## Town of Lyindeborough

 New Hampshire 2018 Town Report

## Office and Meeting Hours - 2018

For more information please visit us at www.lyndeboroughnh.us

SELECTMEN'S OFFICE/ TOWN OFFICE

TOWN CLERK/ TAX COLLECTOR

## J. A. TARBELL LIBRARY

BUILDING INSPECTOR
WILTON RECYCLING CENTER

MEETINGS:
Board of Selectmen
Date: Alternate Wednesdays
Time: 6:00 p.m.
Place: Citizens' Hall
Planning Board
Date: $3^{\text {rd }}$ Thursday-Public Hearings
Time: 7:30 p.m.
Place: Citizens' Hall
Conservation Commission
Date: 2nd Thursday
Time: 6:30 p.m.
Place: Citizens' Hall
Library Trustees
Date: 1 ${ }^{\text {st }}$ Tuesday
Time: 7:00 p.m.
Place: Library

9 Citizens' Hall Road

Lyndeborough, NH 03082

Fax \# 654-5777

Hours: Monday - Thursday, 8:00 a.m. - 4:00 p.m.

www.lyndeborough.nh.us

654-5955

Hours: Monday: 8 a.m. -1 p.m. and 2 p.m. -7 p.m.
Tuesday: 8 a.m. -1 p.m.
Wednesday \& Thursday: 8 a.m. -4 p.m.
Last Saturday of the month: 8 a.m. -11 a.m. $654-5955$
136 Forest Road
Hours: Monday 12-5p.m. \& 6-8 p.m., Wednesday 10 a.m. - 6 p.m., Thursday 1 p.m. - 6 p.m., Saturday 10 a.m. - 2 p.m.
www.jatarbelllibrary.org
654-6790
By appointment
654-5955
291 Gibbons Highway, Wilton, NH 03086
Saturday: 9 a.m. - 5 p.m., Sun: 8 a.m. - 11:45 a.m.,
Tuesday: 7:30 a.m. - 5 p.m., Thursday: 9 a.m. - 5 p.m.,
Closed: Monday, Wednesday, and Friday 654-6150

## Budget Committee

Date: Tuesdays (Nov-Jan)
Time: 6:30 p.m.
Place: Citizens' Hall
Zoning Board of Adjustment
Date: As needed
Time: 7:30 p.m.
Place: Citizens' Hall

## Historic District Committee

Date: Quarterly-TBD
Time: 7:30 p.m.
Place: Citizens' Hall

## Cemetery Trustees

Date: As needed
Time: TBA
Place: Citizens' Hall

Date: Last Friday
Time: 7:00 p.m.
Place: Library (Oct. - April)
Center Hall (May - Sept.)

## Dedication - 2018 Ron Curran

We all knew Ron Curran as that tall Irishman with the gift of gab and a good word to say to everyone. His neighbors knew him as someone you could always go to for help, and if he couldn't do what you needed, he knew someone who could. He could fix anything, be it a chainsaw, toaster or Adirondack chair, and he had all the right tools for the job.

But there was more to Ron than that. After serving in the Air Force as a Korean linguist, he received a BA at UNH in Durham, where he met his wife, Sally. He worked at the National Security Agency in Washington, DC, and when he returned to New Hampshire he served as Deputy Director of the Governor's Commission on Crime and Delinquency. The knowledge he obtained and the contacts that he made in the law enforcement and judicial communities proved especially valuable during his stint as Selectman here in Lyndeborough.

Ron was a giver. He was instrumental in raising funds for the Tarbell Library addition. He served as a board member of CASA, advocating for neglected and abused children in the state. He was a volunteer driver for FISH, taking people to medical appointments. He was an active supporter of Easter Seals and of disabled veterans' agencies. He would always make time
 for someone in need.

He was a loving family man, so proud of his two sons, his four grandchildren and his nephew. He loved his dogs, and he enjoyed working on his 1952 MG TD. He loved Lyndeborough, and he was so happy to be an active part of it.

## Town Report - 2018

The months of February and March have a special way of reminding us where we have been, while also giving us a peek at where we're about to be. One moment we're trudging through one too many snow days, and in the blink of an eye its $60^{\circ}$ and sunny outside. Winter isn't quite over, and yet spring still isn't quite here.

Town Hall is mirroring this same progress as we work to close out 2018, at the same time we are gearing up for 2019 Town Meeting. As we post openings for committees and elected positions, we are reminded of the countless hours that volunteers have given, and at the same time we're given a glimpse of exciting opportunities that are just around the corner.

Lyndeborough has it all; rich history, natural beauty, and a deep and abiding sense of community. The Town is deeply appreciative of everyone who gives their time and energy to preserve, maintain, and grow those treasured features.
.... And whether or not you realize it, by reading the words on this page you are taking no small part in getting involved. This book holds the story of Lyndeborough in 2018, and by learning more about your hometown, you become an interested and engaged citizen. We thank you for turning these pages and reading all about the actions and events that created 365 days of our collective history.

If anything, you read sparks a desire to become more involved, please, give us a call or send us an email, and we would be delighted to match your area of interest with a coordinating volunteer opportunity.

Thank you for picking up and reading this book and thank you especially for becoming involved.

## Enjoy!

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## Officials and Departments 2018

## ELECTED BY TOWN MEETING VOTE

(Bolded text indicates term expiring in 2019)

## MODERATOR

(2-year term)
Walter M. Holland

## BOARD OF SELECTMEN

(3-year term)
Frederick G. Douglas Jr, Chair
Mark A. Chamberlain
Rick L. McQuade

Ellen Martin
TREASURER
(3-year term)

## TOWN CLERK/TAX COLLECTOR

(3-year term)
Patricia H. Schultz
Johanne Woods

Robert H. Rogers, Chair<br>Virginia Chrisenton, Treasurer<br>Lawrence Cassidy

Robert H. Rogers, Chair
Sally B. Curran, Treasurer
Ann Harkleroad
Katherine McClure
Kenneth M. Vengren
TRUSTEES OF TRUST FUNDS
(1 elected each year for 3-year term)
Richard Herfurth, Chair
Gary LeBlanc
Burton Reynolds

## SUPERVISORS OF THE CHECKLIST

(1 elected every other year for 6-year term)
Jessie Salisbury
Sally Curran
Stephanie Roper

Term Expires 2020

Term Expires 2019
Term Expires 2020
Term Expires 2021

Term Expires 2019

Term Expires 2021
Appointed

Term Expires 2019
Term Expires 2020
Term Expires 2021

Term Expires 2019
Term Expires 2019
Term Expires 2020
Term Expires 2021
Term Expires 2021

Term Expires 2019
Term Expires 2020
Term Expires 2021

Term Expires 2020
Term Expires 2022
Term Expires 2024

Officials \& Departments (continued)
BUDGET COMMITTEE
(3 elected each year for 3-year term-plus 1 selectman)

| Burton Reynolds, Chair | Term Expires 2021 |
| :--- | :--- |
| Geoffrey Allen | Term Expires 2019 |
| Stan Greene | Term Expires 2019 |
| Walter Holland | Term Expires 2019 |
| Vacant | Term Expires 2020 |
| Fran Bujak | Term Expires 2020 |
| Karen Grybko | Term Expires 2020 |
| Peter Dallas | Term Expires 2021 |
| Sandy Schoen | Term Expires 2021 |
| Rick McQuade | Selectmen's Rep |

ZONING BOARD OF ADJUSTMENT
(5 members, 3-year terms)
Karen Grybko, Chair
Richard Roy, Vice Chair
Thomas Chrisenton
Lisa Post
Linda Anderson
Term Expires 2021
Term Expires 2019
Term Expires 2020
Term Expires 2020
Term Expires 2019*
(*2-year term)

## ALTERNATE:

Pam Altner

## APPOINTED BY THE BOARD OF SELECTMEN

## TOWN ADMINISTRATOR

## Russell Boland

Dawn Griska, Administrative Assistant Louise Dwyer, Finance/Human Resources

## FIRE CHIEF

Brian Smith
Don Cole, Rescue Chief

Teddy Waterman $2^{\text {nd }}$
Assistant Chief

Kevin Berkebile, $3^{\text {rd }}$
Assistant Chief

> Lt. Stephen Vergato

## POLICE ADMINISTRATOR

Chief Rainsford Deware
Full Time Officer: Jenn Weston
Part Time Officers: Keith Hervieux, Michael Chapdelaine, Shawn MacFadzen Jacob Poole, Phil Valliant, Neil Casale, Luke Bailey

Officials \& Departments (continued)
HIGHWAY
Mark S. Chase, Interim Highway Department Supervisor
Kent M. Perry, (resigned August 2, 2018)
Gregory Porter Tyler Martinage Hunter Mills

## AMBULANCE CHIEF <br> Steven Desrosiers

## EMERGENCY MANAGEMENT DIRECTOR

Brian Smith, Director
Carylyn McEntee, Deputy

## LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Brian Smith
Mark Chase

Steven Desrosiers
Russ Boland
Rance Deware

FOREST FIRE WARDENS

Brian Smith, State Appointed Don Cole, Deputy

Kevin Berkebile, Deputy
Ted Waterman, Deputy

Mark Chase, Deputy
Stephen Vergato, Deputy

HEALTH OFFICER
Don Cole Carylyn McEntee, Deputy
Recommended by Selectmen, appointed by State

WELFARE DIRECTOR
Russell Boland, Welfare Director

## BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER

Leo Trudeau, (appointed May 2018)
Ed Hunter (retired May 2018)

AUDITORS<br>Plodzik \& Sanderson

## Officials \& Departments (continued)

## PLANNING BOARD*

(2 appointed each year for 3-year term plus 1 selectmen's representative)

Thomas Chrisenton, Chair<br>Larry LaRouche<br>Paul Best, Vice Chair<br>Michael Decubellis<br>Bret Mader<br>Robert Rogers<br>Fred Douglas

Term Expires 2019

ALTERNATE:
Julie Zebuhr

Term Expires 2019
Term Expires 2020
Term Expires 2020
Term Expires 2021
Term Expires 2021
Selectmen's Rep

Term Expires 2020
*The 2017 Town Report accidentally listed Steve Brown as having resigned from the Planning Board. Mr. Brown served his full term that concluded in 2017.

## HERITAGE COMMISSION

(1 member appointed each year for 3-year term plus 1 selectman and 1 Planning Board member)

| Jessie Salisbury, Secretary | Term Expires 2019 |
| :--- | :--- |
| Vacant | Term Expires 2020 |
| Clayton Brown | Term Expires 2020 |
| Stephanie Roper, Treasurer | Term Expires 2021 |
| Mark Chamberlain | Selectmen's Rep |
| Julie Zebuhr | Planning Board Rep |

## ALTERNATES:

Bob Rogers
Term Expires 2019
Walter Holt
Term Expires 2019

## CONSERVATION COMMISSION

(5 Regular Members - 3 Alternates)

| Kurt Berna | Term Expires 2019 |
| :--- | :--- |
| Theresa Berna | Term Expires 2019 |
| Sharon Akers, Chair | Term Expires 2020 |
| Michael Decubellis | Term Expires 2021 |
| Gregory Kreider | Term Expires 2021 |
| ALTERNATES: |  |
| Kris Henry | Term Expires 2019 |
| Lucius Sorrentino | Term Expires 2021 |

Officials \& Departments (continued)

## HISTORIC DISTRICT COMMISSION

(5 Regular Members - 2 Alternates)
Vacant (United Church of Lyndeborough representative)
Term Expires 2018
Vacant (Lyndeborough Residents representative)
Stephanie Roper
Term Expires 2018
Clayton Brown
Jessie Salisbury
Julie Zebuhr
Term Expires 2019
Term Expires 2020
Term Expires 2020
Planning Board Rep
ALTERNATES
Andrew P. Roeper

## MONUMENTS COMMITTEE

| Lorrie Haskell | Walter Holland | Walter Holt |
| :--- | :--- | :--- |
| Paul Martin | Bob Rogers | Scott Roper |

Stephanie Roper Lorraine Strube
BUILDINGS AND GROUNDS
Angel Berkebile, Buildings Greg Porter, Grounds

## WILTON RECYCLING CENTER

## BALLOT CLERKS

(2-year term beginning in September of even years)
Mary Alice Fullerton Doris Kelley Nadine Preftakes
Deborah Leavitt
Lisa Post
LIBRARIAN (APPOINTED BY THE LIBRARY TRUSTEES)
Brenda Cassidy, Director
Ursula Butler
Regina Conrad
Kathy Mottau
CAPITAL IMPROVEMENT PLAN
(Appointed by the Planning Board)
Burton Reynolds
Mary Alice Fullerton Walter Holt
Karen Grybko

## Officials \& Departments (continued)

## COUNTY COMMISSIONER

Robert H. Rowe

## REPRESENTATIVES TO THE GENERAL COURT

Carol R. Roberts John J. Valera

Richard D. McNamara
Kermit R. Williams

## STATE SENATOR

Andy Sanborn

EXECUTIVE COUNCILOR
David K. Wheeler


## Town Events Report - 2018

2018 was a year of gradual progress with only a few glitches.
The Proctor property in North Lyndeborough was preserved by Piscataquog Land Conservancy adding to the protection of Piscataquog Brook, home to native brook trout.

Memorials to veterans of Vietnam and later conflicts were dedicated on Memorial Sunday. Several memorial bricks were added, and a brick circle was installed around the flagpole.

There is finally a flagpole in the Johnson's Corner Cemetery and an explanatory sign was placed by the Woodward Monument on Center Road.

A committee studied the town's streetlights and proposed a plan to make them more efficient and located in places where they are most needed.
Several Class 6 roads were designated "fire emergency lanes" so they can be kept open and passable, including the scenic Cider Mill Road along Furnace Brook.

In a continuing program of renovations, the stage floor at the Town Hall in the Center was stripped of its old gray linoleum and the wood floor beautifully refinished.

Eagle Scout candidate Matt Deware built a storage shed for Emergency Services at the Center Road garage. He held several fundraisers during the year.
Weather caused a few problems. A major snowstorm kept all but 82 people home on Primary Election Day. The state insisted the vote could not be postponed.

It rained on Community Day in August, but people had a good time anyway.
The popular Halloween Hayrides were discontinued after over 20 years.
The fourth graders at Florence Rideout Elementary School took a history tour of the town in June.
Longtime School Board Member Geoffrey Brock of North Lyndeborough retired, as did Road Agent Kent Perry.

Bill Ryan was elected state commander of the VFW.
The Historical Society committee working on the update of the town history is still seeking information on the location of the former horse watering troughs, pictures of houses that no longer exist or have been extensively remodeled.

The Heritage Commission wants the location of all the old stone culverts and forgotten cellar holes. A map of those structures is being constructed for use by town departments.

Jessie Salisbury

# TOWN OF LYNDEBOROUGH 

## Town Warrant

## STATE OF NEW HAMPSHIRE 2019 TOWN WARRANT LYNDEBOROUGH, NEW HAMPSHIRE

To the Inhabitants of the Town of Lyndeborough, in the County of Hillsborough in said state qualified to vote in Town affairs; You are hereby notified to meet at Citizens' Hall, 9 Citizens’ Hall Road, in said Lyndeborough on Tuesday, the twelfth ( $\left.12^{\text {th }}\right)$ day of March 2019, at ten o'clock in the morning until seven o'clock in the evening, for ballot Voting of Town Officers and all other matters requiring ballot vote; and, to meet at Citizens' Hall, 9 Citizens' Hall Road in said Lyndeborough, on Saturday, the sixteenth $\left(16^{\text {th }}\right)$ day of March 2019, at ten o'clock in the morning, to act upon Articles 4 through Article 18:

## Article 1: Selection of Officers and Other Matters

Voting of Town Officers and all other matters requiring ballot vote.

## Article 2: (Question 1)

To see if the Town will vote to accept the following zoning articles, with minor changes, to replace the corresponding existing articles.
200.02 Accessory Dwelling Unit. Recodify as voted on March 2018 to a new Section at the Planning Board's discretion

### 200.05 Automobile Graveyard

Any lot or portion of a lot which is maintained, used, or operated for storing, keeping, buying, or selling wrecked, scrapped, ruined, dismantled or abandoned motor vehicles or motor vehicle parts. (3/9/99)

### 404.00 Exclusive Optional Method of Developing Large Tracts of Land (3/18/00)

As an exclusive optional method of development, not a required process of subdivision, any lot of record may be subdivided in accordance with the following criteria: $(3 / 18 / 00)$
a. The average size of the subdivision lots shall not be less than 25 acres with a minimum size of 10 acres.;
b. The lots shall be accessed by a private road constructed to meet the minimum standards established in the Town of Lyndeborough Street and Road Standards.
c. No further subdivisions would be permitted using roads existing as of January 1, 1997 to meet zoning frontage requirements. Further subdivision will require adequate frontage on a Class V or better highway constructed after January 1, 1997, as required by the zoning ordinance in force at the time of any further resubdivision. (3/18/00)

### 408.00 Soil-Based Zoning Requirements (Overlay District) (3/18/00)

All lots in the Rural Lands One (RL1) or Light Industrial zoning districts with less than 5 acres shall require a minimum of 2 contiguous acres of "slight" and/or "moderate" limitations rated soils for septic tank absorption fields, as determined by the USDA Natural Resource Conservation Service criteria and published in Table 11 of the "Soil Survey of Hillsborough County, New Hampshire", issued October 1985. A Site specific soil survey conducted by a NH Certified Professional Soil Scientist may be required by the Planning Board to ensure that the requirements of this section are met. Contiguous shall mean any area undivided by wetland, ponding (seasonal or perennial) or seasonal or perennial drainage ways. Lots of record shall not be affected by this soil-based zoning for residential usage.

All lots in the Rural Lands One (RL1) or Light Industrial zoning districts with less than 500 foot frontage shall require a minimum of 2 contiguous acres of "slight" and or "moderate" limitations rated soils for septic tank absorption fields, as determined by the USDA Natural Resource Conservation Service criteria and published in Table 11 of the "Soil Survey of Hillsborough county, New Hampshire", issued October 1985. A Site specific soil survey conducted by a NH Certified Professional Soil Scientist may be required by the Planning Board to ensure that the requirements of this section are met. Contiguous shall mean any area undivided by wetland, ponding (seasonal or perennial) or seasonal or perennial drainageways. Lots of record shall not be affected by this soil-based zoning for residential usage. (3/18/00)
[Note of Clarification: This section 408.00 does not apply to the Village District, section 500.00; Rural Lands 2, section 800.00; Rural Lands 3, section 900.00; or the Large Tracts of Land, section 404.00.]

### 601.00 Permitted Uses.

The following uses and their associated accessory uses are permitted in the Light Industrial District subject to all other applicable provisions of this Ordinance and Site Plan Review and approval by the Lyndeborough Planning Board.

- Light manufacturing;
- Research and/or testing facilities;
- Offices;
- Newspaper and printing facilities;
- Warehouses;
- Retail stores;
- Banks;
- Personal service businesses including but not limited to service or repair of jewelry, appliances or other personal or household items, photography studios, beauty/barber shops and tailors.
- Utility structures less than 200 square feet in area.


### 1001.00 Permitted Uses.

Any of the following uses that require a permit by NH DES are also permitted by this Ordinance.
a. Forestry operations and management in accordance with best management practices;
b. Agriculture in accordance with agricultural best management practices;
c. Water impoundments and wells;
d. Drainage ways - streams, ditches or other paths of normal water runoff;
e. Wildlife refuges;
f. Parks and recreation uses consistent with the purpose and intent of this Ordinance;
g. Conservation areas and nature trails; and
h. Open space as permitted by the Subdivision Regulations and other sections of this Ordinance.

Recommended by the Planning Board and Board of Selectmen. (Majority Vote Required)

## Article 3: (Question 2)

## To see if the Town will vote to amend the existing Zoning Articles to the following: 1101.00 Purpose:

To provide an alternative pattern of land development for single-family homes in the Village District (V) and along a corridor 1000 feet either side of State Route 31 in the Rural Lands One(RL1) district.

It is intended to encourage the preservation of open space and, at the same time, provide for a greater variety of housing types and affordability, with similar densities and more inclusive building permits than permitted elsewhere in the Zoning Ordinance, without causing an increase to Town maintained roads.

It is planned that in a PRD, the setbacks for dwelling units in a PRD in the Village District shall be the same as required in Section 502.03 of the Lyndeborough Zoning Ordinance. The setbacks for dwelling units in a PRD in Rural Lands One District (RL1) shall be the same as required in Section 702.03 of the Lyndeborough Zoning Ordinance except that no dwelling unit shall be less than 300 feet from Route 31 nor more than 1000 feet from Route 31.

The dwelling units shall be constructed in clusters that are in harmony with neighborhood developments and housing and with the natural surroundings. These clusters shall not detract from the ecological and visual qualities of the environment, or from the value of the neighborhood or Town. Every PRD unit shall be occupied by an owner occupant who is at least 55 years of age or older and should add to the variety of housing types in Lyndeborough to accommodate the Master Plan purposes. The overall site design and amenities should enhance the quality of living for the residents of the development and, in general, the neighborhood and Town. The Planning Board shall determine whether the proposed PRD, namely the site plan or layout, number, type and design of the proposed housing is suitable to the neighborhood within which it is located and is consistent with the Master Plan and reasonable growth objectives.

### 1102.00 Conditions:

An applicant for approval of a proposed PRD* shall make application to the Planning Board in the same fashion as specified in the Subdivision regulations. In the course of review of the proposal, the Board shall hear evidence presented by the applicant and all those requiring notice and determine whether, in its judgment, the proposal meets the objectives and purpose set forth above, in which event the Planning Board may grant approval to the proposal, subject to reasonable conditions and limitations as it shall deem appropriate.
1102.01 Minimum Net Tract Area. Planned Residential Developments may be permitted on single or adjacent tracts of land, under one owner, or to be brought under one owner, which have a net tract area* of no less than twenty (20) buildable acres. Irrespective of the net tract area size, the PRD shall not contain more than twenty (20) dwelling units. Net tract area shall mean the total area of the tract, or tracts, less the area of wetlands, identified flood plains and areas of slope equal to or greater than $20 \%$. To maintain comparable densities, as calculated using existing Lyndeborough zoning regulations, (as determined by the soil based zoning section 408.00 of the zoning ordinance), PRD septic systems are to be of the "shared- type, located in the Open Space on soils that are rated "slight to moderate" as spelled out in the Hillsborough County West published soils survey.

Recommended by the Planning Board and Board of Selectmen. (Majority Vote Required)

## Article 4: Town Operating Budget

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of, Two Million, One Hundred and Forty Thousand, Nine Hundred and Eighty Six Dollars $\mathbf{( \$ 2 , 1 4 0 , 9 8 6}$ ), representing the Operating Budget for fiscal year 2019, as prepared by the Budget Committee. Said sum is exclusive of all special or individual articles addressed; or to take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article.
(Majority Vote Required)

## Article 5: 1994 Fire Department Pumper Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Thirty Five Thousand Dollars $\mathbf{( \$ 3 5 , 0 0 0 )}$ to be added to the Repair and Replacement of the 1994 Fire Department Pumper Capital Reserve Fund previously established for that purpose; or to take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article.
(Majority Vote Required)

## Article 6: Purchase a Fire Department Rescue Cutting Tool

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars $\mathbf{( \$ 7 , 5 0 0 )}$ to purchase a Fire Department Rescue Cutting Tool and other associated equipment including, but not limited to, set up costs. Further, to authorize the withdrawal of up to Seven Thousand Five Hundred Dollars $\mathbf{( \$ 7 , 5 0 0 )}$ from the Repair and Replacement of Lyndeborough Fire Department Equipment Capital Reserve Fund, previously set up for this purpose. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the equipment is purchased or December 31, 2020, whichever is sooner; or to take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)

## Article 7: Purchase a Fire Department Cardiac Monitor / Defibrillator

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twenty Five Thousand Dollars $\mathbf{( \$ 2 5 , 0 0 0}$ ) to purchase a Fire Department Cardiac Monitor / Defibrillator and other associated equipment including, but not limited to, set up costs. Further, to authorize the withdrawal of up to Twenty Five Thousand Dollars $\mathbf{( \$ 2 5 , 0 0 0 )}$ from the Repair and Replacement of Lyndeborough Fire Department Equipment Capital Reserve Fund, previously set up for this purpose. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the equipment is purchased or December 31, 2020, whichever is sooner; or to take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)

## Article 8: Lyndeborough Fire Department Equipment Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Ten Thousand Dollars $\mathbf{( \$ 1 0 , 0 0 0 )}$ ) to be added to the Repair and Replacement of Lyndeborough Fire Department Equipment Capital Reserve Fund, previously established for that purpose; or to take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)

## Article 9: Police Vehicle

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twenty Three Thousand Dollars (\$23,000) to partially defray the cost of the replacement of the 2016 AWD Ford Police Vehicle. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the vehicle is replaced or December 31, 2021, whichever is sooner; or take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)

## Article 10: 2008 Volvo Dump Truck Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twenty Thousand Dollars $\mathbf{( \$ 2 0 , 0 0 0 )}$ to be added to the Repair and Replacement of the 2008 Volvo Dump Truck Capital Reserve Fund previously established for that purpose; or take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required.)

