

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
January 10, 2024
Final

I. Call to Order:

Chairman Chamberlain called the meeting to order at 6:05 p.m.
Pledge of Allegiance was conducted.

II. Introduction of Members Present:

Chairman Chamberlain
Selectman Douglas
Selectman Howe

Town Administrator Russ Boland

Public Present: Jessie Salisbury, Building Inspector Code Enforcement Officer Leo Trudeau,
Road Agent Richard McQuade

III. Appointments: There were no appointments this evening.

IV. Community Forum and Public Comment:

Chairman Chamberlain recognized Jessie Salisbury. Jessie Salisbury stated the DPW did a good job cleaning up the last storm. Leo Trudeau stated he agrees with Jessie Salisbury, the DPW did a very good job with the recent weather event.

V. Decision Making Actions:

a. Old/Tabled Business:

Citizens Hall Engineering Structural Repair Design Proposal Review:

T/A Boland advised the Board TEAM Engineering has been advised there is an inconsistency with their contract regarding the timeline to pay invoices. One section of the contract states 15 days while another section states 30 days. TEAM Engineering advised they will correct the agreement to 30 days.

T/A Boland advised the Board it is his recommendation the Board tables signing the contract until after Town Meeting as the agreement does not contain an escape clause in case the contract is not funded by Town Meeting. The Board agreed with T/A Boland's recommendation. T/A Boland will contact TEAM Engineering and advise them of the Board's decision.

Private Road and Class VI Road Policy Discussion:

Chairman Chamberlain advised the Board he has not been able to make edits to the Policy due to time restrictions. Discussion will be deferred to a future meeting.

2024 Warrant Articles Discussion:

T/A Boland asked the Board if there are any additional Warrant Articles they would like to add to the 2024 Warrant prior to sending the Articles to the Department of Revenue for a

pre-review. The Board advised T/A Boland no additional Articles need to be added at this time and to proceed to send the Warrant Articles to DRA for pre-review.

b. New Business:

January 23, 2024, Primary Election Selectmen Assignments:

The Board discussed the Selectmen coverage for the Primary Election and determined the following:

Selectman Douglas:	8 am to 12 pm
Selectman Howe:	12 pm to 4 pm
Chairman Chamberlain:	4 pm to Finish

Dutton Road Stone Culvert Weight Limit Discussion:

The Board and Road Agent McQuade discussed the recent concern with a stone culvert located on Dutton Road. The topic of limiting the weight allowed over the culvert was discussed. Road Agent McQuade will conduct additional research on the topic and report to the Board at their next meeting.

Herrick Road Failed Culvert Discussion:

The Board and Road Agent McQuade discussed the recent failure of a culvert on Herrick Road and the possible solutions to the problem. R/A McQuade advised the Board that Town Engineer Leonard visited the site to review the proposed temporary repair and agreed it was acceptable. R/A McQuade will conduct additional research as to what a permanent repair would consist of. Currently, the location where the culvert is located is reduced to one lane and signs warning traffic of the lane reduction are in place.

c. Items not on Agenda:

Chairman Chamberlain recognized R/A McQuade to discuss the formation of Culvert Maintenance Committee.

R/A McQuade advised the Board site inspections of the culverts throughout Town have revealed the need to develop a plan to replace and/or repair several culverts in order to preserve their ability to function and/or improve their operation. R/A McQuade believes this committee could be very useful in constructing a plan that would serve the Town financially and functionally. This committee should be made up of DPW personnel, Selectmen Representative, Budget Committee Representative, Capital Improvement Committee Representative and interested members of the public.

R/A McQuade will develop a charge for the Committee and propose it at a future Board meeting.

VI. Town Administrator Report:

T/A Boland advised the Board that Budget Committee Chairman Grybko has concerns about the structural stability of Center Hall. This topic came up during a discussion of the proposed engineering warrant article for Citizens Hall. Chairman Grybko would like the Selectmen to consider having the engineer examine Center Hall at the same time as the examination of Citizens Hall.

Building Inspector Trudeau believes there is work that can be done at Center Hall that would improve its condition, but that the building is currently stable.

T/A Boland will consult with John Turner of TEAM Engineering to obtain a cost estimate for an evaluation of Center Hall.

T/A Boland asked the Board if an expansion of the volunteer agreement should include a section on decorum. The Board advised TA Boland to develop a Code of Conduct that could be considered for the Rules and Procedures of Volunteer Boards, Committees and Commissions.

VII. Selectmen's Report:

a. MACC Base Action & Agenda:

No Report

b. Transportation Committee:

No Report

c. Planning Board:

January 18th there will be a public hearing on Zoning Amendments and name change on an excavation permit.

d. Heritage Commission:

The next meeting will be at the end of the month.

e. Conservation Commission:

The next meeting is tomorrow night.

f. Ambulance Advisory Committee:

No report.

VIII. Consent Agenda:

Vote: Selectman Howe made a motion seconded by Selectman Douglas to accept the Consent Agenda for January 10, 2024 items 1,2,3,4,5 and 8 tabling items 6 and 7. Passed 3-0

IX. Information Items Requiring No Discussion:

None.

X. Non-Public Session: RSA 91-A3II a & b

Vote: Motion by Selectman Howe seconded by Selectman Douglas to enter non-public session under RSA 91-A3II a & b at 7:04 pm. Passed 3-0

Vote: Motion by Selectman Howe seconded by Selectman Douglas to re-enter public session at 7:53 pm. Passed 3-0

Once back in public session the Board made the following announcements:

The Board appointed Zack Goodine to the position of Volunteer Fire Lieutenant with a six-month probationary period.

The Board appointed Michael Sylvester to the position of Volunteer Firefighter with a six-month probationary period.

XI. Adjournment:

VOTE: Selectman Howe made a motion seconded by Selectman Douglas to adjourn at 7:55 p.m. Motion passed 3-0.

All scheduled items having been addressed, the public meeting was adjourned at 7:55 p.m.

Next regular meeting: January 24, 2024 at Citizens' Hall at 6:00 p.m.

Russ Boland, Transcriber

Chairman Mark Chamberlain _____

Selectman Fred Douglas _____

Selectman Robert Howe _____

Consent Agenda – January 10, 2024		
Item #	Item Title	Approved
1	AP Warrants – January 9, 2023	✓
2	Payroll Warrant – December 25, 2023, through January 7, 2023	✓
3	ACH: VALIC & ADP Processing Fee Payroll Warrant – December 25, 2023, through January 7, 2024	✓
4	ACH: NH Dept of Motor Vehicles – January 2, 2024, through January 3, 2024	✓
5	ACH: NH Municipal Bond Bank – January 10, 2024	✓
6	Board of Selectmen's Public Meeting Minutes – November 7, 2023	Tabled
7	Board of Selectmen's Public Meeting Minutes – November 29, 2023	Tabled
8	Board of Selectmen's Public Meeting Minutes – December 27, 2023	✓