

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
February 23, 2022
Final

I. Call to Order:

Chairman Fred Douglas called the meeting to order at 6:00 p.m.

II. Introduction of Members Present:

Chairman Fred Douglas Selectman Mark Chamberlain and Selectman Robert Howe
Town Administrator Russ Boland and minute taker Kathleen Humphreys

Public & Media Present: Jessie Salisbury, Trish Schultz and Walter Holland

III. Appointments:

6:05 p.m.: Town Meeting Preparation Update

Town Moderator Walter Holland, Town Clerk/Tax Collector Trish Schultz

The plan for Town Meeting was reviewed. Two additional people were added to the list, who are from out-of-town: Wilton Town Administrator Nick Germaine and Ambulance Director Sherry Miller.

The plan is to keep social distance with optional masks in place as well as keep the sneeze screens in place during voting. The Town Moderator will monitor the COVID situation. Chairman Douglas recommended to put any restrictions in writing prior to the election.

Chairman Douglas asked if they had any questions on Warrant Article 16 regarding the Wilton Ambulance. The ambulance was discussed. Everyone agreed they want accurate figures and response times. There is a concern the figures keep changing. T/A Boland will talk with the ambulance director again to see if they have a presentation and if so, they would like it soon.

Chairman Douglas said this Board just signed the ambulance quarterly payment of \$30.750, which was based on this year's budget.

Questions the Board would like answered is why the ambulance cost increased about \$50,000-\$60,000 for this year and why are the receipts down, especially when they hired a new company, at an additional cost, to take over billing. It was discussed that at times Medicare payments can be received the following year. Selectman Chamberlain believes the ambulance has been in operation long enough to know what the percentage of those calls are and the average time getting the money back from federal agencies.

Trish Schultz asked if they plan is do a voice vote or handout voting cards for this warrant. It was discussed to count the votes as usual. There is a vote that requires a 2/3 approval to change the purpose of a Capital Reserve Fund.

If this is voted down, options should be presented to the voters. Lyndeborough has a one-year contract with a municipal agreement to withdraw with a year's notice. Greenfield and

Lyndeborough moving to Peterborough ambulance service is an option along with a possible substation in Greenfield.

Response time is important and most of the Town will increase the response time if the Wilton Ambulance moves to the Wilton Fire Station. The redundancy of an ambulance chief and a fire chief is a concern and the possibility of saving a salary if a fire captain took over the ambulance responsibilities.

The ambulance discussion is not on Wilton's Town Warrant.

Currently, there is litigation to determine if Wilton, Lyndeborough and Temple want to disband the Ambulance Association and release that building. Temple is entitled to a share of the profit from selling the building.

IV. Community Forum and Public Comment:

Walter Holland announced the Lafayette Artillery Company is invited to the State House on May 20th at 2:00 pm for a ceremony and plaque dedication for Marque de Lafayette's American Farewell Tour from 1824-1825. The Selectmen and residents are invited.

V. Decision Making Actions:

a. Old/Tabled Business:

2022 Town Report update

The Town Report proof has been confirmed.

Woodward Road Subdivision E911 Addressing Update.

The Town received confirmation from E-911 of the new roads off Woodward Road that were received at the last meeting. The Town reached out to residents to ask them to collectively come up with a date for this to go live. This will give them time to change their address where necessary and to install signs meeting the Town of Lyndeborough standards and the Manual of Uniform Traffic Control Devices (MUTCD).

Brandy Brook Road Reclassification

At the 1953 Town Meeting, Warrant Article 11, appears to address the situation regarding Brandy Brook Road, which mentioned it is closed subject to gates and bars. The highway was relocated to Forest Road. There is a description of Kimball barn to the overhead railroad bridge and take a vote to approve this. The 1954 minutes list that the Warrant Article was approved. That section of the road is subject to gates and bars.

T/A Boland will inform the Brandy Brook Road resident that the Town voted to close the road and will add, "The RSA presented does not apply in this case"

It was discussed to list Class VI and scenic roads on the Town's website. Selectman Chamberlain said he did research on the RSAs presented and reviewed his findings. It was discussed if the gate should be replaced. Selectman Chamberlain said this road is subject to gates and bars but does not need to have the gate.

b. New Business:

2020 NPRC Contract Review

VOTE: Selectman Howe made a motion and Selectman Chamberlain seconded to accept the NPRC contract for 2022. Motion passed 3-0.

Selectman Chamberlain said the NRPC Circuit Rider has been working out well. Mr. Minkarah has done a lot of work to improve organization and help apply the laws.

2022 Police Detail Rate Discussion

If Chief Deware works a detail, then his pay will include a payment to the N.H. State Retirement System, resulting in the town losing a bit of money. The new proposal is \$50 for the officer, \$15 for the cruiser, \$15 for administration = \$80 total. The fees were last updated in 2019.

Keeping this transparent was discussed. Chairman Douglas wanted to remind the part time officers that work detail hours are subtracted from their 1,352 hours they are allowed so it's important that the officers keep track of their hours so they don't go over. It is also imperative the chief is aware of this and does not get short at the end of the year. Filling the patrol schedule has priority.