## Article 11: 2008 Backhoe Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Eight Thousand $(\mathbf{\$ 8 , 0 0 0})$ to be added to the Repair and Replacement of the 2008 Backhoe Capital Reserve Fund previously established for that purpose; or take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required.)

## Article 12: 2016 Highway Department One-Ton Truck Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Five Thousand Dollars $\mathbf{( \$ 5 , 0 0 0 )}$ ) to be added to the Repair and Replacement of the 2016 Highway Department One-Ton Truck Capital Reserve Fund previously established for that purpose; or take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)

## Article 13: 2016 Mid-Size Dump Truck Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Eleven Thousand Dollars $\mathbf{( \$ 1 1 , 0 0 0 )}$ to be added to the Repair and Replacement of the 2016 MidSize Dump Truck Capital Reserve Fund previously established for that purpose; or take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required.)

## Article 14: Purchase a Highway Department Backhoe / Loader

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of One Hundred and Fifty Thousand Dollars $\mathbf{( \$ 1 5 0 , 0 0 0 )}$ ) to purchase a Highway Department Backhoe / Loader and other associated equipment including, but not limited to, set up costs. Further, to authorize the withdrawal of up to One Hundred and Fifty Thousand Dollars $\mathbf{( \$ 1 5 0 , 0 0 0 )}$ from the Repair and Replacement of the 2007 Backhoe / Loader Capital Reserve Fund, previously set up for this purpose and to further authorize the Board of Selectmen to take any steps to facilitate said sale including, but not limited to, the right to convey title of any vehicle(s) being provided in sale or trade. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the vehicle is purchased or December 31, 2020, whichever is sooner; or to take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this Article.
(Majority Vote Required.)

## Article 15: Capital Reserve Fund Change of Purpose

To see if the Town of Lyndeborough will vote, pursuant to RSA 35:16, to change the purpose of the existing Repair and Replacement of the 2007 Backhoe / Loader Capital Reserve Fund to the Repair and Replacement of the Backhoe / Loader Capital Reserve Fund; or to take any other action relative thereto. This article is contingent on passage of Article 14, failing which; it shall be null and void.

The Board of Selectmen and Budget Committee Recommend this Article. (2/3 Vote Required.)

## Article 16: Street Light Replacement Project

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Seven Thousand Four Hundred Dollars $\mathbf{( \$ 7 , 4 0 0 )}$ to implement the recommendations of the Street Lighting Committee, which shall include but not limited to; the elimination, replacement and /or additions of street lights as directed by the Board of Selectmen. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the project is complete or December 31, 2020, whichever is sooner; or to take any other action relative thereto.

The Board of Selectmen and Budget Committee Recommend this appropriation (Majority vote required)

## Article 17: Lyndeborough Town Forest Conservation Easement

To see if the Town of Lyndeborough will vote to authorize the Board of Selectmen to transfer or convey such property rights in the below described parcel of town owned land as may be necessary so that the same shall be subject to a conservation easement, in perpetuity, the particular terms of the easement to be determined by the Board of Selectmen, with the concurrence of the Conservation Commission, said authorization to include the authority to execute any and all deeds, documents or other instruments in the name of the Town that may be necessary to accomplish the foregoing. It is understood that the intent of this article is to cause the conservation easement to be held by a "qualified organization," as defined in section $170(\mathrm{~h})(3)$ of the Internal Revenue Code of 1986, existing for the purchase of, or holding of, property interests, or facilitating transactions relative thereto when such purchase carries out the purpose of RSA 36-A, said organization as determined by the Board of Selectmen with the concurrence of the Conservation Commission. The property to which this authorization, if approved, will apply is land known as Tax Map 216 Lot 4 located off Scout Road, which was designated in 2016 as a Town Forest. The authority contained in this warrant article shall expire if the Board of Selectmen has not exercised the authority within two years of the date of the passage of this article; or take any other action relative thereto.

Conservation Committee and the Board of Selectmen Recommend this Article (Majority vote required)

## Article 18: Other Business

To transact any other business that may legally come before said me
Given unto our hands and seal, this $\mathbf{1 3}^{\text {th }}$ day of February, 2019.
BOARD OF SELECTMEN:

Frederick G. Douglas, Jr., Chairman

$\overline{\text { Frederick G. Douglas, Jr., Chairman Mark A. Chamberlain }}$

# TOWN OF LYNDEBOROUGH 

Financial Reports

|  | Actual |  |  |
| :---: | :---: | :---: | :---: |
| OPERATING BUDGET |  |  |  |
| 4130 EXECUTIVE | 155,363 | 158,952 | 172,075 |
| 4140 ELECTION REGISTRATION VITAL STATISTICS | 66,347 | 68,844 | 71,214 |
| 4150 FINANCIAL ADMINISTRATION | 42,923 | 43,652 | 69,182 |
| 4152 ASSESSING | 20,429 | 23,000 | 23,140 |
| 4153 LEGAL | 18,951 | 25,000 | 20,000 |
| 4155 PERSONNEL ADMINISTRATION | 193,154 | 250,104 | 223,569 |
| 4191 PLANNING/ZONING | 6,033 | 4,684 | 4,857 |
| 4194 GOVERNMENT BUILDINGS | 36,085 | 27,613 | 36,353 |
| 4195 CEMETERIES | 2,385 | 9,703 | 22,703 |
| 4196 OTHER INSURANCE | 43,299 | 44,038 | 42,624 |
| 4197 REGIONAL PLANNING | 1,250 | 1,251 | 1,262 |
| 4210 POLICE | 230,973 | 263,860 | 287,055 |
| 4215 AMBULANCE | 47,363 | 58,997 | 61,950 |
| 4220 FIRE DEPARTMENT | 89,358 | 110,609 | 112,043 |
| 4240 BUILDING INSPECTION | 13,615 | 15,199 | 15,608 |
| 4290 EMERGENCY MANAGEMENT | 495 | 1,501 | 1,501 |
| 4311 HIGHWAY ADMINISTRATION | 233,071 | 235,693 | 210,298 |
| 4312 STREETS \& HIGHWAYS | 327,591 | 328,951 | 375,731 |
| 4313 HIGHWAY BLOCK GRANT | 33,963 | 35,002 | 32,502 |
| 4316 STREET LIGHTING | 3,350 | 3,300 | 3,300 |
| 4324 SOLID WASTE DISPOSAL | 77,122 | 77,328 | 77,850 |
| 4411 HEALTH ADMINISTRATION | 1,200 | 1,250 | 1,274 |
| 4415 HEALTH AGENCIES \& HOSPITAL | 3,400 | 3,400 | 3,510 |
| 4442 DIRECT ASSISTANCE | 1,987 | 10,000 | 7,500 |
| 4520 PARKS \& RECREATION | 9,150 | 9,150 | 8,750 |
| 4550 LIBRARY | 45,193 | 44,960 | 49,663 |
| 4580 PATRIOTIC PURPOSES | 1,670 | 1,500 | 1,500 |
| 4589 OTHER CULTURE/RECREATION | 1,050 | 5,600 | 3,700 |
| 4595 HISTORIC DISTRICT | 0 | 90 | 90 |
| 4611 CONSERVATION | 1,300 | 1,300 | 100 |
| 4700 DEBT SERVICE | 207,360 | 0 | 0 |
| 4723 TAX ANTICIPATION NOTES | 0 | 2 | 1 |
| 4711 LONG TERM BONDS \& NOTES | 0 | 207,500 | 200,081 |
| TOTAL- OPERATING BUDGET | 1,915,429 | 2,072,033 | 2,140,986 |
| WARRANT ARTICLE EXPENDITURES |  |  |  |
| 4915 PAYMENTS TO CAPITAL RESERVE FUNDS | 73,000 | 73,000 | 89,000 |
| TOTAL INDIVIDUAL WARRANT ARTICLES | 51,000 | 271,000 | 212,900 |
| TOTAL 4915 WARRANT ARTICLES EXPENDITURES | 124,000 | 344,000 | 301,900 |
| TOTAL TOWN EXPENDITURES | 2,039,429 | 2,416,033 | 2,442,886 |
| REVENUES |  |  |  |
| 3100 REVENUE FROM TAXES | 64,562 | 55,500 | 55,501 |
| 3200 REVENUES FROM LICENSES, PERMITS, \& FEES | 383,368 | 335,753 | 345,753 |
| 3300 REVENUES FROM FEDERAL GOVERNMENT | 0 | 2 | 2 |
| 3350 REVENUES FROM THE STATE OF NEW HAMPSHIRE | 179,255 | 177,012 | 178,262 |
| 3400 REVENUES FROM CHARGES FOR SERVICE | 20,930 | 5,503 | 6,503 |
| 3500 REVENUES FROM MISCELLANEOUS PURPOSES | 26,736 | 13,408 | 14,008 |
| 3900 INTERFUND TRANSFERS | 171,000 | 171,001 | 182,500 |
| 3934 MOUNTAIN ROAD BOND | 0 | 1 | 1 |
| REVENUES | 845,851 | 758,180 | 782,530 |
| Use of Fund Balance to Reduce Taxes | 196,000 | 196,000 |  |
|  | 1,041,851 | 954,180 | 782,530 |
| TOTAL EXPENSES MINUS TOTAL REVENUES | 997,577 | 1,461,853 | 1,660,356 |

## 2019 Proposed Budget Summary

|  | $\begin{gathered} 2018 \\ \text { Actual } \end{gathered}$ | 2018 <br> Budget | $2019$ <br> Request |
| :---: | :---: | :---: | :---: |
| OPERATING BUDGET |  |  |  |
| 4130 EXECUTIVE |  |  |  |
| 4130-01-130 Wages Selectmen | 6,245 | 6,245 | 6,245 |
| 4130-01-391 Public Notices | 370 | 600 | 500 |
| 4130-01-550 Town Report | 1,280 | 1,600 | 1,500 |
| 4130-01-560 Dues and Subscription | 1,843 | 2,625 | 2,625 |
| 4130-01-900 BOS Misc. Expense | 1,107 | 1,200 | 1,200 |
| 4130-02-110 Wage Office Staff FT | 63,914 | 63,997 | 66,133 |
| 4130-02-112 Wage Office Staff PT | 70,949 | 69,945 | 80,932 |
| 4130-02-290 Mileage, Training \& Conferences | 1,039 | 1,500 | 1,500 |
| 4130-02-341 Telephone/Fax | 4,722 | 5,140 | 5,140 |
| 4130-02-620 Office Supplies | 2,298 | 3,000 | 3,000 |
| 4130-02-621 Copier Expense | 586 | 550 | 750 |
| 4130-02-622 Office Equipment | 0 | 350 | 350 |
| 4130-02-625 Postage | 1,008 | 2,200 | 2,200 |
| 4130 EXECUTIVE | 155,363 | 158,952 | 172,075 |
| 4140 ELECTION REGISTRATION VITAL STATISTICS |  |  |  |
| 4140-01-130 Wages TC/TC | 42,897 | 42,930 | 43,784 |
| 4140-01-131 Wages Deputy Clerk | 11,883 | 13,058 | 15,738 |
| 4140-01-132 Wages Moderator | 300 | 400 | 100 |
| 4140-01-133 Wages Ballot Clerks | 871 | 868 | 295 |
| 4140-01-134 Wages Supervisors of Checklist | 557 | 1,044 | 474 |
| 4140-01-393 Software Support | 3,693 | 3,693 | 3,800 |
| 4140-01-610 TC/TC Expense | 1,875 | 1,915 | 2,240 |
| 4140-01-611 Lien \& Deed Expense | 971 | 1,782 | 1,700 |
| 4140-01-612 Tax Bills \& Warrant | 1,137 | 1,000 | 1,680 |
| 4140-01-613 Registrations Expense | 845 | 788 | 788 |
| 4140-01-620 Election Expenses | 1,170 | 1,365 | 465 |
| 4140-01-621 Record Preservation | 148 | 1 | 150 |
| 4140 ELECTION REGISTRATION VITAL STATISTICS | 66,347 | 68,844 | 71,214 |
| 4150 FINANCIAL ADMINISTRATION |  |  |  |
| 4150-02-301 Audit | 14,200 | 14,200 | 13,450 |
| 4150-05-130 Wages Treasurer | 2,789 | 3,085 | 3,153 |
| 4150-05-390 Payroll Services | 4,583 | 4,500 | 4,500 |
| 4150-05-391 Bank Fees | 163 | 150 | 150 |
| 4150-05-610 Treasurer Supplies/Mileage | 1,127 | 1,165 | 1,165 |
| 4150-06-392 Comp Tech Support | 18,142 | 18,552 | 45,764 |
| 4150-06-393 Comp Expense/Upgrade | 1,919 | 2,000 | 1,000 |
| 4150 FINANCIAL ADMINISTRATION | 42,923 | 43,652 | 69,182 |

## 2019 Proposed Budget Summary

|  | 2018 <br> Actual | 2018 <br> Budget | $2019$ <br> Request |
| :---: | :---: | :---: | :---: |
| 4152 ASSESSING |  |  |  |
| 4152-03-312 Town Assessor | 13,394 | 15,475 | 15,475 |
| 4152-03-392 Tax Map Update | 0 | 500 | 500 |
| 4152-03-393 Assessing Software Support | 6,890 | 6,925 | 7,065 |
| 4152-03-610 Assessing Supplies/Deeds | 145 | 100 | 100 |
| 4152 ASSESSING | 20,429 | 23,000 | 23,140 |
| 4153 LEGAL |  |  |  |
| 4153-01-320 Legal Expenses General | 18,951 | 25,000 | 20,000 |
| 4153 LEGAL | 18,951 | 25,000 | 20,000 |
| 4155 PERSONNEL ADMINISTRATION |  |  |  |
| 4155-02-210 Health Insurance | 93,514 | 133,191 | 116,006 |
| 4155-02-211 Dental Insurance | 3,863 | 5,244 | 4,602 |
| 4155-02-215 Life Insurance | 1,025 | 1,200 | 1,200 |
| 4155-02-217 Long-Term Disability | 3,565 | 3,900 | 3,900 |
| 4155-02-218 Short-Term Disability | 2,380 | 2,700 | 2,700 |
| 4155-02-219 Hartford Life \& Accident Insurance | 667 | 1,100 | 1,250 |
| 4155-02-220 Town Share Social Security | 33,471 | 36,952 | 36,952 |
| 4155-02-225 Town Share Medicare | 9,379 | 10,179 | 10,179 |
| 4155-02-230 Town share NHRS/PD | 9,378 | 16,274 | 16,377 |
| 4155-02-231 Town Share Valic Retirement | 10,470 | 11,400 | 9,580 |
| 4155-02-250 Unemployment Compensation | 2,629 | 2,630 | 2,303 |
| 4155-02-260 Worker's Compensation | 16,854 | 16,854 | 10,415 |
| 4155-02-290 HR Administration | 0 | 1,000 | 1,000 |
| 4155-02-291 Tuition Reimbursement | 2,880 | 3,000 | 3,000 |
| 4155-02-292 Longevity | 2,375 | 3,000 | 2,625 |
| 4155-02-350 Medical/Health \& Safety | 704 | 1,480 | 1,480 |
| 4155 PERSONNEL ADMINISTRATION | 193,154 | 250,104 | 223,569 |
| 4191 PLANNING/ZONING |  |  |  |
| 4191-01-112 Wages Planning Board Clerical | 1,934 | 2,044 | 2,550 |
| 4191-01-610 Planning Board Expense | 421 | 1,470 | 500 |
| 4191-02-112 Wages ZBA Clerical | 3,289 | 610 | 1,267 |
| 4191-02-610 ZBA Expense | 390 | 560 | 540 |
| 4191 PLANNING/ZONING | 6,033 | 4,684 | 4,857 |


|  | $\begin{gathered} 2018 \\ \text { Actual } \end{gathered}$ | 2018 <br> Budget | $\begin{gathered} 2019 \\ \text { Request } \end{gathered}$ |
| :---: | :---: | :---: | :---: |
| 4194 GOVERNMENT BUILDINGS |  |  |  |
| 4194-01-112 Wages Citizens' Hall Custodial | 2,045 | 2,351 | 2,397 |
| 4194-01-341 Building Safety | 6,313 | 5,525 | 6,025 |
| 4194-01-360 Citizens' Hall Maint. Supplies | 1,477 | 1,500 | 1,500 |
| 4194-01-410 Citizens' Hall Electricity | 4,278 | 4,200 | 4,200 |
| 4194-01-411 Citizens' Hall Heating Fuel | 3,426 | 3,045 | 3,465 |
| 4194-01-430 Citizens' Hall General Repairs | 12,372 | 6,000 | 6,000 |
| 4194-02-112 Wages Center Hall | 325 | 366 | 370 |
| 4194-02-360 Center Hall Maint-Custodian | 110 | 50 | 100 |
| 4194-02-410 Center Hall Electric | 538 | 300 | 420 |
| 4194-02-411 Center Hall Heating Fuel | 596 | 600 | 600 |
| 4194-02-430 Center General Repairs | 581 | 2,500 | 10,000 |
| 4194-03-430 Town Common | 3,150 | 200 | 200 |
| 4194-04-410 EOC Garage Electric | 156 | 250 | 250 |
| 4194-04-411 EOC Propane | 718 | 725 | 825 |
| 4194-09-430 Tax Deeded Property Expense | 0 | 1 | 1 |
| 4194 GOVERNMENT BUILDINGS | 36,085 | 27,613 | 36,353 |
| 4195 CEMETERIES |  |  |  |
| 4195-01-112 Wages Cemeteries | 495 | 1 | 3,000 |
| 4195-01-113 Burial Expense | 0 | 3,000 | 1 |
| 4195-01-390 Contracted Services | 0 | 3,000 | 3,000 |
| 4195-01-391 CEM Transportation | 0 | 1 | 1 |
| 4195-01-393 CEM Mapping Project | 0 | 100 | 100 |
| 4195-01-660 CEM Equipment Repair | 305 | 600 | 600 |
| 4195-01-680 New Equipment | 464 | 900 | 900 |
| 4195-01-681 Loam/Seed/Fertilizer | 350 | 1,000 | 1,000 |
| 4195-01-682 Flags - Cemeteries | 13 | 100 | 100 |
| 4195-01-683 Corner Posts | 0 | 1 | 1 |
| 4195-01-690 Improvement Projects | 758 | 1,000 | 14,000 |
| 4195 CEMETERIES | 2,385 | 9,703 | 22,703 |
| 4196 OTHER INSURANCE |  |  |  |
| 4196-01-520 Property and Liability Insurance | 42,038 | 42,038 | 40,624 |
| 4196-01-521 Insurance Deductible | 1,261 | 2,000 | 2,000 |
| 4196 OTHER INSURANCE | 43,299 | 44,038 | 42,624 |


|  | $\begin{gathered} 2018 \\ \text { Actual } \end{gathered}$ | $\begin{gathered} 2018 \\ \text { Budget } \end{gathered}$ | $\begin{gathered} 2019 \\ \text { Request } \end{gathered}$ |
| :---: | :---: | :---: | :---: |
| 4197 REGIONAL PLANNING |  |  |  |
| 4197-04-390 NRPC Contracted Services | 0 | 1 | 1 |
| 4197-04-560 NRPC Annual Dues | 1,250 | 1,250 | 1,261 |
| 4197 REGIONAL PLANNING | 1,250 | 1,251 | 1,262 |
| 4210 POLICE |  |  |  |
| 4210-01-110 Wages Full Time | 29,205 | 48,279 | 49,984 |
| 4210-01-111 Wages Clerical | 1,896 | 3,508 | 3,629 |
| 4210-01-112 Wages Part Time Officers | 75,939 | 74,525 | 79,571 |
| 4210-01-113 Wages: Training | 735 | 1,655 | 1,655 |
| 4210-01-116 Wages Chief of Police | 57,403 | 57,447 | 58,591 |
| 4210-01-140 Wages Overtime | 7,071 | 13,414 | 13,761 |
| 4210-01-390 Police Dispatching | 20,818 | 21,000 | 21,750 |
| 4210-01-391 Police Department Grants | 0 | 1 | 1 |
| 4210-04-290 Firearms Expense | 1,628 | 2,000 | 2,000 |
| 4210-04-291 Training Expense | 230 | 1,190 | 3,000 |
| 4210-05-341 Telephone Expense | 5,904 | 5,364 | 6,000 |
| 4210-05-560 Dues \& Associations | 385 | 385 | 385 |
| 4210-05-620 Office Expense | 1,185 | 2,000 | 2,000 |
| 4210-05-630 Office Maintenance | 1,000 | 1,000 | 1,000 |
| 4210-05-635 Fuel for Vehicles | 6,462 | 6,204 | 6,204 |
| 4210-05-660 Cruiser Maint/Repairs | 2,882 | 4,000 | 3,500 |
| 4210-05-680 Radio \& Radar Expense | 4,639 | 4,470 | 800 |
| 4210-05-681 Uniform Expense | 2,895 | 4,000 | 4,000 |
| 4210-05-682 Bullet Proof Vests | 0 | 1,600 | 1,600 |
| 4210-05-684 Computer Equipment | 5,655 | 6,370 | 15,276 |
| 4210-05-685 Equipment | 4,938 | 4,848 | 5,248 |
| 4210-05-690 Highway Safety | 0 | 0 | 6,500 |
| 4210-06-683 Dog Control | 100 | 100 | 100 |
| 4210-06-685 Evidence Recovery | 0 | 500 | 500 |
| 4210 POLICE | 230,973 | 263,860 | 287,055 |
| 4215 AMBULANCE |  |  |  |
| 4215-01-350 Ambulance Service | 47,363 | 58,997 | 61,950 |
| 4215 AMBULANCE | 47,363 | 58,997 | 61,950 |


| 2018 | 2018 | 2019 |
| :---: | :---: | :---: |
| Actual | Budget | Request |


| 4220 FIRE DEPARTMENT |  |
| :--- | :--- |
| 4220-01-341 | Telephone |
| 4220-01-390 | Dispatching |
| 4220-01-391 | Fire Grants |
| 4220-01-393 | Software Support |
| 4220-01-560 | Dues \& Associations |
| 4220-01-561 | Hazmat Annual Dues |
| 4220-01-620 | Office Supplies |
| 4220-02-112 | Stipend/Commd Stf |
| 4220-02-113 | Wages Chief |
| 4220-02-610 | Consumable Material |
| 4220-02-611 | Medical Supplies / Equipment |
| 4220-02-630 | Equipment Repair |
| 4220-02-680 | Schedule Equipment Replacement |
| 4220-02-681 | Turnout Gear Cleaning |
| 4220-02-682 | New Equipment |
| 4220-02-684 | Equipment Lease |
| 4220-02-690 | Forest Fires |
| 4220-04-290 | Training \& Mileage |
| 4220-06-635 | Gas/Diesel |
| 4220-06-660 | Truck Maintenance |
| 4220-06-680 | Radio Maintenance |
| 4220-08-410 | Electric |
| 4220-08-411 | Heating Fuel/Propane |
| 4220-08-630 | Building Maintenance |
| 4220 FIRE DEPARTMENT |  |

