

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
January 13, 2021
Final

I. Call to Order:

Chairman Chamberlain called the meeting to order at 6:00 p.m.

II. Introduction of Members Present:

Chairman Mark Chamberlain and Fred Douglas was at Citizens' Hall along with Town Administrator Russ Boland

Via Phone: Selectman Richard McQuade and Minute Taker Kathleen Humphreys

Public Present: Jessie Salisbury and Town Moderator Walter Holland

A Moment of Silence was held for Town Attorney Bill Drescher who recently passed away.

III. Appointments:

6:05pm: Walter Holland re: 2021 Town Meeting Discussion

Town Moderator Walter Holland was present.

The Board discussed options to hold Town Meeting safely in light of the COVID-19 pandemic. Options included holding it at Citizens' Hall, Florence Rideout Elementary School or WLC, rescheduling the meeting to a later date, or remote options. In the end, the Board and Town Moderator agreed to hold an in-person meeting at Citizens' Hall.

Mr. Holland expects it to be a straightforward meeting and felt there are not a lot of contentious Warrant Articles that would draw a lot of discussion.

T/A Boland measured the hall upstairs and felt they can safely fit 50 people socially distanced in the 44x40 foot space. It was discussed to have an overflow space downstairs with monitors for people who cannot or do not want to wear face coverings. T/A Boland spoke with Mike Kaelin, who sets up the sound system, and he is willing to set-up an audio/visual system downstairs.

The Board and Moderator Holland also discussed options for holding a safe School Board meeting.

Rick McQuade expressed a concern that the Lyndeborough Selectmen have two members who work in the emergency services therefore there is a risk of them being quarantined. He asked if there is the possibility they could attend via phone, if it comes to that. T/A Boland will look into it.

Town Moderator Plaque

Walter Holland suggested a plaque that honors past and present Town Moderators. He noticed there are lists of other Board and Committee volunteer members displayed at Citizens' Hall but not for moderators. He would like to donate a wooden gavel that was made for him by resident Ralph Dwyer when he became moderator. He only used it a

few times and prefers to use a piece of Lyndeborough glass as a gavel. Mr. Holland offered to make a cash donation towards the plaque project. Mr. Holland suggested that former Town Moderator Budd McEntee be invited to give a presentation when the plaque is dedicated. Mr. McEntee was one of the longest serving moderators.

Jessie Salisbury is not sure if the Historical Society has a list of Town Moderators. What is known is this: Walter Holland, last 20 years, Budd McEntee, 24 years, Judy Parker then Austin Holt was before that who served "forever" according to Ms. Salisbury.

The Board declined Mr. Holland's monetary donation but like the idea of utilizing the gavel on the plaque.

IV. Community Forum and Public Comment:

Jessie Salisbury announced that the United Church in the Village is selling pews. The Historical Society met and decided they will buy one of each size and would like to put them in Center Hall for storage. The Board approved the storage.

Jessie Salisbury volunteered to write articles about local topics for the Lyndeborough Town's Website. She has been submitting articles to the Town of Wilton for the past few months. The Board liked the idea and they will coordinate with Ms. Salisbury.

Decision Making Actions:

Old/Tabled Business:

Inter-Municipal Agreement for Ambulance Service

The Board reviewed Addendum C of the Inter-Municipal Agreement with the Wilton Ambulance Service.

Chairman Chamberlain asked if the Fire Chief reviewed it and was advised he is okay with it. Selectman McQuade is okay with the document. T/A Boland requested to date the document.

Selectman Douglas said that in good faith he will endorse the document but he has serious concerns with the way this proceeded and the amount that Lyndeborough has to pay. He plans to explain this at Town Meeting regarding the amount of service expected last year and the serviced the Town did not receive. He feels the Town is paying more money for less service. He mentioned that Lyndeborough is the customer and could look at other options.

It was discussed that the previous billing company wrote off \$82,000.00 in payments from January 2020-October 2020 that the Board nor the Ambulance Director were aware of. Selectman Douglas has a concern if they co-mingle the two agencies and move the ambulance to the Wilton Fire Station that the costs would increase as well as an increase in response time.

VOTE: Chairman Chamberlain made a motion to accept the revision to Addendum C to the Inter-Municipal Agreement for the Ambulance Services 2021, Selectman Douglas seconded the motion. Motion passed 3-0.

Roll call, Selectman McQuade, yes; Selectman Douglas, yes; and Chairman Chamberlain, yes.

Warrant Article Review

T/A Boland provided an updated document. Article 2 is the operating budget and is a placeholder until the figures are updated.

