

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
March 25, 2020
Final

I. Call to Order:

Chairman Chamberlain called the meeting to order at 6:00 p.m.

II. Introduction of Members Present:

Chairman Mark Chamberlain, Selectman Richard McQuade and Selectman Fred Douglas via phone, Town Administrator Russ Boland and Recorder Lisa Post. Roll-Call Votes will be taken.

Public Present: Mark Chase, Road Agent

Media Present: Jessie Salisbury

- III. Appointments: 6:05 p.m.:** Advanced Paving re: 2020 Paving Projects Bill and Sharon Gelinas
Chairman Chamberlain indicated that they would like to pave Salisbury Road but have a paving budget of \$160K. The Chairman put forth to the Selectman to reduce the overlay to one inch on Baldwin Hill and New Road which would provide savings to be able to pave Salisbury Road as he had discussed with T/A Boland prior to the meeting. Selectman Douglas questioned what the difference is in life expectancy between a 1-inch versus 1.5-inches and the downside of going to 1 inch. Selectman McQuade questioned the downside as well. The Chairman stated that he chose those two roads because they were lighter duty, Center Road has more traffic and did not recommend the 1-inch overlay on Wilton Road because it has a 2-inch base, but there is a 2.5-inch base on Baldwin Hill and New Road which provides a 3.5-inch paving depth and felt they could get the life expectancy out of the road. Selectman Douglas stated that this could be done in the future and the Chairman agreed but said 1.5 inch is standard and the pavement is not as good as it used to be. On those roads that do not have the traffic we should consider that.

Selectman Douglas looked at the quote and wondered if the price would come down. Chairman Chamberlain state the quote is \$73.80 per ton. Oil has come down which generally means pavement comes down. Mr. Gelinas stated he would have to check if the price will come down because there is so little use of buying gasoline and diesel that it might actually go up and there could possibly be a shortage of production. T/A Boland asked for verification that the town would save 343 tons using 1 inch on New Road and Baldwin Hill Road, verified that pricing in 2018 was \$64.50 per ton and last year was \$73.75 per ton and questioned if there was room in the budget for all projects to be completed for \$160K. Mr. Gelinas agreed to the price adjustment and will complete all of the projects for \$160K (1 inch on New and Baldwin and 1.5 inches on Center and Wilton). Selectman Douglas agreed to the 1-inch overlay as long as it was not compromising the road.

T/A Boland questioned the project schedule. Mr. Gelinas said it would go forward as soon as the snow banks are gone and it is warm enough and roads do not have water coming up. Chairman Chamberlain asked Mr. Chase if he had any concerns about the base of Salisbury Road before it is paved. He stated 2007-2008 they put down gravel, they have one culvert to fix, it is currently part RCP and part steel pipe. All the culverts were replaced along with a portion of Purgatory Falls Road. T/A Boland questioned if they were putting aprons on each driveway to which Mr. Gelinas confirmed would be done. Mr. Chamberlain asked for a motion.

VOTE: Selectman McQuade moved, Selectman Douglas seconded to award the paving job to Advanced Paving Excavation not to exceed \$160,000 and to start once conditions are good. Roll Call: Chair Chamberlain-Yes, Selectman McQuade-Yes, Selectman Douglas-Yes. Motion passed 3-0.

Selectman Douglas questioned what needed to be done on Salisbury Road before paving. Mr. Chase stated that gravel would be put down and once the asphalt is down, stone would be put in the ditch lines as was done on Baldwin Hill and will be 18 ft wide so water will run off the road.

The Board directed T/A Boland to sign the contract for Advance Paving and also write a letter to inform residents that Salisbury Road will be paved.

IX. Community Forum and Public Comment:

Jessie Salisbury – She questioned Mark if the snow plow hit her mailbox and newspaper tube without touching the neighbor's mailbox. Mr. Chase stated he did not hit it. Ms. Salisbury would bring this to the police again.

