yes