## 4240 BUILDING INSPECTION

4240-01-111 Wages Building Inspector
4240-01-610 Building Inspector Expense

## 4240 BUILDING INSPECTION

## 4290 EMERGENCY MANAGEMENT

4290-01-390 E.M. Programs
4290-01-391 Emergency Management Grants
4290 EMERGENCY MANAGEMENT

| 2,584 | 2,600 | 2,600 |
| ---: | ---: | ---: |
| 20,470 | 21,500 | 21,500 |
| 0 | 1 | 1 |
| 1,210 | 1,450 | 2,950 |
| 0 | 300 | 300 |
| 671 | 700 | 700 |
| 471 | 600 | 400 |
| 28,749 | 28,750 | 29,189 |
| 6,502 | 6,502 | 6,632 |
| 1,813 | 2,700 | 1,500 |
| 0 | 0 | 1,200 |
| 2,325 | 2,800 | 2,800 |
| 6,525 | 10,700 | 10,700 |
| 0 | 1,000 | 1,000 |
| 3,536 | 3,200 | 2,000 |
| 0 | 1 | 1 |
| 0 | 1,200 | 3,200 |
| 2,977 | 5,020 | 4,020 |
| 1,247 | 1,500 | 1,500 |
| 3,536 | 8,400 | 8,400 |
| 150 | 1,650 | 1,550 |
| 2,399 | 4,000 | 3,000 |
| 2,827 | 3,335 | 3,000 |
| 1,366 | 2,700 | 3,900 |
|  | 110,609 | 112,043 |



|  | $\begin{gathered} 2018 \\ \text { Actual } \end{gathered}$ | $\begin{gathered} 2018 \\ \text { Budget } \end{gathered}$ | $2019$ Request |
| :---: | :---: | :---: | :---: |
| 4311 HIGHWAY ADMINISTRATION |  |  |  |
| 4311-01-110 HWY Wages Full Time | 179,838 | 177,918 | 129,511 |
| 4311-01-111 HWY Part Time | 2,414 | 3,400 | 35,360 |
| 4311-01-112 HWY Wages Overtime | 30,546 | 35,000 | 24,712 |
| 4311-01-290 Training/Mileage | 0 | 500 | 500 |
| 4311-01-560 Dues/Associations | 55 | 50 | 60 |
| 4311-01-610 Uniforms/Safety | 5,325 | 6,260 | 5,040 |
| 4311-01-620 Office Expenses | 0 | 0 | 1,650 |
| 4311-01-680 Radios | 0 | 600 | 600 |
| 4311-02-341 Telephone | 1,375 | 1,465 | 1,465 |
| 4311-02-410 Electric | 2,687 | 3,500 | 3,000 |
| 4311-02-411 Heating Fuel | 3,526 | 3,500 | 3,400 |
| 4311-02-430 Building Maintenance \& Supplies | 7,304 | 3,500 | 5,000 |
| 4311 HIGHWAY ADMINISTRATION | 233,071 | 235,693 | 210,298 |
| 4312 STREETS \& HIGHWAYS |  |  |  |
| 4312-01-630 Chains/Blades/edges | 6,241 | 8,000 | 8,000 |
| 4312-01-635 Fuel | 22,484 | 22,500 | 26,000 |
| 4312-01-660 Vehicle - Vendor | 55,735 | 40,000 | 40,000 |
| 4312-01-661 Vehicle In-House | 13,789 | 15,000 | 15,000 |
| 4312-01-662 Tires | 5,030 | 6,000 | 7,220 |
| 4312-02-245 Bridge Maintenance | 0 | 1 | 500 |
| 4312-02-631 Welding Supplies | 926 | 1,000 | 1,000 |
| 4312-02-634 Tools | 409 | 1,000 | 1,000 |
| 4312-02-682 Culverts/Grates | 1,842 | 5,000 | 5,000 |
| 4312-02-683 Signs | 1,177 | 2,000 | 2,000 |
| 4312-02-685 Sand | 22,473 | 22,500 | 22,500 |
| 4312-02-686 Salt | 51,851 | 52,000 | 33,750 |
| 4312-02-687 Gravel/Aggregate | 31,265 | 30,000 | 40,000 |
| 4312-02-688 Crack Seal \&/or Pavement Preservation | 11,100 | 7,500 | 15,000 |
| 4312-03-390 Line Striping | 0 | 2,500 | 2,500 |
| 4312-03-394 Equipment Rental/Contracted Services | 19,285 | 19,950 | 24,761 |
| 4312-03-625 Guardrail | 4,135 | 14,000 | 14,000 |
| 4312-03-688 Paving | 79,849 | 80,000 | 117,500 |
| 4312 STREETS \& HIGHWAYS | 327,591 | 328,951 | 375,731 |
| 4313 HIGHWAY BLOCK GRANT |  |  |  |
| 4313-01-900 Paving - Block Grant | 0 | 1 | 1 |
| 4313-01-901 Equipment Block Grant | 33,963 | 35,000 | 32,500 |
| 4313-01-902 Projects - Block Grant | 0 | 1 | 1 |
| 4313 HIGHWAY BLOCK GRANT | 33,963 | 35,002 | 32,502 |


|  | $\begin{gathered} 2018 \\ \text { Actual } \end{gathered}$ | $\begin{gathered} 2018 \\ \text { Budget } \end{gathered}$ | $\begin{gathered} 2019 \\ \text { Request } \end{gathered}$ |
| :---: | :---: | :---: | :---: |
| 4316 STREET LIGHTING |  |  |  |
| 4316-01-410 Street Lighting | 3,350 | 3,300 | 3,300 |
| 4316 STREET LIGHTING | 3,350 | 3,300 | 3,300 |
| 4324 SOLID WASTE DISPOSAL |  |  |  |
| 4324-01-390 Wilton Recycling | 77,122 | 77,328 | 77,850 |
| 4324 SOLID WASTE DISPOSAL | 77,122 | 77,328 | 77,850 |
| 4411 HEALTH ADMINISTRATION |  |  |  |
| 4411-01-112 Wages Public Health | 1,200 | 1,200 | 1,224 |
| 4411-01-610 Health Administration | 0 | 50 | 50 |
| 4411 HEALTH ADMINISTRATION | 1,200 | 1,250 | 1,274 |
| 4415 HEALTH AGENCIES \& HOSPITAL |  |  |  |
| 4415-01-350 Home Health Service | 500 | 500 | 500 |
| 4415-01-390 Bridge/Domestic Vio | 300 | 300 | 300 |
| 4415-02-350 Monadnock Family Se | 800 | 800 | 800 |
| 4415-03-350 Meals on Wheels | 400 | 400 | 510 |
| 4415-04-350 Red Cross | 400 | 400 | 400 |
| 4415-05-350 CASA Court Advocate | 500 | 500 | 500 |
| 4415-06-350 Granite State Children's Alliance - CAC - HC | 500 | 500 | 500 |
| 4415 HEALTH AGENCIES \& HOSPITAL | 3,400 | 3,400 | 3,510 |
| 4442 DIRECT ASSISTANCE |  |  |  |
| 4442-01-390 Welfare Assistance | 1,987 | 10,000 | 7,500 |
| 4442 DIRECT ASSISTANCE | 1,987 | 10,000 | 7,500 |
| 4520 PARKS \& RECREATION |  |  |  |
| 4520-01-390 WYC-Goss Park | 9,150 | 9,150 | 8,750 |
| 4520 PARKS \& RECREATION | 9,150 | 9,150 | 8,750 |
| 4550 LIBRARY |  |  |  |
| 4550-01-112 Library Wages | 25,624 | 25,935 | 29,913 |
| 4550-01-680 Library | 19,569 | 19,025 | 19,750 |
| 4550 LIBRARY | 45,193 | 44,960 | 49,663 |
| 4580 PATRIOTIC PURPOSES |  |  |  |
| 4583-01-610 Memorial Day | 1,670 | 1,500 | 1,500 |
| 4580 PATRIOTIC PURPOSES | 1,670 | 1,500 | 1,500 |


| 2018 | 2018 | 2019 |
| :---: | :---: | :---: |
| Actual | Budget | Request |

4589 OTHER CULTURE/RECREATION

| 4589-01-390 Communications | 0 | 3,800 | 1,900 |
| :---: | ---: | ---: | ---: | ---: |
| 4589-02-391 Community Day | 0 | 750 | 750 |
| 4590-01-100 Heritage Commission | 1,050 | 1,050 | 1,050 |
| OTHER CULTURE/RECREATION | 1,050 | 5,600 | 3,700 |

## 4595 HISTORIC DISTRICT

4595-01-100 Historic District Commission
4595 HISTORIC DISTRICT
4611 CONSERVATION
4611-02-610 Conservation Expense
4611 CONSERVATION
4700 DEBT SERVICE
4700 DEBT SERVICE


## 4723 TAX ANTICIPATION NOTES

4711-01-980 Debt Serv Principal
4723-01-981 Debt Interest TANs
4723 TAX ANTICIPATION NOTES
4711 LONG TERM BONDS \& NOTES
4711-01-000 Long Term Bonds \& Notes Principal
4721-01-000 Long Term Bonds \& Notes Interest 4711 LONG TERM BONDS \& NOTES
TOTAL- OPERATING BUDGET


| 145,000 | 145,000 | 145,000 |
| :---: | :---: | :---: |
| 62,360 | 62,500 | 55,081 |
| 207,360 | 207,500 | 200,081 |

$\mathbf{1 , 9 1 5 , 4 2 9} \mathbf{2 , 0 7 2 , 0 3 3} \mathbf{2 , 1 4 0 , 9 8 6}$

|  | $\begin{gathered} 2018 \\ \text { Actual } \end{gathered}$ | $\begin{gathered} 2018 \\ \text { Budget } \end{gathered}$ | $\begin{gathered} 2019 \\ \text { Request } \end{gathered}$ |
| :---: | :---: | :---: | :---: |
| WARRANT ARTICLE EXPENDITURES |  |  |  |
| 4915 PAYMENTS TO CAPITAL RESERVE FUNDS |  |  |  |
| 4915-19-005 1994 Pumper Repair/Replace | 19,000 | 19,000 | 35,000 |
| 4915-19-008 Repair \& Replace of Fire Depart. Equipment |  |  | 10,000 |
| 4915-19-010 Repair \& Replace Volvo - 2008 Truck Replacement |  |  | 20,000 |
| 4915-19-011 Repair \& Replacement of Backhoe Loader - 2008 R \& R |  |  | 8,000 |
| 4915-19-012 Repair \& Replacement of the 2016 One-Ton Truck |  |  | 5,000 |
| 4915-19-013 Repair \& Replacement of the 2016 Mid-Size Dump Truck |  |  | 11,000 |
| 4915-18-006 1984 Tanker Repair/Replacement | 40,000 | 40,000 |  |
| 4915-18-010 Repair \& Replace Ambulance \& Medical Equipmen | 14,000 | 14,000 |  |
| 4915 PAYMENTS TO CAPITAL RESERVE FUNDS | 73,000 | 73,000 | 89,000 |
| INDIVIDUAL WARRANT ARTICLES |  |  |  |
| 4902-18-007 Police Vehicle Replacement (Special) | 21,000 | 21,000 |  |
| 4902-18-008 Purchase of HWY Dump Truck | 0 | 220,000 |  |
| 4902-18-011 Pave Citizens Hall Parking Lot | 22,000 | 22,000 |  |
| 4902-18-012 Pave J.A. Tarbell Library Parking Lot | 8,000 | 8,000 |  |
| 4902-19-006 Purchase a Fire Dept. Rescue Cutting Tool |  |  | 7,500 |
| 4902-19-007 Purchase a Fire Dept. Cardiac Monitor/Defibrillator |  |  | 25,000 |
| 4902-19-009 Defray cost on replacement of 2016 Ford PD Vehicle |  |  | 23,000 |
| 4902-19-004 To Purchase Highway Backhoe/Loader |  |  | 150,000 |
| 4902-19-017 To elimiate, replace \&/or additions of street lights |  |  | 7,400 |
| TOTAL INDIVIDUAL WARRANT ARTICLES | 51,000 | 271,000 | 212,900 |
| TOTAL 4915 WARRANT ARTICLES EXPENDITURES | 124,000 | 344,000 | 301,900 |
| TOTAL TOWN EXPENDITURES | 2,039,429 | 2,416,033 | 2,442,886 |

## 2019 Proposed Budget Summary

|  | $\begin{gathered} 2018 \\ \text { Actual } \end{gathered}$ | 2018 <br> Budget | $2019$ <br> Request |
| :---: | :---: | :---: | :---: |
| REVENUES |  |  |  |
| 3100 REVENUE FROM TAXES |  |  |  |
| 3110-02-000 Overlay | (320) | 0 | 1 |
| 3120-01-000 Land Use Change Tax | 4,090 | 5,000 | 5,000 |
| 3185-01-000 Timber Yield Tax | 22,792 | 20,000 | 20,000 |
| 3187-01-000 Excavation Tax | 0 | 500 | 500 |
| 3190-01-000 Interest/Cost on Late Taxes | 38,000 | 30,000 | 30,000 |
| 3100 REVENUE FROM TAXES | 64,562 | 55,500 | 55,501 |
| 3200 REVENUES FROM LICENSES, PERMITS, \& FEES |  |  |  |
| 3190-02-000 Interest on Timber Tax | 266 | 0 | 1 |
| 3220-01-012 Pistol Permt Revenue | 0 | 0 | 1 |
| 3210-02-000 Pole Petitions | 30 | 0 | 1 |
| 3210-04-000 UCC Filings | 589 | 302 | 300 |
| 3220-01-000 Motor Vehicle Permit (Decals) | 13,378 | 0 | 6,000 |
| 3220-02-000 Motor Vehicle Registration Fees | 353,839 | 326,500 | 330,000 |
| 3220-04-000 Motor Vehicle Title Fees | 814 | 0 | 500 |
| 3230-01-000 Building Permits | 7,900 | 5,000 | 5,000 |
| 3290-01-000 Dog Licenses | 2,358 | 3,954 | 2,000 |
| 3290-02-000 Dog Penalties/Summons | 1,593 | 0 | 600 |
| 3290-03-000 Licenses/ Certified Copies | 380 | 0 | 250 |
| 3290-04-000 Misc. TC Fees | 240 | 0 | 100 |
| 3290-06-000 Pistol Permit | 643 | 0 | 250 |
| 3290-07-000 Planning Board/ZBA Fees | 1,338 | 0 | 750 |
| 3200 REVENUES FROM LICENSES, PERMITS, \& FEES | 383,368 | 335,756 | 345,753 |
| 3300 REVENUES FROM FEDERAL GOVERNMENT |  |  |  |
| 3319-01-000 FEMA Grants | 0 | 1 | 1 |
| 3319-02-000 Other Grants | 0 | 1 | 1 |
| 3300 REVENUES FROM FEDERAL GOVERNMENT | 0 | 2 | 2 |
| 3350 REVENUES FROM THE STATE OF NEW HAMPSHIRE |  |  |  |
| 3352-01-000 Room \& Meals Tax | 87,774 | 90,000 | 90,000 |
| 3353-01-000 Highway Block Grant | 87,518 | 87,000 | 88,000 |
| 3354-01-000 Brush Fire Reimbursement | 0 | 1 | 1 |
| 3356-01-000 Forest Land Reimbursement | 9 | 11 | 10 |
| 3356-01-000 Railroad Tax | 256 | 0 | 250 |
| 3359-02-000 NH Other Grants | 3,697 | 0 | 1 |
| 3350 REVENUES FROM THE STATE OF NEW HAMPSHIRE | 179,255 | 177,012 | 178,262 |


|  | $\begin{gathered} 2018 \\ \text { Actual } \end{gathered}$ | $\begin{gathered} 2018 \\ \text { Budget } \end{gathered}$ | $\begin{gathered} 2019 \\ \text { Request } \end{gathered}$ |
| :---: | :---: | :---: | :---: |
| 3400 REVENUES FROM CHARGES FOR SERVICE |  |  |  |
| 3401-01-000 Income from Departments | 263 | 5,502 | 500 |
| 3401-01-010 Recreadtion Income | 0 | 0 | 1 |
| 3401-01-150 Fees/Fines - Dogs | 0 | 0 | 1 |
| 3401-01-200 Police Detail Revenue | 11,870 | 0 | 5,000 |
| 3401-03-000 HWY Dept Revenue | 7,240 | 0 | 1 |
| 3401-04-000 Police Department Income | 208 | 0 | 1,000 |
| 3401-05-000 Cemetery Burial \& Lot | 1,350 | 0 | 0 |
| 3400 REVENUES FROM CHARGES FOR SERVICE | 20,930 | 5,502 | 6,503 |
| 3500 REVENUES FROM MISCELLANEOUS PURPOSES |  |  |  |
| 3500-01-000 Police Grants | 0 | 502 | 500 |
| 3501-01-000 Sale of Municipal Property | 0 | 0 | 1 |
| 3501-02-000 Sale of Tax Deeded Property | 0 | 0 | 1 |
| 3502-01-000 Interest on Bank Deposits | 3,826 | 400 | 1,000 |
| 3503-01-000 Rental of Town Property | 15,075 | 12,506 | 12,500 |
| 3504-01-000 Fire Dept. Donations | 0 | 0 | 1 |
| 3506-01-000 Return of Contributions | 0 | 0 | 1 |
| 3508-02-000 Contributions/Donation - Nonpublic | 0 | 0 | 1 |
| 3509-01-000 Refunds from Other Sources | 7,635 | 0 | 1 |
| 3509-02-000 Welfare Recoupment | 0 | 0 | 1 |
| 3509-03-000 Misc. Revenue - TC | 200 | 0 | 1 |
| 3500 REVENUES FROM MISCELLANEOUS PURPOSES | 26,736 | 13,408 | 14,008 |
| 3900 INTERFUND TRANSFERS |  |  |  |
| 3915-01-000 From CRF (interfund transfer) | 171,000 | 171,000 | 182,500 |
| 3916-01-000 Transfers from Trust Funds | 0 | 0 | 0 |
| 3900 INTERFUND TRANSFERS | 171,000 | 171,000 | 182,500 |
| 3934 MOUNTAIN ROAD BOND |  |  |  |
| 3934-16-000 Mountain Road Bond | 0 | 0 | 1 |
| 3934 MOUNTAIN ROAD BOND | 0 | 0 | 1 |
| REVENUES | 845,851 | 758,180 | 782,530 |
| Use of Fund Balance to Reduce Taxes | 196,000 | 196,000 | 0 |
|  | 1,041,851 | 954,180 | 782,530 |
| TOTAL EXPENSES MINUS TOTAL REVENUES | 997,577 | 1,461,853 | 1,660,356 |


|  |  |
| :---: | :---: |

[^0] Lynoposed Budget
Lyndeborough
For the period beginning January 1, 2019 and ending December 31, 2019
Form Due Date: 20 Days after the Annual Meeting
This form was posted with the warrant on:
This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
For assistance please contact: NH DRA Municipal and Property Division
(603) 230-5090
http://www.revenue.nh.gov/m


Account Purpose

|  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |


New Hampshire
Department of
Revenue Administration
2019
MS-737

| Account | Purpose | Article | Actual <br> Expenditures for period ending 12/31/2018 | Appropriations for period ending 12/31/2018 | Selectmen's <br> Appropriations for A period ending 12/31/2019 <br> (Recommended) | Selectmen's Appropriations for Ap period ending 12/31/2019 (Not Recommended) | Budget Committee's propriations for period ending 12/31/2019 (Recommended) | Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Health |  |  |  |  |  |  |  |  |
| 4411 | Administration | 04 | \$1,200 | \$1,250 | \$1,274 | \$0 | \$1,274 | \$0 |
| 4414 | Pest Control |  | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4415-4419 | Health Agencies, Hospitals, and Other | 04 | \$3,400 | \$3,400 | \$3,510 | \$0 | \$3,510 | \$0 |
|  | Health Subtotal |  | \$4,600 | \$4,650 | \$4,784 | \$0 | \$4,784 | \$0 |
| Welfare |  |  |  |  |  |  |  |  |
| 4441-4442 | Administration and Direct Assistance | 04 | \$1,987 | \$10,000 | \$7,500 | \$0 | \$7,500 | \$0 |
| 4444 | Intergovernmental Welfare Payments |  | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4445-4449 | Vendor Payments and Other |  | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
|  | Welfare Subtotal |  | \$1,987 | \$10,000 | \$7,500 | \$0 | \$7,500 | \$0 |
| Culture and Recreation |  |  |  |  |  |  |  |  |
| 4520-4529 | Parks and Recreation | 04 | \$9,150 | \$9,150 | \$8,750 | \$0 | \$8,750 | \$0 |
| 4550-4559 | Library | 04 | \$45,193 | \$44,960 | \$49,663 | \$0 | \$49,663 | \$0 |
| 4583 | Patriotic Purposes | 04 | \$1,670 | \$1,500 | \$1,500 | \$0 | \$1,500 | \$0 |
| 4589 | Other Culture and Recreation | 04 | \$1,050 | \$5,690 | \$3,700 | \$0 | \$3,700 | \$0 |
|  | Culture and Recreation Subtotal |  | \$57,063 | \$61,300 | \$63,613 | \$0 | \$63,613 | \$0 |
| Conservation and Development |  |  |  |  |  |  |  |  |
| 4611-4612 | Administration and Purchasing of Natural Resources | 04 | \$1,300 | \$1,300 | \$190 | \$0 | \$190 | \$0 |
| 4619 | Other Conservation |  | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4631-4632 | Redevelopment and Housing |  | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4651-4659 | Economic Development |  | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
|  | Conservation and Development Subtotal |  | \$1,300 | \$1,300 | \$190 | \$0 | \$190 | \$0 |


2019
MS-737



| Account | Source | Article | Actual Revenues for period ending 12/31/2018 | Selectmen's Estimated Revenues for period ending 12/31/2019 | Budget Committee's Estimated Revenues for period ending 12/31/2019 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Taxes |  |  |  |  |  |
| 3120 | Land Use Change Tax - General Fund | 04 | \$4,090 | \$5,001 | \$5,001 |
| 3180 | Resident Tax |  | \$0 | \$0 | \$0 |
| 3185 | Yield Tax | 04 | \$22,792 | \$20,000 | \$20,000 |
| 3186 | Payment in Lieu of Taxes |  | \$0 | \$0 | \$0 |
| 3187 | Excavation Tax | 04 | \$0 | \$500 | \$500 |
| 3189 | Other Taxes |  | \$0 | \$0 | \$0 |
| 3190 | Interest and Penalties on Delinquent Taxes | 04 | \$38,266 | \$30,000 | \$30,000 |
| 9991 | Inventory Penalties |  | \$0 | \$0 | \$0 |
|  | Taxes Subtotal |  | \$65,148 | \$55,501 | \$55,501 |
| Licenses, Permits, and Fees |  |  |  |  |  |
| 3210 | Business Licenses and Permits | 04 | \$619 | \$304 | \$304 |
| 3220 | Motor Vehicle Permit Fees | 04 | \$368,031 | \$336,500 | \$336,500 |
| 3230 | Building Permits | 04 | \$7,900 | \$5,000 | \$5,000 |
| 3290 | Other Licenses, Permits, and Fees | 04 | \$6,552 | \$3,950 | \$3,950 |
| 3311-3319 | From Federal Government | 04 | \$0 | \$2 | \$2 |
|  | Licenses, Permits, and Fees Subtotal |  | \$383,102 | \$345,756 | \$345,756 |
| State Sources |  |  |  |  |  |
| 3351 | Shared Revenues |  | \$0 | \$0 | \$0 |
| 3352 | Meals and Rooms Tax Distribution | 04 | \$87,774 | \$90,000 | \$90,000 |
| 3353 | Highway Block Grant | 04 | \$87,518 | \$88,000 | \$88,000 |
| 3354 | Water Pollution Grant | 04 | \$0 | \$1 | \$1 |
| 3355 | Housing and Community Development |  | \$0 | \$0 | \$0 |
| 3356 | State and Federal Forest Land Reimbursement | 04 | \$9 | \$10 | \$10 |
| 3357 | Flood Control Reimbursement |  | \$0 | \$0 | \$0 |
| 3359 | Other (Including Railroad Tax) | 04 | \$256 | \$251 | \$251 |
| 3379 | From Other Governments |  | \$3,697 | \$0 | \$0 |
|  | State Sources Subtotal |  | \$179,254 | \$178,262 | \$178,262 |

2019
MS-737
Revenues

> s,uәułગ્ગəs

New Hampshire
Department of
Revenue Administration
Account Source Charges for Services
3401-3406 Income from Departments
Other Charges Other Charges
Charges for Services Subtotal
Reven
$\begin{array}{r}\text { Actual Revenues for } \\ \text { period ending } \\ 12 / 31 / 2018\end{array}$
Article
04
\$20,930
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Nin
$\$ 0$
$\$ 3,826$
$\$ 22,910$
$\$ 26,736$
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\$846,170




## Report of the Budget Committee - 2018

The Budget Committee operates under the authority granted in RSA 32, the Municipal Budget Act. The overall goal of the committee is to assist voters in the prudent appropriation of town funds (a separate committee oversees the school funding). We do so by reviewing all the town department budgets using a zero-based budgeting approach thus starting from scratch for every line of every budget. It is the responsibility of the committee to establish a budget for the town for the coming year. Voters may decrease our suggested spending level by any amount they wish but can only increase the total budget amount by $10 \%$.

Municipal spending is a function of the level of service the community wishes to fund. Department requests that reflect services previously approved or that are for incremental changes, appear in the operating budget as an expense line. Significant one-time requests or major changes are typically in their own warrant article as are the capital reserve fund requests.

The proposed 2019 budget is essentially flat. While the operating budget is up, the capital expenses and individual warrant article amounts are down by about the same amount. Revenues are expected to exceed those of 2018.

A major change in the operating budget's has to do with technology. The requirements for an efficient and safe IT operating system has simply become more complex and thus more expensive. The effects of that are seen in the Financial section of the Selectmen's budget and in the Police budget. Partly offsetting this increase is a decrease in the Personnel Administration section with reductions in our Workers Compensation costs and health insurance. Cemeteries have a one-time increase of $\$ 14,000$ to repair the stonewall facing the road at South Cemetery. Lastly for major changes, Highway is up primarily because of an increase in the paving budget from $\$ 80,000$ to $\$ 117,500$. This brings us back to the amount that is required by the paving plan to repave existing paved roads - it was reduced when we undertook the Mountain Road project. Funds for the next few years will be focused on Center Road as will our road improvement efforts.

As for warrant articles, the proposed budget includes monies for the Capital Reserve Funds (CRFs) as outlined in the Capital Improvement Plan. A CRF will supply all the needed funds to purchase a backhoe, and the Fire Department will be buying two items out of their new CRF. Another warrant article proposes some changes related to street lights.

