

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
March 11, 2020
Final

I. Call to Order:

Chairman Chamberlain called the meeting to order at 6:00 p.m.

II. Introduction of Members Present:

Chairman Mark Chamberlain, Selectman Fred Douglas, Selectman Richard McQuade
Town Administrator Russ Boland, Administrative Assistant Dawn Griska and Recorder Lisa Post

Public Present: None

Media Present: Jessie Salisbury

III. Appointments:

6:05 p.m. Consideration of Application for Current Use and Property Tax Abatement on Piscataquog Land Conservancy's Parcel (PLC) 212-002 (M-L) – Town Clerk Trish Schultz & Administrative Assistant Dawn Griska.

Mrs. Schultz was unable to attend. Ms. Griska indicated she met with Sandra Sullivan, trustee, many time regarding this parcel, and many other parcels, owned by the Proctor Families with convoluted deed histories. Ms. Sullivan, as a trustee, had sold parcel 212-002 to PLC. The transferred deed indicated the parcel was 40.69 acres and a relatively recent survey of the parcel confirmed that acreage. For unknown reasons, they did not compare the information they had with us. In our records showed the parcel as having 21 acres. Shortly after the purchase, the acreage discrepancy prompted PLC to have the parcel resurveyed, which found that the parcel had 35.32 acres. The corrected survey acreage was then data-entered incorrectly into the system and the tax bill went out prior to the error being discovered. PLC notified us of the data-entry error and also realized that the newly identified additional acreage was not automatically classified as being in Current Use. The Town recognized these factors. however due to the need to not change assessing data between first and second tax bills, the Town was unable to correct the errors in the system until after the second tax bill went out. If the errors and omissions were not part of the assessment, PLC's tax bill for that year would have \$67.02. Due to those issues, PLC was billed \$561.53 for the tax year, and the difference between the amounts has us recommending an abatement of \$494.51 be approved for PLC.

Selectman Douglas questioned they type of Current Use and if the newly verified acreage would be put into the same type of Current Use as the other acreage. Ms. Griska indicated the existing acreage was classified as Current Use "Hardwood Recreation" and the new acreage would be put into the same "Hardwood Recreation" classification of Current Use.

This corrected survey fixed PLC's acreage but identified a new landlocked triangular parcel which the surveyor found that it belonged to the Towne Family Trust. The Town is working to have this new parcel added to the tax maps, and have new information created in the system to allow the town to send a tax bill to them this spring.

The question was raised if it was proper to list the book and page number for an incorrect deed on the new Current Use application (for the newly discovered acreage). PCL has said they intend to correct the deed but that will take time and money to correct. As an alternative, DRA confirmed the plan number of the corrected survey could be used as the identifying document on the current use application. Total corrected area is 35.32 acres.

VOTE: Selectman McQuade Moved, Selectman Douglas seconded to approve the abatement in the amount of \$494.51 for parcel 212-002 for PLC. Motion passed 3-0.

Ms. Griska indicated the abatement form and the amended Current Use application would be submitted at an upcoming meeting. TA Boland, Todd Haywood, Assessor, Granite Hill Municipal Services and Dawn Griska will investigate the details of the triangle shaped parcel and bring it up at a future meeting.

6:30 p.m. Carol Burgess re: Transfer Station Operations discussion. Ms. Burgess stated she came to form relationships with the towns and is here put forth a proposal to change hours. She read a letter proposing that the hours at the recycle center be change in order to allow employees to have Sunday off in order to spend time with their families. The hours proposed were Tuesday 8:00 a.m. – 6:30 p.m., Thursday 8 a.m. – 7:00 p.m., Friday 8:00 a.m. – 12 p.m., and Saturday 8:00 am to 4:30 p.m. This would allow 34 hours instead of 28.5 open hours to the public and indicated this change would begin on May 1, 2020. Chair Chamberlain commented that he did not feel the Friday hours would be good for commuters. Selectman McQuade asked what the staff thinks of these changes and the 12.5 hour days on Tuesdays and Thursdays. He also indicated that it could start later in the morning to have later hours in the afternoon. Chair Chamberlain suggested Tuesday starts earlier and Thursdays start later. It was indicated that they need State approval to work past 6:00 p.m. Selectman Douglas was concerned with the rising costs to the citizens and would like to survey the taxpayers at the Town Meeting to get a sense of what they want. T/A Boland stated that the Moderator will read the letter presented today at the Town meeting and will take a hand vote. Selectman McQuade agreed to get a pulse on peoples' thoughts.

Regarding Earth Day, Ms. Burgess stated that pick up at would be at Center Hall. She asked T/A Boland to facilitate with Sharon Akers her going to the Conservation Meeting tomorrow night. Ms. Burgess indicated that dumpster and hauling and tipping would be fee free for all five towns Friday to Wednesday for Sustainability Fair and noted that metal and tires would not be accepted and would check whether they would take municipal tires. Sandy Lafleur stated there would be two dumpsters for roadside trash cleanup and will make posters and flyers for the towns. The Souhegan Sustainability is being held on Saturday, April 18. The Fair focuses on environmental issues. There will be an Exhibition Hall, Food Vendors, workshops and bike parade at 9:30 a.m. Roadside Clean Up is Sunday, April 19 and she will have blue bags at Town Halls, Libraries and Post Offices and will need a list of streets and will coordinate with T/A Boland. The website for the fair: www.Souhegansustainability.com and can also be found on Souhegan Sustainability Fair Facebook page.

