

50 Phase I: Starts north of Dutton Road to Cemetery Road.

51 Phase II: Cemetery Road to Bracketts Cross Road or a bit further to Curtis Brook Road.

52 Phase III: Curtis Brook to Johnson Corner Road.

53
54 T/A Boland notified Kevin Leonard from Northpoint Engineering to start the engineering
55 process for Phase II.

56
57 Chairman Douglas expressed concerned that a winter binding will be put down in
58 regards to the timeframe of when the next phases will happened and the number of
59 winters that will elapse before the overlay is put down. The goal is to have at least one
60 winter cycle for a frost/heave cycle and to overlay the road as soon as possible.

61
62 Chairman Douglas discussed the conditions of the dirt roads. The Highway Department
63 will concentrate on the dirt roads while Advanced Paving is working on Center Road with
64 the oversight of Mark Chase.

65
66 Chairman Douglas asked Mr. Gelinias if he can see any other things that can go over
67 budget. Mr. Gelinias said, "No." and that was part of the reason to recommend
68 eliminating the hammering.

69
70 It was discussed to work with Granite State Gravel for gravel and material. The asphalt
71 will be reclaimed.

72
73 Traffic Control: It was discussed to come up with a signage plan to help divert the
74 automobile traffic from Center Road. Informing the Police Department and the public
75 about the traffic detour in advance is the goal. Advanced Paving was asked to inform
76 the Road Agent and Police Department if a daily schedule will go over the timeframe so
77 the town is aware. A town contact list will be made available to Mr. Gelinias.

78
79 A water truck will be on-site for dust control. The culverts will be marked.

80
81 Discussed the triangle at Curtis Brook needs to be redesigned or paved during Phase III.

82
83 **Three contacts were presented:**

84 1 Reclaiming of area described above for the cost of \$132,096.45.

85 2. Shim (agreed to tonnage at \$73.75/ton).

86 3. Contract for Johnson Corner Road overlay for the cost of \$28,025.

87
88 **VOTE: Selectman Chamberlain moved to enter into three contracts with Advanced**
89 **Excavating and Paving for Center Road Phase I Reconstruction and authorize T/A**
90 **Boland to sign them. Chairman Douglas seconded. Motion passed 2-0.**

91
92 Mark Chase will grade the detour roads prior to the Center Road Project starting.

93
94 *This portion ended at 6:30pm. The agenda will go out of order.*

95
96 **Old/Tabled Business:**

97 **2019 Town Meeting Review**

98 The Fire Department is testing the cutting tool approved at the 2019 Town Meeting and
99 moving forward with the purchase.

100

101 The RFP for the defibrillator will be going on the AMR Bid List with an expected savings
102 over purchasing the defibrillator on their own.

103
104 There needs to be a decision on if the highway department purchase will be a backhoe
105 or loader.

106
107 The Street Light RFP is on hold pending communication with the committee chairman.

108
109 The Old Town Barn Roof Replacement RFPs have been reviewed and released. They
110 are due back on April 22, 2019. Wally Holt and John Hyde were notified they can put in
111 a formal request in addition to their first estimates.

112
113 Testing of the future fire department locations and test pits. T/A Boland will direct the
114 fire department to report back to the Board within the next two months with their plans.
115 T/A Boland will contact abutter Al Irwin regarding test pits after he hears from the fire
116 department. It was decided to schedule the test pits for the fall in coordination with
117 Kevin Leonard's work on Center Road Phase II Project.

118
119 **2019 Investment Policy Re-Adoption**
120 The policy was reviewed by the Board. It was suggested to add the source: *RSA 216:1*
121 *effective Aug. 9, 1991.*

122
123 **VOTE: Selectman Chamberlain moved, Selectman McQuade seconded to re-adopt**
124 **the Investment Policy for the town of Lyndeborough. Chairman Douglas**
125 **abstained. Motion passed 2-0.**

126
127 **b. New Business:**
128 **2019 Election of Board of Selectmen Officers**

129
130 **Chairman of the Board of Selectmen:**
131 **VOTE: Chairman Douglas moved, Selectman McQuade seconded to have**
132 **Selectman Chamberlain serve as the 2019 Chairman for the Board of Selectmen.**
133 **Motion passed 3-0.**

134
135 **Budget Committee:**
136 **VOTE: Selectman Chamberlain moved, Chairman Douglas seconded to appoint**
137 **Selectman McQuade to represent the Budget Committee. Motion passed 3-0.**

138
139 **VOTE: Selectman McQuade moved, Chairman Douglas seconded to have**
140 **Selectman Chamberlain serve as the back-up to the Budget Committee. Motion**
141 **passed 3-0.**