In closing, I would like to thank the members of the Budget Committee for their time and effort. Many thanks to our Town Administrator, Russ Boland, (plus Louise Dwyer for inputting all the figures into the budget forms!) for their helping in preparing the budget on our behalf. Lastly, the Committee appreciates the efforts of the Selectmen and the Department Heads in assisting us in preparing this year's budget. We also want to acknowledge the efforts of the Capital Improvement Plan Committee for their difficult work in trying to address all the major capital needs of the town.

Respectfully submitted, Burton Reynolds, Budget Committee Chairman

## Report of the Capital Improvement Plan - 2018

The Capital Improvement Program was established in 1985 to assist the Town in developing a plan to deal with its capital expenses. The goal is to fund these needs in a way that, from year to year, results in a minimal impact on the tax rate. One of the chief financial tools is Capital Reserve Funds or CRF's. These voter-established funds allow money to be set aside in an interest-bearing account so enough funds will be available for specific capital purchases/projects. These funds are managed by the Trustees of Trust funds and are not co-mingled with Town general fund monies. Funds are withdrawn when you vote at Town Meeting to do so. The other primary funding mechanism is bonding. A bond is paid off over time with payments that combine principal and interest. This approach is used when funding by a CRF is impractical given the size, expense or timeline involved.

The process begins each year with the Town Administrator meeting with the Department Heads to outline a list of capital expenses for their departments. Those are then reviewed by the Selectmen before coming to the CIP Committee. The Committee creates a plan that attempts to spread out the costs in a way that the yearly total remains relatively constant from year to year. Our hope is that this approach will give voters confidence to approve capital spending items on the warrant without the fear doing so will cause the tax rate to spike. When you step back and realize the total value of all the buildings, equipment, and roadways, the infrastructure values are substantial. The CIP Committee's task is to keep this infrastructure working for the citizens of the town at a cost that is affordable.

Fire Department: Each truck is listed with a proposed date for replacement. In general, the life of a truck is around 30 years. The two changes from 2017 involve no longer funding for replacement of the ' 84 tanker and starting an annual CRF for the Fire Equipment line. The Department has found it is now possible to buy a tanker that will fit in the station for less than had been thought. Given that fact, the CRF has enough in it already. The purpose of the Fire Equipment fund is to cover items such as air packs, the Jaws of Life, and other like items rather than via the operating budget where they would cause a spike in the department budget. With that list now developed, a CRF amount has been established at $\$ 10,000$ per year. With the costs of new trucks now averaging $\$ 500,000$ and up, we are exploring purchasing used ones. More research is required.

Police Department: The Police Department rotation is based on rotating two four-wheel drive vehicles. These would be of the Ford Explorer size. Based on the expected annual mileage, a four-year rotation will see replacement in the $90-100,000-$ mile range. The cost includes not just the vehicle but related equipment such as laptops, light bars, radios, and the like.

Ambulance: After much discussion and a decision by Wilton to establish a Revolving Account for the ambulance department, future funding for ambulance equipment and vehicles will be handled within the operating budgets of the participating towns.

Highway Department: The CIP calls for the '07 Backhoe (bought used) to be replaced. An article is being considered to do so with either another backhoe or possibly a loader. Last year we did not fund the CRF's for the department but instead took those monies and applied them to the
cost of a new 10 -wheel dump truck. Having bought the truck, we are now returning to funding the four pieces of equipment as before.

Infrastructure*: A new line is being added starting in 2019 for Municipal Building Maintenance. The idea is to start an account that could fund either emergencies such as a heating system failure, or the costlier items like a roof replacement or the painting of a building where taking the money out of a fund like this would avoid having to fund that expense out of the operating budget causing a big spike. To be effective, the warrant article will ask that we make the Selectmen "agents for the fund" so should a major emergency occur they can use funds from the account immediately as waiting for Town Meeting approval would not be practical.
[*Note: After the CIP Committee submitted this report, the above-mentioned Warrant Article was reconsidered and withdrawn from the 2019 Warrant. This topic will be further studied in the coming year.]

The CIP Committee would like to thank Town Administrator Russ Boland, the Selectmen, and the Department Heads for their assistance in developing the CIP for 2019-2024.

Respectfully submitted, Burton Reynolds

CAPITAL IMPROVEMENT PLAN 2019-2024

Town Of Lyndeborough
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2018

Town Of Lyndeborough

## Report of the Trustees of Trust Funds

For the Calendar Year Ending December 31, 2018

| First <br> Deposit | Purpose of Fund | How I nvested | PRI NCI PAL |  |  | INCOME |  |  |  | TOTAL | Ending Market Value |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Balance Beginning of Year | AdditionsWithdraw Gain-Loss | Balance End of Year | Balance Beginning of Year | Net Income | Expended During Year | Balance End of Year | Principal \& Income |  |
| TOWN |  |  |  |  |  |  |  |  |  |  |  |
| 1999 Fire Department | Fire Department | Common TF | 7,111.14 | -110.32 | 7,000.82 | 824.93 | 242.43 | 0.00 | 1,067.36 | 8,068.18 | 8,247.60 |
| 1894- Deserving Poor 1996 | Deserving Poor | Common TF | 6,026.06 | -127.55 | 5,898.51 | 3,148.75 | 280.25 | 0.00 | 3,429.00 | 9,327.51 | 9,534.93 |
| 1968- South Common 2004 | South Common | Common TF | 2,216.08 | -34.38 | 2,181.70 | 257.24 | 75.56 | 0.00 | 332.80 | 2,514.50 | 2,570.41 |
| 1981 Town | Center Hall | Common TF | 930.21 | -22.43 | 907.78 | 683.09 | 49.29 | 0.00 | 732.38 | 1,640.16 | 1,676.63 |
| Total Town |  |  | 16,283.49 | -294.68 | 15,988.81 | 4,914.01 | 647.53 | 0.00 | 5,561.54 | 21,550.35 | 22,029.57 |
| CEMETERIES |  |  |  |  |  |  |  |  |  |  |  |
| 1928- ${ }^{\text {1993 }}$ Dolliver Cemetery | Perpetual Care | Common TF | 108.58 | -3.87 | 104.71 | 169.45 | 8.47 | 0.00 | 177.92 | 282.63 | 288.91 |
| 1932- Perham Corner Cemetery 1933 | Perpetual Care | Common TF | 932.48 | -19.14 | 913.34 | 444.96 | 42.08 | 0.00 | 487.04 | 1,400.38 | 1,431.52 |
| 1910- North Cemetery 1993 | Perpetual Care | Common TF | 1,167.43 | -51.42 | 1,116.01 | 2,531.03 | 112.99 | 0.00 | 2,644.02 | 3,760.03 | 3,843.64 |
| 1911 1993 Center Cemetery | Perpetual Care | Common TF | 1,683.65 | -89.90 | 1,593.75 | 4,782.39 | 197.61 | 0.00 | 4,980.00 | 6,573.75 | 6,719.94 |
| 1926- Johnson Corner 1993 | Perpetual Care | Common TF | 5,237.60 | -193.39 | 5,044.21 | 8,673.97 | 425.04 | 0.00 | 9,099.01 | 14,143.22 | 14,457.73 |
| 1909. South Cemetery 1993 | Perpetual Care | Common TF | 23,837.91 | -740.14 | 23,097.77 | 29,404.04 | 1,626.44 | 0.00 | 31,030.48 | 54,128.25 | 55,331.93 |
| Total Cemeteries |  |  | 32,967.65 | -1,097.86 | 31,869.79 | 46,005.84 | 2,412.63 | 0.00 | 48,418.47 | 80,288.26 | 82,073.67 |

Town Of Lyndeborough

## Report of the Trustees of Trust Funds

For the Calendar Year Ending December 31, 2018


## Tax Rate Computation - 2018

| Town Portion | $2,416,032$ |
| :--- | ---: |
| Gross Appropriations | 758,180 |
| Less: Revenues | 196,000 |
| Less: Fund Balance | 8,735 |
| Add: Overlay | 34,400 |
| $\quad$ War Service Credits |  |
| APPROVED TOWN TAX EFFORT |  |
| School Portion | $3,266,900$ |
| Net Local School Budget | 280,166 |
| Regional School Apportionment | 373,165 |
| Less: Adequate Education Grant |  |
| $\quad$ State Education Taxes |  |

State Education Taxes
Equalization Valuation x 2.390 divided by Assessed Valuation
373,165
Tax
Rate

1,506,650
9.02

## County Portion

Due to county 217,831
Less: Shared Revenues
APPROVED COUNTY TAX EFFORT
217,831
TOTAL RATE
1.30
28.21

| $1,364,000$ |  |
| ---: | ---: |
| 247,000 | $1,611,000$ |
| $1,289,000$ |  |
| 374,000 | $1,663,000$ |
| 77,658 | 77,658 |
| 466,000 |  |
| 699,286 | $1,165,286$ |
| 465,000 |  |
| 739,188 | $1,204,188$ |
| 62,200 |  |
| 1,495 | 63,695 |

Tax Deeded Property: Land and Buildings
(221-011-000, 237-027-000, 239-048-000, 239-049-000,
$220-018-000,232-019-000,232-050-000,232-051-000,216-004-000$ )

Conservation Land
135,100
548,400
(235-008-000, 249-003-000)
TOTAL VALUE
6,468,327

## Summary Inventory of Valuation (MS-1) 2018

(This is the total town assessment to set the tax rate)

| Value of Land Only | 2017 |  | 2018 |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Acres | Valuation | Acres | Valuation |
| Current Use | 15,396 | 1,070,920 | 15,491 | 1,131,560 |
| Discretionary Preservation | 2 | 34,810 | 2 | 34,810 |
| Tax. of Land Under Farm Structures |  |  | 0.19 | \$4 |
| Residential Land | 2862.74 | 57,284,230 | 2,864.95 | 57,377,780 |
| Commercial/Industrial | 153.55 | 2,788,400 | 153.35 | 2,788,400 |
| Total of Taxable Land | 18,414 | 61,178,360 | 18,511 | 61,332,554 |
| Tax Exempt \& Non-taxable | 582 | 2,026,140 | 582 | 2,053,640 |
| Value of Building Only |  | Valuation |  | Valuation |
| Residential |  | 99,223,700 |  | 99,875,400 |
| Manufactured Housing |  | 1,115,800 |  | 1,119,400 |
| Commercial/Industrial |  | 2,785,700 |  | 2,839,900 |
| Discretionary Preservation |  | 117,550 |  | 117,550 |
| Taxation of Farm Structures |  | 0 |  | 154,400 |
| Total of Taxable Buildings |  | 103,242,750 |  | 104,106,650 |
| Tax Exempt \& Non-taxable |  | 2,808,500 |  | 2,804,700 |
| Public Utilities |  | 2,282,900 |  | 2,039,300 |
| Valuation Before Exemptions |  | 166,704,010 |  | 167,478,504 |
| Exemptions |  |  |  |  |
| Elderly-RSA 72:39-a \& b(3) |  | 345,000 |  | 310,000 |
| Blind-RSA 72:37(0) |  | - |  | - |
| Disabled -RSA 72:37-a(0) |  |  |  |  |
| Disabled-RSA 72:37-b(1) |  | 30,000 |  | - |
| Total Exemptions |  | 375,000 |  | 310,000 |
| Net Valuation on which tax rate for |  |  |  |  |
| Town, County and Local Education. |  | 166,329,010 |  | 167,168,504 |
| Net Valuation without utilities on which tax rate for state education tax is computed |  | 164,046,110 |  | 165,129,204 |
| Credits off Gross Tax: Veterans (53) |  | 33,000 |  | 34,400 |

## Current Use Detail Report

| Category | 2017 |  | 2018 |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Acres | Valuation | Acres | Valuation |
| Farm Land | 770 | 207,960 | 778 | 209,510 |
| Forest Land (No Stewardship) | 10,945 | 747,890 | 10,974 | 775,050 |
| Forest Land (w/Stewardship) | 2,847 | 101,750 | 2,909 | 143,350 |
| Unproductive Land | 834 | 13,320 | 831 | 3,650 |
| Wetland | $\underline{0}$ | $\underline{0}$ | $\underline{0}$ | $\underline{0}$ |
| Total of Taxable Land | 15,396 | 1,070,920 | 15,491 | 1,131,560 |
|  |  | $\underline{2017}$ |  | $\underline{2018}$ |
| Receiving 20\% Recreation Discount (acres) |  | 7,040 |  | 4,364 |
| Total number of owners in Current Use |  | 264 |  | 262 |
| Total number of parcels in Current Use |  | 418 |  | 425 |

## TAX COLLECTOR'S REPORT

For the Municipality of Lyndeborough Year Ending 2018
DEBITS


[^1]TAX COLLECTOR'S REPORT
For the Municipality of Lyndeborough Year Ending $\underline{2018}$
CREDITS

| REMITTED TO TREASURER | Levy for Year of This Report | PRIOR LEVIES <br> (PLEASE SPECIFY YEARS) |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  | 2017 |  | 2004-2001 |
| Property Taxes | \$4,391,685.73 | \$154,702.47 |  |  |
| Resident Taxes |  |  |  |  |
| Land Use Change | \$8,180.00 |  |  |  |
| Yield Taxes | \$17,546.76 | \$5,244.75 |  |  |
| Interest (include lien conversion) | \$2,478.87 | \$12,441.31 |  |  |
| Penalties |  |  |  |  |
| Excavation Tax @ \$.02/yd | \$687.88 |  |  |  |
| Conversion to Lien (principal only) |  | \$79,218.22 |  |  |
| Impending Lien Costs |  | \$1,119.00 |  |  |
| DISCOUNTS ALLOWED |  |  |  |  |
| ABATEMENTS MADE |  |  |  |  |
| Property Taxes | \$8,246.41 |  |  |  |
| Resident Taxes |  |  |  |  |
| Land Use Change |  |  |  |  |
| Yield Taxes |  |  |  |  |
| Excavation Tax @ \$.02/yd |  |  |  |  |
| CURRENT LEVY DEEDED |  | \$2,854.46 |  |  |
| UNCOLLECTED TAXES - END OF YEAR \#1080 |  |  |  |  |
| Property Taxes | \$242,271.94 |  |  | \$7,151.15 |
| Resident Taxes |  |  |  |  |
| Land Use Change | \$7,230.00 |  |  |  |
| Yield Taxes |  |  |  |  |
| Excavation Tax @ \$.02/yd |  |  |  |  |
| Utility Charges |  |  |  |  |
| Property Tax Credit Balance** | -\$1,285.49 |  |  |  |
| Other Tax or Charges Credit Balance** |  |  |  |  |
| TOTAL CREDITS | \$4,677,042.10 | \$255,580.21 | \$ | \$7,151.15 |

[^2]Rev. 2.102014

## TAX COLLECTOR'S REPORT

For the Municipality of Lyndeborough Year Ending $\underline{\underline{2018}}$

DEBITS

|  | Last Year's Levy | PRIOR LEVIES(PLEASE SPECIFY YEARS) |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | 2017 | 2016 | 2015 | 2014 |
| Unredeemed Liens Balance - Beg. Of Year |  | \$64,497.17 | \$39,386.36 | \$12,939.77 |
| Liens Executed During Fiscal Year | \$86,113.36 |  |  |  |
| Interest \& Costs Collected (After Lien Execution) | \$2,477.27 | \$9,003.98 | \$14,197.19 | \$4,486.11 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| TOTAL DEBITS | \$88,590.63 | \$73,501.15 | \$53,583.55 | \$17,425.88 |

CREDITS

| REMITTED TO TREASURER |  | Last Year's Levy | PRIOR LEVIES(PLEASE SPECIFY YEARS) |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 2017 | 2016 | 2015 | 2014 |
| Redemptions |  | \$23,354.04 | \$38,196.10 | \$30,052.22 | \$12,005.00 |
| Interest \& Costs Collected (After Lien Execution) | \#3190 | \$2,477.27 | \$9,003.98 | \$14,197.19 | \$4,486.11 |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Abatements of Unredeemed Liens |  |  |  |  |  |
| Liens Deeded to Municipality |  |  | \$2,734.98 | \$2,509.70 | \$934.77 |
| Unredeemed Liens <br> Balance - End of Year | \#1110 | \$62,759.32 | \$23,566.09 | \$6,824.44 |  |
| TOTAL CREDITS |  | \$88,590.63 | \$73,501.15 | \$53,583.55 | \$17,425.88 |

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR 'S SIGNATURE Patricia H. Schultz
DATE February 14, 2019

## Town Clerk - 2018

## Description

Auto Permits
Titles
Agent Fees
Mailer Fee
Dog Licenses
Dog Penalty
Dog Fee/State Fund
Marriage License
Certified Copies
UCC's
Pole Petition
Bad Check Fee
Overpayment/Refund
Total
Total

## Quantity

2686
409
2593
2066
505
123
462
6
54
3

Respectfully Submitted
Patricia H. Schultz
Town Clerk/Tax Collector


## Treasurer's Report - 2018

GENERAL FUND
Cash Balance: January 1, 2018
Received in 2018
TOWN
STATE
INTEREST
Total Available Funds
Paid out in 2018
Cash Balance: December 31, 2018

## CONSERVATION COMMISSION

Cash Balance: January 1, 2018
Received in 2018 LUCT 9090.00
Interest
Total Funds
Paid out in 2018
Cash Balance: December 31, 2018

## HERITAGE COMMISSION

Cash Balance: January 1, 2018
Received in 2018
Plaques
Interest
Total Funds
Paid out in 2018
Cash Balance: December 31, 2018
Respectfully submitted,
Ellen Martin
Treasurer
3825.66

5,433,755.63
62.21
1051.12
1050.00
21.61
429.61

1,950,127.66
5,328,963.29
175,558.05

7,458,474.66

2,024,719.03

6,672.85
$15,825.06$
$14,711.73$

3,009.89

4,081.50

3,651.89

# TOWN OF LYNDEBOROUGH 

## Department Reports

## Assessing - 2018

In 2018 approximately 240 properties were visited as part of an ongoing five-year cyclical database maintenance program. In addition, there were roughly 100 properties visited that had outstanding building permits or had ongoing construction as of April 1, 2017. These properties were adjusted accordingly. There was one abatement request filed and processed for the tax year 2017.

Data Verification of all properties will continue this year. We expect to visit another 200 properties. Our goal is to verify the physical data to ensure the assessments are accurate. If no one is at home, we will take the opportunity to verify the exterior measurements of all primary improvements (buildings etc.).

If an adult is home at the time of the visit, the representative from the Assessor's Office will ask to verify the interior information via tour provided by the adult. At no time will a representative enter a property where a minor is the only person home. In the event a property is posted "No Trespassing", the representative will knock on the door to seek permission to verify the physical data. In the event no one is home, there will be no attempt to verify the exterior data. The Assessing Official will make another attempt at a later date. If the property is "Posted" and gated the Assessor's Office will not enter the premises. However, there will be a letter sent requesting an appointment to verify the physical data. If the property owner doesn't respond to the request, the Assessor will estimate the features of the property to the best of his ability.

It is of the utmost importance to have accurate data to ensure all property owners in Lyndeborough are assessed equitably.

The Assessments in Lyndeborough proved to be somewhat below "Market Value" in 2018. There were 29 qualified sales submitted to the New Hampshire Department of Revenue Administration to derive the 2018 assessment ratio. The estimated weighted mean assessment to sale ratio is $95.3 \%+$. The median assessment to sale ratio is $95.7 \%$. Currently the assessments are based on the 2015 market value. The next scheduled town wide revaluation will be conducted in 2020.

Please take the time to review your property record card for accuracy on an annual basis. If you have questions, please contact the selectmen's office.

I would like to thank you for your continued cooperation.

Sincerely,

## Todd Haywood, CNHA

Lyndeborough Assessing Agent

## Building Inspector - 2018

Greetings,
Having entered my 45th year as a carpenter, builder and general contractor, I now have this new and very different feather added to my cap: being your new building inspector.

As a native of Lyndeborough, I have seen our seemingly sleepy little town traverse its slow and graceful changes with an ever-present and thoughtful eye on preserving the true character of this town and the will of our citizenry.

As inspector, I have been kept quite busy. 2018 presented 102 permit applications to be reviewed, approved, and guided through the process toward completion: mostly mechanical and electrical upgrades, with an honest and healthy movement towards solar and home-generated power supply.

I am always available for consultation to ensure that your projects proceed smoothly and are according to building and zoning codes. Proper planning will lead to a pleasant result for all.

2018 Permit Summary:

New Homes - 5 permits issued (1 completed)
Renovations - 4
Additions - 2
Barns/Sheds - 6
Garage - 1
Commercial Cell Tower - 1
Mechanical Permits/LP Tanks/Heating \& Cooling Systems - 33

With a copious amount of thanks to all the staff of the Town Offices,

Graciously submitted,

Leo M. Trudeau, Lyndeborough Building Inspector/Code Enforcement Officer

## Building Permit Fee Schedule - 2018

## FEE CALCULATION:

New construction; both residential and commercial, is based on the sum of all the gross horizontal areas of all floors of the building. This includes basements and garages. Attic floors are not included in this calculation unless they are designed for habitable rooms at a future date. Building permit fees are inclusive and include plumbing, mechanical and electrical inspections.

New Residential $\quad \$ 0.25$ per square foot New Commercial $\$ 0.30$ per square foot
Manufactured Housing or storage (all types) $\$ 0.25$ per square foot.
Additions to existing structures, including attached garages will be calculated in the same manner.
Unattached structures such as garages, barns, sheds, etc. will be calculated @ $\$ 0.25$ per square foot.
Renovations will be calculated by the square footage of the areas affected, e. g. a kitchen renovation fee would be based only upon the square footage occupied by the new design. Renovations not involving structural change will be charged according to the following fee schedule:

| Electrical Permit | $\$ 50.00$ | Mechanical Permit | $\$ 50.00$ | Plumbing Permit | $\$ 50.00$ |
| :--- | :--- | :--- | :--- | :--- | :--- |
| Chimney/Fireplace | $\$ 50.00$ | Septic Systems | $\$ 50.00$ | Foundation Only | $\$ 50.00$ |
| Sign Permit | $\$ 25.00$ | Swimming Pool | $\$ 50.00$ | Renewal Permit | $50 \%$ of |
| Demolition | No Fee |  | minimum | original cost minimum $\$ 50.00$ |  |

Demolition Permit- A demolition permit is required and is available with no fee charged. Depending on the structure, however, it may be necessary to evaluate the building for the presence of lead paint or asbestos. The State of NH has stringent requirements regarding the removal and dumping of these materials. Information is available at Town Hall regarding these procedures.

## Work requiring a permit without payment of a fee:

1. A permit shall be obtained for any repair, alteration or similar activity that includes any structural changes, plumbing, wiring or the creation of new space.
2. The Building Inspector should be contacted to discuss the extent of the project. He will determine if a building permit is necessary.
3. If the Building Inspector is aware of work being done without a permit being issued, the Building Inspector has the right to examine the project and determine the permitting required.

The Board of Selectmen, upon advice of the Building Inspector, may reduce or increase the building permit fee relative to the complexity of any project whose cost is in excess of $\$ 1,000$. 00 . In no event will a permit be issued for less than $\$ 50.00$.

## Fire Department - 2018

In 2018 the Fire Department responded to 155 calls for assistance. The calls break down as follows:

| 1 | Structure Fires | 2 | Vehicle Fire |
| :--- | :--- | :--- | :--- |
| 3 | Brush Fires | 4 | Search and Rescue |
| 89 | Medical Calls | 19 | Motor Vehicle Accidents |
| 1 | Propane/Gas Leak | 13 | Tree on Wires |
| 5 | Service Calls | 3 | Chimney Fires |
| 7 | Mutual Aid Calls | 1 | Unauthorized Burning |
| 4 | Good Intent Calls | 3 | Alarm Activations Calls |

Calls for service had a slight incline from 2017, (148 calls in 2017). This year we responded to 89 medical calls which are roughly $1 \%$ higher than last year. Our structure fire calls were down this year to just one. Our only structure fire came in very late in the year, 12/13/18. Knowing the address and the layout of some large buildings we were not sure what we were going to be faced with. On arrival we had flames shooting 20 plus feet in the air from an outbuilding directly behind the main house. The fire was moving quickly and had already consumed the first $1 / 3$ of the building. Our first arriving Engine had the assignment to hit the fire hard and protect the main house garage which was only about fifteen feet away. It only took us a few minutes to get this fire under control. The middle part of the building did see some fire and smoke damage and the end of the building that was used for hay storage was untouched. This is attributed to our quick responses, the amount of man power and equipment we were able to provide.

July $25^{\text {th }}$ the Lyndeborough Fire Dept. received a brand-new Ford F550 rescue truck with a custom body. With the custom body we were able to gain more space for the rescue/ems equipment we need and adding more up-to-date safety features and lighting. I would like to thank the members who came to the station to help get this truck in service, which $90 \%$ was complete in one day. I would also like to thank the rescue truck committee for their hard work and many hours to complete this build and completing the final project under budget.

In August, community day was held at Center Hall. The Fire Department brought trucks and the off-road vehicle for kids and adults to climb in and look at all the equipment. I would encourage the Town's residents to come out and enjoy the festivities and see what Lyndeborough Community Day is all about.

