

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
November 7, 2018
FINAL

I. Call to Order:

Chairman Douglas called the meeting to order at 6:00 p.m.

II. Introduction of Members Present:

Chairman Fred Douglas, Selectman Mark Chamberlain and Selectman Richard McQuade
 Town Administrator Russ Boland and Recorder Kathleen Humphreys

Public Present: Wilton DPW Director Jim Lavacchia

Media Present: Jessie Salisbury

III. Appointments:

IV. Community Forum and Public Comment:

Jessie Salisbury commented that the stage floor on Center Hall has been refinished. She said, "It looks nice. It gleams".

Decision Making Actions:

a. Consent Agenda:

November 7, 2018 Consent Agenda			
Item #	Item Title	Item Date	Approved
1	AP Warrants – October 30 & November 5, 2018	11/7/2018	Yes
2	Payroll Warrant – October 22, 2018 – November 4, 2018	11/7/2018	Yes
3	Request for Approval of Purchase Order # 2058 – Southworth-Milton – 2008 Caterpillar Backhoe Repairs (Inv.# SCINV353108)	11/7/2018	Yes
4	Request for Approval of Purchase Order # 20824 – James Jasper Electric – Town Common Electrical Work (Inv.# 7064)	11/7/2018	Yes
5	Request for Approval of Tabled Intent to Cut Application (18-279-12T) (220-034) – Accessed Via Center Road	11/7/2018	Yes
	Request for Approval of Tabled Intent to Cut Application (18-279-13T) (206-016) – Accessed Via 2 nd NH Turnpike Road	11/7/2018	Yes
6	Request for Approval of Intent to Cut Application (18-279-02T - Supplemental) (237-001) – Accessed Wilton Road	11/7/2018	Yes
	Request for Approval of Intent to Cut Application (18-279-14T) (211-007) – Accessed Wilton Road	11/7/2018	Yes
7	Request to Move Next NH DRA Assessment Review from 2023 to 2020	11/7/2018	Yes

8	Request for Chairman Endorsement of October 18, 2018 Perambulation with Town of New Boston	11/7/2018	Yes
9	Board of Selectmen's Public Meeting Minutes – October 10, 2018	11/7/2018	Yes
10	Board of Selectmen's Non Public Meeting Minutes – October 10, 2018	11/7/2018	Yes
11	Board of Selectmen's Public Meeting Minutes – October 20, 2018	11/7/2018	Yes
10	Board of Selectmen's Public Meeting Minutes – October 24, 2018	11/7/2018	Yes
12	Board of Selectmen's Non Public Meeting Minutes – October 24, 2018	11/7/2018	Yes
13	Board of Selectmen's Public Meeting Minutes – October 26, 2018	11/7/2018	Yes
14	Endorsement of Thank You Letter to Kyle Roy – Fire House Structural Engineering Review	11/7/2018	Yes

The Board was in agreement to table the Consent Agenda until after all items were reviewed.

b. Old/Tabled Business:

2019 Budget Review Discussion

The Selectmen reviewed the budget and asked questions to T/A Boland.

VOTE: Selectman Chamberlain made a motion, Selectman McQuade seconded to accept the budget as presented and to send the budget along to the Budget Committee. Motion passed 3-0.

T/A Boland expects good news regarding reductions in Capital Improvement Plans.

Appointments:

6:40 p.m.: Wilton DPW Director Jim Lavacchia Re: Inter-Municipal Agreement for Solid Waste Disposal

Mr. Lavacchia was present tonight to obtain the Selectmen's signature on the Recycling Contract the towns collectively worked on. The document was reviewed to ensure their proposed changes were made and the Selectmen asked questions.

Chairman Douglas had a question on page 2 pertaining to certain recyclables which may have a fee. Chairman Douglas asked clarification if fees "may" or "shall" apply. Mr. Lavacchia explained the Recycling Center's goal is to be "revenue neutral" and there is not always a fee. A fee will be applied only if the Recycling Center is charged a fee. Mr. Lavacchia cited an example, that cell phones over 4 inches now require a fee so smartphone disposal is now listed on the fee schedule at the Recycling Center to cover those costs. Flip phones are smaller than 4" therefore they won't have a fee. Mr. Lavacchia stated the fees are posted on their website. He will send the fee schedule to the Selectmen.

Mr. Lavacchia added that in May, the Recycling Center raised fees on tires and other items they were losing money on. For example, the center was being charged \$100 to

dispose of truck tires but only charging residents \$20 for tires so the fee was raised to cover that cost.

In terms of the new scales, there is a cost to handle the materials which are incorporated into the fees. Two full-time employees are fully trained on operating the scales. One of those full-time employees is always on-site. Two additional employees are knowledgeable on operating the scales, but are not certified yet by the State.

Resident stickers are mandatory in order to use scales. Stickers are available at no cost to residents of the five member communities. If a person comes to the Recycling Center without a sticker, but has a registration, they will be allowed to dump, but then are required to fill out paperwork for a new sticker.

