

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
February 8, 2023
Final

I. Call to Order:

Chairman Douglas called the meeting to order at 6:00 p.m.

II. Introduction of Members Present:

Chairman Fred Douglas, Selectman Mark Chamberlain, and Selectman Robert Howe
Town Administrator Russ Boland and minute taker Kathleen Humphreys

Public & Media Present: Jessie Salisbury and Building Inspector/Code Enforcement Officer Leo Trudeau

III. Appointments:

None

Community Forum and Public Comment:

None

IV. Decision Making Actions:

a. Old/Tabled Business:

2023 Warrant Articles

The MS-737 will be available at the next Selectmen's meeting.

The ballot layout for the Zoning Amendments can be printed in either two ways, a lengthy version and the question or an abbreviated question with a lengthy explanation and a guide for the questions. The longer explanations will appear in the Town Report. A voter guide and hanging the guide inside the ballot box was discussed. The Warrant Articles will also be posted on the Town's website.

The information was presented to the Town Clerk by yesterday's deadline. It was noted that the article numbers are currently off by one item. The Board discussed that in the past the language read, "This amendment has been recommended by the Planning Board". It was decided this language will appear in the Warrants. It was also decided to convey the position of the various Board's votes and the number of votes cast.

Mark Chamberlain felt it is important the information is in the Town Report because 20 years down the road, it's important to know what happened. Selectman Howe agreed.

VOTE: Selectman Chamberlain made a motion, Selectman Howe seconded to put all the context of the Zoning Amendments in the Warrant Article, and have it read "This is recommended by the Planning Board". Motion passed 3-0.

The Operating Budget was modified. The Stone Arch Bridge was not recommended by the Budget Committee by a split 4-4 vote.

The Lottery Commission “re-validated” our language in relation to the Keno Warrant Article. A representative may attend the February 22nd meeting and Town Meeting

Chairman Douglas asked why these amendments are coming up. Selectman Chamberlain explained some are due to changes in agencies such as DES. The campground amendment was because the State got rid of the campground definition therefore the Town needs a definition. Chairman Douglas asked if there is an issue now with campground and would there be grandfathered campgrounds if this is adopted. Selectman Chamberlain explained that our zoning prohibits campgrounds, and the amendment is in effect now because we posted it. The Town does not want campgrounds, so this definition is limited to two (2) sites to allow backyard camping for family members.

b. New Business:

2023 Budget Hearing Review & MS-737

The hearing was on January 30, 2023. On Monday, February 13, 2023 there will be an informational meeting to approve minutes.

The budget is \$2,486,615.00 which represents a 3.3% increase in the operating budget.

Chairman Douglas complimented the process of working with the department heads and the Budget Committee doing their jobs.

MS-737 will be updated.

The following dollar amounts were removed from the budget.

\$755 out of subscriptions and dues for hard copy RSA's.

\$30,500.29 for reduction in health care cost. The health benefits will be 85/15% split.

2023 Town Report Update

The tribute page will be in memory of Clayton Brown and Mr. Taylor, who was a fire fighter. The Board reviewed the tribute copy and the proposed cover.

There was error in the 3rd line in the 3rd paragraph, “along”. Chairman Douglas discussed paragraph 4 where it talked about Clayton and Polly's marriage location. He also remembered that the two Christmas trees planted in front of Center Hall were in memory of his father-in-law and it was discussed it was in memory of two people. Clayton Brown also donated the light at Center Hall in memory of Shiner Murdough. Locating photos of Clayton Brown helping to plant the Christmas tree was discussed.

The year of the fire truck, on the cover, will included in the text, “1997 Spartan”

c. Items not on Agenda:

Nothing

V. Town Administrator Report

The next Board of Selectmen's meeting will have a Public Hearing on Keno.

The flooring repair to Center Hall is tentatively set for next week. T/A Boland asked Leo Trudeau to coordinate this with the Road Agent.

The System Awards Management Requirement for the Federal government was completed for 2023.

