

**LYNDEBOROUGH BOARD OF SELECTMEN**  
**MEETING MINUTES**  
**September 9, 2020**  
*Final*

**I. Call to Order:**

Chairman Chamberlain called the meeting to order at 6:00 p.m.

**II. Introduction of Members Present:**

Chairman Mark Chamberlain and Selectman Fred Douglas were at Citizens' Hall while Selectman Richard McQuade attended the meeting via phone  
Town Administrator Russ Boland and Recorder Kathleen Humphreys

**Public Present:** Jessie Salisbury

**III. Appointments:**  
None

**IV. Community Forum and Public Comment:**

Jessie Salisbury had a few comments:

The historic signs for Center Cemetery and South Cemetery arrived. Road Agent Mark Chase and Cemetery Trustee Ginny Chrisenton will coordinate placing the signs.

The Heritage Commission met by phone with the FRES fourth grade teachers and the Wilton Heritage Commission to discuss the civic class. The program will be modified this year and video presentations will replace the field trips to Wilton and Lyndeborough's historic locations. The videos are due by Veterans' Day and expected to run about 5-6 minutes in length. The Lafayette Artillery Company will be asked to submit a video.

The Executive Board of the Historical Society met and agreed to set-up a dedicated second fund to purchase the church in the Center. The fund should be set-up by Friday.

The second phase of the fundraising will be dedicated to repairing the bell carriage. Code Enforcement Officer Leo Trudeau will be looking into the expected cost. Scott and Stephanie Roper plan to research grants.

The third objective, if they manage to purchase the United Church in Lyndeborough Center, is establishing fundraising activates.

Selectman Douglas mentioned that Francestown is involved in an identical situation with their church and he will speak to Town Administrator Jamie Pike for information. They plan to use a crane to fix the bell. The bell is not ringing the way it should be and has a rotted cradle.

A negotiating point with the seller could be the non-working condition of the bell. Mrs. Salisbury will inquire about the asking price of the church and down payment required

for the Purchase & Sales agreement in order to hold the sale until Town Meeting. The commission plans to send a newsletter to the residents with information.

Selectman Douglas inquired about an incorporation document and asked if the church cannot be sold for a profit.

Jessie Salisbury requested a key for Center Hall. She had a key for about 20 years but the locks were recently changed. Selectman Douglas expressed concern because he is aware that many Historical Society items are missing from Center Hall and too many people had keys to public buildings. Mrs. Salisbury confirmed that and went on to say that about 5-6 times she was called to let parties into Center Hall on weekends when the Town Office was closed. Selectman McQuade understood Selectman Douglas' concern but also felt she would be a trustworthy backup. Selectman Douglas was agreeable after learning the key cannot be duplicated. Currently, Chairman Chamberlain has the extra key but Mrs. Salisbury can sign the key out on Friday. She was instructed to inform the Town when she lets people have access to Center Hall.

The Board instructed T/A Boland to issue Jessie Salisbury a key as representative of the Historical Society and the Heritage Commission.

Jessie Salisbury reported they were cleaning the building last Saturday and the ante-room was empty. It mostly consisted of dishes used for Town Suppers along with a few other items, but the rest was trash. There are still some police and town office items as well as computers that will need to have their hard drives erased before disposing of the computers.

#### **Decision Making Actions:**

##### **Old/Tabled Business:**

##### **Coronavirus Relief Fund Grant Reimbursement Agreement Update**

The Town filed for the third installment and will reach the cap of \$40,765.00.

##### **2021 Paving Plan and Brackets Cross Apron Discussion**

The apron paving on Brackets Cross Road will take place from Sept. 30, 2020 to Oct. 1, 2020. The Town will inform Steve's School Bus of the work and inquire about the bus route.

##### **Putnam Pond Boat Ramp Dedication Plaque Discussion**

Medlyn Monuments has been in touch with the Town regarding completion of the Putnam Pond Boat Ramp project. The Selectmen discussed the various options for securing the plaque to the stone to ensure it cannot be removed.

##### **2020 Statistical Reevaluation Update**

The update letters were mailed to residents. Taxpayers can make an appointment for reviewing their assessments on September 22, 2020 through September 24, 2020. There has been a robust response so far.

#### **b. New Business:**

##### **Budget Schedule discussion**

The Board discussed two possible dates to meet on Fridays with department heads, which are Oct. 30, 2020 or Nov. 6, 2020. Budget Committee's first meeting is Nov. 24, 2020.

#### **Primary Election Debrief**

The Town Office will file for the Election Grant reimbursing this week.

Approximately 487 ballots were casted in the Primary Election. The polls closed at 7:00 p.m. and the ballots were delivered to the Police Department around 10:15 p.m.

