

LYNDEBOROUGH BOARD OF SELECTMEN

MEETING MINUTES

October 25, 2019

Final

I. Call to Order:

The meeting was called to order at 5:05 pm.

The meeting was opened by conducting the pledge of allegiance.

II. Introduction of Members Present:

Chairman Chamberlain, Selectman McQuade

Selectman Douglas (excused)

Town Administrator/Minute Taker Russ Boland

Public Present: Information Technology Advisory Committee (ITAC) Members; Jen Weston, Joseph Whitmore, Michael Young. Twin Bridge Services President; Allan Treadwell

Media Present: none

III. Appointments: none

IV. Community Forum and Public Comment: none

V. New Business:

Chairman Chamberlain acknowledged Allan Treadwell from Twin Bridge Services to present his opinion on the improvements needed for the information technologies infrastructure utilized by the Town of Lyndeborough.

Mr. Treadwell opened by thanking the Board of Selectmen and the ITAC group for inviting him to make his presentation. Mr. Treadwell acknowledged receiving the redacted quote supplied to him by the town for his review. Mr. Treadwell stated he has elected not to fill out the quote because he believes the equipment and technology proposed by another vendor far exceeds the town's requirements. Mr. Treadwell engaged in a conversation with the Board of Selectmen and the ITAC members regarding the requirements of the town and how Twin Bridge Services could meet those needs. A review of the current hardware and software was reviewed and recommendations by Mr. Treadwell were made along with input from the Board and ITAC members.

Mr. Treadwell reviewed the end of life of Microsoft's Windows 7, which will occur in January of 2020. The Board, ITAC members and Mr. Treadwell all agreed modifications to our current machines using Window's 7 needs to be a priority, as the threat exposure of not doing so is unacceptable. Mr. Treadwell reviewed the current cyber threats such as ransom-wear and a variety of malware threats that have affected other municipalities. Mr. Treadwell advised the group he has approximately thirty years of experience working

with municipalities and the threat to cities and towns is only growing stronger. Twin Bridge Services has experience working with the towns of Antrim, Bennington, Caanan, Frankestown, Orford, Swanzey, Wilton and Newport along with others. At the present time, Twin Bridge Services is responsible for servicing the technology needs of approximately twenty-five communities throughout New Hampshire. Mr. Treadwell stressed he has nothing bad to say about the Town of Lyndeborough's current provider, RMon Networks. He stated he has worked with RMon in past transitions with no problem, "there is plenty of work for all."

Mr. Treadwell engaged in a conversation with the Board and ITAC members about the town's current phone system. Twin Bridge Services has experience in the sale and installation of phone systems and advised once fiber optic connectivity is available voice over IP could be installed, saving the town a substantial amount of money by the elimination of long distance charges.

ITAC member Michael Young asked about the equipment being proposed by Mr. Treadwell and inquired if it was new or used. Mr. Treadwell responded it was HP reconditioned equipment with a three warranty. Mr. Young stated his experience in both his personal and professional life has been poor with reconditioned equipment and instead has found new equipment has a superior record. The difference in cost for the file server is approximately twenty percent but the new server carries a five year warranty vs. the three year warranty with the reconditioned server.

Mr. Treadwell engaged in a conversation with Michael Young, Joseph Whitmore and Chairman Chamberlain regarding the benefits of using Raid 1 vs Raid 5 applications with the file server and the needs of the Town of Lyndeborough. Mr. Young and Mr. Treadwell shared a conversation relative to the file server requirements for the Town of Lyndeborough and the IT architecture and performance needs.

Mr. Treadwell thanked the group for the opportunity to provide his opinion of what the technological needs are for the town. Mr. Treadwell left the meeting at 6:41 pm.

The Board of Selectmen and ITAC members reviewed Mr. Treadwell's recommendations and how they intersected with the town's needs. Mr. Young asked if Connections located in Merrimack NH had been contacted, T/A Boland advised they had not. T/A Boland advised a third company had conducted an assessment and reached a similar conclusion as Twin Bridge Services, but that company is not CJIS (Criminal Justice Information Systems) certified which, is critical to be able to work on Police Department technology equipment. Jen Weston confirmed CJIS certification is a requirement and without it, work cannot be done on Police equipment. The Board of Selectmen advised T/A Boland to contact Connections to see if they supply technology services to small municipalities.

The Board of Selectmen will take all the presented information and ITAC member's input and will discuss the topic in more detail at their meeting on November 1, 2019.

VI. Town Administrator Report: none

VII. Selectmen's Report: none

VIII. Information Items Requiring No Action: none

IX. Non-Public Session RSA 91-A:3 II: none

Vote: Motion by Selectman McQuade, seconded by Chairman Chamberlain to adjourn at 7:02 pm. Passed 2-0

The signatures below are for the October 25, 2019 Special Selectman's meeting:

Chairman Mark Chamberlain

Selectman Frederick Douglas

Selectman Richard McQuade