

**LYNDEBOROUGH BOARD OF SELECTMEN**  
**MEETING MINUTES**  
**October 24, 2018**  
*Final*

**I. Call to Order:**

Chairman Douglas called the meeting to order at 6:00 p.m.

**II. Introduction of Members Present:**

Chairman Fred Douglas, Selectman Mark Chamberlain and Selectman Richard McQuade  
Town Administrator Russ Boland and Transcriber Kathleen Humphreys

**Public Present:** Steve Brown, Andy Roeper, Greg Kreider, Patty Crooker City of Nashua  
Division of Health and Human Services, Fire Department Member Don Cole and Interim  
Highway Supervisor Mark Chase.

**Media Present:** Jessie Salisbury

**III. Appointments:**

**6:05 p.m.: Street Lighting Committee Report**

Street Light Study Committee Chairman Steve Brown presented a report to the  
Selectmen titled, "Street Light Study Committee, Report to Selectmen, October 24,  
2018". (*see attached for report*)

Committee members Andy Roeper and Greg Kreider were present.

Mr. Brown thanked the other members of the committee for their service and time and  
stated the Committee had a good working relationship.

The report recommends removing fifteen lights then upgrading or adding nine lights. It  
recommended changing the lights at the Central School.

The Committee looked at each light in town and asked if that light is still needed and  
does it make sense to have that light stay or be removed. They also looked at other  
areas in town where adding lights made sense such as by the Fire Station and Highway  
Department. Adding a light corridor from the Village parking area to Citizens' Hall for an  
illuminated walkway was discussed as well as preserving the light corridor along Rt. 31.  
Adding a light at the handicap parking area at Citizens' Hall was discussed. This light  
could possibly have a light switch inside the building which will be turned on when the  
building is in use.

Safety and cost were discussed at their meetings. All lights will be changed to LED  
lighting which will have a lower cost to operate. Light trespassing was discussed as well  
as retaining the rural character of the town. The Committee looked into the possibility of  
changing to lights that has a certain historical look they feel would be appropriate for the  
town's rural character. The cost ranges from \$600-\$800 for each light fixture. This  
information will be in the final report.

The Committee recommended providing two versions of the report each with a different length.

1. Town Report
2. Longer version for the Town's website

A Public Hearing was held where residents provided comments of any proposed changes.

The ownership of the two lights at the Village Store was discussed.

The LED lights have a 10-year warranty. If new lights are ordered, it was discussed if a small inventory is necessary. There is a rebate with Eversource that will help save money.

The proposed cost is \$7,380 which includes a \$900 rebate. The return on the investment is 2-years, 9-months. It's expected to generate an annual savings of \$2,653.

Chairman Douglas asked Steve Brown to thank the Street Light Study Committee.

#### **6:45 p.m: Great Nashua Public Health Network Discussion**

Present: Patty Crooker, City of Nashua Division of Health & Human Services and Don Cole, Lyndeborough Fire Department

Ms. Crooker was present to provide an update of services available to Lyndeborough residents. She gave the Selectmen and Town Administrator various handouts.

Ms. Crooker discussed prevention program that include: Community Action for Save Teens; substance abuse referral and programs; National Alliance for the Mental Illness; suicide prevention programs; substance abuse screening for children born with addictions; public health emergency preparedness and behavioral health programs.

She provided information on a "Tool Kit" for provider's office and the community, as well as resource guides. Information cards were given to the Police Department and EMS.

Chairman Douglas had questions under the public health emergency, and asked, "What is a fatality management?" It was explained it's could be a biological event, pandemic in nature, and went on to explain various scenarios and what they are capable of handling and not able to handle.

Ms. Crooker is working on a survey that the town will receive in a few months on ways they can partner with the Town on concerns.

#### **7:00 pm: Advanced Paving – Center Road Paving Project**

Present: Kevin Leonard from Northpoint Engineering; Interim Highway Supervisor Mark Chase; Bill Gelinis and Sharon Gelinis from Advanced Paving

The objective of this meeting was to review a plan for repairs to Center Road in 2019, costs associated with the project and what Advanced Paving can deliver. More information will be available after the upcoming budget meeting.

The priorities on Center Road were discussed plus culverts, ditching, aprons, paving and an engineering study. One culvert will require a DES permit.

The question was brought up if Center Road is a two-rod road. Areas on Center Road are uneven and have dips. It was discussed if areas could be straightened out and the elevation profile improved, especially around the intersection of Bracketts Cross.

Selectman Chamberlain had a diagram for reclamation and grading.

The culvert size, water volume and the dam on Dutton Road were discussed. Advanced Paving may want to visit this area of concern with Mr. Chase.

**IV. Community Forum and Public Comment:**

Jessie Salisbury mentioned that Scott Roper did a study on Town Roads in the past and suggested he might know how wide Center Road is.

Mrs. Salisbury mentioned she has safety concerns at Bracketts Cross and Center Road.

Mrs. Salisbury reminded the Board the Heritage Commission would like copies of all Intent to Cut Permits, but they have not been receiving them in recent months. The Commission would like loggers and homeowners to be on the lookout for cellar holes or other historical items when logging.

