

LYNDEBOROUGH BOARD OF SELECTMEN

MEETING MINUTES

November 20, 2019

Final

I. Call to Order:

Chairman Chamberlain called the meeting to order at 6:00 p.m.

II. Introduction of Members Present:

Chairman Mark Chamberlain, Selectman Fred Douglas and Selectman Richard McQuade
Town Administrator Russ Boland and Recorder Kathleen Humphreys

Public Present:

Media Present: Jessie Salisbury

III. Appointments:

None

IV. Community Forum and Public Comment:

No comment from the public.

V. Decision Making Actions:

Old/Tabled Business:

TDS Fiber Update for Town Buildings

Citizens' Hall is expecting to have fiber installed by the end of the year. T/A Boland is unclear if Center Hall will be part of the "no fee installation" per the Franchise Agreement but is looking into it. The Fire Station and the Highway Garage have a site assessment scheduled for tomorrow. There is no timeframe for the J.A. Tarbell Library yet.

Street Light Project Update

Eversource has been paid. The project should start 15-21 business days after payment was received. It is expected to be completed by mid-December.

2020 Assessing Statistical Update Discussion

The changes the Board made at the last meeting have been incorporated into the new document. Approving the contract will be tabled until the next meeting.

b. New Business:

Ambulance Association Update

The Ambulance Association decided to pursue a quiet title to confirm ownership of the building and land. The Ambulance Association will need to vote if they want to hire an attorney.

The Ambulance Association paid roughly \$1,300.00 for insurance in which they are expecting a reimbursement. In lieu of rent payments from July 2019 through December 2019, the reimbursement would cover the rent.

49 T/A Boland will confirm if the rent is \$800.00 per month or \$800.00 per year.

50
51 The Ambulance Association is planning a Post Card Fundraiser.

52
53 It was mentioned that the Wilton Board of Selectmen are split on the decision to lease or
54 purchase the ambulance building. The Lyndeborough Selectmen would like a decision
55 because they feel it could be costly to delay.

56
57 The Ambulance Association is scheduled to meet the second Thursday in February,
58 May, August and November 2020. The Selectmen would like advanced notification
59 regarding the meetings. Rob Cole is a contact person.

60
61 **Town Report Cover and Dedication**

62 Ideas were discussed for the Town Report and the Selectmen will consider options. It
63 was suggested to dedicate it to Lucy Schmidt. She just turned 99-years old, is the
64 current holder of the Boston Post Cane and was involved in the town. Possible cover
65 images include; The Purple Heart signs, Putnam Pond, South Cemetery wall repair, the
66 utility shed and events such as the Memorial Day Parade or Veteran's Day Observance.

67
68 **Winter Road Maintenance Policy Review**

69 The policy was last updated in 2016. The Board was asked to review the document and
70 present any updates or changes at the next meeting. It was noted the Road Agent's
71 name will need to be updated. Selectman McQuade mentioned the fire department
72 should be added to section 9.6 and the current 9.6 moved to 9.7.

73
74 **c. Items not on Agenda:**

75 None

76
77 **VI. Town Administrator Report**

78 Test Pits: T/A Boland had a discussion with John Pomer about the test pits and also with
79 Chairman Chamberlain. Fire Station abutter Al Irwin asked T/A Boland to determine the
80 amount of land the Town needs to expand the Fire Station and present a price.

81
82 Center Hall: Repairs are being done to the pipes that froze after the Veteran's Day.

83
84 Wilton Ambulance Advisory Committee: A meeting is scheduled for Friday at 8:30 a.m.

85
86 Furnace Brook Road: Road Agent Chase wanted a directive as to when Furnace Brook
87 Road should be closed for the winter. It was agreed to close the road on November 30
88 with Jersey barriers.

89
90 Winter Parking Ordinance: Selectman Douglas inquired if the Winter Parking Ordinance
91 has been noticed in the newspaper and asked that it include the RSA regarding parking
92 on roadways. T/A Boland stated that the RSA will be included in the advertisement.

93
94 Highway Garage Fire Alarm/Detection: The alarms are scheduled to be installed at the
95 Highway Garage from December 2-4, 2019.