142
143 **Planning Board:**
144 **VOTE: Selectman McQuade moved, Chairman Douglas seconded to appoint**
145 **Selectman Chamberlain as the Planning Board representative. Motion passed 3-0.**

146
147 **Zoning Board of Adjustment**
148 No representative from Board of Selectmen

149
150

151 **Ambulance:**
152 *T/A Boland is the Ambulance Advisory Committee Chairman.*
153 **VOTE: Selectman McQuade moved, Selectman Chamberlain seconded to have T/A**
154 **Russ Boland as the town's representative to the Ambulance Committee. Motion**
155 **passed 3-0.**

156
157 **MACC Base:**
158 **VOTE: Selectman McQuade moved, Selectman Chamberlain seconded to have T/A**
159 **Boland as the Town's representative to MACC Base. Motion passed 3-0.**

160
161 **Emergency Operation Center:**
162 All Board members and T/A Boland will represent the Town.

163
164 **Street Lighting Committee:** This Board has completed their work.

165
166 **NRPC Transportation Committee:**
167 **VOTE: Chairman Douglas moved, Selectman McQuade seconded to have**
168 **Selectman Chamberlain serve as the NRPC Representative. Motion passed 3-0.**

169
170 **Heritage Commission:**
171 **VOTE: Selectman McQuade moved, Chairman Douglas seconded to have**
172 **Selectman Chamberlain serve as the Heritage Commission representative. Motion**
173 **passed 3-0.**

174
175 **Safety Complex & Other Options Committee:**
176 This committee not been dissolved but is not active therefore a representative will be
177 appointed if it becomes necessary.

178
179 **Conservation Commission:**
180 There is not a Selectmen's Representative at this time. This item was struck.

181
182 **2008 F-550 Discussion**
183 *This will be discussed later in the meeting.*

184
185 **Uni-First Uniform Agreement Renewal** (services the Highway Department)
186 T/A Boland discussed there is no automatic renewal in the agreement. If this contract is
187 defeated at Town Meeting the contract will be null and void. The def charge was
188 reduced to \$5 per week for a 60 month period. An agreement has a cost increase limit
189 of no more than 3% per year.

190
191 **VOTE: Selectman McQuade moved, Selectman Chamberlain seconded to allow**
192 **T/A Boland to enter into this contract with Uni-First as presented. Motion passed**
193 **3-0.**

194
195 **2019 Safety Policy Manual Annual Review**
196 The Safety Policy was given to the Board to review and will be discussed further at the
197 next meeting.

198
199
200

201 **7:00 p.m. Re-Appointment Interviews for Boards and Committees**

202 *The Selectmen won't take action tonight on any re-appointment.*

203
204 **Tom Chrisenton – Planning Board**

205 Chairman Douglas asked Mr. Chrisenton to explain what he has been doing the past
206 five-years on the Board as an overview. Mr. Chrisenton responded the Planning Board
207 was able to catch up with reviewing Zoning Regulations last year which were approved
208 at Town Meeting.

209
210 There have not been any major subdivisions in a long time. Approved subdivisions have
211 been mostly 2-3 lots therefore the town is not being over-developed too quickly. The soil
212 based zoning impacts proposed subdivisions. The Planning Board is considering
213 reviewing all parts of the subdivision regulations due to changes in the State Legislature.
214 Current Zoning talks about minor subdivision and lot consolidation. How to define how
215 to handle lot line adjustments is absent. Mr. Chrisenton suggested adding another
216 paragraph for it to be included in RSA 676:4 I 11c.

217
218 The Growth Ordinance has to be advanced by the CIP and that process should be
219 started. The Planning Board adopted Rules of Procedures which has been helpful.

220
221 Selectman McQuade asked about goals for the Planning Board and Mr. Chrisenton
222 would like to dive into subdivision regulations.

223
224 Selectman Chamberlain wanted to discuss the Rules of Procedures. From his recent
225 experience he felt the review time for subdivisions or lot-line adjustments seems to be
226 five minutes before the Board's accepts the plan. He would like to see
227 plans/applications reviewed prior to the meeting to ensure the plan is in order. For
228 example, two recent plans did not have signature blocks. The Rules of Procedures can
229 be addressed at the next meeting to consider including these concerns.

230
231 **Bob Rogers: Library Trustee and Heritage Commission Alternate**

232 **Library:** Mr. Rogers said they are promoting the library as "more than just books". The
233 library is the cultural center of the town. The library offers monthly programs and the
234 Trustees want to develop that and have the library used as much as possible. The goal
235 is to get kids involved in the programming and to come back for books.