T/A Boland was notified by the Fire Department last Monday that their software came to the it's end of their life. This was a discussion with the Budget Committee, but the department thought the software would last longer. There was no warning, the software was shut down. The cost to replace the software is \$4,858.40 the first year with a \$3,313 annual maintenance fee. Three solutions were discussed.

A fundraiser is scheduled for February 18, 2023 from 4:00pm – 7:00pm at Center Hall for Hunter Mills' daughter. It is a spaghetti dinner. The Highway Department will ensure the building is heated and the driveway/parking area is plowed and sanded.

The Road Closure and Emergency Communication Policy drafts have been updated by Chief Deware and will be available for action at the next meeting.

The phone system installation is moving along, and the transition is slated for February 15th or 16th.

VI. Selectmen's Report

a. MACC Base Action & Agenda

T/A Boland will attend a meeting on Monday Feb. 13th.

b. Transportation Committee

The Committee met earlier today and approved amendment to the Ten-Year Plan. They had a presentation by CMAQ, which is congestion and air quality proposals. They have six applications and Selectman Chamberlain is on the Scoring Committee.

There was also a short discussion on the Senate bill that Chairman Douglas testified on. Chairman Douglas if they were positive. Selectman Chamberlain said that not everyone saw it and the number of people who testified, and testimony was very firm. Chairman Douglas said when you review the testimony, there was a suggestion to review the Milford Bypass Ten-Year Plan. As he understood it, they could use concrete barriers down the center line of the bypass to help stop head-on collisions.

Chairman Douglas and Selectman Chamberlain plan to attend upcoming meetings. Public Hearings are expected to start in March.

The Committee also noted that Exit 5 in Nashua is bad and has daily accidents.

c. Planning Board

At the last meeting the Board approved the Zoning Amendments at the public hearing.

d. Heritage Commission

The Commission met on January 27th and plan to meet on February 24th. They discussed the suggestion of installing plexiglass on the new signs and will see how they fared this winter. They are looking into a publisher to print the updated town history.

e. Conservation Commission

The Commission will meet tomorrow night. The agenda includes discussing the vacancies and drafting language to be available for Town Meeting in relation to their part in the wetlands amendment.

f. Ambulance Advisory Committee

The Board was forwarded the statistical report to date for 2023. There has not been a recent meeting.

Consent Agenda:

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to accept the Consent Agenda for February 8, 2023, exclusive of item #4. Motion passed 3-0. (see below for Consent Agenda)

Correction for the minutes, "Feb 9" under the Conservation Commission.

VII. Information Items Requiring No Discussion

The Board asked about the status of the 10-wheeler dump truck. T/A Boland said the wiring harness is not installed and they hope to know more in the next few days. The Mack truck is also in the shop.

Selectman Chamberlain mentioned that the Transportation Committee discussed a proposal for the Nashua Transit to run a bus to Milford to help transport workforce from Nashua. Hitchiner Manufacturing is on board and Arlene Candles is partially onboard. It was suggested to contact other businesses along the route in Amherst and Milford. A park and ride was also discussed.

VIII. Non-Public Session RSA 91-A:3 II (a & c)

VOTE: Selectman Chamberlain made a motion, Selectman Howe seconded to go into a non-public session, for small a & c at 6:59 p.m. Motion passed 3-0.

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to go into a non-public session at 8:03 p.m. Motion passed 3-0.

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded adjourn at 8:03 p.m. Motion passed 3-0.

IX. Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 8:03 p.m.

Next regular meeting: February 22, 2022 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Fred Douglas _____

Selectman Mark Chamberlain _____

Selectman Robert Howe _____

Consent Agenda – February 8, 2023		
Item #	Item Title	Approved
1	AP Warrants – February 8, 2023	Yes
2	Payroll Warrant – January 23, 2023, through February 5, 2023	Yes
3	VALIC ACH Payroll Warrant – January 23, 2023, through February 5, 2023	Yes
4	Board of Selectmen’s Public Meeting Minutes – September 9, 2021	No
5	Board of Selectmen’s Public Meeting Minutes – January 26, 2023	Yes
6	Board of Selectmen’s Non-Public Meeting Minutes RSA 91-A:3 II (a) – January 26, 2023	Yes