VOTE: Selectman Chamberlain made a motion, Selectman Howe seconded to accept the 2022 Police Detail Rate increase of \$50 for officer, \$15 for cruiser and \$15 for administration fees for a total with the cruiser of \$80. Effective date March 7, 2022. Motion passed 3-0.

c. Items not on Agenda:

Selectman Chamberlain discussed the Town's website and recommended looking for volunteer to maintain the website. They would be overseen by the Town board since it is a town website. There are a lot of people with technical talent who might want to take this on if they knew it was an issue and help update the information.

VI. Town Administrator Report

The Town received notification regarding the issues with the One Ton Dump Truck. The insurance company will pay \$12,272 minus the \$1,000 deductible and the \$1,500 for depreciation cost and other items. The Town's cost is shy of \$2,500. Chairman Douglas asked if there was a decision regarding the electronic system in the vehicle.

The temporary bracing for the salt shed was installed at the DPW garage. They had a very positive interaction with PRIMEX.

VII. Selectmen's Report

a. MACC Base Action & Agenda

MACC Base posted the director's position and has received applications already.

b. Transportation Committee

They will meet on March 10th.

c. Planning Board

The Planning Board met last Thursday. They approved the Boisvert AirSoft Site Plan Application with conditions. The notice of decision will be out tomorrow. After much discussion, the Chrisenton's withdrew both their applications; 2-lot Conservation Subdivision and their 5-Lot Lot Line Adjustment and will come in with a revised application for each. The Board modified some of the procedures to include a 21-day submittal deadline to match the RSA and to not require a newspaper notification but notice on the

website only. Selectman Chamberlain said this is allowed but he disagreed with that. The Board discussed work sessions.

d. Heritage Commission

They plan to meet at the Library Friday unless the weather is bad, in which case the following Friday.

e. Conservation Commission

The Commission was disappointed the wetlands buffer did not get on as a Warrant Article. They sent a letter to the Planning Board chairman, which was read at the meeting, to express their disappointment.

VIII. Consent Agenda:

VOTE: Selectman Chamberlain made a motion, Selectman Howe seconded to accept the Consent Agenda for February 23, 2022. Motion passed 3-0.

IX. Information Items Requiring No Discussion

Voting schedule: 10:00 am -7:00 pm.

Selectman Bob Howe will be available until another selectman can arrive at the polls. Selectman Chamberlain will take the later shift and arrive by 4:00pm or 5:00pm. Chairman Douglas said he can stay until close.

Chairman Douglas asked Jessie Salisbury if she is receiving the police blotter. She said she gets it once a month but by then the information is a bit old to report on. T/A Boland will talk to the Chief to make it a weekly task.

Chairman Douglas asked if the trucks are all up and running, regarding the predicted weather event. He was informed, "Yes, except the one ton".

Chairman Douglas said he heard negative comments about a large pothole by Rose Farm Road. There are other potholes just before Brackets Cross Road and in the west bound lane near by Clayton Brown's house on Center Road. Selectman Howe asked if that portion is maintained by the State. He was informed the Town maintains it in the winter and the State maintains it in the summer.

Chairman Douglas expressed concern regarding the driveway for the new house being built on Center Road (by Bullard Drive). He said there was ice on half the road in that section. It appears there is no culvert and there is dangerous ice forming from runoff from that property. Selectman Chamberlain said that is a State maintained section of road for permitting. He previously contacted Mr. Linnenberger at NHDOT District 4 about the driveway regarding a concern with the line of sight, which does not appear to meet the 400 feet line of sight. The DOT felt it met the regulations for a driveway permit. Selectman Chamberlain asked if they could visit the site to review it. The contractor applied for a new driveway location because of installation costs. That location is not where it was approved by the Planning Board in the subdivision approval.

X. Non-Public Session RSA 91-A:3 II

None

XI. Adjournment:

VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded adjourn at 7:34 p.m. Motion passed 3-0.

All scheduled items having been addressed, the public meeting was adjourned at 7:34 p.m.

Next regular meeting: March 9, 2022 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Fred Douglas _____

Selectman Mark Chamberlain _____

Selectman Robert Howe _____

February 23, 2022 Consent Agenda		
Item #	Item Title	Approved
1	AP Warrants – February 15 & 22, 2022	Yes
2	Payroll Warrant – February 7, 2022, through February 20, 2022	Yes
3	VALIC ACH Payroll Warrant – February 7, 2022, through February 20, 2022	Yes
4	Request for Approval of Property Abatement for Tax Years 2020 & 2021 - Mitchell (Map-Lot 246-005-000)	Yes
5	Request for Approval of Purchase Order # 60976 – Axon Enterprise, Inc. – Annual Taser Contract Renewal (\$3,348.00 – INUS051664)	Yes
6	Request for Approval of Purchase Order # 80694 – SWHH District Fire Mutual Aid – Annual Renewal (\$23,327.00 – Inv.# 8534)	Yes
7	Board of Selectmen's Public Meeting Minutes – February 9, 2022	Yes
8	Board of Selectmen's Public Meeting Minutes – February 12, 2022 [site-walk]	Yes