

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
July 15, 2020
Final

I. Call to Order:

Chairman Chamberlain called the meeting to order at 6:00 p.m.

II. Introduction of Members Present:

Chairman Mark Chamberlain at Citizens' Hall and Selectman Fred Douglas on phone
Selectman Richard McQuade was excused
Town Administrator Russ Boland and Recorder Kathleen Humphreys at Citizens' Hall

Public and Staff Present: Jessie Salisbury, Road Agent Mark Chase and Town Clerk Trisha Schultz

III. Appointments:

None

Non-Public Session RSA 91-A:3 II (I)

VOTE: Chairman Chamberlain moved, Selectman Douglas seconded to enter a Non-Public Session at 6:05 p.m. Roll Call: Selectman Douglas, yes; Chairman Chamberlain, yes. Motion passed 2-0.

TC/TC Patricia Shultz was in attendance as a notary.

VOTE: Chairman Chamberlain moved, Selectman Douglas seconded to re-enter the Public Session at 6:11 p.m. Roll Call: Selectman Douglas, yes; Chairman Chamberlain, yes. Motion passed 2-0.

IV. Community Forum and Public Comment:

None

Decision Making Actions:

Old/Tabled Business:

Lower Purgatory Falls Parking Lot

The Board discussed the parking lot. This topic will remain on the agenda.

Coronavirus Relief Fund Grant Reimbursement Agreement Update

The Town office submitted the second request for about \$11,600.00 for the May-June timeframe and is waiting to hear back.

b. New Business:

2020 Community Day Postponement

Women's Club sent a letter that they will not be attending Community Day.

VOTE: Selectman Douglas moved, Chairman Chamberlain seconded to postpone Community Day 2020 in Lyndeborough until 2021. Roll Call: Selectman Douglas, yes; Chairman Chamberlain, yes. Motion passed 2-0.

2021 Paving Plan

Road Agent Mark Chase was present

The Board discussed options for the paving plan as outlined by Road Agent Mark Chase. The options have different cost factors.

1. Phase 2 of Center Road from Cemetery Road to Brackett's Cross.
2. Change Phase 3 to Phase 2 and pave from Brackett's Cross to Johnson's Corner Road.
3. Overlay Salisbury Road and Purgatory Road to the culvert on Johnson's Corner Road.
4. Fay Road, Brandy Brook, Glass Factory and aprons ie: Winn Road and Rt. 31.
5. Osgood and Cindy Ginn's Hill (Mountain Road)

The Board discussed holding off on an engineering study for Brackett's Cross Road to Cemetery Road and consider working in other areas to keep the cost flat. Next year there are a few unknowns such as how much the State will provide, the school and revenue.

The Board discussed the steep hill on Mountain Road, past Cindy Ginn's house. Town Regulations state that steep hills on gravel roads should be paved. Selectman Douglas asked the purpose for paving this hill and why is only one side paved. It is unknown why only one side is paved. The Board discussed the options for repaving this hill or reverting it back to gravel.

Selectman Douglas requested time to review the document before he comments on it.

T/A Boland asked the Board if they would like to consider other areas and if so he could look into the cost. The visibility issue on Glass Factory Road and Rt. 31/Forest Road was discussed including an engineering study to address the sight distance concerns. Chairman Chamberlain said that now that Center Road is stable, they could consider looking at roads around the Village side of Town. The intersection of Brackett's Cross Road and Center Road was discussed with the possibility of an engineering study to align the sight distance. A 50-foot apron was suggested to help with the potholes issue. The intersection of Center Road and Mountain Road has an issue with large trucks having to go into the other lane to turn onto Mountain Road when heading from the Center. Putting pavement into the apex of the intersection was discussed.

Mark Chamberlain and Mark Chase plan to visit Fay Road and Glass Factory Road to look at what reconstruction may be needed, including profile and layout at Route 31 and Glass Factory Road.