96
97 Sanders and plows: The Road Agent reported the sanders and plows are ready to go.

99 Joint Meeting: T/A Boland invited the Wilton Municipal Budget Committee,
100 Lyndeborough Municipal Budget Committee, Wilton Board of Selectmen, Wilton-
101 Lyndeborough School Board, and Wilton-Lyndeborough Budget Committee to an
102 informational meeting on December 3, 2019 in Lyndeborough. T/A Boland spoke in
103 person with Matt Ballou from the School Board Budget Committee. An agenda will be
104 developed and sent to the various Boards. The intent of the meeting is to discuss future
105 budgets and the impact it has on the residents.

106
107 Two emails were received relative to the invitation: Matt Ballou sent an email inviting the
108 Lyndeborough Selectmen to their meetings on November 26, 2019 at 6:30pm plus he
109 will add Lyndeborough's invitation as an agenda item. Paul Branscombe sent an email
110 that Wilton Selectwoman Boissonnault and Selectman Williams will attend. Leslie Brown
111 from the WLC Budget Committee replied they plan to attend.

112
113 Chairman Chamberlain inquired when the Board would like to meet with Sam Green
114 from the DRA. T/A Boland will reach out to Mr. Green regarding dates for the meeting.
115

116 **VOTE: Selectman Douglas moved, Selectman McQuade seconded to move forward with**
117 **the joint meeting on December 3, 2019 and supply an agenda. Motion passed 3-0.**
118

119 The culvert on Pettingill Hill Road is on the project list for 2020. Selectman McQuade
120 suggested keeping an eye on the developing hole.
121

122 Selectman Douglas asked about plow drivers. The Highway Department has three full-
123 time and two part-time plow drivers.
124

125 **VII. Selectmen's Report**

126 **a. MACC Base Action & Agenda**

127 The Town of Milford is moving forward with a consulting firm for \$85,000.00 to study
128 MACC Base. Lyndeborough replied to their questionnaire.
129

130 **b. Transportation Committee**

131 There was no quorum at the last meeting. Members watched an informative video about
132 monitoring street light signals, which was presented by the Hudson Town Engineer.
133

134 **c. Planning Board**

135 The next meeting will include Mr. Kling's driveway appeal on Mountain Road and the
136 Dick/Duplease "wood-lot only" change of status on Putnam Road.
137

138 **d. Heritage Commission**

139 The next meeting will be held in January 2020.
140

141 **e. Safety Complex**

142 No items to discuss.
143

144 **Consent Agenda:**

145 Tabled until the end of the meeting.
146

147 **VIII. Information Items Requiring No Discussion**

148 Unlicensed dogs were discussed.
149

IX. Non-Public Session RSA 91-A:3 II (a, b and c)

VOTE: Selectman McQuade made a motion, Selectman Douglas seconded to enter a non-public session for RSA 91-A:3 II (a, b and c) at 6:49 p.m. Motion passed 3-0.

VOTE: Selectman McQuade made a motion, Selectman Douglas seconded to exit the non-public session at 7:20 p.m. Motion passed 3-0.

VOTE: Selectman McQuade made a motion, Selectman Douglas made a motion to accept the Consent Agenda. Motion passed 3-0. (see below)

VOTE: Selectman McQuade made a motion, Selectman Douglas to adjourn at 7:22 p.m. Motion passed 3-0.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 7:22 p.m.

Next regular meeting: December 4, 2019 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Mark Chamberlain _____

Selectman Fred Douglas _____

Selectman Richard McQuade _____

November 20, 2019 Consent Agenda			
Item #	Item Title	Item Date	Approved
1	AP Warrants – November 12 & November 19, 2019	11/20/2019	Yes
2	Payroll Warrant – November 4 through November 17, 2019	11/20/2019	Yes
3	Request for Acceptance of Property Tax Warrant – Second Half 2019	11/20/2019	Yes
4	Board of Selectmen's Public Meeting Minutes – November 6, 2019	11/20/2019	Yes
5	Board of Selectmen's Non Public Meeting Minutes – November 6, 2019	11/20/2019	Yes