IV. Decision Making Actions:

Old/Tabled Business: Welcome Home Vietnam Veteran's Ceremony discussion. T/A Boland stated because the condition we find ourselves in with Coronavirus and social isolation and distancing, he spoke with Walter Holland, Art Napolitano, Paul Martin and everyone was in agreement that we should not have the ceremony we originally planned but would still like to fly the flags. Walter would like to meet with whoever would like to be there. Event organizer Karen Blood would like to read the proclamation on Sunday at 5:00 p.m. and anyone that would like to go would remain in their vehicles at both locations and observe the flag going up. It will be an abbreviated ceremony and we may do more on Memorial Day or 4th of July or whenever we find ourselves on the other side of this. His suggestion to the Board would be to make a motion to curtail the ceremony to a social distance situation and look at a larger celebration when we are on the other side of the crisis. Jesse Salisbury added that she will be there to take pictures. T/A Boland noted that Walter Holland was the one who suggested people show up in their vehicles and stay in the vehicles and watch the flags go up at 5:00 p.m. on Sunday evening. Chairman Chamberlain felt this was a good idea and asked for a motion.

VOTE: Selectman McQuade moved, Selectman Douglas seconded to reduce the celebration to the reading of the proclamation and hoisting the flags and celebrating at a later time. Roll Call: Chair Chamberlain-Yes, Selectman McQuade-Yes, Selectman Douglas-Yes. Motion passed 3-0.

Jesse Salisbury stated she would send an announcement to the Telegraph. Selectman Douglas questioned if there were two lanyards to put up two flags, T/A Boland stated that Mark Chase has been tasked with looking at that and we will be able to fly all three flags.

b. New Business:

-COVID-19 Update and Discussion: The Town has been working aggressively in following the directives of Governor Sununu. Currently Citizens' Hall is open to the staff and closed to the public except for appointments. Residents seem to be appreciative of the fact that they can call in and talk to someone or email us and are also happy with the fact that when they buy a new car, they can make an appointment with the Town Clerk to come in. We are seeing very little traffic and are all maintaining social distancing while keeping apprised of what is going on. The Governor's Office has been very good with almost daily bulletins. I keep in contact with the Emergency Management Director, Chief Smith on a daily basis. Last Thursday, we had a

meeting that set this process in motion. It is a very fluid situation and we remain open to any possible change that would increase or decrease our stance. Selectman McQuade suggested T/A Boland reach out to the Department Heads daily to see if everything is okay. T/A Boland indicated that they communicate on a daily basis and stated that Chief Smith has been very responsive to any inquiries and participated in all conference calls with the State and feels Chief Smith is doing a good job in response to this crisis. Selectman McQuade seconded this statement and offered kudos to Chief Smith.

Selectman Douglas asked if the Board concurred with the statement that in light of the fact we are in a crisis and things could change at any moment that T/A Boland use his own judgement in closing down the Town Office. Chairman Chamberlain and Selectman McQuade concur.

-Town Meeting Review: T/A Boland stated the Town Meeting was successful given the crisis we are in. One thing that came out of that meeting was that he notified Wilton of our approval of their change in scheduling of the Transfer Station but emphasized that the Town wanted them to open early and stay late on two days and they accommodated us. They are opening at 6:30 a.m. on one day and staying 7-7:30 p.m. on another day. Chair Chamberlain is signing off their request along with Town Clerk Schultz because the State requires both parties to sign off. Additionally, the MS-232, which reports the actions of the Town Meeting to Department of Revenue, is on the Consent Agenda for Board signatures, and the signed version will be submitted to DRA once complete. We are in good shape at this point.

-Board of Selectman Roles and Assignments:

Chairman of the Select Board: Selectman McQuade nominated Mark Chamberlain. Mr. Chamberlain accepted.

VOTE: Selectman McQuade moved, Selectman Douglas seconded to appoint Mark Chamberlain to the Chairman of the Select Board. **Roll Call:** Chair Chamberlain-Yes, Selectman McQuade-Yes, Selectman Douglas-Yes. **Motion passed 3-0.**

Budget Committee Representative: Selectman McQuade accepted the position as a shared responsibility with Chair Chamberlain. Chair Chamberlain and Selectman Douglas agreed.

Planning Board Representative: Chairman Chamberlain accepted the position.

Ambulance Representative: T/A Boland in conjunction with Selectman Douglas accepted the positions.

Milford Area Communication Center: T/A Boland accepted the position.

Risk Operations Center: All Board members and the Town Administrator accepted.

NRPC Transportation Committee: Chairman Chamberlain accepted the position.

Representative to the Heritage Commission: Chairman Chamberlain accepted the position.

Conservation Commission: Selectman McQuade accepted the position

2020 Investment Policy Re-Adoption: Chair Chamberlain did not see a problem with it. T/A Boland said it is ready for the Board's signatures.

