

LYNDEBOROUGH BOARD OF SELECTMEN

MEETING MINUTES

August 14, 2019

Final

I. Call to Order:

Chairman Chamberlain called the meeting to order at 6:02 p.m.

II. Introduction of Members Present:

Chairman Mark Chamberlain, Selectman Fred Douglas and Selectman Richard McQuade
Town Administrator Russ Boland and Recorder Kathleen Humphreys

Public Present: Mark Chase, Paul Martin, Ellen Martin, Walter Holland and Art Napolitano

Media Present: Jessie Salisbury

III. Appointments:

None

IV. Decision Making Actions:

Old/Tabled Business:

6:05pm: Becoming a Purple Heart Community

Paul Martin, Ellen Martin, Art Napolitano and Walter Holland were present.

VOTE: Selectman Douglas made a motion, Chairman Chamberlain seconded to recess down to Memorial Park for the Purple Heart Community Update. Motion passed 3-0.

Once at Memorial Park, the new Purple Heart Community sign was unveiled. Photographs were taken then the group walked back to Citizens' Hall. (See last page of minutes)

VOTE: Selectman Douglas made a motion, Selectman McQuade seconded to resume the public session at 6:18 p.m. Motion passed 3-0.

2008 Ford F-550 Sale Update

T/A Boland reached out to two auto dealers. One opinion was the Town would be lucky to get \$6,000.00 for the vehicle while the other dealer made an offer of \$3,500.00. It was discussed to list the Ford F-550 on Municibid.com for a designated period of time.

VOTE: Selectman Douglas made a motion, Selectman McQuade seconded to post the 2008 Ford F-550 on Municibid.com for one month. Motion passed 3-0

Roadside Mowing Update

The roadside mowing is scheduled for the second week of September for 30 hours.

2020 Assessing Statistical Update Discussion

T/A Boland spoke to a representative from Avitar who confirmed it would be increased work for the assessor during a software change and provided examples. T/A Boland inquired about the cost for Avitar to do the additional work.

The Board asked if Assessor Todd Haywood is able to address this by the end of the year. The contract will be reviewed to see if there is a deadline date. The Board would like to add a late penalty to the contract.

Old Town Barn Roof Update

The roof and underside boards at the Old Town Barn in the Center have been inspected and cleared by Building Inspector/Code Enforcement Officer Leo Trudeau. Most of the moldy material has been removed and taken to the dump. Contractor John Hyde should be able to finish before the deadline.

V. Community Forum and Public Comment:

Jessie Salisbury announced that Roberta Douglas will be doing a presentation on September 20, 2019 at 7:00 p.m. at Town Hall. The topic is growing up in a large family in Lyndeborough in the 1930's and 1940's. The presentation will include a slide show.

The Clark Pottery sign has been installed.

b. New Business:

None

c. Items not on Agenda:

None

VI. Town Administrator Report

The new Town website will be going live on Thursday, August 22, 2019.

Posts for the electronic speed signs will be installed on the Second NH Turnpike (near New Road), Center Road, Rt. 31 (near Brandy Brook Road), and on Mountain Road in the proximity of Cummings Road.

The Employee Appreciation Cookout at Center Hall will be September 12, 2019.

VII. Selectmen's Report

a. MACC Base Action & Agenda

T/A Boland attended the meeting that included the towns serviced by MACC Base. The inter-municipal agreement was reviewed but no decisions were made yet.

Selectman Douglas asked about the cost factors. The Town pays KMA \$21,000.00 for the Fire Department. In 2018 there were 155 calls for assistance which equaled \$135.00 per call. Out of the 155 calls, 89 of those calls were for medical assistance.

b. Transportation Committee

No meeting this month.

c. Planning Board

The next meeting will continue the subdivision regulations review and consideration of a potential subdivision.

d. Heritage Commission

Jessie Salisbury reported that Stephanie Roper's program at Community Day was well received when about 16 residents joined her for the historical tour. The first draft of the Town History update is about finished.

e. Safety Complex

No items to discuss.

Consent Agenda:

The Consent Agenda will be table until end of meeting. *(See last page of minutes)*

VIII. Information Items Requiring No Discussion

None

IX. Non-Public Session RSA 91-A:31 II (a, b & e)

VOTE: Selectman Douglas made a motion, Selectman McQuade seconded to enter a Non-Public Session RSA 91-A:31 II (a, b & e) at 6:44 p.m. Motion passed 3-0.

VOTE: Selectman Douglas made a motion, Selectman McQuade seconded to exit the non-public session at 7:42 p.m. Motion passed 3-0.

Once back in public session the Board announced they hired Christopher Hadley as a Volunteer Firefighter with a probationary period of six months.

VOTE: Selectman Douglas made a motion, Selectman McQuade seconded to accept the Consent Agenda. Motion passed 3-0.

Adjournment:

VOTE: Selectman Douglas made a motion, Selectman McQuade seconded to adjourn at 7:44 p.m. Motion passed 3-0.

All scheduled items having been addressed, the public meeting was adjourned at 7:44 p.m.

Next regular meeting: August 28, 2019 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Mark Chamberlain

Selectman Fred Douglas

Selectman Richard McQuade

August 14, 2019 Consent Agenda

Item #	Item Title	Item Date	Approved
1*	Resubmitted Payroll Warrant – July 15 through July 28, 2019		Yes
2	AP Warrants – August 6 & 13, 2019	8/14/2019	Yes
3	Payroll Warrant – July 15 through July 28, 2019	8/14/2019	Yes
4	Payroll Warrant – July 29 through August 11, 2019	8/14/2019	Yes
5	Request to Approve Issuance of Timber Yield Tax Levy & Warrant – Deland, Frank (19Y-279-03T, Map/Lot 206-016)	8/14/2019	Yes
6	Board of Selectmen's Public Meeting Minutes – July 31, 2019	8/14/2019	Yes
7	Board of Selectmen's Non Public Meeting Minutes – July 31, 2019	8/14/2019	Yes

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