

LYNDEBOROUGH BOARD OF SELECTMEN

MEETING MINUTES

December 29, 2021

Final

I. Call to Order:

Selectman Chamberlain called the meeting to order at 6:02 p.m.

II. Introduction of Members Present: Chairman Douglas, Selectman Chamberlain, Selectman Howe, Town Administrator Russ Boland

Pledge of Allegiance.

Public & Media Present: Jessie Salisbury

III. Appointments:

IV. Community Forum and Public Comment:

Jessie Salisbury presented the Board with a framed picture of Reverend Dennis Donovan. Rev. Donovan served the Town of Lyndeborough from 1886 until 1918. Staff will hang the picture in appropriate place in Citizens Hall.

V. Decision Making Actions:

a. Old/Tabled Business:

T/A Boland presented the Board with an updated 2021 Encumbrance document. Recent budget developments have resulted in the Police Department Bullet Proof Vests being removed from the encumbrance list as they have been paid. Additionally, invoices from North Point Engineering have also been paid resulting in a modified encumbrance for engineering. Two additional encumbrances were added due to the fact they will not be completed in 2021. The first is a floor covering project at Citizens Hall for \$923 and the second is the addition of a shed roof over the basement entrance to Citizens Hall in the amount of \$3,340.

Vote: Motion by Selectman Chamberlain seconded by Selectman Howe to accept the revised 2021 Encumbrance document as presented in the amount of \$91,894. Passed 3-0

b. New Business:

2021 Town Report:

T/A Boland advised the Board staff has notified all Department Heads, Boards and Commission the 2021, Town Report submission need to be sent to Administrative Assistant Dawn Griska no later than January 10, 2022.

Chairman asked that if the Board or Staff have any items they wished to be included in the Selectmen's report, to get them to him as soon as possible.

The Board discussed the dedication of the 2021 Town Report. The Board decided to dedicate the 2021, Town Report to James “Bud” McEntee. Jessie Salisbury agreed to assist in the narrative for the dedication.

The Board will discuss the cover of the Town Report at their meeting on January 12, 2022.

2022 Draft Warrant Articles:

T/A Boland presented the Board with the draft Warrant Articles for the 2022 Town Meeting. T/A Boland emphasized the Warrant Articles presented are in draft form at this point and will change as the budget process moves forward.

The Board reviewed the Warrant Articles suggesting wording and content changes.

Additional review of the Warrant Articles will occur at future meetings.

c. Items not on Agenda:

Selectman Chamberlain advised the Board EVERSOURCE will be conducting tree trimming on scenic roads starting in the January-February timeframe. This project has already been reviewed and approved by the Planning Board at a Public Hearing earlier this year.

VI. Town Administrator Report:

T/A Boland advised he has sent out an email to the Budget Committee reminding them of the Joint Budget Committee meeting with Wilton on January 11, 2022. The joint budgets to be reviewed are, the Ambulance, Solid Waste and Goss Park.

The Board reviewed the proposed Ambulance budget inquiring why there were increases in the radio, labor and building maintenance lines. The Board will bring their questions to the meeting on January 11, 2022.

T/A Boland advised the Board Arnold Byam will no longer be able to be one of the two representatives to the Nashua Regional Planning Commission due to time restrictions. The Board agreed to hold off on appointing a replacement until it is determined how many representatives Lyndeborough will be allotted in the future. Burton Reynolds will remain as the representative to NRPC for now.

Chairman Douglas asked Administrative Assistant Griska for the language on the easement for the properties off Joslin Road (Map-Lots 219-001-000, 219-001-001, 219-001-002, 219-001-003, 219-001-004, 219-001-005, 219-001-006, 219-001-008, and 219-001-009). Chairman Douglas asked T/A Boland to follow up on the information.

T/A Boland advised the Board David Marazoff of M&N Assessing services will be meeting with Thomas Mitchell and Staff on January 10, 2022, to address the abatement filed by Mr. Mitchell for his property on Center Road (Map-Lot 246-005-000).

VII. Selectmen’s Report:

a. MACC Base Action & Agenda

No Report

b. Transportation Committee

Selectman Chamberlain stated the next meeting is January 12, 2022.

c. Planning Board

Selectman Chamberlain provided an overview of the Planning Board activity. The next Planning Board meeting is January 13, 2022.

d. Heritage Commission

Selectman Chamberlain advised the Board the Heritage Commission's next meeting is January 28, 2022.

e. Conservation Commission:

Selectman Chamberlain advised the next meeting is January 13, 2022.

VIII. Consent Agenda:

Vote: Motion by Selectman Chamberlain seconded by Selectman Howe to approve the Consent Agenda for December 29, 2021. Passed 3-0.

IX. Information Items Requiring No Discussion:

No items.

X. Non-Public Session RSA 91-A:3 II (b, c & l)

VOTE: Selectman Howe moved, Selectman Chamberlain seconded to enter a Non-Public Session at 6:54 p.m. under RSA 91-A:3 (b, c & l). Roll call: Chairman Douglas, yes Selectman Chamberlain, yes Selectmen Howe, yes Motion passed 3-0.

VOTE: Selectman Howe moved, Selectman Chamberlain seconded to rejoin the public session at 7:28 p.m. Roll call: Chairman Douglas, yes Selectman Chamberlain, yes; Selectman Howe, yes. Motion passed 3-0.

Once Back in Public Session:

Selectman Chamberlain expressed concern regarding a vehicle that parks close to the road near Center Road and Pead Hill Road in Wilton. Selectman Chamberlain fears given the Town of Lyndeborough plows this section of road there could be a collision with one of our plows if the vehicle continues to park near the road. T/A Boland will instruct Road Agent Chase to speak to the owner of the vehicle and ask them to pull their vehicle further into their driveway.

Chairman Douglas announced the Board has hired Kris Thibault as a part time police officer contingent on him successfully completing field training and a six month probationary period.

XI. Adjournment:

VOTE: Selectman Chamberlain moved, seconded by Selectman Howe to adjourn at 7:35 p.m. Motion passed 3-0.

All scheduled items having been addressed, the public meeting was adjourned at 7:35 p.m.

Next regular meeting: January 12, 2022 at Citizens' Hall at 6:00 p.m.

Russ Boland, Transcriber

Chairman Fred Douglas _____

Selectman Mark Chamberlain _____

Selectman Robert Howe _____