

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
February 24, 2021
Approved

I. Call to Order:

Chairman Chamberlain called the meeting to order at 6:00 p.m.

II. Introduction of Members Present:

Chairman Mark Chamberlain and Selectman Richard McQuade were at Citizens' Hall
Town Administrator Russ Boland was at Citizens' Hall
Selectman Fred Douglas and Recorder Kathleen Humphreys attended via phone

Public & Media Present: Jessie Salisbury, TC/TC Trisha Schultz, and Town Moderator Walter Holland

III. Appointments:

**6:05pm: Town Moderator Walter Holland & Town Clerk Trish Schultz
re: 2021 Town Meeting Discussion**

The Board discussed the upcoming Town Meeting. Town Clerk Schultz and Town Moderator Walter Holland do not expect any problems with voting. The elections in September and November illustrated how safety measures were utilized effectively. Increased safety measures for an in-person Town Meeting were discussed such as spreading out residents, a specific shielded area for residents who won't/can't wear masks, placement of microphones and so forth. The meeting script was reviewed.

Resident Andy Roper offered a negative pressure ventilation system to be used during the meeting/election. The Town appreciated the offer but declined because it is too noisy.

Selectman McQuade asked if there is a contingency plan in case of an influx of people. He was informed there is an option to reschedule or postpone the meeting. T/A Boland inquired if the school is available on March 20, 2021 as an option, and was told yes.

Keepers of the Checklist Stephanie Roper and Jessie Salisbury will be at the meeting. They discussed that they might occupy the alcove since no food will be served there.

T/A Boland will speak to the elderly and disabled exemptions. In terms of the Solar Tax Petition Article, they will open that discussion up to anyone who wants to speak about it.

Trish Schultz mentioned that there have been questions about the sale of the United Church so maybe be prepared if that topic comes up. Maybe the Historical Society could address that under the Other Business section on the agenda.

Voting:

Town Election will be held on March 9, 2021 from 10:00 a.m. to 7:00 p.m. at Citizens' Hall.

Selectmen's Schedule:

Selectman Douglas will cover from 10:00 a.m. to noon, Selectman McQuade will cover from 12:00 p.m. to 4:00 p.m. and Chairman Chamberlain will take over from 4:00 p.m. until the end of the election process.

Town Meeting:

Town Meeting will be held on March 13, 2021 starting at 10:00 a.m. at Citizens' Hall.

IV. Community Forum and Public Comment:

Jessie Salisbury mentioned a Facebook post that said, "If the church goes, then next is the dog pound".

Ms. Salisbury researched the history of the Town Pound. That information will be provided to the Town Office.

Most people believe it was used for stray animals, which is not accurate.

The Town Barn was essentially a barn built in 1774 with a timber frame roof. Information was obtained in a 1992 letter from State Library mentioned its use was for "impounding of animals in lieu of taxes". A 1791 law allowed the tax collector to take anything owned by the person who was refusing or not paying taxes. Typically, the most precious possessions were usually animals. Laws changed in 1939 and 1991.

Page 149 described the Town Barn as 45x30 ft. with 6 ft. high walls, 3 ft. at bottom, 1½ ft. at top and capped with a timber frame. It was accepted by the town by March 1, 1774.

Mrs. Salisbury does not know why it is called a pound. It is not for dogs.

The Historical Society received a letter from the United Church of Lyndeborough which stated they had approved the sale of the church. The Society plans to send solicitation letter to everybody in Town asking for support. The Historical Society does not know the vote numbers or who voted to approve the sale of the United Church of Lyndeborough.

V. Decision Making Actions:**Old/Tabled Business:****Review of 2021 Hazardous Mitigation Plan**

T/A Boland the Hazardous Mitigation Plan Committee worked with NRPC to update the plan. After approval, the form will go back to NRPC so they can obtain State approval.

VOTE: Selectman McQuade moved to adopt Lyndeborough's Hazardous Mitigation plan update 2021. Selectman Douglas seconded the motion.

Roll Call: Selectman McQuade yes; Selectman Douglas, yes; Chairman Chamberlain, yes. Motion passed 3-0.

b. New Business:

None

c. Items not on Agenda:

Nothing to discuss.

VI. Town Administrator Report

Assessor:

T/A Boland reviewed the options for this upcoming year in relation to the assessor's contract. DRA mentioned that a new contractor might not want to go with the old data. Doing just pick-ups this year was an option then if a new contractor is selected they could break up the work into a third of town, or 33%, for the next three years.

After a discussion, the Board was in agreement that the current assessor shall do pick-ups only this year. The goal will be to send the RFP by the end of May or beginning of June to interested contractors.

VOTE: Selectman McQuade moved to have T/A Boland execute an RFP for 2022 assessing and to advise the current assessor to only do just pick-ups in 2021. Selectman Douglas seconded the motion.