**V. Decision Making Actions:**

**a. Consent Agenda:**

<b>October 24, 2018 Consent Agenda</b>			
Item #	Item Title	Item Date	Approved
1	AP Warrants – October 16 & 23, 2018	10/24/2018	Yes
2	Payroll Warrant – October 8, 2018 – October 21, 2018	10/24/2018	Yes
3	Request to Approve September 12, 26, & October 10 2018 Tabled Consent Agendas	10/24/2018	Yes
4	Request for Approval of Purchase Order # 2056 – Fimbel Garage Doors – Highway Department Garage Insulated Door (Inv.# 123446)	10/24/2018	Yes
5	Request for Approval of Intent to Cut Application (18-279-12T) (220-034) – Accessed Via Center Road	10/24/2018	No
6	Request for Approval of Intent to Cut Application (18-279-13T) (206-016) – Accessed Via 2 <sup>nd</sup> NH Turnpike Road	10/24/2018	No
7	Request for Approval of Petition and Pole Licenses from PSNH and TDS Wilton (Pinnacle Mountain Road – 241/3Y, 241/4, 238/1, & 238/1Y)	10/24/2018	Yes
8	Board of Selectmen’s Public Meeting Minutes – September 26, 2018	10/24/2018	Yes
10	Board of Selectmen’s Non Public Meeting Minutes –	10/24/2018	Yes

	September 26, 2018		
11	Request for Approval of Purchase Order # 2059 – DC Slocomb Co. LLC – Mack Truck Repairs & Inspection and Old Rescue Truck Inspection (Inv.# 16981)	10/24/2018	Yes

**VOTE: Selectman McQuade made a motion, Selectman Chamberlain seconded to accept the Consent Agenda items with the exception of Items #5 and Item #6. Motion passed 3-0.**

**b. Old/Tabled Business:**

None

**c. New Business:**

**November 6, 2016 Election Discussion**

The polls will be opened from 8:00 a.m. to 7:00 p.m.

Chairman Douglas will be at the polls from 8:00 a.m. to noon.

Selectman McQuade will cover from noon to 4:00 p.m.

Selectman Chamberlain will be at the polls from 4:00 p.m. to 8:00 p.m.

Jessie Salisbury said according to Wilton, the State is going to be stricter with Ballot Clerks in particular to what political affiliations they belong to ensuring the political parties are more equally distributed among Ballot Clerks. Mrs. Salisbury noted this has not been enforced in the past. Chairman Douglas will consult the Election Book. It was mentioned the Selectmen nominate the Ballot Clerks.

**b. Items not on Agenda:**

None

**VI. Town Administrator Report**

-There have been a few Right-to-Know requests the town has received and complied with.

-The tractor sold for \$2,400 minus the \$240 auction fee.

-There is a beaver dam problem on Dutton Road which flooded local yards. Resident Stan Green is working on the problem.

-Jasper Electric installed an outlet on the Village Green. Chairman Douglas asked to have the light at the Center Hall flag pole inspected.

-Mark Chase clarified what side of the road to post the “No Parking” signs at the Purgatory Falls Hiking area.

-Schoolhouse and New Road Stop Sign: The Highway Department was asked to straighten the stop sign at this intersection and make it visible because it’s behind a tree.

**VII. Selectmen’s Report**

**a. MACC Base Action & Agenda**

No items to discuss.

**b. Transportation Committee**

Selectman Chamberlain mentioned the Committee voted to award the Non-Vehicle Access Grant money.

**c. Planning Board**

No items to discuss.

**d. Heritage Commission**

No items to discuss.

**e. Safety Complex**

No items to discuss.

**VIII. Information Items Requiring No Discussion**

None

**IX. Non-Public Session RSA 91A:3 II (c)**

**VOTE: Selectman Chamberlain made a motion, Selectman McQuade seconded to enter a non-public session according to RSA 91-A:3II (c) at 8:18 p.m. All members voted yes. Motion passed 3-0.**

**VOTE: Selectman Chamberlain made a motion, Selectman McQuade seconded to exit the non-public session at 8:35 p.m. Motion passed 3-0.**

Once back in public session the Board took two votes:

**VOTE: Selectman McQuade made a motion, Selectman Chamberlain seconded deny the request by Walter Holt to waive a building permit fee. Motion passed 3-0.**

**VOTE: Selectman McQuade made a motion, Selectman Chamberlain seconded to authorize the Fire Chief to purchase seat covers and a ladder for the new rescue truck, not to exceed \$950 for both items combined, and to withdraw any funds from the Warrant Article for the new rescue truck. Motion passed 2-1**

**VOTE: Selectman Chamberlain made a motion, Selectman McQuade seconded to adjourn at 8:45 p.m. Motion passed 3-0.**

**Adjournment:**

All scheduled items having been addressed, the public meeting was adjourned at 8:45 p.m.

Next regular meeting: November 7, 2018 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Fred Douglas

Selectman Mark Chamberlain

Selectman Richard McQuade