IV. Community Forum and Public Comment:

Jessie Salisbury said if you have never been to the Sustainability Fair, go, it's fun and has good food. In April the Souhegan Valley Land Trust with Lyndeborough Conservation will sit down and determine bridges and trails at Purgatory Falls.

V. Decision Making Actions:

VOTE: Selectman McQuade moved, Selectman Douglas seconded to lift the No Parking Zone on Citizens' Hall Road from 8 a.m.-4:00 p.m. Saturday, March 14, 2020. Motion passed 3-0.

T/A Boland indicated the DPW will bag the signs.

Old/Tabled Business: None

b. New Business:

c. Items not on Agenda:

Nothing to discuss

VI. Town Administrator Report

T/A Boland reported that at 17% of the year, the town is 12% spent and 7% of revenues collected which is normal because revenues generally come in later in the year if the public wanted to know at the Town Meeting.

A response to the DRA was drafted regarding the four concerns that were previously discussed and would like to execute that letter and send it back. It is not a requirement, but I think it is appropriate that they realize we take it seriously and not avoid the topics, three of them are ours and the forth is our contracted assessor. We had a meeting the other day with Chairman Chamberlain in attendance and we discussed this with our assessor. Mark Chamberlain questioned the date assessment review starts.

T/A Boland said they are in good shape in terms of setting up for the Town Meeting. Mike Kalin should be here to set up the sound system in coordination with Walter he is setting up upstairs on Friday. The Port-o-Potty is here and has been cleaned and we have not been charged for the time it has been here.

VII. Selectmen's Report

a. MACC Base Action & Agenda

Chairman Chamberlain questioned the Milford and Wilton Warrant Articles. T/A Boland stated we will be exploring what MACC Base plans are in response to the vote.

b. Transportation Committee

Chair Chamberlain did not attend the Transportation Meeting due to work commitments.

c. Planning Board

Chairman Chamberlain said Planning Board is next week. We have someone looking at a two lot subdivision. In addition, a person buying John Dick's property (M-L 232- 054), Mr. Duplease is going to come in to discuss getting test pits on the property.

d. Heritage Commission

Jesse Salisbury state she picked up very interesting things from Helen Van Ham and will bring some of the pictures in. Chairman Chamberlain added he has some things to bring in as well.

e. Safety Complex

Chair Chamberlain had conversation with Zeke Harkleroad who wants to sit down with Brian and him to discuss things and will set up a meeting for that. He may bring this up at the meeting on Saturday regarding pursuing the Center Fire Station.

Consent Agenda:

Table to the end of the meeting.

VIII. Information Items Requiring

Selectman Douglas asked to go back to discussing MACC Base. He stated he was contacted by the Selectman in Milford as a result of the vote and asked for the Board permission to talk to him about this. Chair Chamberlain and McQuade agreed that Selectman Douglas has the years of experience and background knowledge to speak with the Milford Selectman. Chair Chamberlain suggested that T/A Boland continue to go to the meetings.

IX. Non-Public Session RSA 91-A:3 II (a & c)

VOTE: Selectman McQuade moved, Selectman Douglas seconded to enter a Non-Public Session RSA 91-A:3 II (a & c) at 6:58 p.m. Motion passed 3-0.

VOTE: Selectman McQuade moved, Selectman Douglas, seconded by Selectman Douglas to exit non-public session at 7:23 p.m. Motion passed 3-0.

Once back in Public Session the Board announced they approved Police Officer Valliant's pay increase to step 10 effective the first pay period after Town Meeting.

VOTE: Selectman McQuade moved, Selectman Douglas seconded to accept the consent agenda of March 11, 2020. Motion passed 3-0.

X. Adjournment:

VOTE: Selectman McQuade moved, Selectman Douglas seconded to adjourn at 7:55 p.m. Motion passed 3-0.

All scheduled items having been addressed, the public meeting was adjourned at 7:55p.m.

Next regular meeting: March 25, 2020 at Citizens' Hall at 6:00 p.m.

Lisa Post, Transcriber

Chairman Mark Chamberlain_____

Selectman Fred Douglas_____

Selectman Richard McQuade_____

See below for Consent Agenda

| March 11, 2020 Consent Agenda | | |
|-------------------------------|---|----------|
| Item # | Item Title | Approved |
| 1 | AP Warrants –March 3 & 10, 2020 | YES |
| 2 | Payroll Warrant – February 10 through February 23, 2020 | YES |
| 3 | Payroll Warrant – February 24 through March 8, 2020 | YES |
| 4 | Board of Selectmen's Public Meeting Minutes – February 26, 2020 | YES |
| 5 | Board of Selectmen's Non Public Meeting Minutes – February 26, 2020 | YES |