

**LYNDEBOROUGH BOARD OF SELECTMEN**  
**MEETING MINUTES**  
**October 6, 2021**  
*Final*

**I. Call to Order:**

Acting Chairman Mark Chamberlain called the meeting to order at 6:05 p.m.

**II. Introduction of Members Present:**

Selectman Mark Chamberlain and Selectman Robert Howe  
Town Administrator Russ Boland  
Chairman Fred Douglas was excused

**Public & Media Present:** Administrative Assistant Dawn Griska, David Marazoff, Jessie Salisbury, Ken Rodgers and Rob Tozier.

**III. Appointments:**

**6:05pm: David Marazoff, M&N Assessing Services**

David Marazoff is the Managing Partner at M&N Assessing Services based out of Keene, New Hampshire. He was present tonight to be interviewed for the assessing services.

They are a small company committed to doing quality work in New Hampshire. They do not take on more work than they can handle otherwise taxpayers suffer and work is not that good. His references are the communities he worked for. Mr. Marazoff has served four-year on the N.H. Assessing Board.

The Board asked many questions including questions on Land Use Tax Changes.

**KRT Appraisal; Ken Rodgers, and Rob Tozier.**

Ken Rodgers, and Rob Tozier were present to be interviewed for the Assessing Services. They have been in business 11-years and have 14 employees. They cover New Hampshire, Maine and Massachusetts. They have two-sides to their business; re-evaluation side and assessing side.

The Board asked many questions including questions on Land Use Tax Changes.

**7:00 p.m. – Woodward Road Subdivision Area E-911 Street Naming**

Ginny and Tom Chrisenton were present.

Two map were presented: one that included names for six roads and another with all their road names. One map was color coded.

The names of the proposed roads for their subdivisions are: Poly Pond Road, Golden Road, Laurel Lane and Tower Road that have houses or proposed homes. Venue Road and Picabo Street are Tree Farm Management Roads that keep going to the cottage.

There are easements that go to properties and once people get to their property, the easement ends. The Mader property was assigned 65 Woodward Road in 2015 but has since been reassigned.

It was discussed that Steve Brown is on Tower Road (per Dawn Griska) and Ginny Chrisenton said he is off Poly Pond Road and has frontage on another road.

Selectman Chamberlain said that the six proposed road names have been reviewed by E-911 and they have met their requirements. He has a concern regarding multiple names on a continuous road. The map will be given to the Police Chief, Fire Chief and Ambulance Director for their comment.

Ginny Chrisenton provided information to help alleviate Selectman's concerns about roads that keep going not included in tonight's presentation. Anna Meigs road was discussed.

#### **IV. Community Forum and Public Comment:**

Jessie Salisbury reported the Fourth Grade Local History video will be shown at the Town Hall Theater on Saturday, Oct. 23 at 12:30 p.m. and 2:00 p.m. The Wilton Heritage Commission is taking up donations to establish a scholarship.

Wilton had a lot of discussion regarding the ambulance. Wilton's Halloween hours will be 6:00 p.m.- 8:00 p.m. on Oct. 31, 2021. Wilton has a community Trick or Treat around the flats and a Monster Box will be available for candy donations for those high-volume areas.

#### **Decision Making Actions:**

##### **Old/Tabled Business:**

##### **Power Access/Easement for Nat Emerson Property via Highway Barn Property (Map 232, Lot 036-000)**

Dawn Griska mentioned there is no place to sign this and it is the initial paperwork and is not in a recordable format.

**VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to authorize T/A Russ Boland to sign the easement paperwork. Motion passed 2-0.**

##### **2022 Budget**

The first draft is complete. The Department heads have turned in their budgets on-time. The Board set a tentative meeting for October 29 at 1:00pm to review the budgets.

#### **b. New Business:**

##### **2022 Salt Budget**

The State salt cost is \$78.49/ton but Lyndeborough's bid is \$78/ton. It's a 35% increase over the \$58/ton cost last year, which equals about a \$12,000 increase.

