

# LYNDEBOROUGH BOARD OF SELECTMEN

## MEETING MINUTES

June 28, 2023

*Approved*

### I. Call to Order:

Chairman Mark Chamberlain called the meeting to order at 6:00 p.m.

### II. Introduction of Members Present:

Chairman Mark Chamberlain, Selectman Fred Douglas, and Selectman Robert Howe  
Town Administrator Russ Boland and minute taker Kathleen Humphreys

**Public & Media Present:** Jessie Salisbury, Building Inspector/Code Enforcement Officer Leo Trudeau, Daniel Weaver, Liz Smith, Robert Hayden, Road Agent Rick McQuade and Jaime Pike, Town Administrator in Frankestown

### III. Appointments:

#### **6:05 p.m.: Robert Hayden, Community Power Update**

Robert Hayden was here seeking approval to move forward with a committee tasked with looking into community power options. The process could take eight meetings with the goal to present the information at Town Meeting 2024. The BOS recommended having information by January, to allow enough time for a Warrant Article.

The Selectmen agreed the Committee meeting minutes shall be submitted to the Town Office and posted on the Town's website along with agendas.

It is opened to residents. A few interested residents were present tonight. Mr. Hayden will replace himself because he is the vendor and will not take a voting position.

**VOTE: Selectman Howe made a motion, Selectman Douglas seconded, to recognize the Community Power Committee with initial members Daniel Weaver, Liz Smith, Robert Hayden, and Leo Trudeau be recognized by the Board Per RSA 53E. Motion passed 3-0.**

Mr. Hayden asked if the office knows of community members who might be interested to send them his way and provided contact information. Ray Humphreys agreed to join.

### IV. Community Forum and Public Comment:

Jessie Salisbury reported that the signs for the 2<sup>nd</sup> NH Turnpike were ordered and should be here in a few weeks. The historic sign for the stone arch bridge was also ordered.

Frankestown Town Administrator Jaime Pike was present to announce that Frankestown would be more than happy to partner with Lyndeborough to discuss community power and bring this to Town Meeting in 2024. It was discussed to reach out to Mont Vernon and maybe other neighboring communities.

**V. Decision Making Actions:**

**a. Old/Tabled Business:**

**Center Road Engineering Discussion**

This will be tabled until the Road Agent arrives.

**Record Digitization Proposal Update**

This will be on agenda for the next meeting, allowing the Board time to review the proposal.

**Old Temple Road Stone Arch Bridge Report**

Jessie Salisbury was present to discuss the engineering report for the Stone Arch Bridge on Old Temple Road (over Stony Brook and adjacent to Map-Lot 231-012-000).

Selectman Douglas read the report and felt there are about 3-4 issues in the document that are open-ended with unknown cost factors. He wanted clarification if we are to apply for a grant, would this cost more. J. Salisbury said this is phase 1 and it will be further discussed.

The engineer identified a problem with deterioration of the main arch's cement abutment at bottom and mentioned several times to remove it. The abutment is tipped down and the bottom stone tipped. Selectman Douglas noted the document said it's figure #9 and there is no cost analysis to it. The work must be done by hand and with no machinery. Jessie Salisbury said there are not a great number of people out there that do this work. The Heritage Commission will discuss the report on Friday.

**Center Road Engineering Discussion**

Road Agent Rick McQuade was present.

Email communication with Kevin Leonard from Northpoint Engineering was discussed which addressed questions. The Road Agent would like to follow-up with answers to the questions so they can proceed.

The Selectmen and Road Agent looked at the survey plans. The Road Agent reviewed the schedule and scope of the work. Drainage and speed concerns were mentioned.

Various properties were discussed and the Road Agent will reach out to Mr. Smith (Map-Lot 233-009-000) regarding roadwork that could affect his property.

There is \$200,000 in operating budget and \$82,000 in ARPA funds for paving projects.

A presentation will be developed to help explain the project to abutters and residents.

Relative to the timeline, the Town will have to figure out funding and once we know what it is, proceed and combine years. This will not be a single year project.

It was agreed that Selectman Chamberlain will respond back to Kevin Leonard of Northpoint Engineering.

**b. New Business:**

No items

**c. Items not on Agenda:**

Selectman Howe asked if the office has an update regarding a statement from Gov. Sununu relative to extra money that could be returned to the towns for tax reliefs. There has been no outreach so far from the State on this topic. Chairman Chamberlain said he heard the State will be doing a second round of road aid.

**VI. Town Administrator Report**

On June 19, 2023, the Budget Committee, along with other town officials looked at DPW, Garage, and other locations, so they were aware of what they are voting on regarding building improvements and repairs.

**VII. Selectmen's Report**

**a. MACC Base Action & Agenda**

MACC Base signed Mutual Aid Agreements with Amherst and Hollis.

**b. Transportation Committee**

They will meet at the end of month.

**c. Planning Board**

There were no new cases at their June meeting. The Board heard from various subcommittees and are preparing to resume the Master Plan Committee. Residents will be invited to participate.

**d. Heritage Commission**

The next meeting is Friday. They will discuss a picket fence on the common and signage.

**e. Conservation Commission**

They will meet next month.

**f. Ambulance Advisory Committee**

No report.

**VIII. Consent Agenda:**

**VOTE: Selectman Howe made a motion, Selectman Douglas seconded to accept the Consent Agenda as printed for June 28, 2023. Motion passed 3-0.**

**IX. Information Items Requiring No Discussion**

None

**X. Non-Public Session RSA 91-A:3 II (a, c, l)**

**VOTE: Selectman Howe made a motion, Selectman Douglas seconded to enter into a non-public session at 7:05 p.m. Motion passed 3-0.**

**VOTE: Selectman Howe made a motion, Selectman Douglas seconded to exit the non-public session at 7:42 p.m. Motion passed 3-0.**

Once back in public session the Selectmen voted to seal the minutes.

**VOTE: Selectman Douglas made a motion, Selectman Howe seconded to seal the minutes under Personnel and Reputation. Motion passed 3-0.**

**VOTE: Selectman Howe made a motion, Selectman Douglas seconded to adjourn at 7:45 p.m. Motion passed 3-0.**

**XI. Adjournment:**

All scheduled items having been addressed, the public meeting was adjourned at 7:45 p.m.

Next regular meeting: July 12, 2023 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Mark Chamberlain \_\_\_\_\_

Selectman Fred Douglas \_\_\_\_\_

Selectman Robert Howe \_\_\_\_\_

Consent Agenda – June 28, 2023		
Item #	Item Title	Approved
1	AP Warrants – June 20 & June 27, 2023	Yes
2	Payroll Warrant – June 12, 2023, through June 25, 2023	Yes
3	VALIC ACH Payroll Warrant – June 12, 2023, through June 25, 2023	Yes
4	Request to Execute Disposition of 2022 Property Tax Abatement – Mitchell (Map-Lot 246-005-000)	Yes
5	Board of Selectmen's Public Meeting Minutes – May 24, 2023	Yes
6	Board of Selectmen's Public Meeting Minutes – June 14, 2023	Yes
7	Board of Selectmen's Non-Public Meeting Minutes RSA 91-A:3 II (c & l) – June 14, 2023	Yes