The Planning Board does not have any Warrant Articles this year.

Article 6 is for \$35,000.00 for portable radios. Article 15 and Article 16 are to modify the elderly exemption and disability exemption.

The Board was in agreement to send the document to the Budget Committee.

b. New Business:

Selectmen's Annual Town Meeting Report Discussion

The Board will review the document and provide comments by next Monday.

c. Items not on Agenda:

None

V. Town Administrator Report

T/A Boland reported the police cruiser has been posted on www.municibid.com. The current bid is \$6,200.00. The bidding ends on January 25, 2021, and the Board can take any action at the next meeting.

The front hallway project has been completed.

The Town Office is looking for ideas for the cover of the Town Report.

The DRA pre-approved the Warrant Articles.

T/A Boland asked the secretary if she has any images of the Welcome Home Vietnam Vet ceremony and if she could take group photos of the police, fire and highway departments. She agreed and does have images to send over.

The uncollected tax document was provided to the Board. Selectman Douglas pointed out that more tax money was collected in 2020 than in 2019.

VI. Selectmen's Report

a. MACC Base Action & Agenda

Milford is moving forward with a Warrant Article. They are considering asking the three other communities to do a Warrant Article. The office has not received a formal request at this time.

b. Transportation Committee

A Zoom meeting was held today. Projects discussed included the Souhegan Rail Service from Nashua to Wilton. PanAm is selling the line to CSX and the paperwork is in progress with Federal government.

Safety performance measures were reviewed. In the NRPC area, highways has been safer in terms of fatalities but not in terms of serious injuries.

c. Planning Board

The next agenda includes updating the Rules of Procedures.

d. Heritage Commission

A meet is scheduled for the last Friday of the month

e. Safety Complex

No items to discuss.

Consent Agenda:

VOTE: Selectman Douglas made a motion, Selectman McQuade seconded to approve the Consent Agenda contingent of Selectman McQuade signing all documents and with the exception of the Intent to Cut on Johnson's Corner Road. Motion passed 3-0.

Roll call, Selectman McQuade, yes; Selectman Douglas, yes; and Chairman Chamberlain, yes.

VII. Information Items Requiring No Discussion

Mont Vernon notified the Town they are working through the hazardous mitigation process.

VIII. Non-Public Session RSA 91-A:3 II (a, b & c)

VOTE: Selectman Douglas moved, Selectman McQuade seconded to enter a Non-Public Session at 7:06 p.m. Motion passed 3-0.

Roll call: Selectman McQuade, yes; Selectman Douglas, yes; and Chairman Chamberlain, yes.

VOTE: Selectman Douglas moved, Selectman McQuade seconded to exit the Non-Public Session at 7:45 p.m. Motion passed 3-0.

Roll call: Selectman McQuade, yes; Selectman Douglas, yes; and Chairman Chamberlain, yes.

Once back in public session, it was announced the Board hired Stuart Kelley as a part-time Heavy Equipment Operator for the Highway Department.

Adjournment:

VOTE: Selectman Douglas moved, Selectman McQuade seconded to adjourn at 7:47 p.m. Motion passed 3-0.

Roll call: Selectman McQuade, yes; Selectman Douglas, yes; and Chairman Chamberlain, yes.

All scheduled items having been addressed, the public meeting was adjourned at 7:47 p.m.

Next regular meeting: January 27, 2021 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Mark Chamberlain _____

Selectman Fred Douglas _____

Selectman Richard McQuade _____

See below for Consent Agenda

January 13, 2021 Consent Agenda		
Item #	Item Title	Approved
1	AP Warrants – January 5 & January 12, 2021	Yes
2	Payroll Warrant – December 28, 2020 through January 10, 2021	Yes
3	Request for Approval of Purchase Order # 21043 – Avitar Associates of NE, Inc. – Assessing Data Software Support and Online Assessing Data Hosting (\$3,077.00, 11/30/20 Invoice)	Yes
4	Request to Approve Timber Tax Abatement (Operation 19-279-11T, M-L 226-016-000) (\$2,551.37) – Administrative Assistant Dawn Griska Memo, Logger Dave Buxton Memo, TC/TC Trish Schultz Documentation	Yes
5	Request for Approval of Intent to Cut Application Nepal (20-279-14T) (234-010-000) – Accessed Via Johnson Corner Road	Tabled
6	Board of Selectmen’s Public Meeting Minutes – December 30, 2020	Yes
7	Board of Selectmen’s Non Public Meeting Minutes – December 30, 2020	Yes