Special thanks to Life Scout Matt Deware from Troop 407 in Milford on completing his Eagle Scout project. The project consisted of fundraising and building a 12' $\times 12^{\prime}$ shed for the towns Emergency Management equipment storage.

Special thanks to the gentleman and his helper who donated their time and bucket truck to hang the Christmas lights on the large tree in the Common. This is a special tree where the lighting of the tree is dedicated to a Town resident every year and the meeting place where Santa comes and sees the boys and girls.

If there are any folks who would like to join the Fire Department or are thinking about it, please stop in on a Tuesday night around 7:00, ask questions, look around, and pick up an application, or at the town office. No training is required; we will provide the training for you. This is a great opportunity to give back to the town and help out your fellow neighbors.

In closing, I would like to thank my Officer staff, members of the department that give so much of their time and dedication, the Fire Auxiliary, the Town Office staff, the Board of Selectmen, all other Town Departments, and always the people of Lyndeborough.

Don't forget to change your smoke detector batteries, clean your chimney, make sure your house and mailbox are clearly marked and have a safe 2019.

## Respectfully submitted,

## Brian Smith

Fire Chief


## Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests \& Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

In 2019, we will be recognizing Smokey Bear's $75^{\text {th }}$ birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility - remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. "Remember, Only You Can Prevent Wildfires!"


As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests \& Lands at (603) 271-2214, or online at www.nhdfl.org.

2018 WILDLAND FIRE STATISTICS
(All fires reported as of December 2018)


|  |  |  |  |
| :---: | :---: | :---: | :---: |
| 2018 | 53 | 46 | 91 |
| 2017 | 65 | 134 | 100 |
| 2016 | 351 | 1090 | 159 |
| 2015 | 143 | 665 | 180 |
| 2014 | 112 | 72 | 53 |

* Unpermitted fires which escape control are considered Wildfires.

| CAUSES OF FIRES REPORTED |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| (These numbers do not include the WMNF) |  |  |  |  |  |  |  |  |
| Arson | Debris Burning | Campfire | Children | Smoking | Railroad | Equipment | Lightning | Misc. |
| 1 | 10 | 4 | 1 | 5 | 0 | 6 | 2 | 24 |

## Health Officer - 2018

My first year as the new health officer for Lyndeborough has been very exciting and very challenging at the same time. I have met some great citizens while handling some health officer issues. Some of the issues that I was called for were for strange odors, septic smells, daycare inspections, trash problems at residences, foam like substance in the ponds, and home inspections.

Now with winter here, and in full swing, brings the cold temperatures and the flu. The important defense is to have a flu shot. Encourage washing of hands and keep family members home from school or work as a protection to others. If someone in your family is suffering from a high fever, you should call your doctor. The World Health Organization and Center of Disease Control are carefully monitoring the flu and will keep the Health officers informed and up to date with all the information as it comes available.

If you have any health or safety concerns in the town of Lyndeborough, feel free to contact me by calling the Town Hall at 654-5955. Please be specific about your concern and provide a name and phone number for me to respond. I also have business cards available at the Town office with all my information, located at the front desk.

Respectfully submitted,
Health Officer Donald Cole


## Highway Department - 2018

2018 was a bumpy year. We had a challenging winter and spring was not much better. We reconstructed Baldwin Hill Road, with new drainage and a binder coat of asphalt. New Road was also reconstructed with drainage improvements, along with a new coat of asphalt. We tried to do more work on the dirt roads, but the weather did not always cooperate. We crack-sealed sections of Mountain Road, New Road, and $2^{\text {nd }}$ NH Turnpike. Some gravel was added to New Road. We also started to address Center Road by shimming the western end.

In 2019 we plan on reconstructing sections of Center Road and we are going to work on bringing the dirt roads back with ditching, gravel, culvert replacement, and brush cutting. We will be working in all areas around town.

This year we saw long-time Road Agent Kent Perry leave us and we all wish him the best of luck in his future endeavors. I want to thank Greg Porter and Tyler Martinage for their support throughout the year. In December we hired Hunter Mills and Bob Benson as part-time help for the winter. I also want to thank the Selectmen, Town Administrator, office staff, and all the people of Lyndeborough for their support, helpful comments, and help throughout the year.

Respectfully submitted,
Acting Highway Department Supervisor Mark Chase


## Police Department - 2018

Welcome to the Lyndeborough Police Department's 2018 Annual Report. In this report, we will provide several year-end statistics, details regarding services provided by our organization, and much more information highlighting the great work of our team working in partnership with the community. Our organization is made up of highly skilled, committed professionals who take pride in serving our richly diverse community. We greatly appreciate the strong support we receive from our community, elected officials, and town management team. I am proud of the men and women of the Lyndeborough Police Department, and I feel fortunate to serve alongside them.

2018 was a year in which the Lyndeborough Police Department saw much change. While we have always been an organization with a strong commitment to community partnerships, 2018 saw us double down on those efforts in order to take our relationship with the community to an even higher level. Staff members from throughout our department took part in several community events in 2018, and we look to do even more of that in 2019 and beyond. We consider ourselves extremely fortunate to have a community that is very engaged and active in partnering with us to achieve our collective public safety goals.

As always, we are committed to working hard to keep up with the changing environment to meet the needs of our community.

I hope you enjoy reading our 2018 Annual Report and find the material contained herein to be informative. I wish you all a very happy and safe 2019!

Once again, this year we have utilized the Milford Area Communications Center for our dispatching needs. In doing this, we have been able to obtain accurate statistical information that will allow us to budget and plan accordingly in the future. In 2018 the department handled 4,049 calls for service and the New Hampshire State Police handled 66 calls for service for a total of 4,115 calls for service. Most of these calls were service related and we completed 644 area checks, 716 business checks, 308 directed patrols, 297 house checks, 39 police information requests, 66 paperwork service attempts, 36 suspicious activities, 29 disabled motorist assists, 28 escorts, 38 assists to other agencies, 53 Alarms, 656 motor vehicle stops, 31 dog complaints, 22 animal complaints and 48 motor vehicle crashes. Out of the 48 motor vehicle crashes we completed 21 State Accident Reports. We also assisted the fire department on 11 calls and the ambulance on 67 calls.

The officers of the department have worked very hard at protecting the town. The Uniformed Crime Reports for the town of Lyndeborough are as follows: we had 9 Part I crimes reported and 56 Part II crimes reported. Our Part I criminal activity statistics are as follows: Larceny: 8, Motor Vehicle Theft: 1. Part II crimes: Other assaults (simple): 4, Forgery: 1, Fraud: 4, Stolen property: 1, Vandalism: 5, Drug Offenses: 1, Disorderly Conduct: 1, DWI: 2, Liquor Law Violations: 1, Criminal Trespass: 5, All Other Offenses (Except Traffic): 12, Traffic Offenses: 19.

In 2018 we received a grant through the New Hampshire Highway Safety Agency and obtained two new Rhino Tablets to use with our scanners, printers and GPS receivers that were obtained
in 2017 using the same type grant to enhance the officer's abilities out on the street to complete E-citations and E-motor vehicle crash reports. These citation and crash reports will soon need to be uploaded directly to the State Department of Motor Vehicles and this will also assist in completing that requirement once it goes on-line. The town was reimbursed $50 \%$ of the funds for this project through the grant.

In December of 2018 I was re-elected as the President of the Hillsborough County Police Chief's Association and I took office in January 2019. This is my fifth year as president of this association. This has provided the Lyndeborough Police Department with the opportunity to work directly with other Chiefs and their agencies, not only from Hillsborough County, but from around the entire State of New Hampshire, to assist in solving cases that occur over multiple jurisdictions and within our community.

Our agency has seen some changes over the past year, and we have hired one new officer. On September 12, 2018, Officer Shawn MacFadzen was hired to work part-time. Officer MacFadzen is a full-time New Hampshire Conservation Officer, and he is a certified full-time police officer. Officer MacFadzen also has an extensive background in the U.S. Army and is a veteran who served his country proudly! Welcome aboard Officer MacFadzen!!!

Part of our community policing philosophy that we have in place is our Facebook page at; https://www.facebook.com/\#!/LPDNH please check out the page and click "Like" in order to receive information that we post on safety, traffic, and current events in the town of Lyndeborough, and messages from surrounding communities that could be relevant to our citizens as well.

As always, we look forward to attending community events in 2019, and participating with the youth of the community through our efforts with the school district and our participation with other youth organizations. Our goals for 2019 are to;

1. Continue to ensure that our officers receive the best training in modern day police practices.
2. Host community-based programs to reduce crime and to foster our Partnership with the Community.
3. Reduce the number of motor vehicle collisions, especially on Route 31 and Center Road, through education, motor vehicle enforcement, and police presence.
4. Continue to utilize the Police Department's Directed Patrol System, with emphasis on neighborhood presence to reduce criminal activity.
5. Work with the Selectmen and the Budget Committee to have a comprehensive budget that will allow the department to maintain the quality of service to the community in a fiscally responsible manner.
If anyone ever has any questions or concerns, or would like more information about the police department, please feel free to contact me with any of your concerns or suggestions by e-mail at rdeware@lyndeboroughnh.us or I can be reached at (603)-831-2614 via cell phone or 654-5469, ext. 243. I look forward to hearing from you in the upcoming year.

Sincerely Yours,
Rainsford G. Deware, III, Chief of Police

## Town Administrator - 2018

The employees and volunteers of Lyndeborough had a very busy and productive year. Working as a team, we addressed many different issues affecting the community, while always keeping the taxpayers in mind. Some examples of the progress we made in 2018 are:

- Staff continues to address one zoning code violation which requires legal and historical research, inspections, follow up inspections, and paperwork service via the Sheriff's Department. We hope to bring this code violation case to a conclusion in 2019.
- The Highway Department Advisory Committee continued to meet throughout 2018. This committee, which is made up of residents with expertise in the area of Highway Department operations, has provided information that has reduced costs and improved service to residents.
- We worked closely with Wilton, Temple and Greenfield to develop an inter-municipal agreement regarding ambulance service to all four communities. The agreement covers governance, operational needs and provides a path of communication to ensure we receive the best ambulance service possible.
- We reclaimed/paved New Road near Center Road, Baldwin Hill Road and placed a finish coat of asphalt on Center Road near Center Hall. Over the next several years, we anticipate reclaiming/ paving Center Road from just east of Center Hall to Johnson's Corner Road. Overlaying Johnson's Corner Road and Wilton Road.
- The Fire Department, in corporation with administrative staff, entered into a contract with Hackney Fire Apparatus for the construction of a new rescue truck. The truck was delivered and placed in service in mid-2018. The retired rescue truck is now being used by the Highway Department, providing the Highway Department the ability to transport the tools needed to take care of the cemeteries, town buildings and town property such as the village common.
- 2018 saw the completion of the updating of our 911 mapping project. The updated maps were distributed to the Police, Fire, and Highway Departments. These maps provide vital information to our emergency responders such as building locations and street numbers.
- We have expanded our cost saving program by accessing the New Hampshire State Surplus Program. Items such as office equipment and hand tools for the Highway Department can be purchased through this surplus program thus reducing cost.
- We reviewed the supplemental firefighter injury insurance policy and discovered it needed to be updated. This was accomplished at a minimal cost and better protects our firefighters if they sustain an injury on duty.
- In cooperation with the Conservation Commission, an abandoned camp which was in the town forest was cleaned up and the area was returned to its natural state, at a very minimal cost to the taxpayers.
- In 2018, Town Meeting approved the purchase of a 10 wheeled dump truck. Working with the Highway Department Advisory Committee and Highway Department Personnel, and utilizing the State Bid Program, the Selectmen entered into a purchase and sale agreement with Freightliner of New Hampshire to purchase the new 10 wheeled dump truck. Delivery is expected in early 2019.
- To increase security for our town buildings, Citizens Hall door locks were updated, and keys were issued to a limited number of people. A key sign out program has been established to keep track of who has access to the building and at the same time reducing any inconvenience to people who need access for meetings.
- The 2018 Town Meeting established a Street Lighting Committee to study placement of street lights and to make recommendations to the 2019 Town Meeting. Throughout 2018 the committee met to gain an understanding of the current locations and capabilities of the current street lights. In late 2018, the committee completed their work and you will find their report in this town report, along with a warrant article requesting funding for their recommendations.
- Throughout 2018, we have worked with EVERSOURCE conducting an energy audit of town owned buildings. In 2019, we will continue to examine ways of paying for upgrades to the buildings without impacting the tax rate. This will be done by applying for grants, along with a program that funds upgrades through the cost savings realized by reduced energy consumption.
- A potentially serious mold problem was discovered in the basement and heating ducts at Citizens Hall. Working with a local contractor, the mold was remediated returning Citizens Hall to a safe work environment for both our employees and citizens.
- Throughout 2018, the question of future locations for a fire station continued to be examined. In cooperation with the Fire Department, Town Staff, Safety Complex or Other Options Committee and concerned citizens, the Selectmen have decided to introduce the topic at the 2019 Town Meeting for discussion and input. You will find material in this town report that will assist you in participating in the conversation at town meeting. Don't hesitate to contact me if you need additional information.
- Staff continues to receive right-to-know requests pertaining to a variety of topics. These requests are handled promptly to provide the requested information according to New Hampshire RSA: 91.
- After conducting our annual information technology review it has become apparent, we need to upgrade our current capabilities in order to remain efficient and in some cases operational. This upgrade represents a substantial cost and throughout 2018, we met with our information technology vendor, Budget Committee, Capital Improvement Committee and citizens with knowledge of information technology. Additionally, we consulted with other municipalities and the Wilton-Lyndeborough School District to gain an understanding of how other communities address their information technology challengers. We have concluded the
budget you are being asked to approve is the best option for moving forward and staying current.
- We renewed the contract with Wilton for our solid waste disposal and have continued to attend recycling meetings to provide input into the recycling center operation.
- We continue to belong to the Nashua Regional Planning Commission's Electricity Cooperative, resulting in energy savings (as compared to solely receiving our power from EVERSOURCE).
- Our Joint Loss Safety Committee continues to meet on a regular basis to make sure employee injuries and property losses are kept as infrequent as possible. PRIMEX (our risk management exchange agency) has recognized our efforts by continuing to provide a $5 \%$ discount on our property and liability insurance.
- Staff continues to work closely with the Capital Improvement Committee to develop the 2019-2024 Capital Improvement Plan. This effort resulted in a working document that will continue to assist the town in stabilizing capital costs.
- We renewed our agreement with Milford Area Communications Center for 2019 to provide our dispatching services for our Police and Highway Departments. This affiliation continues to provide increased technical capability for our Police Department by allowing our officers to communicate directly with Wilton, Mont Vernon and Milford Police Departments, thus increasing officers' and citizens' safety.
- Throughout the year, staff took advantage of training provided by PRIMEX in the areas of human resources, financial management and liability reduction. These opportunities are included as part of our membership, allowing access to valuable education at no additional expense to the town.
- We renewed our participation in the Federal Service Award Management System (SAM), which allows the community to file for Federal grants.
- We continue to strengthen our relationship with the Cooperative School District. We continue to use a joint purchasing policy that allows us to purchase our paper through their bid, taking advantage of the school's volume discount. The town continues to have access to the school as an emergency shelter, the school receives emergency power via a town-owned generator, and the town plows the school's parking lot, significantly lowering costs as compared to using a private vendor.
- We built, reviewed, and presented the 2019 municipal budget.

In 2018, we experienced several personnel changes. Building Inspector/Code Enforcement Officer Ed Hunter retired in May of 2018. Ed's experience and knowledge advanced the position of Building Inspector/Code Enforcement Officer, providing an outstanding return on investment to the taxpayers.

Road Agent Kent Perry completed thirteen years of dedicated service to the town, resigning his position in August to explore other opportunities. We all wish Kent the best in his future endeavors and thank him for his service to Lyndeborough.

Mark Chase was appointed Interim Highway Department Supervisor until a permanent restructuring of the Highway Department is studied and implemented. Mark has many years of experience in roadway maintenance and has been with the Lyndeborough Highway Department for over eighteen years.

Leo Trudeau was hired as our new Building Inspector/Code Enforcement Officer. Leo comes to the position with a wealth of knowledge in the construction trades having been directly involved with building construction for over forty years. Leo has also joined the New Hampshire Building Officials Association and is taking an active role in their training programs.

In closing, I want to thank the Board of Selectmen, all my fellow co-workers, the Boards, Committees, Commissions, and the residents for their outstanding team effort in working for the betterment of the community; it is truly an honor to work with all of you.

Respectfully,
Russ Boland
Lyndeborough, Town Administrator 654-5955 extension 223

"Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there."

Our Town Welfare Department has the responsibility to make sure the Lyndeborough residents have the basic needs of life. Examples of need would be shelter, food, utilities, and medicallynecessary prescriptions. Where appropriate, expenses necessary for seeking and maintaining full employment may also be provided. The Town may need to assist or make a referral to an applicant if there is an emergency (threat of loss of basic need) or may determine there is a temporary need until employment, State Aid, Social Security, etc. is received. It is not intended to assist residents living beyond basic needs.

All applications for assistance are personally reviewed to determine eligibility, using the Welfare Guidelines established by the Board of Selectmen. These guidelines assure that the statutory requirements are met while also protecting Town tax dollars. We require each applicant to give full disclosure of their financial position with accompanying documentation and all information is verified to determine eligibility. Assistance is provided by voucher and payment is only made directly to vendors of basic needs and no cash assistance is given to clients. The Town is also able to place a lien on all real estate property if a welfare client is a property owner. By vigorously referring applicants to other relief agencies for assistance, we reduce the amount of financial impact on the town.

Welfare expenses in 2018 increased from 2017. Two households received assistance in 2018.

## FY 2018 Welfare Budget Overview

Total 2018 Welfare Operating Budget \$10,000
Client 2018 Expenditures \$ 1987.41

## Client Expenditures Break Down:

Fuel Assistance: \$364.69
Utilities Assistance: \$1,622.72

For help with fuel oil and electric assistance, please call Southern NH Services at 673-0756.

Respectfully Submitted, Dawn Griska Deputy Welfare Director

# TOWN OF LYNDEBOROUGH 

# Boards, Committees \& Commissions Reports 

## Cemetery Trustees - 2018

This was a relatively quiet year in the cemeteries. There were just two full burials and one urn burial.

The weather made maintenance difficult. It seemed to rain every other day, limiting opportunities to mow but making the grass (and weeds) grow. The Highway Department had little available time to work on the South Cemetery addition this year, but we have budgeted for more loam to use both in the addition and in existing areas in 2019.

Keith Carmen installed a new flagpole in the Johnson Corner Cemetery. Because this is still an active yard, we thought it was an appropriate placement. We have purchased stone posts to improve the Johnson Corner fence and to provide a proper gate to the newer section, and we hope that work can be accomplished in 2019.

The Budget includes one major item, the rebuilding of the retaining wall of the South Cemetery. It has been in a precarious state for some years and could collapse if not attended to. We have received a proposal to reconstruct it using the existing stones, though the contractor will be searching for additional ones of the same type to supplement.

It has been suggested that the Route 31 Cemetery might be given a better name, and West Cemetery seems the logical choice. To be sure, the Dolliver Cemetery is further west, but that will never change.

As always, we are grateful to Greg Porter and the Highway Department for their conscientious care of our burying grounds.

## Respectfully submitted,

## Robert Rogers Virginia Chrisenton Lawrence Cassidy Trustees



## Cemetery Financial Report - 2018

## Cemetery Financial Report

| Income: |  | Expenses: |  |
| :--- | ---: | :--- | ---: |
| Town Appropriation | $\$ 3,359.89$ | Wages | $\$ 494.60$ |
| Beginning Checkbook Balance | $\$ 578.54$ | Burial expenses | $\$ 1,350.00$ |
| Burials | $\$ 1,350.00$ | New equipment | $\$ 464.40$ |
| Sale of Lots | $\$ 0.00$ | Mapping | $\$ 0.00$ |
| Trust Funds | $\$ 0.00$ | Repairs | $\$ 304.56$ |
| Sale of Corner Posts | $\$ 0.00$ | Contracted services | $\$ 0.00$ |
|  |  | Flags | $\$ 13.34$ |
|  |  | Improvement Projects | $\$ 758.00$ |
|  |  | Loam/Seed/Fertilizer | $\$ 349.99$ |
|  |  | Selectmen (sale of lots) | $\$ 0.00$ |
|  |  | Trust Funds | $\$ 0.00$ |
|  |  | Selectmen (sale of Corner Posts) | $\$ 0.00$ |

Screen Rental - Encumbered $\$ 975.00$

Checkbook balance
\$578.54

Total \$5,288.43
Total \$5,288.43

## Respectfully submitted,

Virginia Chrisenton, Treasurer

## Conservation Commission - 2018

The Conservation Commission is responsible for assisting in the protection of the natural resources of the town and providing a forum for environmental protection and education. We review DES permit requests, provide feedback to the Board of Selectmen and assist landowners and land trusts in meeting conservation goals. Conservation funds come from $50 \%$ of the penalty paid when taking land out of Current Use for development. Other commissions in the area have been granted the entire Land Use Change Tax and we hope the town will support us when we request the same at the 2020 Town Meeting.

If you are interested in learning about conservation easements and protecting your property for future generations, wildlife, trees and water, we are here to help.

We work very closely with other organizations to complete conservation projects. They provide technical expertise, funding and grants that enable us to take on projects that we could not otherwise accomplish or afford.

In 2018 with our help, the Piscataquog Land Conservancy (PLC), was able to complete the purchase and protection of two parcels containing portions of the Cold Brook and abutting other conservation land in Lyndeborough, a process begun in 2017.

After further assistance the PLC found that our contribution was more than necessary and refunded us a portion of our donation. This money was useful towards the on-going clean-up of the Lyndeborough town forest where debris and trash from a former home site remained. Matt Fish of Wilton took on this project, doing demolition and a controlled burn. He will take out remaining debris in the spring. Once all hazards and trash are removed, we hope to put a permanent conservation easement on this land. Please vote in favor of the warrant article allowing us to put a conservation easement on the town forest so that it may be more permanently protected for future generations.

Also visit the town website under Conservation Commission, or the table at Citizen's Hall or the town library for maps and other useful and interesting information from the Natural Resources Inventory.

The Conservation Commission meets on the second Thursday of each month at Citizen's Hall (and Center Hall during summer months) at 6:30 pm. If you are interested in serving, please contact us.

Respectfully submitted by Sharon Akers, Chair, on behalf of members,
Mike Decubellis, Terry and Kurt Berna, Greg Kreider, Kris Henry \&
Lucius Sorrentino

## Heritage Commission - 2018

2018 was a year of progress in several areas. A history marker was installed beside the Woodward Monument on Center Road and the Glass Factory sign on Route 31 was enlarged to be more readable. A marker for the Clark Pottery will be placed near the intersection of New Road, Sharpe Road, and the $2^{\text {nd }}$ NH. Turnpike in the spring. Signs are planned for the West Cemetery, South Cemetery and Soldiers' Monument, and Dr. Bartlett's grave on Crooked S Road for next summer.

In April, a broken culvert on Dutton Road prompted members to resume work on a map of all old stone culverts for the Planning Board.

On Memorial Sunday, the new veterans' plaques on the common were dedicated.
In June, several members of the commission took part in a history tour of Citizens' Hall and Lyndeborough Center by fourth graders at Florence Rideout Elementary School. It is hoped it will become an annual event.

In July, as part of a town-wide survey of street lights, the Commission suggested better lighting between the town hall and the church. The "Children at Play" sign on Putnam Hill Road associated with the former South School - was removed and given to the Historical Society, as was a very faded "Caution School" sign from Route 31.

In August, the big catalpa tree near the Village Church was damaged by a storm, prompting concern for other old, historic trees.

In September, the Commission backed the minimal maintenance of Class 6 roads as "emergency fire lanes." The "Not Meant for Cars" sign on Cider Mill Road was given to the Historical Society. The Post Office installed a new sign and the old one was given to the Historical Society.

In October, the Center Hall stage floor was refinished, part of the long-range restoration plan. A quilting group which uses the hall has offered to purchase removable screens for the building.

In on-going projects, the Commission has joined with the Historical Society in updating the town histories of 1905 and 1955. Considerable research has been done and a first draft is planned for next summer. They are seeking pictures of houses that no longer exist, or have been extensively changed, as part old the Old House Project. Pictures of local trains are wanted to update "The Railroad Book." And they are trying to locate the nine horse watering troughs that existed in 1915. Three have been located. They had all vanished by 1950.

The commission thanks all those who have helped this year in our constant efforts in preserving the history of Lyndeborough.

Jessie Salisbury, Secretary

## Historic District Commission - 2018

The Historic District Commission has authority over the historic district that was designated in Lyndeborough Center, encompassing the town hall, center church, town pound, old town barn, apple orchard, and cemetery. All significant exterior alterations and interior ones in the town hall must be approved by the Historic District Commission before they can be done.

