

LYNDEBOROUGH BOARD OF SELECTMEN

MEETING MINUTES

April 25, 2018

Final-Approved

I. Call to Order:

Chairman Douglas called the meeting to order at 6:00 p.m.

II. Introduction of Members Present:

Chairman Fred Douglas, Selectman Mark Chamberlain and Selectman Richard McQuade
Town Administrator Russ Boland and Recorder Kathleen Humphreys

Public Present: John Pomer, Fire Chief Smith and Zeke Harkleroad

Media Present: Jessie Salisbury

III. Appointments:

None

IV. Community Forum and Public Comment:

None

V. Decision Making Actions:

a. Consent Agenda:

April 25, 2018 Consent Agenda	Item Date	Approved
AP Warrants – April 3, 10, 17 & 24, 2018	4/25/18	Yes
Payroll Warrants – March 26, 2018 – April 8, 2018 and April 9, 2018 – April 22, 2018	4/25/18	Yes
Request for Approval – Purchase Order # 20758 – Freightliner – 10-Wheel Dump Truck	4/25/18	Yes
Request for Approval of Intent to Cut Application 18-279-01T – (226-025) Accessed Via Center Road	4/25/18	Yes
Request for Approval of Intent to Cut Application 18-279-02T – (237-001) Accessed Via Wilton Road	4/25/18	Yes
Request for Approval of Intent to Cut Application 18-279-03T – (206-026 & 206-015) Accessed Via Schoolhouse Road	4/25/18	Yes
Request for Approval of Intent to Cut Application 18-279-04T – (240-002) Accessed Via Pettingill Hill Road	4/25/18	Yes
Request for Approval of Intent to Cut Application 18-279-05T – (218-012) Accessed Via Route 31 Road	4/25/18	Yes
Request to Approve Issuance of Timber Yield Tax Levy & Warrant (17-279-02T, Map/Lot 226-025)	4/25/18	Yes
Board of Selectmen’s Public Meeting Minutes – March 28, 2018	4/25/18	Yes
Board of Selectmen’s Non Public Meeting Minutes – March 28, 2018	4/25/18	Yes

In the March 28, 2018 minutes change the Tarbell Library Parking Lot language to "Selectman Chamberlain will check if a driveway permit is required within the DOT right-of-way at the library" and correct road name to "Pettingill Hill Road"

VOTE: Selectman McQuade made a motion, Selectman Chamberlain seconded to accept the Consent Agenda items with the modifications made to the March 28, 2018 Selectmen's Minutes.. Motion passed 3-0.

b. Old/Tabled Business:

Safety Complex & Other Options Committee Discussion

Chairman John Pomer, Fire Chief Smith and Zeke Harkleroad were present

Mr. Harkleroad has been doing researching and compiling information to help with strategic planning. Chief Smith will provide additional data to be presented to the Board at a future date. T/A Boland will assist in the presentation.

Interesting facts reported were 303 housing units in 1970; 587 in 2000. The population has roughly doubled since 1970. Population: 789 residents in 1970; 1,683 residents in 2010.

Chairman Douglas suggests the final document presented to the committee be re-sent to the Selectmen to review before the next meeting. Chairman Douglas would like to know what area of town is more populated, location of firemen and what is the advantages and disadvantages of looking at something that would house the new trucks because of the way they are built now and a substation at another location. Population, cost factor, response time would be considerations for a potential location of a substation.

It was discussed to consider starting the process to put money away for this project.

Chairman of the Safety Complex & Other Options Committee John Pomer explained the committee was neutral with the location when they presented the report at Town Meeting. The committee focused on issues identified in a 2004 study. The reports are available on the town's website.

It was noted to move forward with a substation the committee would need to work with an architect to draw-up preliminary plans that will fit the needs overall along with the supportive measures in the building. Consulting with department members was highly recommended. They would also need to work with the Historical Society on the design as well.

Selectman McQuade asked if the report addressed problems with the current building. John Pomer replied the current fire station building has sufficient deficiencies that need to be taken care of. The actual cost would be the same to rebuild or bring the current building up to code. This project will need to look long-term to come up with solutions that will work 30, 40 or 50 years out.

This discussion will continue at the May 9, 2018 meeting.

b. Tabled Business

EOC Garage

Chairman Douglas withdrew his motion to go forward to apply for a variance for the EOC Garage on Center Road based on the information Selectman Chamberlain brought forward to this board that the town can't grant themselves a variance.

Update for Highway Department Dump Truck Purchase.