236
237 **Heritage Commission Alternate:** Mr. Rogers was responsible for write-ups on old
238 houses built prior to 1905 but has two more to write.

239
240 **Kurt Berna, Conservation Commission**

241 Mr. Berna has been a member for six years and started as an alternate. He felt they
242 accomplished a lot. For example, a Warrant Article for the conservation easement for
243 town forest passed; Earth Day Roadside Clean-up; looking at other avenues besides
244 Land Use Change Tax to have more money to conserve land or for programs.

245
246 Chairman Douglas asked relative to the New Hampshire Fish & Game Department and
247 the Board of Directors if he is aware this Commission set the dates and types of species
248 and the amount of what can be taken and when. Mr. Berna is aware. Chairman
249 Douglas asked if he felt the Conservation Commission circumvented the Board of
250 Directors at the Fish & Game level when they took a political stand on coyote hunting
251 when they endorsed HB 442 at the legislation in Concord, NH. Mr. Berna felt it was

252 appropriate in this case. When questioned more, he felt they have the right to challenge
253 their decisions. Chairman Douglas asked if the Conservation Commission takes a
254 position, such as that, that the Selectmen should be aware of it ahead of time and Mr.
255 Berna answered yes. Selectman Chamberlain asked if he felt it's appropriate to have a
256 public hearing before taking such a position to get the feel of the town and he felt they
257 represent the town in the form of conservation decisions and felt between the BOS and
258 Conservation Commission, they can make the decision for the public.

259
260 Selectman Chamberlain asked what due diligence had been done prior to signing on to
261 the coyote position. Mr. Berna said the Conservation Commission did individual
262 research then discussed their findings and built a platform in which they made a decision
263 from that.

264
265 **Theresa Berna, Conservation Commission**
266 Mrs. Berna wanted to reiterate what Kurt Berna said. Part of their work and purpose is
267 natural resources in Lyndeborough and work with the State Forester and PLC.
268 Preserving natural areas is one of her purposes for being involved.

269
270 Chairman Douglas asked if it's the Conservation Commission's charge to lay-out within a
271 town all the seasonal streams and basil areas? Mrs. Berna said she believed they had
272 that in the Natural Resources Inventory (NRI) and it's up for review soon because it's
273 been about 9 years or so ago. It's recommended to review every 10 years. Mr. Berna
274 said the basil areas were identified and Chairman Douglas said the Board was told the
275 basil areas are not identified. Chairman Douglas mentioned they had an issue a few
276 years ago where the State Forester was called in relative to a logging operations and
277 one of the impedance of the law enforcement action was because the town has not
278 identified, either properly or thoroughly, the basil area. He asked that if she is re-
279 appointed to the Commission that this be brought up to the Commission because the
280 Town's hands were tied and what transpired on this logging operation was terrible and
281 still remains terrible.

282
283 Selectman Chamberlain asked if the Commission has looked at or reviewed the
284 easement off Bullard Drive and if it's has been walked and maintained. Mr. Berna said
285 this topic was discussed at the last meeting to look at all the conservation easements
286 and make sure they are being monitored.

287
288 **Kris Henry: Conservation Commission Alternate**
289 Mr. Henry reiterated Mr. Berna's thoughts. He helps the PLC run the Rose Mountain
290 Rumble which is for awareness event and they are considering fundraising for
291 Lyndeborough to help with raising money for more easements. They are looking at
292 contiguous conservation easements and what makes sense for the town.

293
294 Chairman Douglas asked if the Damaris, aka Scout property, is cleaned-up. Mr. Henry
295 said the house is gone and most of the material has been removed. Access was cut off
296 due to the snowfall and remaining material will be removed when it's accessible again.

297
298 **Stephanie Roper, Historic District Commission**
299 The Board asked her expectations in the future. She said not a lot. They tried to
300 decommission the commission. They meet occasionally.

301
302 Interviews pending: Jessie Salisbury Wally Holt and Larry Larouche.

303 **New Business Continued:**
304 **2008 F-550 Discussion**

305 In 2018, \$7,025.25 was spent on the 2008 F-550. In order to make it road worthy, it
306 needs a completely re-built front end and two new front tires estimated at around \$5,000.
307 There is rust on the roof and tape on the windshield. The mileage is 114,716. The
308 sander is in very good shape and includes about \$1,500 in spare parts. Greenfield has
309 expressed interest in the sander. There is time to take the vehicle to the White Farm to
310 be sold. This is the only vehicle that can go under the rail road trestle for snow plowing
311 and is considered a spare.