**Vote: Selectman Howe made a motion, Selectman Chamberlain seconded to accept the 2022 Salt Budget for \$78.49 per ton by Eastern Materials Incorporation. Motion passed 2-0.**

#### **c. Items not on Agenda:**

Nothing

**V. Town Administrator Report**

The potential volunteers for the new internet committee are: Sandy Schoen, Alex ?, Lisa Post, Art Napolitano, Lez Ebert and Mike Decubellis. They will be invited to the next Selectmen's meeting.

The auditing services contract can be locked in for \$14,000 for each of the next three-years which is a good testament to the outstanding work from our finance office.

**VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to allow T/A Boland to execute the contract for the next three-years for auditing services for years 2021, 2022 and 2023 for fixed cost of \$14,000 per year with Podzik & Sanderson. Motion passed 2-0.**

The One-Ton dump truck and the 2017 Freightliner each will need about \$3,000 in repairs.

American Rescue Plan Act reporting was extended to April 30, 2022.

At 75% of year, we are 70% spent. On revenue side 97% has been collected.

**Halloween Hours**

**VOTE: Selectman Chamberlain made a motion, Selectman Howe seconded to set the Halloween hours to be on October 31, 2021 from 6:00 p.m. to 8:00 p.m. Motion passed 2-0.**

**VI. Selectmen's Report**

**a. MACC Base Action & Agenda**

Nothing new to report

**b. Transportation Committee**

The Committee will meet next week.

**c. Planning Board**

There is a Selectmen's Workshop tomorrow night that will includes the Planning Board chairman and vice chairman. It's a public meeting.

**d. Heritage Commission**

The Commission has a meeting on October 29, 2021.

**e. Conservation Commission**

The Commission will meet next Thursday. A future project is to address wetland buffers.

**Consent Agenda:**

Table until the end of the meeting.

**VII. Information Items Requiring No Discussion**

Selectman Chamberlain has a few questions.

1. Related to temporary driveway on Center Road that needs to be closed-up.
2. Selectman Chamberlain requested a status of a driveway on Center Road, across from Bullard Drive since there is no activity out there right now.

**VIII. Non-Public Session RSA 91-A:3 II (c)**

**VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to enter into a Non-Public Session at 7:32 p.m. Motion passed 2-0.**

**VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to exit the Non-Public Session at 7:59 p.m. Motion passed 2-0.**

**VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded to accept the Consent Agenda for October 6, 2021. Motion passed 2-0.**

**VOTE: Selectman Howe made a motion, Selectman Chamberlain seconded adjourn at 8:07 p.m. Motion passed 2-0.**

**Adjournment:**

All scheduled items having been addressed, the public meeting was adjourned at 8:07 p.m.

Next regular meeting: October 20, 2019 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Fred Douglas \_\_\_\_\_

Selectman Mark Chamberlain \_\_\_\_\_

Selectman Robert Howe \_\_\_\_\_

See next page for Consent Agenda

<b>October 6, 2021 Consent Agenda</b>		
<b>Item #</b>	<b>Item Title</b>	<b>Approved</b>
1	AP Warrants – September 28, & October 5, 2021	Yes
2	Payroll Warrant – September 20 through October 3, 2021	Yes
3	VALIC ACH Payroll Warrant -- September 20 through October 3, 2021	Yes
4	Request to Execute Agreement & Release Regarding Building Permit on an Undesignated Highway – Brown (Map-Lot-Sublot 230-006-001)	Yes
5	Request to Execute Eversource Service Easement Application: Highway Barn (Map-Lot-Sublot 232-036-000) in Relation to Emerson Parcel (Map-Lot-Sublot 232-035-000)	Yes
6	Request to Approve Issuance of Timber Yield Tax Levy & Warrant, Kaply (21-279-06T, Map-Lot (233-016-000)), Accessed Via Center Road	Yes
7	Request for Approval of Intent to Cut Application, MacDonald (21-279-07T) (220-014-000) – Accessed Via Pinnacle Road	Yes
8	Request for Approval of Intent to Cut Application, Sullivan (21-279-08T) (220-021-000) – Accessed Via Pinnacle Road	Yes
9	Board of Selectmen's Public Meeting Minutes – September 22, 2021	Yes
10	Board of Selectmen's Non-Public Meeting Minutes – September 22, 2021 (RSA 91-A:3 II (a & c))	Yes