VOTE: Selectman McQuade moved, Selectman Douglas seconded to accept the Investment Policy as written. Roll Call: Chair Chamberlain-Yes, Selectman McQuade-Yes, Selectman Douglas-Yes. Motion passed 3-0.

c. Items not on Agenda:

Nothing to discuss

V. Town Administrator Report

T/A Boland stated he is working on the Wilton Ambulance Service situation. The jury is still out on whether Temple will stay or not. There is a change in personnel down there, but he has been assured that they have their bases covered and we should not have a change in service. He will keep a close eye on that along with the Fire Chief and will report back to the Board if any negative consequences occur. Chairman Chamberlain pointed out that there were holes in the schedule. T/A Boland has been assured that the new Ambulance Administrator will start on Monday and her first task is to fill those holes. He stated he raised concerns both on a paramedic and EMT level and the first thing on her agenda is to fill those schedules and will keep you apprised of that.

T/A Boland received a call from a resident concerned with roadside litter mainly empty bottles of alcohol and beer. There was an email sent requesting to meet with the Board and T/A Boland responded that given the current crisis, he asked to speak to the Board on the resident's behalf. He will contact Mr. Rogers to let him know he spoke to the Board. Mr. Rogers feels there should be aggressive police action in the area. He would also like to go to the Governor with this and is quite upset as with the empty liquor bottles there is impairment. Chair Chamberlain offered that during this crisis the hours don't count against the Chief. Selectman Douglas stated that in all his years of experience, he has never seen anyone throw anything out the window when a cruiser is coming up or following the vehicle. It is very hard to enforce. He stated that you cannot pull over a vehicle for going 1-2 miles over the limit. There is a question of probable cause, and if there is not a probable cause, it will be thrown out. His recommendation is that the Chief makes the decisions on dealing with this issue.

T/A Boland stated he would have a conversation with Mr. Rogers tomorrow and relay that the Chief will deal with it in the most appropriate way. T/A Boland made the Board aware that while this crisis is going on, the Police Department is on call 24 hours a day and the Officers who live in Town are on call and have not had their movements restricted and they have to report to duty within a half hour. Selectman McQuade questioned limits of hours. T/A Boland said the Governor declared a State of Emergency and those restrictions have been lifted and that is in writing.

VI. Selectmen's Report

a. MACC Base Action & Agenda

All meetings have been canceled until the crisis is over. T/A Boland had a conversation with Director Johnson asking if there were any new developments after the defeat of the Warrant Articles in Milford and he advised at this point there has not been. We are in contact on a regular basis and whenever they reinstitute their Board of Governors, he will attend those meetings.

b. Transportation Committee

Meetings Suspended

c. Planning Board

March meeting was canceled. Chair Chamberlain suggested a partial electronic meeting that is open to the public and may have to work on conference call capability for meetings.

d. Heritage Commission

Cancelled

e. Safety Complex

No items to discuss.

Consent Agenda:

VOTE: Selectman McQuade moved, Selectman Douglas seconded to accept the Consent Agenda for March 25, 2020. Roll Call: Chair Chamberlain-Yes, Selectman McQuade-Yes, Selectman Douglas-Yes. Motion passed 3-0.

March 25, 2020 Consent Agenda		
Item #	Item Title	Approved
1	AP Warrants –March 17 & 24, 2020	Yes
2	Payroll Warrant – March 9 through March 22, 2020	Yes
3	Request for Execution of 2020 NH DRA Form MS-232	Yes
4	Board of Selectmen’s Public Meeting Minutes – March 11, 2020	Yes
5	Board of Selectmen’s Non Public Meeting Minutes – March 11, 2020	Yes

VII. Information Items Requiring No Decision:

Select McQuade would like T/A Boland to start looking into teleconferencing. If this gets worse, this would allow the public to call in and listen.

VIII. Non-Public:

There were no non-public sessions at this meeting.

Adjournment:

VOTE: Selectman McQuade moved, Selectman Douglas seconded to adjourn at 6:43p.m. Roll Call: Chair Chamberlain-Yes, Selectman McQuade-Yes, Selectman Douglas-Yes. Motion passed 3-0.

All scheduled items having been addressed; the public meeting was adjourned at 6:43 p.m.

Next regular meeting: April 8, 2020 at Citizens’ Hall at 6:00 p.m.

Lisa Post, Transcriber

Chairman Mark Chamberlain_____

Selectman Fred Douglas_____

Selectman Richard McQuade_____