Acceptance of Cemetery Trustee to fill remaining of term

VOTE: Chairman Chamberlain moved, Selectman Douglas seconded to appoint Bob Howe for the remainder of Bob Rogers' term as Cemetery Trustee. The term expires in March. Roll Call: Selectman Douglas, yes; Chairman Chamberlain, yes. Motion passed 2-0.

c. Items not on Agenda:

Nothing to discuss

V. Town Administrator Report

T/A Boland reported that on Friday, the parking lot will be crack sealed. The tenants that have permission to park overnight were notified to park elsewhere during the work time.

The Employee Cookout has been postponed due to COVID-19 as well as Community Day.

The Town Received correspondence from Kim Snow regarding the dam on her property and asked if the Town would take a position on the dam. T/A Boland expressed that at this time, we won't take a position and are gathering more information, the Board concurred with this.

Chairman Chamberlain asked Selectman Douglas if he has been to the dam area in question. Selectman Douglas said it is a large dam and holds back a lot of water. It was discussed that NH DES has been involved and Ms. Snow got a "no" answer. Selectman Douglas asked if they are utilizing this property as outlined on page 2 and 3 of the letter received. He asked if this is permissible. Kim Snow and her husband intend to sell the property, to Touchstone Farm. The Board believes their issues are not with the Town.

Citizens' Hall, the J.A. Tarbell Library and the Fire Station had a water problem. The Highway Department assisted and found the problem was due to a pressure switch. The Board thanked the crew for their good work, which led to cost savings.

VI. Selectmen's Report

a. MACC Base Action & Agenda

T/A Boland will be attending a zoom meeting tomorrow

b. Transportation Committee

There was a meeting last week but no one attended.

c. Planning Board

The Board meets tomorrow night at Center Hall. There are two informal discussions: Long Range Ranch firing range and a group that flies model airplanes. Rick Duplease informed the Board they won't be attending until the deed issues are resolved.

d. Heritage Commission

The Commission will meet on July 31, 2020. Letters have gone out regarding the Historic District Commission.

e. Safety Complex

No items to discuss.

Consent Agenda:

VOTE: Selectman Douglas moved, Selectman Chamberlain seconded to accept the Consent Agenda as prepared. Roll Call: Selectman Douglas, yes; Chairman Chamberlain, yes. Motion passed 2-0.

VII. Information Items Requiring No Discussion

No items to discuss.

VIII. Second Non-Public Session RSA 91-A:3 II (a & c)

VOTE: Chairman Chamberlain moved, Selectman Douglas seconded to enter a Non-Public Session at 6:36 p.m. Roll Call: Selectman Douglas, yes; Chairman Chamberlain, yes. Motion passed 2-0.

VOTE: Chairman Chamberlain moved, Selectman Douglas seconded to return to the public hearing at 7:44 p.m. Roll Call: Selectman Douglas, yes; Chairman Chamberlain, yes. Motion passed 2-0.

Adjournment:

VOTE: Selectman McQuade moved, Selectman Douglas seconded to adjourn at 7:45 p.m. Roll Call: Selectman Douglas, yes; Chairman Chamberlain, yes. Motion passed 2-0.

All scheduled items having been addressed, the public meeting was adjourned at 7:45 p.m.

Next regular meeting: July 29, 2020 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Mark Chamberlain _____

Selectman Fred Douglas _____

Selectman Richard McQuade _____

July 15, 2020 Consent Agenda		
Item #	Item Title	Approved
1	AP Warrants – July 7 & 14, 2020	Yes
2	Payroll Warrant – June 29 through July 5, 2020	Yes
3	Request to Approve 2020 Application for Reimbursement to Towns and Cities in Which Federal and State Forest Land is Situated (M-L 250-026)	Yes
4	Request Town Clerk to Issue Vehicle Registrations Refund – Philbrick (\$96.75)	Yes
5	Request for Approval of Purchase Order # 2384 – Advanced Paving – 2020 Paving Projects (Inv. # 20105)	Yes
6	Appointment of Bob Howe as a Cemetery Trustee – Term Expires 2022 (Following Cemetery Trustee Bob Rogers' Resignation)	Yes
7	Board of Selectmen's Public Meeting Minutes – July 1, 2020	Yes
8	Board of Selectmen's Non Public Meeting Minutes – July 1, 2020	Yes