This year, the commission met once. The only significant change made to the Historic District is the removal of the linoleum on town hall's stage and sanding and finishing the stage floor.

The old town barn needs a new roof. Insurance considerations have precluded volunteers from tackling the job so far. Hopefully, the work on the roof will be done next year. There have also been preliminary discussions of reinforcing the bell in the church spire so that it can be utilized in the future, though no decisions have been made concerning that. With the bell, the Historic District Commission would have to work with the church on a plan of action. This will be an ongoing issue in the coming years.


November 11, 2019 was the $100^{\text {th }}$ Anniversary of WWI Ending known as Armistice which became Veterans' Day.

Fired the cannon 7x on Veterans' Day 2018

## J.A. Tarbell Library Trustees - 2018

This was an active year for the library, with programs and activities taking place on a regular basis. A calendar can be found at our website, jatarbelllibrary.org, or you can be put on our emailing list by contacting jatlprograms@gmail.com. This is your community center. Come and enjoy it!

We were saddened this spring by the passing of Lucille Watt, who had been a Trustee, an avid supporter and our computer guru. This fall saw the passing of Carole Thompson, who had been a longtime staff member, and of her husband. More shocking was the recent sudden loss of Kathy Mottau, who had been a volunteer at the library and whom we had recently employed, and of Keith Dwire, the talented artist/craftsman who created our beautiful circulation desk. Kathy's enthusiasm and her love and understanding of children and Keith's remarkable skills will be sorely missed.

We welcomed Ken Vengren and Kate McClure as new Trustees, and we appreciate their energy. Ken and his partner, Harrison, handled the Saturday-after-Thanksgiving pickup of Christmas wreaths, though a little mix-up in the order from our supplier left Sally Curran with a list of deliveries to make. We again thank all those who show their support with this fund-raiser.

We also remind you that the library is more than just books. Stop in and see the varied materials and services that are available. If we don't have it, we will try to get it for you.

## Respectfully submitted,

Robert H. Rogers
Sally B. Curran
Ann Harkleroad
Kenneth Vengren
Katherine McClure


## J.A. Tarbell Library Treasurer - 2018

| Income from Town: | $\$ 44,960.00$ |
| :--- | ---: |
| Trust Funds: | $-0-$ |
| Expenditures from Town Income: |  |
| Salaries | $25,623.00$ |
| Fuel | $1,216.70$ |
| Postage | 92.00 |
| Supplies \& Maintenance | $1,020.91$ |
| Telephone \& Internet | 975.29 |
| Dues \& Professional Development | $3,365.00$ |
| Acquisitions | $7,423.00$ |
| Building \& Grounds Maintenance | 885.02 |
| Computer Expense | $1,297.99$ |
| Electricity | $1,559.71$ |
| Literacy/Programs | 146.95 |
| Mileage | 480.25 |
| Total: | $\$ 44,086.38$ |
| Unexpended Funds: | $\$ 873.62$ |
| Non-Town Funds: |  |
| Checking Balance: | $\$ 6,765.58$ |
| Fines, Faxes, Book Sales: | $1,431.96$ |
| In memory of: | $1,105.00$ |
| Wreath sales: | $\mathbf{2 , 1 7 0 . 0 0}$ |

Expenses:
Museum passes
\$310.24
Wreath costs
1,495.50
Transfer to town acct.
Total:
1,692.76
\$3,498.50
Closed bldg.. fund. \& added to
Non-town account
\$9,082.51
Checking Account Balance 12/31/18
\$17,056.55

## Respectfully Submitted, <br> Sally Curran

## Local Emergency Planning Committee - 2018

Another year has passed, and we have been fortunate to not have experienced any disasters. This past winter we did received lots of snow in a short amount of time, three Nor'easters in two weeks. All roads remained opened and the power loss was minimal, great work from the Highway Department. The Emergency Management Department had no reason to open but has not been idle. We continue to plan for and keep up with any and all new programs as the State of New Hampshire implements them. Our goal is to constantly improve service to the Town of Lyndeborough.

The Lyndeborough Emergency Management Department was fortunate to have Eagle Scout Candidate Matthew Deware of Troop 407, Milford, New Hampshire, build the town of Lyndeborough a 12' X 12' Lean-to shed located at 1645 Center Road, Lyndeborough, NH.

Matt went to the Board of Selectman on August 16, 2017 and proposed the shed project for his Eagle Scout rank to benefit the Lyndeborough Emergency Services Departments to be used for the storage of Emergency Management and Fire Department Supplies. Matt held three fundraisers and was able to raise all the funds necessary to purchase the required materials needed for the project. Once Matt had all the funds that were required Matt, along with many volunteers began the project on July 11, 2018 and completed
 it on November 11, 2018.

Matt has his Eagle Scout Board of Review on January 23, 2019 and he will be holding a dedication ceremony sometime in April 2019 to dedicate the shed in the memory of Lyndeborough Firefighter Derek Lankowski.

The town of Lyndeborough and the Emergency Services Department heads would all like to personally thank Matt for his hard work and dedication on this project!

I would like to thank the Deputy Emergency Management Director, (Carylyn McEntee) for her dedication and hard work.

Respectfully submitted,
Brian Smith
Emergency Management Director
Fire Chief/EMT

## Monuments Committee - 2018

The Monuments' Committee is a voluntary group of dedicated residents who work to maintain and beautify the Memorial Park across from the Village Store in South Lyndeborough. We work to keep this public land well maintained and make sure that the common is looking its best for Memorial Day commemorations every year.

At the 2018 Memorial Day observances, we had a dedication ceremony for the plaques dedicated to Lyndeborough citizens that fought in Vietnam and the wars since Vietnam that we had installed in 2017 on the rock between the monuments for the First World War and the Second World War and Korea. We are still trying to raise funds for a monument that includes a list of the names of those who have served from Lyndeborough in the wars during the $20^{\text {th }}$ century. Any donations and names of those who served will help us in our goal. For several years, we have been selling dedicated bricks to be placed in the walkway for $\$ 50.00$ each. If anyone wants to have an engraved brick added to the walkway, the form can be found at the town offices, or contact a member of the Monuments Committee (Lori Haskell, Walter Holland, Wally Holt, Paul Martin, Stephanie Roper, and Lorraine Strube.)

This year, we added several named bricks to the walkway. In addition, a new outlet had to be installed for the common so that the Christmas tree could be lit and the speakers on Memorial Day could have power.

We would like to thank Greg Porter for his mowing and trimming, especially expanding the area that he mows on the Putnam Hill Road side. Jessie Salisbury and Ellen Martin added both annual and perennial flowers to the flower beds, for which we are grateful.

If anyone would like to help us to maintain and beautify the common, please join us. Our goal has been to keep the common as an appropriate and fitting memorial park, dedicated to veterans and other Lyndeborough citizens that we have lost.

## Respectfully submitted, Stephanie Roper



## Planning Board- 2018

Again, we had a very quiet year on the Planning Board. There was one minor subdivision and several requests for information. At the beginning of the year, we worked on Planning Board rules of procedure. In December, we held a public hearing on the Planned Residential Development (PRD) section and on several minor changes to other sections of the Zoning. These Zoning changes will appear on the March Warrant.

The Planning Board meets on the third Thursday of every month at 7:30 at Citizens' Hall, and all meetings are open to the public.

Respectfully submitted,
Tom Chrisenton, Chair


# Safety Complex and Other Options Committee-2018 

Article 21 of the 2015 Lyndeborough Town Meeting authorized the Selectmen to appoint a committee to study the feasibility of building a Safety Services Complex or other options AND to determine the best location for said complex or other options.
The goals of this committee were to identify locations primarily for the fire station and the police station:

- maintain good response time for both departments
- provide cost effective, possibly staged building options
- include all homes within 5-mile driving radius from a fire station for insurance purposes if possible
- provide adequate "good practices" work environments for the employees and volunteers

The report submitted in the annual report described several options along with a listing of "advantages" and "disadvantages" in meeting the goals. No specific options were indicated as "preferred" since the committee wanted to have the input of the citizens along with the board of selectmen and the department heads.

The December 19, 2005 "Findings and Recommendations of the Lyndeborough Emergency Services Space Needs Committee" (Jim Button, Dick Darling, Jim Preftakes, Burton Reynolds, Bob Rogers) was a comprehensive study. At that date it was clear that both the Fire Station and the Police Station had deficiencies that needed addressing. The focus right now is on the Fire Station.

During this past year, the board of selectmen received additional details from the fire chief's past and present.
The only option to provide $100 \%$ inclusion of homes within the 5-mile driving radius is to have a station placed at the Lyndeborough Town Center. The current location of the Fire Station is still an asset for the fire department to respond to the Route 31 corridor traffic accidents. But this location alone has several significant deficiencies that cannot be resolved easily.

The most practical and a cost acceptable solution to meet the goals is to build a "substation" in the town center to accommodate the new standard-purchase fire vehicles saving the costs of "custombuilt" fire vehicles. These fire vehicles are needed mostly for house fires that historically have occurred randomly throughout the town and not focused in any one area.

The current fire station in the village can accommodate the vehicles most needed to respond to traffic accidents concentrated along the Route 31 corridor.

Over time, the "main station" and "substation" roles can change. Any plans need to build this feature into the designs.

This year site engineering tests need to be done at both the current location and the town center locations to verify if either site can support any of the construction envisioned.
Submitted: John Pomer, Chair

The Committee consisted of nine voting members from Lyndeborough. One member resigned after the first year. The chair and vice-chair exchanged positions in September 2016 due to the original chair's increase in professional responsibilities. All voting members made most meetings.
The Committee also had the Fire Chief, Police Chief, Highway Agent, and Emergency Management Director (or designees) as ex-officio members providing input and attending meetings as appropriate.

The committee was required to provide annual reports and present their findings at the March 2018 Lyndeborough Town Meeting.

## GOALS OF THIS COMMITTEE

The goals of this committee are to identify locations primarily for the fire station and the police station:

- maintain good response time for both departments
- provide cost effective, possibly staged building options
- include all homes within 5-mile driving radius from a fire station for insurance purposes if possible
- provide adequate "good practices" work environments for the employees and volunteers


## CURRENT SITUATION

Over the years, the Town has made appropriate updates as needed and had commissioned several studies. The December 19, 2005 "Findings and Recommendations of the Lyndeborough Emergency Services Space Needs Committee" (Jim Button, Dick Darling, Jim Preftakes, Burton Reynolds, Bob Rogers) was a comprehensive study. Several of the recommendations were implemented.
The larger space needs for both the Fire Department and the Police Department were not addressed. This "larger space needs" was the focus of this committee's attention.

## FIRE DEPARTMENT

The Lyndeborough Fire Department was established in 1930. In 1948 the Lyndeborough Fire Station was located on Forest Road on land restricted to Fire Department use only; otherwise the property reverts to the original owner. The original building was $30^{\prime}$ by $40^{\prime}$ with two bays. In 1972, two bays were built into the $32^{\prime}$ by $40^{\prime}$ addition that doubled the size of the station plus providing enough space to accommodate the vehicles that needed to be purchased.
Today, the fire station is cramped. The bays are undersized for standard fire vehicles. Each replacement requires an additional $\$ 100,000$ or more for custom-built vehicles. Add in the lack of space to properly maintain the firefighting equipment, it has reached the point that building new bays is becoming more cost effective than purchasing custom-built vehicles.

Today, the Lyndeborough Fire Department responds to more "rescue" calls than "fire" calls (typical for the region and the country). The majority of these calls are along Route 31 (Forest Road). The fire calls are more evenly distributed throughout the town with clusters closer to the Village area.

## POLICE DEPARTMENT

The Lyndeborough Police Station is located in Citizens' Hall. The station is a single 17' by 20' room on the ground floor of Citizens' Hall. The small office space severely limits storage for daily supplies, evidence, and privacy for police-citizen conversations. It does have its own entrance in addition to an entrance from the public space shared with the Lyndeborough Town Offices. The police vehicles do not have any onsite garage space.

## COSTS

The national current budgeting estimates for fire stations is about $\$ 300$ per square foot. The current costs for police stations is a little less but using the same $\$ 300$ per square foot cost as fire stations will suffice for this report. Final estimates will depend on the actual property costs and sitespecific costs.

## SUMMARY OF POSSIBLE LOCATIONS

These options are listed in order of the least number of changes from current station locations, not in order of preference.

## Option 1 - Current Location Expansions

- Current Lyndeborough Fire Station location, needed renovations, expansion 120 ft . property southerly on Forest Road (Route 31) with at least two long bays (four bays preferred). Total additional building area is 2300 sq . ft .
- Police - Expand Citizens Hall in rear with two full bays plus equivalent of a third bay for needed office/storage space. In-line extension more in keeping with historical nature of Citizens Hall. Total additional building area is 1800 sq. ft .


## Advantages:

- Maintains current locations
- Could be a "staged" construction

Disadvantages:

- Fire Station needs to acquire property
- Property has significant ledge that would need to be removed
- Future expansion is limited
- Does not include all homes within 5-mile driving radius from a fire station

Option 2 - Substation in Center (combined with Option 1)

- Use Town Barn as substation (combined with Option 1)
- Police - Expand Citizens Hall in rear with two full bays plus equivalent of a third bay for needed office/storage space. In-line extension more in keeping with historical nature of Citizens Hall.

Advantages:

- Maintains current locations
- Could be a "staged" construction
- Includes all homes within 5-mile driving radius from a fire station

Disadvantages:

- Borders historic area limiting changes
- Costs to rebuild the Town Barn would equal or exceed new construction (at least $\$ 300,000$ )
- Limited use of the building
- Limited future expansion of the building
- Dual sets of personal protection equipment in main and substation

Option 3 - Relocate Main Fire Station to Center behind Center Hall, Police Station at Citizens' Hall

- Main Fire Station relocates to the property located behind Center Hall.
- Current Fire Station becomes substation in keeping with conditions of the deed.
- Police - Expand Citizens Hall in rear with two full bays plus equivalent of a third bay for needed office/storage space. In-line extension more in keeping with historical nature of Citizens Hall.


## Advantages:

- Maintains current location for fire department to respond to rescues on Route 31
- Could be a "staged" construction
- Town owns property in Center
- Field behind the Center Hall is lower than the Center Hall level making the new construction less visible or even hidden
- Center Road from Center Hall to Route 31 (Forest Road) is one of the best roads in town suitable for large vehicles
- Would include all homes within 5-mile driving radius from a fire station
- Current station (Forest Road) can house the rescue vehicles
- Central location for volunteers to respond encouraging retention of volunteers

Disadvantages:

- Extra attention needed to meet any historical concerns
- Dual sets of personal protection equipment in main and substation


## Option 4 - Use LCS Building for Fire, Police, and Town Offices

- If LCS building were no longer being used by SAU, that building could be used as a combined Town/Safety Complex.
Advantages:
- Maintains similar location for fire department to respond to rescues on Route 31
- Economies of scale having all town departments in one location
- Water and sewerage is certified for large numbers of people

Disadvantages:

- At this time, the SAU has plans that utilizes the building beyond SAU office space and generates income for the SAU
- Limited sight distance on Route 31 for exiting vehicles
- Limited future expansion
- Does not include all homes within 5-mile driving radius from a fire station

Option 5 - If other suitable property becomes available, a new Fire Station or other combination with Police and/or Town should be considered.

- If any property that meets the needs of the Fire Department and/or Police Department becomes available before construction has begun, the selectmen should consider that property.


## Fire Department Needs (summarized)

## Fire station needs at least 4 Bays (possibly 5)

Currently the station has four bays: two from the original station of 1948, two from the expansion in 1972

- The four existing bays are too small (height and length) for most fire trucks
o custom trucks greatly increase the purchase cost
0 remaining space is inadequate for personnel to maneuver quickly and safely during a call
o Two older bays rest on ledge and experience ground water seepage
o The two older bays potentially could be dug deeper but then would be below street level
o Possibility of lifting the upper portion to provide the clearance for the trucks but this would require rebuilding the upper structure
- Insufficient space (apron) to maneuver vehicles in/out of bays
o maneuvers must include street impeding traffic flow
o even more difficult with winter snow
o $25^{\prime}$ is standard minimum distance
- Firefighters park across the street at the library and along the road


## Renovations Needed regardless of Fire Station Placement

If the current station is expanded, these same items will need to be added or retrofitted to the existing station. The costs are the same whether we renovate or build new.

## Space requirements for physical equipment and vehicles:

- Exhaust system for trucks to run while in the building ( $\$ 10 \mathrm{~K} /$ truck or $\$ 30 \mathrm{~K}$ for station)
- Personal Protection Equipment (PPE) room separate from the bay floor (30 sets of gear)
- Hose drying station/storage (separate 6' x 8' room)
- Male and female full bathrooms (one for each gender with showers)
- Gear washer and dryer (commercial sized, $\$ 8 \mathrm{~K}$ )
- EMS supplies/ consumable closet or room (6' x 8' securable room)
- Mechanical room - current heating system needs replacing
o Complete septic system - currently using holding tank
o Have its own well - water source shared with Citizens' Hall, Library
- Self-Contained Breathing Apparatus (SCBA) compressor room (6' x 5' - compressor can be in mechanical room)
- Decontamination room for people and equipment (6' x 8' with 500 gal holding tank)
- Workshop room/tool crib (8' x 8')
- misc. gear storage

Space requirements for personnel and associated activities:

- Large training/meeting room
- day room
- three offices
o (Chief, 2 Deputy Chiefs)
o Radio/communication room ( $8^{\prime} \times 8^{\prime}$ room)
- Concrete training pad/wash station (30' x $40^{\prime}$ - can be part of the parking lot)
- Handicap accessible to second floor
- Parking along the road
- Bigger apron front of station
- ADA accessible second floor


## Police Department Needs (summarized)

Administration

- Staff Office/Reception Area - Active workspace for the administrative activities, to include printers and servers related to the police department
- Chief's Office - to include a closet and conference area ( $240 \mathrm{sq} . \mathrm{ft}$.)


## Patrol Area

- Secured Sally Port
- Sergeant's Office - To include a closet (200 sq. ft.)
- Report Writing Area
- Clothing and Equipment Space
- Interview Room with audio/visual recording equipment
- Holding Area


## General Evidence Storage

- General evidence Storage area for: weapons, narcotics, cold storage (i.e. blood, rape kits, biological samples)


## General Storage/Archive Area

- Hard records storage
- Supplies

Booking Area

- Fingerprinting
- Photography
- Holding
- Video and audio recordings

Committee Members:

| John Pomer | Chair (Vice Chair 2015-16) | Rance Deware | Police Chief |
| :--- | :--- | :--- | :--- |
| Scott Roper | Vice Chair (Chair 2015-16) | Brian Smith | Fire Chief |
| Mark Chamberlain |  | Kent Perry | Road Agent |
| Wally Holt |  | Caryl McEntee | Emergency |
| Andy Roeper |  | Other Advisors <br> Bob Rogers |  |
| Mark Schultz | Selectmen's Representative | Tim McEntee |  |
| Stephanie Roper | Heritage |  |  |

## Respectfully submitted by, John Pomer, Chair

## Station Future Needs Report - 2018

In this position paper the Lyndeborough Fire Officers (we) are going to discuss the current station, issues, space needs, and safety concerns. Also, we are going to discuss future plans we feel are necessary to protect the Town of Lyndeborough safely and efficiently. There are some questions that came about after the Station Committee published their recommendations, we will give our thoughts on those.

## Town statistics:

- Town population: 1683 ( 2010 census)
- Total area: 30.5 square miles
- Town roads: 59 miles


## LFD History:

In 1948 the Lyndeborough Fire Station was built at its current location on Forest Road. It was a 30' x 40 ' two-story brick and cement block 2-bay building. In 1972 the addition of two more bays ( $32^{\prime} \times 40^{\prime}$ ) on the left side of original structure doubled the size of the station plus providing enough space to accommodate the vehicles that were needed at that time. This is the current size station we are working out of. This land and building are deeded to the current owners (left of the station), if the building stops being used as a fire station, the building and land reverts back to current owner. Not sure on the exact legalities of that but that is how we understand it.

## LFD Current:

We are currently still at the 1972 building size ( $62^{\prime} \mathrm{x} 40^{\prime}$ ). We currently have 2 engines, 1 rescue, and 1 tanker truck. All trucks that are purchased for this building are custom built trucks to fit the station. Our current roster is 22 members, all volunteers. The LFD averages about 130 calls per year, increasing slightly every year.

There have been many renovations made over the years to help maximize the space we need:

- Hose Tower - to hang hoses to dry
- Kitchenette added to second floor - built by local contractor and LFD members
- Second floor and stairway re-insulated and new sheetrock put up - completed by LFD members
- New secondary means of egress put on the second floor for safety purposes
- New 30-year shingles were installed on roof.
- New hose rack system was built to store hose off the ground and maximize space.
- New garage doors openers installed, remotely closed from trucks when leaving to save on energy bills
- Installed new wire racks for PPE, to allow drying and to take up less space - installed by LFD
- New emergency generator was installed with automatic transfer switch
- New flooring on second floor meeting room, office, kitchenette and sitting room
- Built new 10 'x 10' storage shed behind station, to organize equipment and for more storage.
- New radio room/space built under stairs, to help with space needs
- The apparatus floor was needle blasted and new epoxy paint was but down, to help save the concrete.
- Six trees and brush were removed from left of building to add parking spots.
- The septic tank was located and replaced with a holding tank (no leach field)
- Repaved the station apron and driveway to try and correct drainage issue
- New lighting installed throughout the building, also motion lights for second means of egress and safety
- New insulated windows and trim installed along with first floor entry door
- Walls and ceiling were painted throughout building (at least two times)
- Installed closet in office for spare turn-out gear storage.

So, over the years the station has had many improvements and upgrades, but we now currently must do some of these projects over, due to wear and tear.

For close to 45 years this station has served the town's needs fairly well. But we have out-grown the station, due to truck sizes, gear needed to preform our duties, and safety concerns.

## What is the current station needs and concerns?

With every day that passes the town's population increases, the houses get bigger, the LFD's calls go up, firetrucks are getting bigger and more equipment is needed to help us do our jobs safely. With that said, our station has not increased in size and makes it hard to house everything we need. Here is a list we feel we need or should have.

- Custom trucks, the town must purchase custom built trucks to fit in our current station due to length and height of the bays. On an average this is adding $25 \%$ to $30 \%$ to the final cost of the truck.
- Continued water leakage in the station from back of the building, multiple attempts to fix.
- Inadequate parking and outside lighting pose a real safety hazard to our members
- Not a complete septic system, just a holding tank (pumped 4 times a year)
- No truck exhaust ventilation system
- Inadequate storage for gear and medical supplies
- Heating system old and in need of repair, not efficient
- Garage doors width leaves only one inch on either side of mirrors
- Apron size, unable to pull trucks out of station without being in the road
- Shared well with two other town buildings. (freezes in winter)
- No bunker gear washing capabilities
- Decreases life of bunker gear
- Studies show potential risk of cancer
- Bunker gear lockers too close to fire trucks, especially behind truck (safety concerns)
- No decontamination room/area for people or equipment
- Not having a full bathroom(s)
- Always ice damns in roof valleys, ice accumulation on apron
- Mutual Aid trucks unable to fit in the station
- Building and land not Town's property
- Lack of office space


## Does the Town of Lyndeborough need a new fire station/renovation?

This question has been asked for many years. There have been multiple station committees started and completed. The recent committee started in 2015 and was asked to study the feasibility of building a Safety Services Complex or other options and to determine the best location for said complex or other findings. The results from this committee can be found in the 2017 Town Report and the Town's web page.

One of the reasons why this question is always asked is the fact that the town is spending more money for custom trucks because of the size of the current station.

We feel that this is one good reason, but as we stated above, the current fire station is in need of repairs if possible.

## Being out of the 5-mile radius of a Fire Station, will I be able to get homeowners insurance or is there a chance they will drop coverage?

In the Town of Lyndeborough there are a handful of residences that don't fall in the 5-mile radius from current location or any other Towns Fire Station. I have looked into this by talking with some local insurance companies. Their response was that this scenario would just mean a higher premium for insurance.

## What is the Lyndeborough Fire Department doing to make sure I'm getting the fastest response time?

That was a concern of ours as well. Some of the factors the Fire Department is facing are:

- Fire members having full times jobs further away from home, meaning they leave earlier for work and home later from work
- Some business not allowing members to leave work for a call
- Finding and keeping members on the roster - reasons:
- Busy families (kid's sports, vacations, etc.)
- People just not wanting to volunteer their time (there are tons of volunteer departments that are having the same issues)
- People thinking it's too dangerous
- The mentality isn't the same as it was 10 to 15 years ago

We started seeing this trend a few years back and the actions that the Fire Department implemented are:

- Any reports of a possible building fire from 6 a.m. to 6 p.m., we automatically go to a second alarm assignments, what this does is bring more fire trucks and personal to the fire scenes quicker.
- Any medical/rescue calls on the out-skirts of town, we have those neighboring towns start an ambulance or a special piece of equipment

The Lyndeborough Fire Department has a good working relationship with our surrounding towns.