Chairman Douglas discussed the trash survey that Lyndeborough conducted which indicated about 32% of Lyndeborough residents use outside trash disposal services. Chairman Douglas stated the Town wants to be good neighbors but don't want to get to the point that it is not cost effective for the Town to be part of the Recycling Center.

Mr. Lavacchia started as DPW Director on March 7, 2018. He started a sticker count on March 15, 2018 and reviewed the results with the Selectmen.

From 3/15/18 – 10/16/18, 366 stickers were issued.

50	Greenville (14%)
57	Lyndeborough (16% of the stickers)
40	Mason
47	Temple
172	Wilton

T/A Boland asked if the stickers have been a deterrent to people who should not be using the Recycling Center and are those people turned away. Mr. Lavacchia stated his employees were told to be firm with people who don't have a sticker but if an argument ensues they are instructed to take a plate number then walk away and call the police. The police have been called to the Recycling Center a few times for assistance and to help collect fees.

The Still Good Shed has more restrictions put on it and items discarded more frequently. They noticed some of the items picked up at the Still Good Shed have shown up on eBay and that is not the intention of the shed.

Mr. Lavacchia expects a slight increase in the recycling budget this year and Lyndeborough could see a \$1,500 increase for a total of \$78,300.

The Recycling Center will be putting the disposal and hauling contracts out to bid.

The Selectmen are pleased that the accountability has improved.

The next Recycling meeting is December 11, 2018.

VOTE: Selectman Chamberlain moved, Selectman McQuade seconded to sign the Inter-Municipal Agreement for Solid Waste that begins January 1, 2019. Motion passed 3-0. The Board signed the agreement.

b. Tabled Business

None

c. New Business:

None

d. Items not on Agenda:

None

V. Town Administrator Report

The next Selectmen's meeting is November 21, 2018, the night before Thanksgiving. At this point, the Board will monitor what is on the agenda and make a decision if they will hold this meeting.

The Budget Committee is scheduled to have their first meeting on November 27, 2018.

The Board discussed dedicating the 2018 Town Report to Ron Curran. Bob Rogers volunteered to assist in writing the dedication. Cover suggestions included: the new rescue truck, the new memorials or the new flag pole on Johnson Corner Cemetery.

The Highway Advisory Committee will meet on Monday, November 26, 2018 at 7:00 p.m.

The Annual Employee Thanksgiving Dinner is scheduled for Tuesday, November 13 from noon-2:00 p.m.

-The Town has received several complaints regarding beavers from residents on New Road, Gulf Road and Dutton Road. RSA 210:9 gives permission to the agents of land owners to eradicate the situation.

The new No Parking regulations were posted in the newspapers, at Citizens' Hall and on the town's website.

-After a discussion on a new Fire Station or substation, the Selectmen decided to hold off on the matter for now.

VI. Selectmen's Report

a. MACC Base Action & Agenda

No items to discuss.

b. Transportation Committee

The agenda for the next meeting will discuss the "Ten-Year Plan".

c. Planning Board

No items to discuss.

d. Heritage Commission

An antique clay tobacco pipe found in the basement of Citizens' Hall was passed along to the Heritage Commission. The historic sign for Clark Pottery is done and be installed next spring.

e. Safety Complex

No items to discuss.

T/A Boland mentioned there is a 50/50 grant available and will be meeting with EEI next week for an audit of electrical and heating systems at Citizens' Hall the Fire Station and a few other public buildings. An estimate for solar lights for the Citizens' Hall parking lots is expected soon.

VII. Information Items Requiring No Discussion

Chairman Douglas brought up the topic of removing the old siren on the top of Citizens' Hall.

Selectman Chamberlain reported in the Zoning Regulations, the Planned Residential Development section is missing some language. The PR Warrant Article was approved at Town Meeting in 2005. Selectman Chamberlain is searching for the language.

VIII. Non-Public Session RSA 91-A:3II (a, c, l)

VOTE: Selectman McQuade made a motion, Selectman Chamberlain seconded to enter a non-public session RSA 91-A:3II (a, c and l) at 7:35 pm. All members voted yes. Motion passed 3-0.

VOTE: Selectman Chamberlain made a motion, Selectman McQuade seconded to exit the non-public session at 8:43 p.m. Motion passed 3-0.

Once back in public session the Board made a **motion by Selectman McQuade, seconded by Chairman Douglas to waive the building permit fees for the reconstruction of Lorraine Strubes' home on Forest Road as requested by Walter Holt. Motion passed 2-1.** The Board instructed T/A Boland to ensure any payments are returned to Lorraine Strube.

VOTE: Selectman Chamberlain made a motion, Selectman McQuade accept the Consent Agenda. Motion passed 3-0.

The Board also discussed removing the inactive fire siren from the roof of Citizens, Hall and instructed T/A Boland to obtain estimates to do so.

Adjournment: VOTE: The Board adjourned on a motion by Selectman McQuade, seconded by Selectman Chamberlain at 8:52 p.m. Motion passed 3-0.

Next regular meeting: November 21, 2018 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Fred Douglas

Selectman Mark Chamberlain

Selectman Richard McQuade