

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
July 12, 2023
Final

I. Call to Order:

Chairman Mark Chamberlain called the meeting to order at 6:00 p.m.

II. Introduction of Members Present:

Chairman Mark Chamberlain, Selectman Fred Douglas, and Selectman Robert Howe
Town Administrator Russ Boland and minute taker Kathleen Humphreys

Public & Media Present: Jessie Salisbury, Road Agent Rick McQuade Building Inspector/Code Enforcement Officer Leo Trudeau, and Sally Curran.

III. Appointments:

6:05 p.m.: None

IV. Community Forum and Public Comment:

Sally Curran got up and personally thanked the Board of Selectmen and the Town for doing a good job. The Board firmly believed the turnaround from years of controversy started when they hired T/A Russ Boland and included the staff and then former selectmen such as Lee Mayhew, as well as the citizens understanding the complex issues.

Jessie Salisbury said the "Welcome to Lyndeborough" signs are expected to be ready in August. Selectman Douglas asked if the Committee discussed ways to protect the historical signs and was informed the sign maker is considering options.

V. Decision Making Actions:

a. Old/Tabled Business:

Center Road Engineering Discussion

Road Agent Rick McQuade was present.

Road Agent McQuade met with Ed from Advanced Paving of Pembroke, NH and wanted to review the numbers again. They re-walked the sections being paved and marked the sections.

The budget is on target for the overlay but it came up short with the shimming. They anticipate it could need an additional 400 feet and consequently cost an extra \$8,000. One option is to do a 1 ¼" overlay instead of 1 ½" overlay then be on budget and the project would break even most likely. Options were discussed regarding finding ways to pay the \$8,000.

The budget does not show the second block grant. T/A Boland explained how the block grant money is taken in as revenue.

Road Agent McQuade reviewed the water issue on an upper section of Pinnacle Road caused by exposed ledge. Daniels Drilling of New Boston, NH can do the blasting, which

could cost between \$3,500-\$4,000. Removing the ledge to help with the water problem will save money on the necessity to purchase future material to continue fixing that road.

Selectman Douglas reminded the Road Agent not to do any work or put a shovel into the Class VI portion of Pinnacle Road.

Road Agent McQuade discussed they were unable to provide trucks during mutual aid and the reasoning behind his decision not to send equipment due to our own road repairs from the current rains.

At the NPRC meeting, it was announced that DES offered a new program called Clean Streets Program. The deadline to apply is in August.

Chairman Chamberlain said he did forward the information discussed at the last meeting to Kevin Leonard of Northpoint Engineering. He expects to have a plan soon so they can visit Mr. Smith's home.

Permits, certified flaggers and a State on-site inspector were discussed. Selectman Chamberlain will follow-up.

Record Digitization Proposal Update

The Board was provided a quote to review from the last meeting. Chairman Chamberlain added some questions. The Board will review the questions.

The project will be funded by a Warrant Article then going forward be under the tax clerk budget for records retention.

The Board discussed starting with the property files. The personnel files are secured in the T/A's office and don't need to be scanned at this time.

The Board discussed pros and cons of the project as well as cost and being able to retrieve the files, naming and methodology. A demonstration was discussed.

Old Temple Road Stone Arch Bridge Report

The Board received the report at the last meeting. An update was made to the history of the bridge and some rough repair cost were added. The Heritage Commission will be discussing this at their next meeting on July 29, 2023.

b. New Business:

Community Day Discussion

Stephanie Roeper sent an email asking if the Historical Society can use the postage machine to send a mailer relative to a Community Day scheduled for August 27, 2023.

It was discussed they can use funds from the Heritage Commission. Over-spending the line was discussed. The Community Day budget line has a placeholder of \$1.00.

The Rose Mountain Rumble is scheduled for August 26, 2023 at Center Hall and the events will run back-to-back at the same location. The rental agreement was submitted.

Selectman Howe asked about the water quality testing for Stoney Brook. Leo Trudeau took samples and can do more. Today the E. Coli level was 438 and Goss Park was closed.

c. Items not on Agenda:

Selectman Douglas inquired about the Mountain Road driveway, across from Hunter's Cot, that was recently approved by the Planning Board and questioned if the property owner is using the wrong driveway. There is tape across the cut that is further north. One concern is currently there is a lot of mud running down after the rain and he has a concern regarding winter problems. He noticed some of the equipment has been removed from the worksite. Chairman Chamberlain said they talked to the owners, and they had an understanding it has to be pitched down. A sight line waiver, culvert and other concerns were further discussed.

School Resource Officer - SRO

Chairman Chamberlain mentioned that Wilton is talking about a Selectboard Work Session with the School District. Selectman Douglas is willing to sit in on the meeting and he has experience writing SRO Grants.

T/A Boland met with the School Superintendent, the two police chiefs and the Wilton T/A.

Reimbursement

The Town received State Forest reimbursement for the Curtiss Dogwood Reservation. There are four State Water Resources owned parcels that could be reimbursable as well. Chairman Chamberlain requested T/A Boland check with the Department of Revenue Administration.

There is funding for police public outreach grants to train elderly and young drivers. The COB Grant is under the office of New Hampshire Highway Safety. T/A Boland will look into this.

VI. Town Administrator Report

T/A Boland said the office staff would like an update from the Planning Board and ZBA regarding clarifying to the escrow requirements. They need direction and training. Chairman Chamberlain will work with the Boards to present clarification and direction to the office and said the escrow is based on case-by-case scenarios. Selectman Douglas questioned how we can have a fee schedule without parameters.

T/A Boland said that our Finance Office Paul Hebert did an outstanding job by opening another CD at 5.15%. The Budget Committee is pleased.

VII. Selectmen's Report

a. MACC Base Action & Agenda

They met yesterday.

b. Transportation Committee

This topic was covered earlier.

c. Planning Board

The Board meets next week. A driveway concern will be addressed.

d. Heritage Commission

The next meeting is June 28, 2023.

e. Conservation Commission

The Commission meets tomorrow night. The agenda includes a discussion on acquisition of land on Pinnacle Mountain. Clarity on a road and restrictions will be discussions.

Ambulance Advisory Committee

A meeting is scheduled for July 25, 2023.

Selectman Douglas asked for a reminder in writing. He added, hats off to director who provided stats and other information. Chairman Chamberlain said she produced her policy already. The Board inquired about an update on ownership of the building.

VIII. Consent Agenda:

VOTE: Selectman Douglas made a motion, Selectman Howe seconded to accept the Consent Agenda for July 12, 2023. Motion passed 3-0.

IX. Information Items Requiring No Discussion

None

X. Non-Public Session RSA 91-A:3 II

None

VOTE: Selectman Howe made a motion, Selectman Douglas seconded adjourn at 7:46 p.m. Motion passed 3-0.

XI. Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 7:46 p.m.

Next regular meeting: July 26, 2023 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Mark Chamberlain _____

Selectman Fred Douglas _____

Selectman Robert Howe _____

Consent Agenda – July 12, 2023		
Item #	Item Title	Approved
1	AP Warrants – July 5 & July 11, 2023	Yes
2	Payroll Warrant – June 26, 2023, through July 9, 2023	Yes
3	VALIC ACH Payroll Warrant – June 26, 2023, through July 9, 2023	Yes
4	Request to Approve 2023 State PA-16 Application for Reimbursement to Towns and Cities in Which Federal and State Forest Land is situated (M-L 250-026-000)	Yes
5	Board of Selectmen's Public Meeting Minutes – June 28, 2023	Yes
6	Board of Selectmen's Non-Public Meeting Minutes RSA 91-A:3 II (a, c & l) – June 28, 2023	Yes