Does the Town of Lyndeborough need a sub-station/new station in the area of the Old Center?

This is another question that always gets brought up when discussing the Fire Department's future. The options that are discussed are putting up a main station in the center and use the current station as a sub-station. We have started to do some research on these ideas.

The first thing we did was to map out where the current LFD memberships live. These results can be found on map 1 in the back. Then we measured the time and distance it would take to go to the current station and to the old center. The results can be seen on the next page.

| ADDRESS* | LFD Member Response Times |  |  |  |  | Distance/Miles |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Minutes |  | Distance/Miles | Minutes |  |  |
|  | 129 | Forest |  | 1131 | Center |  |
|  | Rd. |  |  | Rd. |  |  |
| \# Gibbons Hwy, Wilton | 7 |  | 4.2 | 12 |  | 5.9 |
| \# Locust Lane | 2 |  | 0.9 | 7 |  | 2.7 |
| \# Mt Rd. | 10 |  | 5.2 | 5 |  | 2.5 |
| \# Forest Rd. | 3 |  | 1.7 | 7 |  | 3.9 |
| \# Forest Rd. | 1 |  | 0.1 | 6 |  | 3.4 |
| \# Center Rd. | 1 |  | 0.7 | 5 |  | 2.8 |
| \# Cemetery Rd. | 3 |  | 1.1 | 5 |  | 2 |
| \# Forest Rd. | 1 |  | 0.1 | 6 |  | 3.3 |
| \# Salisbury Rd. | 10 |  | 4.3 | 8 |  | 3.1 |
| \# Center Rd | 2 |  | 1.3 | 4 |  | 2.1 |
| \# Cummings Lane | 10 |  | 4.9 | 5 |  | 2.2 |
| \# Cram Hill Rd. | 5 |  | 2.2 | 6 |  | 3 |
| \# Dale St., Wilton | 7 |  | 3.1 | 7 |  | 3.4 |
| \# Dale St., Wilton | 7 |  | 3.1 | 7 |  | 3.4 |
| \# Isaac Frye., Wilton | 4 |  | 2 | 10 |  | 5.5 |
| \# Old Temple Rd. | 4 |  | 2.1 | 8 |  | 4.3 |
| \# Forest Rd. | 3 |  | 2.1 | 7 |  | 4.3 |
| \# Center Rd. | 6 |  | 2.5 | 3 |  | 1.4 |
| \# Center Rd. | 6 |  | 2.5 | 3 |  | 1.4 |
| \# Winn Rd. | 6 |  | 2.5 | 7 |  | 2.9 |
| \# Purgatory Falls Rd. | 11 |  | 4.8 | 9 |  | 3.6 |

For the second step we measured the current station, proposed old center station location, and neighboring fire departments for time and distances to different locations in town.

| STATION RESPONSE TIME |  |  |  |
| :--- | :--- | :--- | :--- |
| LOCATION A | LOCATION B | MINUTES | MILES |
| LFD | Tarn Rd. | 14 | 6.2 |
| 1131 Center Rd. |  | 14 | 5 |
| FFD |  | 15 | 7.7 |
| NBFD |  | 12 | 7.1 |
| MVFD | Greenfield Rd. | 13 | 5 |
| LFD |  | 9 | 6.6 |
| 1131 Center Rd. |  | 14 | 3.9 |
| FFD |  | 16 | 6.4 |
| NBFD |  | 17 | 7.4 |
| MVFD |  | 10 | 8 |
| LFD |  | 9 | 5.5 |
| 1131 Center Rd. |  | 8 | 5.2 |
| MVFD |  | 8 | 4.4 |
| WFD |  | 3 | 3.5 |
| MFD |  | 12 | 3 |
| LFD |  | 13 | 5.7 |
| 1131 Center Rd. |  | 11 | 7.4 |
| GFD |  | 5.5 |  |
| WFD |  | 1 | 3.9 |
| TFD |  | 7 | 0.3 |
| LFD |  | 11 | 3.1 |
| 1131 Center Rd. |  | 7 | 7 |
| GFD |  | 4 | 4 |
| WFD |  |  | 10 |

The third step was to look back at past membership of the LFD, to get a feel historically where members have lived. We went back 20 years. These results can be seen on map 2 in the back.

The fourth step we looked at where the housing growth has been from 1970 to 2017. We split the town up into four quadrants, North West, North East, South West, and South East. Each map in the back will show the different quadrants. Here are the findings:

| North West | 1970 to 2017 | 123 houses |
| :--- | :--- | :--- |
| North East | 1970 to 2017 | 77 houses |
| South West | 1970 to 2017 | 264 houses |
| South East | 1970 to 2017 | 211 houses |

(Data collected by Zeke H.)

We have not been able to talk to the Planning Board to see where they feel the future growth will be.

The last step we looked at was where the fire call locations are, this includes Fire, EMS, and Mutual Aid calls. We went back to 2004 to 2017 in Fire House, (this is our reporting system for calls) due to the not user-friendly software I was only able to compile a list of all the calls which only gave the date, address, and type of call. I was unable to put this into a graph due to number of calls (over 1650 calls). But looking over these calls you can see the majority are in the South West and South East. I can provide this list of calls if needed.

## Conclusion:

At this time, we (my Fire Officers and I) feel that a sub-station/station is not the best option for the Town of Lyndeborough. We feel having the fire station in the Village area is the best location. We like the current location, but it has its limitations and there are still questions if the current building is able to be added on to (this would have to be looked into by an engineer). Even at this location some of the station requirements may not be accomplished.

Our current station is in need of repairs, but it is able to support the trucks we have for now and we can work on the laundry list previously stated. This would only be putting on a band aid. We do have two trucks that are coming up for replacement in the next couple years, which are custom trucks, just to fit in current location.

We feel the next steps should be meeting with engineers and general contractors to see what our options are at the current location. Also looking into the details of the deed for current fire station location. This may give us a good idea of what building/renovation may costs.

We are looking forward to any future conversations, ideas, and plans for the Town of Lyndeborough. Our mission has always been quite simple, protect life, property and the environment for those who live, work and invest in the Town of Lyndeborough.

## Respectfully submitted,

Brian Smith - Fire Chief
Ted Waterman - Asst. Chief
Kevin Berkebile - Deputy Chief
Don Cole - Rescue Chief
Stephen Vergato - Lieutenant

## Selectmen - 2018

Over the past two years the selectmen have maintained a flat tax rate of $\$ 27.74$ per thousand. The 2018 tax rate is $\$ 28.21$, which breaks down as follows: Town $\$ 9.02$, the same as last year; County $\$ 1.30$, a $\$ 0.01$ increase; Local Education $\$ 15.63$, a $\$ 0.56$ increase; and State Education $\$ 2.26$, a $\$ .10$ reduction. The Board, in concert with the Budget Committee and Town staff, endeavor to provide the most cost-effective services possible. We urge voters to heed the school budget as well, as it is $55 \%$ of your tax bill.

The Citizen's Hall and J.A. Tarbell parking lots were paved, as voted on at the March Town Meeting. Unfortunately, due to delays in delivery, the new Dump Truck has not hit the road yet. However, the new Police cruiser went into service in the spring and the new Fire Rescue truck authorized at the 2017 Town Meeting was delivered in the summer.

The Board worked with our neighboring towns to reach agreements on the Wilton Ambulance, Wilton Recycling Center, Milford Area Communications Center and a cooperative electric savings agreement with Mont Vernon. Chairman Fred Douglas and Town Administrator Russ Boland spent a morning with New Boston representatives to perambulate the common lines of which there were several. In September the Center Hall stage floor was refinished and on Memorial Day the Vietnam memorial was dedicated.

In March the Town authorized a Street Light Committee to review the existing street lighting and recommend improvements. The committee worked diligently over the spring and summer, and the result is the article for Street Light Replacement you see in the Warrant. Thank you to all the committee members.

Building Inspector Ed Hunter resigned in April so that he and his wife could travel around the country. Leo Trudeau has taken on the challenges and responsibilities of that position. Leo has extensive experience in construction and has worked hard to familiarize himself with all the current building codes. If you have a project in the works and you're not sure if you need a permit, ask Leo.


Road Agent Kent Perry resigned in August. Mark Chase has stepped in as Interim Highway Department Supervisor while we evaluate what the future Highway Department will look like. During the summer Baldwin Hill Road was reconstructed, as was Meetinghouse Hill on New Road. The portion of Center Road east of Center Hall that was rebuilt in 2013 finally received its top coat. Many of you have wondered why seemingly random parts of Center Road (from Dutton to Johnson's Corner) were paved rather than the whole thing. Simply put, that portion of Center Road needs more than just paving. The road needs to be reconstructed to fix drainage problems, correct road alignment issues and create a stable base so that it can hold up better to increased traffic. This is planned to be a multi-year project in order to fit budget constraints. However,
because of the existing condition of the road it was felt that a shim coat over the worst areas was essential to buy time to complete the project. This paving will not be wasted, as it will be ground and put back as part of the road base. The Center Road work will be done by contract, rather than by the Highway Department. This will allow the highway crew to work on other needed road improvements throughout town.

If you've been by the EOC garage on Center Road you probably noticed a new shed that was built next to the garage. This was a project by Eagle Scout Matt Deware in the fall to provide much needed storage for road barriers, fire department training props, etc. Well done Matt!

The annual Christmas tree lighting was down to the wire, with Eversource turning on the power to the new electric box Friday morning. Unfortunately, Santa (Walter Holland) injured his back and a last-minute stand-in was needed. Fortunately, Walter is up and around again.

Several discussions regarding the future of the Fire Station have taken place during the past year, with a couple of options being put forth. At this time the Board feels it's best to bring the available information to the residents of the town and ask for guidance going forward. There will be a presentation at Town Meeting under Article 18 to discuss the direction the town wishes to go. While no formal decision can be done this year, whatever path is chosen will have significant costs associated and we urge residents to attend and voice their opinion.

The board would like to thank the dedicated employees and volunteers whose hard work and commitment makes Lyndeborough a great place to live. Citizen support and participation make small towns work. There are always opportunities to help your community, whether serving on a board or committee, being a member of the Fire Department, or simply lending a hand when needed.

Respectfully submitted,

Fred Douglas, Chairman

Mark Chamberlain

Rick McQuade

## Street Light Study Committee - 2018

The Street Light Study Committee met from late spring through the autumn of 2018 to "study the public street lighting, including but not limited to, replacing the existing fixtures with efficient LEDs, and recommending potential alterations to the location or number of lights, taking into consideration cost, character of the area, environmental factors, and any other considerations deemed relevant by the Board of Selectmen that are within the scope of this study."

The committee began with an inventory of the existing street lighting, noting the location, type, and purpose of each light. This was followed up by a field visit to most locations with discussion centering on each light's purpose and effectiveness. Based upon these activities, the committee developed a candidate list of lights that could be removed without creating a safety issue. Additionally, the committee considered locations where street lights did not exist and developed a candidate list of lights that should be added.

The committee was also tasked with investigating the replacement of the current incandescent and metal halide luminaires with energy efficient LEDs. We met with representatives of Eversource to discuss the Energy Efficiency Incentive rebate program, to understand the cost of retrofitting the existing luminaires with LEDs, and to understand the recurring cost savings and payback periods associated with their replacement.

The committee also conducted phone interviews of two suppliers who perform actual luminaire replacements to understand the process, and to assess the costs and timelines for such a program. Technical aspects of the replacement, including the luminaire type, the ground illumination patterns available, and color temperature (what color light) were also discussed.

Based upon the above activities, the committee has developed the following recommendations:

- The number of street lights in the town should be reduced from 20 to 9 (of those 9,5 are existing and 4 are new)
- The 5 existing lights should be converted from 1000 lumen, 105-watt luminaires to 2916 lumen 25 watt, (warm white) LED luminaires.

If the above recommendations are enacted, we should expect the operating cost of street lighting to go from $\sim \$ 3,200$ per year to $\sim \$ 547$ per year, after the initial investment of $\$ 7400$. The payback period for this investment is approximately 3 years.

Further information can be found on the Town website.

Committee members: Steve Brown, Greg Kreider, John Pomer, Charlie Post, Bob Rogers, Andy Roeper, Stephanie Roper

## Supervisors of the Checklist - 2018

This year kept the Supervisors of the Checklist quite busy, with three elections to manage: Town elections in March, state primaries in September, and the congressional election in November. The town election in March had an extremely light voter turnout due to a major snowstorm that day and the state not allowing us to reschedule it. For this reason, the total number of votes was well under 100. This contrasts with the high voter turnout for the November election with over 850 citizens casting their ballots, about twelve times the number as in March and nearly $70 \%$ of those who were on the checklist.

During the elections and throughout the year, Lyndeborough added around a hundred new voters with over fifty new registrants at the November election alone. At the same time, between people registering in other towns and states, residents passing away, and the removal of those who had moved away, the checklist lost almost the same number of voters registered in Lyndeborough.

We continue to have around 1,200 registered voters in town. About half of those registered in town remain undeclared with the rest split between Republicans and Democrats (with a few Libertarians, a new option this past year.)

The year 2019 looks to be a slow one, with only the town elections, but we will also be preparing for 2020 election cycle with the New Hampshire primary hitting us early in that year and three more elections to survive as well. As always, we will continue to work to make the checklist as accurate a reflection of the voters in the town as possible.

Respectfully Submitted,

## Stephanie Roper



## Zoning Board of Adjustment - 2018

The Zoning Board of Adjustment hears and decides appeals if it is alleged there is an error in any order, requirement, decision, or determination made by an administrative official in the enforcement of any zoning ordinance according to NH RSAs by the town. It may also authorize, upon appeal, in specific cases such variances from the terms of zoning ordinance as will not be contrary to the public interest, if owing to special conditions, a literal enforcement of the provisions of the ordinance will result in unnecessary hardship, and so that the spirit of the ordinance shall be observed, and substantial justice done. The Board also grants special exceptions as outlined in the Lyndeborough Zoning Ordinance (paraphrased from NH RSA 674:33)

The Zoning Board of Adjustment had a very busy 2018. The Board met a dozen times in 2018 to hear three cases as well as held work sessions, informative sessions and a site walk.

Case 2018-1 - Chris and Sandy Schoen
A Variance from Section 702.3 to build a timber frame sugarhouse 45 feet from center of the stone wall boundary on Mountain Road. The Variance was granted.

## Case 2018-2 - Larry Boisvert d/b/a Portable Privies, Inc.

An Administrative Appeal of Code Enforcement Officer Ed Hunter's decision to deny Mr. Boisvert's request for a permit to run a portable toilet business as a home business on Johnson Corner Road.

The case was first approved with conditions on May 22, 2018.
The applicant appealed the decision which was reheard because the ZBA cannot put conditional approvals on an Administrative Appeal. The ZBA reversed their decision and denied the application.
The applicant then appealed the decision of the rehearing which was denied.

## Case 2018-3 - Larry Boisvert d/b/a Portable Privies, Inc.

A Variance from Zoning Ordinance 1200.00 to operate their portable toilet business as a home business at Feel Good Farm on Johnson Corner Road. The business would store and repair the toilets on-site while distributing toilets to customers off-site. The variance was denied.

The applicant appealed the decision in a letter dated, December 10, 2018 which was heard on January 3, 2019. The appeal was denied.

I would like to thank the Board members who did their upmost to be informed and educated while openly listening to all the evidence in order to make an informed decision and to right any inaccurate decisions.

Respectfully Submitted, Karen Grybko, Chairperson, Rick Roy, Vice Chairperson Members: Lisa Post, Linda Anderson and Tom Chrisenton Alternate Member: Pam Altner

Notes - 2018

# TOWN OF LYNDEBOROUGH 

Miscellaneous Reports

# Town of Lyndeborough NH 2018 Town Meeting Minutes March 17, 2018 

Meeting was called to order at 10:01 am by Moderator Walter M. Holland on Saturday, March $17^{\text {th }}$ 2018 at Citizens’ Hall located at 9 Citizens’ Hall Road in Lyndeborough, New Hampshire. Moderator called for a Moment of Silence for our Selectman and friend Lee Mayhew who passed away last year.

Lyndeborough Town Warrant
To the Inhabitants of the Town of Lyndeborough, in the County of Hillsborough in said state qualified to vote in Town affairs; You are hereby notified to meet at Citizens' Hall, 9 Citizens' Hall Road, in said Lyndeborough on Tuesday, the thirteenth ( $13^{\text {th }}$ ) day of March 2018, at ten o'clock in the morning until seven o'clock in the evening, for ballot voting of Town Officers and all other matters requiring ballot vote; and, to meet at Citizens' Hall, 9 Citizens' Hall Road in said Lyndeborough, on Saturday, the seventeenth $\left(17^{\text {th }}\right)$ day of March 2018 at ten o'clock in the morning, to act upon Articles 4 through Article 14:

Article 1: Selection of Officers: To choose all necessary Town Officers for the year ensuing. *-indicates elected (96 Ballots cast-1265 Registered Voters- Due to a Nor'easter we had only 75 voters come to the Hall to vote, we had 14 absentee ballots and 7 registered voters who worked the Polls.)
Results:

Selectman (3 years)
Selectman (2 years)
Moderator (2 years)
Town Clerk/Tax Collector (3 years)
Trustee of Cemeteries (3 years)
Library Trustee (2) (3 years)
Trustee of Trust Funds (3 years)
Supervisor of the Checklist (6 years)
Budget Committee (3) (3 years)

Budget Committee (2 years)
Zoning Board of Adjustment (2) (3 years)

| *Richard "Rick" McQuade | 86 |
| :--- | :--- |
| *Mark A. Chamberlain | 85 |
| *Walter M. Holland | 95 |
| *Patricia "Trish" Schultz | 95 |
| *Lawrence Cassidy | 91 |
| *Katherine McClure | 87 |
| *Kenneth M. Vengren | 78 |
| *Burton Reynolds | 92 |
| *Stephanie Roper | 91 |
| *Peter Dallas | 82 |
| *Burton Reynolds | 89 |
| *Sandra Schoen | 85 |
| *Karen Grybko | 83 |
| *Karen Grybko | 84 |
| Leo Trudeau | 1 write-in |
| Mark Schultz | 1 write-in |
| Fran Bujak | 1 write-in |
| Mike Decubellis | 1 write-in |

All those elected will be sworn in as the last order of business today.
Article 2: (Question 1) Voted on by Ballot

## To see if the Town will vote to amend the following section of the Town of Lyndeborough Zoning Ordinance which refer to Section 200.02 Accessory Dwelling Unit Ordinance to read as follows: <br> (Explanation: This will bring Section 200.02 in compliance with State Statute.)

200.02 Accessory Dwelling Unit means a residential living unit that is within or attached to a single-family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies.
Delete Sections 503.00 d, 703.00 b, 803.00 b, from Special Exception to new additions to Section 200.02 above as follows;
200.02 I. An Accessory Dwelling Unit shall be allowed as a matter of right by the Building Inspector pursuant to RSA 674:21 in all zoning districts that permit single family dwellings. One accessory dwelling unit shall be allowed without additional requirements for lot size, frontage, space limitations, or other controls beyond what would be required for a single family dwelling without an accessory dwelling unit.
Not more than one accessory dwelling unit for any single family shall be allowed.
II. An interior door shall be provided between the principal dwelling unit and the accessory dwelling unit but shall not be required to remain unlocked.
III. Regulations applicable to single family dwellings shall also apply to the combination of a principal dwelling unit and an accessory dwelling unit including, but not limited to lot coverage standards and standards for maximum occupancy per bedroom consistent with policy adopted by the United States Department of Housing and Urban Development. Adequate parking to accommodate an accessory dwelling unit shall be provided.
IV. The applicant for a building permit to construct an accessory dwelling unit shall make adequate provisions for water supply and sewage disposal for the accessory dwelling unit in accordance with RSA 485A:38, but separate systems shall not be required for the principal and accessory dwelling units.
V. The owner must demonstrate that one of the units is his or her principal place of residence.
VI. A familial relationship between the occupants of an accessory dwelling unit and the occupants of a principal dwelling unit shall not be required.
VII. An accessory dwelling unit may be deemed a unit of workforce housing for purposes of satisfying the town's obligation under RSA 674:59 if the unit meets the criteria in RSA 674:58, IV for rental units.
(Recommended by the Planning Board and Board of Selectmen) (Majority vote required)
Yes: 84 No: 10 Article Passes
Article 3: (Question 2) Voted on by Ballot
To see if the Town will vote to replace section $\mathbf{1 2 0 0 . 0 0}$ of the Town of Lyndeborough Zoning
Ordinance to read as follows:
(Explanation: This Section, 1200.00 , differentiates Home Occupation from Home Business.)
1200 Home Occupation and Home Business
A. General Requirements

1. Home Occupations and Home Businesses shall be conducted in accordance with all town, state and federal laws, regulations and licensing requirements.
2. The business activity shall take place within a residence or an accessory building and must be incidental and secondary to the residential use of the dwelling unit.
3. The business activity will not change the character of the surrounding neighborhood, nor will it provide window displays or other characteristics associated with retail or commercial use.
4. Signs may not exceed four square feet in surface area, may not be internally lit, and may not be placed within the town or state highway right of way.
5. No noise, vibration, dust, smoke, electrical disturbances, odors, heat or glare shall be produced by a Home Occupation or a Home Business, nor shall there be any discharge of hazardous material into the air, ground or surface water.
6. Motor vehicles and equipment used for the Home Occupation or Home Business shall be parked or placed as inconspicuously as possible.
7. Sufficient off-street parking shall be provided for any non-resident employees, customers and suppliers who may normally be expected to need parking spaces at one time. Where additional parking is required, the spaces shall not be located in the front yard or within the side or rear setbacks. Parking spaces shall be a minimum of 9 by 18 feet. On-street parking is prohibited.
8. Traffic generated by the home business shall not create safety hazards or be substantially greater in volume than would normally be expected in the neighborhood.
9. Whenever a Home Occupation or Home Business exceeds any requirement of this Ordinance, it must relocate into an appropriate zoning district and will be subject to Site Plan Review by the Planning Board.
10. A Home Occupation or Home Business legally operating under the provisions of Section 1200 as amended in 2017 of the Zoning Ordinance on the date of the enactment of this Ordinance may continue unless and until the following:
a. The occupation or business expands in size, scope or purpose.
b. The ownership of the property is transferred

## B. Home Occupation

1. A Home Occupation shall be permitted in all districts of the town as a matter of right. No Site Plan Review or Special Exception by the Zoning Board of Adjustment is required for a Home Occupation.
2. The business activity shall occupy less than one-fourth of the floor area of the residence or an equivalent area in an accessory building.
3. The business shall be carried on by the resident owner, the resident owner's family, a resident tenant, or a member of a resident tenant's family.
4. The business may have no more than one non-resident employee.
5. Exterior storage of materials and equipment is prohibited.
C. Home Business
6. A Home Business shall be permitted in all districts of the town and is subject to Site Plan Review by the Planning Board. A formal application is required.
7. The business activity shall occupy less than one-third of the floor area of the residence or an equivalent area in an accessory building
8. The business shall be carried on by the resident owner, the resident owner's family, a resident tenant or a member of the resident tenant's family.
9. The business may have no more than two non-resident employees.
10. Exterior storage of materials and equipment must be screened from view from any public road or abutting property.
D. Exclusion: Food articles produced within a residence or on the surrounding property such as vegetables, fruit, maple syrup, etc. may be sold seasonally from roadside stands and are excluded from the requirements of this Ordinance. (Recommended by the Planning Board and Board of Selectmen) (Majority vote required)

$$
\text { Yes: } 81
$$

No: 13
Article Passes
Article 4: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of, Two Million, Forty Two Thousand and Thirty Two Dollars $\mathbf{( \$ 2 , 0 4 2 , 0 3 2}$ ), representing the Operating Budget for fiscal year 2018, as prepared by the Budget Committee. Said sum is exclusive of all special or individual articles addressed; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Fred Douglas to move article as read, seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: Article has been moved and seconded and we will open it up for discussion, may I have any comments?
Selectman Mark Chamberlain: Mr. Moderator I would like to make an amendment. I hereby make a motion to amend the operating budget that is stated in the 2018 Warrant, Article 4 by increasing the budget by Thirty Thousand Dollars ( $\mathbf{\$ 3 0 , 0 0 0 )}$ from Two Million, Forty Two Thousand and Thirty Two Dollars $(\mathbf{\$ 2 , 0 4 2 , 0 3 2})$ to Two Million, Seventy Two Thousand and Thirty Two Dollars $(\$ 2,072,032)$.
Moderator Walter Holland: A motion to increase the Operating Budget by Thirty Thousand Dollars, do I have a second.
Selectman Fred Douglas: Mr. Moderator I will make the second.
Moderator Walter Holland: I have a motion to increase it by Thirty Thousand Dollars and a second and will someone please explain why we are increasing this budget.
Selectman Fred Douglas: This increase of Thirty Thousand Dollars represents Twenty Thousand Dollars in additional road salt and Ten Thousand Dollars in additional Highway overtime if necessary. The predicted salt amount is based on the average usage of five hundred and twenty tons of salt per year. To date we have used five hundred and seventy tons. The additional Twenty Thousand Dollars will allow us to purchase an additional Three Hundred and Twenty Five Tons of salt. We budgeted Seven Hundred and Seventy Three hours of overtime and have used approximately Seven Hundred and Fifty hours of overtime so far this year. This Ten Thousand Dollars will allow us to have approximately an additional Three Hundred and Nine hours of overtime if necessary. Please keep in mind and remember that this budget covers October, November and December of 2018.
Moderator Walter Holland: Any discussion or questions on why we have to increase it? Ready for the question. The amendment is: I hereby make a motion to amend the operating budget as stated in the 2018 Warrant, Article 4 by increasing the budget by Thirty Thousand Dollars $\mathbf{( \$ 3 0 , 0 0 0 )}$ from Two Million, Forty Two Thousand and Thirty Two Dollars $(\$ 2,042,032)$ to Two Million, Seventy Two Thousand and Thirty Two Dollars (\$2,072,032). All those in favor of the Amendment as read signify by saying Aye, All opposed signify by saying Nay. The Amendment Passes. We are back to the original Operating Budget with the Thirty Thousand Dollar increase.