312
313 T/A Boland will reach out to the Town of Greenfield to see if they are interested as well
314 as being prepared to bring the F-550 to the White Farm. Mr. Chase will work up
315 numbers.

316
317 Selectman McQuade abstained from the conversation.

318
319 **IV. Community Forum and Public Comment:**

320 None

321
322 **Items not on Agenda:**

323 Chairman Douglas addressed a letter from Mark Chase regarding improvement work on
324 the highway building. Their proposal includes painting and adding weather stripping.
325 The culvert on Bracketts Cross Road was discussed.

326
327 **V. Town Administrator Report**

328 T/A Boland posted a call for candidates for the IT Committee.

329
330 T/A Boland attended the Ambulance Advisory Committee. He was elected Chairman.
331 Chairman Douglas asked the Board if they saw the contrast in the ambulance call
332 numbers. T/A Boland mentioned it was discussed at the meeting.

333
334 **VI. Selectmen's Report**

335 **a. MACC Base Action & Agenda**

336 No items to discuss.

337
338 **b. Transportation Committee**

339 Selectman Chamberlain had a list of the NRPC Transportation's Three-Year Plan.

340
341 **c. Planning Board**

342 No items to discuss.

343
344 **d. Heritage Commission**

345 The Commission discussed what to do regarding the fencing at Memorial Park. The
346 bench has been repaired.

347
348 **e. Safety Complex**

349 No items to discuss.

350
351
352

353 **VII. Decision Making Actions:**
354 **Consent Agenda:** *The Consent Agenda was tabled.*

355
356 **VIII. Information Items Requiring No Discussion**
357 None

358
359 **IX. Non-Public Session RSA 91-A:3II (a, b, c and d)**
360 **VOTE: Selectman McQuade made a motion, Selectman Chamberlain seconded to enter a**
361 **non-public session RSA 91-A:3II (a, b, c and d) at 8:06 p.m. All voted yes. Motion passed**
362 **3-0.**

363
364 **VOTE: Selectman McQuade made a motion, Selectman Chamberlain seconded to exit the**
365 **non-public session at 8:44 p.m. Motion passed 3-0.**
366 The Consent Agenda will be tabled until the next meeting so the Board members could review
367 the material.

368
369 **VOTE: Selectman McQuade made a motion, Selectman Chamberlain seconded to adjourn**
370 **at 8:45 p.m. Motion passed 3-0.**

371 **Adjournment:**
372 All scheduled items having been addressed, the public meeting was adjourned at 8:45 p.m.

373
374 Next regular meeting: April 24, 2019 at Citizens' Hall at 6:00 p.m.

375
376 Kathleen Humphreys, Transcriber

377
378 Chairman Fred Douglas

379
380
381
382 Selectman Mark Chamberlain

383
384
385
386 Selectman Richard McQuade

387
388
389
390

April 10, 2019 Consent Agenda

Item #	Item Title	Item Date	Approved
1	AP Warrants – April 2 & 9, 2019	4/10/2019	Tabled
2	Payroll Warrant – March 25 – April 7, 2019	4/10/2019	Tabled
3	Request for Town Clerk to Issue Refund – Buchanan Construction (\$78.00)	4/10/2019	Tabled
4	Request for Town Clerk to Issue Refund – D.C. Slocomb, LLC (\$276.25)	4/10/2019	Tabled
5	Request to Approve Issuance of Excavation Yield Tax Levy & Warrant, Quin Properties, LLC (18-279-01E & 18-279-02E, Map-Lot 238-022 & 245-001)	4/10/2019	Tabled

6	Request to Approve Issuance of Timber Yield Tax Levy & Warrant, Chrisenton (19-279-01T, Map-Lot 230-003, 230-004, 230-005, 203-006, 230-007), Accessed Via Woodward Road	4/10/2019	Tabled
7	Request to Approve Issuance of Timber Yield Tax Levy & Warrant, Chrisenton (19-279-02T, Map-Lot 230-003, 230-005, 230-006, 230-008)	4/10/2019	Tabled
A-7*	Request for Approval of Intent to Cut Application (19-279-03T) (206-016) – Accessed Via 2 nd NH Turnpike Road	4/10/2019	Tabled
B-7*	Resubmitted Request to Approve Elderly Exemption – (239-074)	4/10/2019	Tabled
8	Board of Selectmen’s Public Meeting Minutes – March 27, 2019	4/10/2019	Tabled
9	Board of Selectmen’s Non Public Meeting Minutes – March 27, 2019	4/10/2019	Tabled

* Items added after the Consent Agenda was first released.