Roll Call: Selectman McQuade yes; Selectman Douglas, yes; Chairman Chamberlain, yes. Motion passed 3-0.

Grizzly Bar Screen for Highway Department:

Road Agent Mark Chase would like to purchase a Grizzly Bar Screen for \$3,500. The screen will help eliminate sand chunks before transferring the sand to the truck. The funds can be taken out of the Highway Block Grant, in addition to paying for the freightliner, there is about \$4,000 left over for equipment.

Chairman Chamberlain said he observed Highway Department employee Greg Porter pulled over at Perham Corner, beating away at a chunk of sand. It occurred to him that not only is the truck not on the road working but it is also on the side of a slippery road, which is hazardous to the employee. Selectman McQuade added that not only is it just chunks of sand to be concerned with, but a rock can break a chain.

VOTE: Selectman McQuade moved to allow the Highway Department to purchase a Grizzle Bar. Selectman Douglas seconded the motion.

Roll Call: Selectman McQuade yes; Selectman Douglas, yes; Chairman Chamberlain, yes. Motion passed 3-0.

Weight Limit on Town Roads:

T/A Boland reported that Road Agent Chase asked to post the roads a little bit early this year because it appears to him that the frost is letting go. They have a specific concern about Johnson's Corner Road. He would like to put up the weight limit signs this week.

VOTE: Selectman McQuade moved to allow the Road Agent to post the Town roads for weight limits at his discretion for this year. Selectman Douglas seconded the motion.

Roll Call: Selectman McQuade yes; Selectman Douglas, yes; Chairman Chamberlain, yes. Motion passed 3-0.

Brandy Brook Road Resident

T/A Boland informed the Board he received another email from a resident of Brandy Brook who has a concern about the Class VI portion of Brandy Brook. The resident is also concerned about the Town's plowing/snowbanks and felt it limited the access to his

home. Road Agent Chase visited the area and documented that the mounds of snow are not interfering with access.

T/A Boland invited the resident to attend the Selectmen's meeting on March 10.

There is a long history with multiple owners regarding this property.

Road Agent Chase and Chairman Chamberlain looked at this road last October, along with the resident. They discussed what would be needed to bring the road up to Class V standards among other things. They have not heard from the resident again until now.

Selectman Douglas asked if he is coming in to talk about the snowplowing or his other concerns. He felt that the other information has been looked at in the past to the satisfaction of the Town Administrator and Road Agent.

T/A Boland does not believe the resident is coming in with any new information. He mentioned the resident said he is concerned with the safety of his family. T/A Boland has documented the conversations.

VII. Selectmen's Report

a. MACC Base Action & Agenda

The first quarter payment was made.

b. Transportation Committee

A meeting is scheduled for next month.

c. Planning Board

The Board will hold a workshop on March 4 to discuss issues brought up by Code Enforcement Officer and to continue the Rules of Procedures discussion.

d. Heritage Commission

The Commission plans to meet on Friday.

e. Safety Complex

No items to discuss.

Consent Agenda:

VOTE: Selectman McQuade moved to accept the Consent Agenda of February 24, 2021. Chairman Chamberlain seconded the motion.

Roll Call: Selectman McQuade yes; Selectman Douglas, abstained; Chairman Chamberlain, yes. Motion passed 2-0-1.

VIII. Information Items Requiring No Discussion

None

IX. Non-Public Session RSA 91-A:3 II (c & I)

VOTE: Selectman McQuade moved to enter a Non-Public session at 6:52 p.m. Selectman Douglas seconded the motion.

Roll Call: Selectman McQuade yes; Selectman Douglas, yes; Chairman Chamberlain, yes. Motion passed 3-0.

VOTE: Selectman McQuade moved to exit the Non-Public session at 7:07 p.m. Selectman Douglas seconded the motion.

Roll Call: Selectman McQuade yes; Selectman Douglas, yes; Chairman Chamberlain, yes. Motion passed 3-0.

VOTE: Selectman McQuade moved to adjourn at 7:07 p.m. Selectman Douglas seconded the motion.

Roll Call: Selectman McQuade yes; Selectman Douglas, yes; Chairman Chamberlain, yes. Motion passed 3-0.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 7:07 p.m.

Next regular meeting: March 10, 2021 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Mark Chamberlain

Selectman Fred Douglas

Selectman Richard McQuade

February 24, 2021 Consent Agenda		
Item #	Item Title	Approved
1	AP Warrants – February 11, February 16 & February 23, 2021	Yes
2	Payroll Warrant – February 22 through March 7, 2021	Yes
3	Request to Approve Appointment of Kevin Berkebile, Mark Chase, Donald Cole, & Milton Leavitt as Deputy Forest Fire Wardens	Yes
4	Board of Selectmen's Public Meeting Minutes – February 10, 2021	Yes
5	Board of Selectmen's Non Public Meeting Minutes – February 10, 2021	Yes