T/A Boland announced that Brian Sansouci is no longer working for NH Freightliner. There will be a delay in the truck delivery. It was slated to be delivered in June but delivery is now expected in September. This is disappointing news. The price will not increase. The Board agreed to proceed accordingly.

Highway Department, Gulf Road Accident

The Board agreed to go forward with small claims relative with the accident on Gulf Road.

Mountain Road Guardrail Accident

The Town received a repair estimate of \$4,135 from CWS for the Mountain Road guardrail damaged during an accident. The town has a liability concern because the guardrail is blunt and requested that T/A Boland schedule the repairs immediately.

The insurance company check is expected soon.

T/A Boland inquired if the Board would like CWS to provide an estimate for a guard rail for New Road when they are in town, which is part of the Guard Rail Plan for this year. The Board advised to move forward with obtaining the estimate.

c. New Business:

Dutton Road/Curtis Brook Culvert

A meeting is scheduled for April 27, 2018 at 2:00 p.m. to discuss the culvert damage with Selectmen Chamberlain, T/A Boland, and Road Agent Perry. The town sent letters to abutters that they are aware the culvert failed and are working on the problem.

Jessie Salisbury reported the Heritage Committee would like the culvert replaced with a similar kind because it's a stone culvert and they do not want a pipe installed. Member Clayton Brown inspected the culvert and felt the bottom was fine. The culvert was replaced in the 1930s. Selectman Chamberlain had concerns with the headwall but felt the culvert was properly sized.

Pettingill Hill Road and Rt. 31 Culvert Discussion

There are flooding issues on the south side of the road. T/A Boland will instruct the Road Agent to remove the debris. Selectman McQuade will supply photograph of the water issues at the Village Store. The water is not running under Rt. 31.

28 Putnam Hill Road Fence Discussion

The fence has been there since 2009 and the owners would like to replace it. The Road Agent looked at the fence and there is a sight line distance problem coming out of Glass Factory Road. He had a conversation with the owner that the fence is in the right-of-way and that the town is not responsible for any damage. The owner is now aware of their liability since there is a line of sight issue.

T/A Boland will write to the owners to verify the town has no financial liability for replacement of the fence and to inform the owner to meet with the Building Inspector, Road Agent and Police Chief prior to construction.

d. Items not on Agenda:

None

VI. Town Administrator Report

-Board and Commission reappointments will be put on the next consent agenda. They were all notified and are long-standing members.

-The Street Lighting Committee will meet on May 21, 2018 at 7:00 p.m. at Citizens' Hall.

-The Highway Advisory Committee to meet June 4, 2018.

-At 33% of the year, the budget is 26.12%.

Fire Chief Smith was present to discuss if they should purchase an extended warranty or are if they are comfortable with the manufacturer's 5-year 60,000 mile warranty on the new Rescue vehicle. The Board felt they were okay not to purchase the extended warranty.

Chairman Douglas asked the Board if the town could send a get-well Card to resident Ron Curran. The Board agreed.

April 25, 2018 was Code Enforcement Officer Ed Hunter's last day of employment with the town before he retires, which was recognized with a cake and a gift.

VII. Selectmen's Report

a. MACC Base Action & Agenda

No items to discuss.

b. Transportation Committee

No items to discuss.

c. Planning Board

No items to discuss.

d. Heritage Commission

No items to discuss.

e. Safety Complex

No items to discuss.

VIII. Information Items Requiring No Discussion

None

IX. Non-Public Session RSA 91-A:3II (a) Personnel

VOTE: Selectman McQuade made a motion, Selectman Chamberlain seconded to enter a non-public session RSA 91-A:3II (a), personnel at 7:05pm. All members voted yes. Motion passed 3-0.

VOTE: Selectman McQuade made a motion, Selectman Chamberlain seconded to exit the non-public session and re-enter the public session at 7:14 pm. Motion passed 3-0.

VOTE: Selectman McQuade made a motion, Selectman Chamberlain seconded to appoint Olivia Binstead as a Volunteer Firefighter with a probationary period of six-months. Motion passed 3-0.

VOTE: Selectman Chamberlain made a motion, Selectman McQuade seconded to enter another non-public session under RSA 91-A:3II (a), personnel at 7:16pm. All members voted yes. Motion passed 3-0.

VOTE: Selectman McQuade made a motion, Selectman Chamberlain seconded to exit the non-public session and adjourn at 7:54 pm. Motion passed 3-0.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 7:54pm.

Next regular meeting: May 9, 2018 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Fred Douglas

Selectman Mark Chamberlain

Selectman Richard McQuade