#### **c. Items not on Agenda:**

Nothing to discuss

### **V. Town Administrator Report**

T/A Boland confirmed the MS 535 was filed

Clayton Brown has concerns about Furnace Brook Road. He thought it was a Class V road but it is a Class VI road according to our records. He expressed to T/A Boland during a recent visit that Furnace Brook Road is an emergency way and encouraged the Town to plow it during the winter. Mr. Brown told a story that if it was not for access to Furnace Brook Road, two homes would have burnt during a big fire in the 1950s up there.

The Board discussed plowing considerations. Selectman Douglas wondered why past road agents never plowed this road. Chairman Chamberlain mentioned the road is rutty and washes away. T/A Boland had a concern there are no guardrails in place and people have removed signage in that area.

### **VI. Selectmen's Report**

#### **a. MACC Base Action & Agenda**

T/A Boland said MACC Base had a meeting last Thursday but he did not attend due to previous commitments. Selectman Douglas mentioned there will be a Warrant Article in the Town of Milford regarding MACC Base in 2021.

#### **b. Transportation Committee**

Chairman Chamberlain said the Transportation Committee held a Zoom meeting today and are working on the next Ten Year Plan. Wilton will have a pedestrian bridge in the plan, which goes from behind the police station to near the Wilton House of Pizza. NRPC presented the project. Jessie Salisbury said that Wilton received an accessibility grant from AARP.

#### **c. Planning Board**

The Board will meet on Sept. 17, 2020. Two new application are before the Board: an application for a firing range for Ed Anzalone, Map 216, Lot 001 on Pinnacle Road, and a lot line adjustment for Tom Chrisenton, Map 230, Lot 24 and Map 229, Lot 8 off Woodward Road. The firing range might attract a significant number of residents.

Selectman Douglas informed the Board of a situation in Keene many years ago where the police department used a sandpit for shooting practice and it became very expensive to remove the lead out of the pit. The EPA was involved in the situation. There are

environmental and noise issues with a rifle range. He mentioned RSA 644:2, Disorderly Conduct. He also advised the Town to be careful to deal with a situation as it relates to someone shooting on their own property.

Selectman Douglas said he had a conversation with a resident who would be willing to serve on the Planning Board; Ray Humphreys. Mr. Humphreys was a former Planning Board member and currently serves on the ZBA.

There are a few Planning Board members who have not attended meetings in recent months; Mike Decubellis and alternate Julie Zebhur.

**d. Heritage Commission**

The Commission recently met. Projects include securing someone to do the brickwork on the common, get an estimate for the GPS work, and possibly encumber some funds.

**e. Safety Complex**

No items to discuss.

**Consent Agenda:**

**VOTE: Selectman Douglas moved, Selectman McQuade seconded to accept the Consent Agenda for 9-9-20 as documented.**

**Roll call: Selectman Douglas, yes; Selectman McQuade, abstain; and Chairman Chamberlain, yes. Motion passed 2-0-1.**

**VII. Information Items Requiring No Discussion**

No items to discuss.

**VIII. Non-Public Session RSA 91-A:3 II (c)**

**VOTE: Chairman Mark Chamberlain moved, Selectman Douglas seconded to enter a Non-Public Session at 6:43 p.m.**

**Roll call: Selectman Douglas, yes; Selectman McQuade, yes; and Chairman Chamberlain, yes. Motion passed 3-0**

**VOTE: Chairman Mark Chamberlain moved, Selectman Douglas seconded to exit the Non-Public Session at 7:49 p.m.**

**Roll call: Selectman Douglas, yes; Selectman McQuade, yes; and Chairman Chamberlain, yes. Motion passed 3-0**

*See next page*

Once back in Public Session,

**VOTE: Selectman Douglas moved, Selectman McQuade seconded to seal the minutes of the non-public session just exited.**

**Roll call: Selectman Douglas, yes; Selectman McQuade, yes; and Chairman Chamberlain, yes. Motion passed 3-0**

**Adjournment:**

**VOTE: Selectman McQuade moved, Selectman Douglas seconded to adjourn at 7:53 p.m.**

**Roll call: Selectman Douglas, yes; Selectman McQuade, yes; and Chairman Chamberlain, yes. Motion passed 3-0.**

All scheduled items having been addressed, the public meeting was adjourned at 7:53 p.m.

Next regular meeting: September 23, 2020 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Mark Chamberlain \_\_\_\_\_

Selectman Fred Douglas \_\_\_\_\_

Selectman Richard McQuade \_\_\_\_\_

September 9, 2020 Consent Agenda		
Item #	Item Title	Approved
1	AP Warrants – September 1 & 8, 2020	Yes
2	Payroll Warrant – August 24 through September 6, 2020	Yes
3	Request for Approval of Intent to Cut Application, Salisbury (20-279-08T) (238-004) – Accessed Via Cram Hill Road	Yes
4	Board of Selectmen's Public Meeting Minutes – August 26, 2020	Yes
5	Board of Selectmen's Non Public Meeting Minutes – August 26, 2020 (First Session)	Yes
6	Board of Selectmen's Non Public Meeting Minutes – August 26, 2020 (Second Session)	Yes