Burton Reynolds, Budget Committee Chairman, gave an overview of the budget and the role of the Budget Committee members.
Moderator Walter Holland: Is there any questions and discussion about the budget?
Lisa Post: The Parks and Rec, what does that go to, is that just Goss Park or does it go anywhere else, the funding for that. On the Parks and Rec line item I think it was about Nine Thousand One Hundred Dollars, it went down from last year.
Selectman Fred Douglas: Lisa, the Nine Thousand Dollars goes to Goss Park and all the activities and the swimming and the costs associated with that.
Lisa Post: Do people pay to go there as well?
Selectman Fred Douglas: Yes they do pay.
Ray Humphreys: There is a single line item for the Conservation Commission with a significant increase. We go from Sixty Two spent this year, a Hundred was budgeted and now we are going to Thirteen Hundred. Is that possible that they are going to start the wetland inventory that is indicated in our Master Plan. Is that what that money is slated for?
Town Administrator Russ Boland: It became apparent early in the year we have a situation up off Scout Road, there is an abandoned camp up there that has material. That Thirteen Hundred would cover the dumpster and we are going to make an attempt to clean it up and the dumpster would be located down the bottom of Scout Road where they could get it. One additional thing, it has been posted so please stay away. Getting to it is the problem. The road that leads to it is completely washed out.
Moderator Walter Holland: Any other comments or questions on the Town Operating Budget? Are you ready for the question? Read Amended Warrant Article. All those in favor of this Article signify by saying Aye, All opposed signify by saying Nay. Ayes have it. Article 4 Passes

Article 5: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Nineteen Thousand Dollars $(\$ 19,000)$ to be added to the Repair and Replacement of the 1994 Fire Department Pumper Capital Reserve Fund previously established for that purpose; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Mark Chamberlain to move article as read, seconded by Selectman Fred Douglas.
Moderator Walter Holland: Any questions on this Article? Ready for the question? Read Article. All those in favor signify by saying Aye, All opposed signify by saying Nay. Ayes have it. Article 5 Passes

Article 6: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Forty Thousand Dollars $(\$ 40,000)$ to be added to the Repair and Replacement of the 1984 Tanker Capital Reserve Fund previously established for that purpose; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required)
Motion made by Selectman Mark Chamberlain to move article as read, seconded by Selectman Fred Douglas.
Moderator Walter Holland: Any questions on this Article? Ready for the question? Read Article. All those in favor signify by saying Aye, All opposed signify by saying Nay. Ayes have it. Article 6 Passes

Article 7: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twenty One Thousand Dollars $(\$ 21,000)$ to be combined with the Twenty Thousand Dollars $(\$ 20,000)$ raised in a 2016 non-lapsing warrant article \#6 for a total of Forty One Thousand Dollars $(\$ 41,000)$ for the purchase of a new police vehicle, associated equipment and set up costs and to further authorize the Board of Selectmen to take any steps to facilitate said sale including, but not limited to, the right to convey title of any vehicle(s) being provided in sale or trade. This will be a non-lapsing appropriation per RSA32:7 VI and will not lapse until the vehicle is replaced or December 31, 2019, whichever is sooner; or take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article (Majority Vote Required.)
Motion made by Selectman Fred Douglas to move article as read, seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: Any questions on this Article? Ready for the question? Read Article. All those in favor signify by saying Aye, All opposed signify by saying Nay. Ayes have it. Article 7 Passes

Article 8: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Two Hundred and Twenty Thousand Dollars $(\mathbf{\$ 2 2 0 , 0 0 0})$ to purchase a Highway Department dump truck, sanding unit, plow set up, other associated equipment including, but not limited to, set up costs. Further, to authorize the withdrawal of up to One Hundred and Seventy One Thousand Dollars $(\$ 171,000)$ from the Repair and Replacement of the 2002 Mack Truck Capital Reserve Fund, previously set up for this purpose, the remaining Forty Nine Thousand Dollars $(\$ 49,000)$ will be raised from general taxation and to further authorize the Board of Selectmen to take any steps to facilitate said sale including, but not limited to, the right to convey title of any vehicle(s) being provided in sale or trade. This will be a nonlapsing appropriation per RSA 32:7 VI and will not lapse until the vehicle is purchased or December 31, 2019, whichever is sooner; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article. (Majority Vote Required.)
Motion made by Selectman Mark Chamberlain to move article as read, seconded by Selectman Fred Douglas.
Moderator Walter Holland: Any questions on this Article?
Geoffrey Brock: Just wanted to hear the process of due diligence on a Two Hundred and Twenty Thousand Dollar purchase of the dump truck.
Road Agent Kent Perry: You will find that this vehicle, the sander is built into the body of the vehicle. What happens is that you have the center sander in front of the tires. This is a very high tech vehicle, it is very similar to the one we have, the white freightliner. It's a ten wheeler, it is much bigger, and it's not wider so if you meet it on the road, and we intend to keep it off the little roads, you won't be affected by running into us in the middle of the night. There was the safety factor, a lot of times with the older sanders we used to have to pick them up with the backhoe and the sander swings below and two men keep the thing straight and you would have to load it into the truck. There is none of that anymore. If we have a day where it is snowing and I have a giant pothole or I have a washout, I don't have to remove the sander anymore to haul gravel. It has a heavy plate system that covers the track and I go right to work with it. It has every bell and whistle, anti-pollution plus the weight differential. I can haul greater size loads in sand so I can be out longer and gravel so that you have less of a wait time for the construction crew when we have
rental equipment and people actually working for us that is another factor. The truck takes more, less time for him to sit and wait for us to come back. We got together with the Highway Committee and a lot of different heads came together on this and we built this truck with a couple of meetings so if you pass it, it is going to be done and so it wasn't just me doing the truck, it has been a lot of people. It was great because you had people checking on the warranty, people who actually knew trucks like Dennis Slocomb so we had his input. So, there was a lot of thought put into it, it is not just a snap decision.
Selectman Fred Douglas: Geoff, one thing I wanted to point out to you and I was a proponent of this. There is a lot of work that needs to be done along the dirt roads in town, they need to be widened, they need to be cut back. We have smaller trucks but my concern was once they get onto a project and start removing a lot of this material to put these roads in condition they need, they are going to be taxing those smaller trucks more than what I feel they should. There is a lot of material to be removed and that body in particular was designed to be able to take boulders, rocks, and ledge. So it is a higher cost factor but I believe this vehicle will definitely help with maintenance. The warranty on that vehicle is above average, I believe it is six years. So we are going to get our money's worth out of this truck and it was designed by this Highway Safety Committee to last a long time.
Moderator Walter Holland: Ready for the question? Read Article. All those in favor signify by saying Aye, All opposed signify by saying Nay. Ayes have it. Article 8 Passes

Article 9: To see if the Town of Lyndeborough will vote, pursuant to RSA 35:16, to change the purpose of the existing Repair and Replacement of the 2002 Mack Truck Capital Reserve Fund to Repair and Replacement of the 2018 Dump Truck Capital Reserve Fund; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article.
(2/3 Vote Required.)
Motion made by Selectman Mark Chamberlain to move article as read, seconded by Selectman Fred Douglas.
Moderator Walter Holland: Any questions on this Article? Ready for the question? What I would like you to do is when I ask you for the call to raise your yellow voting card. Read Article. If you agree with this, all those in favor of this Article to change their use raise your yellow card at this time. All those opposed please raise your yellow card. Yes: 49 No: 0 Article Passes

Article 10: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Fourteen Thousand Dollars $(\$ 14,000)$ to be added to the Repair and Replacement of Ambulance and Medical Equipment Capital Reserve Fund previously established for that purpose; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article (Majority vote required)
Motion made by Selectman Fred Douglas to move article as read, seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: Ready for the question? Read Article. All those in favor signify by saying Aye, All opposed signify by saying Nay. Ayes have it. Article 10 Passes

Article 11: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Twenty Two Thousand Dollars $\mathbf{( \$ 2 2 , 0 0 0 )}$ for the purpose of paving the primary/eastern side Citizens Hall Parking Lot with a 2 inch depth of asphalt (currently gravel) and to apply
a final coat of asphalt, 1.5 inches in depth, to the handicap/western side parking lot at Citizens Hall; or to take any other action relative thereto. The Board of Selectmen and Budget Committee Recommend this Article (Majority vote required)
Motion made by Selectman Mark Chamberlain to move article as read, seconded by Selectman Fred Douglas.
Selectman Fred Douglas: This came to the Boards attention some time ago while we were developing the budget. There has been a lot of controversy whether that parking lot should be paved, should remain as it is, etc. One of the things that most recently came up was the floor downstairs, so I asked if this Warrant Article, if it was developed go before the Town and let you people decide whether or not you wanted to spend the money to pave this parking lot. I didn't feel it was up to the Board of Selectmen to make that decision.
Town Administrator Russ Boland: This topic has been around for many years as to whether to do this or not and one of the major components of my job is risk assessment and hopefully risk elimination or at least risk reduction. This parking lot in mud season, it get tracked in and there is damage done to the floors. We will have that addressed in an ongoing maintenance issue. The one things that concerns me greatly is there is a one month period of time, hopefully going one month, when we really can't do anything with this parking lot. It is mud, it's very slippery, some of our older folks, there has been some near misses where they slip and fall. In consultation with Road Agent Perry, if we paved it, if you decide to pave it we should be able to keep it a lot better and salt it and not have the slippery conditions that we run into. Also, many of you may be aware, but the septic system is out there and we checked with our septic system person who installed it and obviously it is highway rated or we wouldn't be able to drive over it. (Road Agent) Kent will install a manhole cover so that we will continue to be able to pump it. We pump it religiously every two years so that should not be a concern. My real concern is someone is going to get hurt walking across the parking lot because it is so slippery.
Mike Kaelin: Have we looked at any environmentally friendly coverings for parking lots. They make porous sandstones and things like that so the water can drain through rather than running off into the septic systems or sewage systems.
Road Agent Kent Perry: There was a porous pavement that was out for a while and what happened was the porous pavement didn't turn out to work as they expected, it actually accumulated more ice because it would freeze in the pores. The other materials because we would plow it so often would just end up in a pile out in the back. It was in my mind but they haven't been successful. A lot of parking lots have just gone back to pavement again because they don't last and they don't work.
Moderator Walter Holland: Ready for the question? Read Article. All those in favor signify by saying Aye, All opposed signify by saying Nay. Ayes have it. Article 11 Passes

Article 12: To see if the Town of Lyndeborough will vote to raise and appropriate the sum of Eight Thousand Dollars $\mathbf{( \$ 8 , 0 0 0 )}$ for the purpose of paving the J.A. Tarbell Library Parking Lot with a 2 inch depth of asphalt (currently gravel); or to take any other action relative thereto. The Board of Selectmen, Library Trustees and Budget Committee Recommend this Article
(Majority vote required)
Motion made by Selectman Mark Chamberlain to move article as read, seconded by Selectman Fred Douglas.

Moderator Walter Holland: Any questions? Ready for the question? Read Article. All those in favor signify by saying Aye, All opposed signify by saying Nay. Ayes have it. Article $\mathbf{1 2}$ Passes

Article 13: To see if the Town of Lyndeborough will vote to authorize the Board of Selectmen to appoint a committee to study the public street lighting, including but not limited to, replacing the existing fixtures with efficient LEDs, and recommending potential alterations to the location or number of lights, taking into consideration cost, character of the area, environmental factors, and any other considerations deemed relevant by the Board of Selectmen that are within the scope of this study. Said committee shall consist of not less than five (5) nor more than seven (7) members, who shall be registered Lyndeborough voters. The Fire Chief, Police Chief, Road Agent and Town Administrator, or their designee, will serve as ex-officio members of said committee. Said committee shall present a report to the voters at the next Town Meeting; or to take any other action relative thereto. The Board of Selectmen Recommend this Article (Majority vote required)
Motion made by Selectman Fred Douglas to move article as read, seconded by Selectman Mark Chamberlain.
Moderator Walter Holland: We pay about thirty five hundred dollars a year in street lighting. The Budget Committee and Selectmen have talked about it. We finally said we need to talk to Eversource to come out and do this.
Selectman Fred Douglas: I think it is important that everybody know that there is eighteen lights down in the center of town that we are talking about. It is not a massive issue but it was our want to make sure you people, there was a committee done so that the character of Lyndeborough if at all possible could remain as it is right now. We do not want anything too bright etc. but the LED's are efficient and we are talking about eighteen lights downtown.
Moderator Walter Holland: Ready for the question? Read Article. All those in favor signify by saying Aye, All opposed signify by saying Nay. Ayes have it. Article 13 Passes

Article 14: To transact any other business that may legally come before said meeting. Moderator Walter Holland: John Pomer, Safety Complex \& Other Options Committee Chairman will speak about the Safety Complex Committee.

John Pomer gave a presentation on the findings of the Safety Complex \& Other Options Committee. [See following report of the committee as presented]

## 2017 Safety Complex and Other Options Committee Report

Article 21 of the 2015 Lyndeborough Town Meeting authorized the Selectmen to appoint a committee to study the feasibility of building a Safety Services Complex or other options AND to determine the best location for said complex or other options.

The Committee consisted of nine voting members from Lyndeborough. One member resigned after the first year. The chair and vice-chair exchanged positions in September 2016 due to the original chair's increase in professional responsibilities. All voting members made most meetings.

The Committee also had the Fire Chief, Police Chief, Highway Agent, and Emergency Management Director (or designees) as ex-officio members providing input and attending meetings as appropriate.

The committee was required to provide annual reports and present their findings at the March 2018 Lyndeborough Town Meeting.

## GOALS OF THIS COMMITTEE

The goals of this committee are to identify locations primarily for the fire station and the police station:

- maintain good response time for both departments
- provide cost effective, possibly staged building options
- include all homes within 5-mile driving radius from a fire station for insurance purposes if possible
- provide adequate "good practices" work environments for the employees and volunteers


## CURRENT SITUATION

Over the years, the Town has made appropriate updates as needed and had commissioned several studies. The December 19, 2005 "Findings and Recommendations of the Lyndeborough Emergency Services Space Needs Committee" (Jim Button, Dick Darling, Jim Preftakes, Burton Reynolds, Bob Rogers) was a comprehensive study. Several of the recommendations were implemented.

The larger space needs for both the Fire Department and the Police Department were not addressed. This "larger space needs" was the focus of this committee's attention.

## FIRE DEPARTMENT

The Lyndeborough Fire Department was established in 1930. In 1948 the Lyndeborough Fire Station was located on Forest Road on land restricted to Fire Department use only; otherwise the property reverts to the original owner. The original building was $30^{\prime}$ by $40^{\prime}$ with two bays. In 1972, two bays were built into the $32^{\prime}$ by $40^{\prime}$ addition that doubled the size of the station plus providing sufficient space to accommodate the vehicles that needed to be purchased.

Today, the fire station is cramped. The bays are undersized for standard fire vehicles. Each replacement requires an additional $\$ 100,000$ or more for custom-built vehicles. Add in the lack of space to properly maintain the firefighting equipment, it has reached the point that building new bays is becoming more cost effective than purchasing custom-built vehicles.

Today, the Lyndeborough Fire Department responds to more "rescue" calls than "fire" calls (typical for the region and the country). The majority of these calls are along Route 31 (Forest Road). The fire calls are more evenly distributed throughout the town with clusters closer to the Village area.

## POLICE DEPARTMENT

The Lyndeborough Police Station is located in Citizens' Hall. The station is a single 17' by 20' room on the ground floor of Citizens' Hall. The small office space severely limits storage for daily supplies, evidence, and privacy for police-citizen conversations. It does have its own entrance in addition to an entrance from the public space shared with the Lyndeborough Town Offices. The police vehicles do not have any onsite garage space.

## COSTS

The national current budgeting estimates for fire stations is about $\$ 300$ per square foot. The current costs for police stations is a little less but using the same $\$ 300$ per square foot cost as fire stations will suffice for this report. Final estimates will depend on the actual property costs and sitespecific costs.

## SUMMARY OF POSSIBLE LOCATIONS

These options are listed in order of the least number of changes from current station locations, not in order of preference.

## Option 1 - Current Location Expansions

- Current Lyndeborough Fire Station location, needed renovations, expansion 120 ft . property southerly on Forest Road (Route 31) with at least two long bays (four bays preferred). Total additional building area is 2300 sq . ft .
- Police - Expand Citizens Hall in rear with two full bays plus equivalent of a third bay for needed office/storage space. In-line extension more in keeping with historical nature of Citizens Hall. Total additional building area is 1800 sq. ft .


## Advantages:

- Maintains current locations
- Could be a "staged" construction

Disadvantages:

- Fire Station needs to acquire property
- Property has significant ledge that would need to be removed
- Future expansion is limited
- Does not include all homes within 5-mile driving radius from a fire station

Option 2 - Substation in Center (combined with Option 1)

- Use Town Barn as substation (combined with Option 1)
- Police - Expand Citizens Hall in rear with two full bays plus equivalent of a third bay for needed office/storage space. In-line extension more in keeping with historical nature of Citizens Hall.


## Advantages:

- Maintains current locations
- Could be a "staged" construction
- Includes all homes within 5-mile driving radius from a fire station

Disadvantages:

- Borders historic area limiting changes
- Costs to rebuild the Town Barn would equal or exceed new construction (at least $\$ 300,000$ )
- Limited use of the building
- Limited future expansion of the building
- Dual sets of personal protection equipment in main and substation


## Option 3 - Relocate Main Fire Station to Center behind Center Hall, Police Station at

 Citizens' Hall- Main Fire Station relocates to the property located behind Center Hall.
- Current Fire Station becomes substation in keeping with conditions of the deed.
- Police - Expand Citizens Hall in rear with two full bays plus equivalent of a third bay for needed office/storage space. In-line extension more in keeping with historical nature of Citizens Hall.

Advantages:

- Maintains current location for fire department to respond to rescues on Route 31
- Could be a "staged" construction
- Town owns property in Center
- Field behind the Center Hall is lower than the Center Hall level making the new construction less visible or even hidden
- Center Road from Center Hall to Route 31 (Forest Road) is one of the best roads in town suitable for large vehicles
- Would include all homes within 5-mile driving radius from a fire station
- Current station (Forest Road) can house the rescue vehicles
- Central location for volunteers to respond encouraging retention of volunteers

Disadvantages:

- Extra attention needed to meet any historical concerns
- Dual sets of personal protection equipment in main and substation


## Option 4 - Use LCS Building for Fire, Police, and Town Offices

- If LCS building were no longer being used by SAU, that building could be used as a combined Town/Safety Complex.
Advantages:
- Maintains similar location for fire department to respond to rescues on Route 31
- Economies of scale having all town departments in one location
- Water and sewerage is certified for large numbers of people

Disadvantages:

- At this time, the SAU has plans that utilizes the building beyond SAU office space and generates income for the SAU
- Limited sight distance on Route 31 for exiting vehicles
- Limited future expansion
- Does not include all homes within 5-mile driving radius from a fire station

Option 5 - If other suitable property becomes available, a new Fire Station or other combination with Police and/or Town should be considered.

- If any property that meets the needs of the Fire Department and/or Police Department becomes available before construction has begun, the selectmen should consider that property.


## Fire Department Needs (summarized)

## Fire station needs at least 4 Bays (possibly 5)

Currently the station has four bays: two from the original station of 1948, two from the expansion in 1972

- The four existing bays are too small (height and length) for most fire trucks
o custom trucks greatly increase the purchase cost
o remaining space is inadequate for personnel to maneuver quickly and safely during a call
o Two older bays rest on ledge and experience ground water seepage
o The two older bays potentially could be dug deeper but then would be below street level
o Possibility of lifting the upper portion to provide the clearance for the trucks but this would require rebuilding the upper structure
- Insufficient space (apron) to maneuver vehicles in/out of bays
o maneuvers must include street impeding traffic flow
o even more difficult with winter snow
o 25 ' is standard minimum distance
- Firefighters park across the street at the library and along the road


## Renovations Needed regardless of Fire Station Placement

If the current station is expanded, these same items will need to be added or retrofitted to the existing station. The costs are the same whether we renovate or build new.

## Space requirements for physical equipment and vehicles:

- Exhaust system for trucks to run while in the building ( $\$ 10 \mathrm{~K} /$ truck or $\$ 30 \mathrm{~K}$ for station)
- Personal Protection Equipment (PPE) room separate from the bay floor (30 sets of gear)
- Hose drying station/storage (separate 6' x 8 ' room)
- Male and female full bathrooms (one for each gender with showers)
- Gear washer and dryer (commercial sized, $\$ 8 \mathrm{~K}$ )
- EMS supplies/ consumable closet or room (6' x 8' securable room)
- Mechanical room - current heating system needs replacing
o Complete septic system - currently using holding tank
o Have its own well - water source shared with Citizens' Hall, Library
- Self-Contained Breathing Apparatus (SCBA) compressor room (6' x 5' - compressor can be in mechanical room)
- Decontamination room for people and equipment ( $6^{\prime} \times 8$ ' with 500 gal holding tank)
- Workshop room/tool crib ( $8^{\prime}$ x $8^{\prime}$ )
- misc. gear storage

Space requirements for personnel and associated activities:

- Large training/meeting room
- day room
- three offices
o (Chief, 2 Deputy Chiefs)
o Radio/communication room (8' x 8' room)
- Concrete training pad/wash station ( $30^{\prime} \mathrm{x} 40^{\prime}$ - can be part of the parking lot)
- Handicap accessible to second floor
- Parking along the road
- Bigger apron front of station
- ADA accessible second floor


## Police Department Needs (summarized)

## Administration

- Staff Office/Reception Area - Active workspace for the administrative activities, to include printers and servers related to the police department
- Chief's Office - to include a closet and conference area ( 240 sq . ft.)


## Patrol Area

- Secured Sally Port
- Sergeant's Office - To include a closet (200 sq. ft.)
- Report Writing Area
- Clothing and Equipment Space
- Interview Room with audio/visual recording equipment
- Holding Area

General Evidence Storage

- General evidence Storage area for: weapons, narcotics, cold storage (i.e. blood, rape kits, biological samples)


## General Storage/Archive Area

- Hard records storage
- Supplies


## Booking Area

- Fingerprinting
- Photography
- Holding
- Video and audio recordings


## Committee Members:

John Pomer
Scott Roper
Mark Chamberlain
Wally Holt
Andy Roeper
Bob Rogers
Mark Schultz
Rance Deware
Brian Smith
Kent Perry
Caryl McEntee
Other Advisors
Tim McEntee
Stephanie Roper Heritage

Chair (Vice Chair 2015-16)
Vice Chair (Chair 2015-16)

Selectmen's Representative
Police Chief
Fire Chief
Road Agent
Emergency

Respectfully submitted by,

John Pomer, Chair.

Moderator Walter Holland: After the meeting those people that are here that were elected please meet me down front and I will swear you in. Another other business? Any other comments or questions, seeing none, do I have a motion to adjourn. Motion to adjourn by Chase Roeper, seconded by Trish Schultz. All in favor of adjourning the meeting at this time signify by saying Aye, all opposed signify Nay, Ayes have it. I declare the meeting to be adjourned. Meeting adjourned at $12: 17 \mathrm{pm}$.

Respectfully Submitted,

Patricia H. Schultz

Town Clerk/Tax Collector
Town of Lyndeborough NH


## Milford Area Communication Center

1 Union Square, Town Hall, $4^{\text {th }}$ Floor, Milford, NH 03055

Jason R. Johnson, Director
Jared Hyde, Captain

Telephone (603) 673-1414
Fax (603) 673-0131

## 2018

MaccBase (MACC): The Dispatch Center has served the region since 1985. We provide centralized emergency dispatch services for the towns of Milford, Mont Vernon, and Wilton. Since 2016, we have also dispatched the Lyndeborough Police Department. The services we provide include emergency radio, alarm monitoring, and telephone communications for ambulance, fire, police, public works, and emergency management agencies within our towns. MACC also provides emergency ambulance dispatching services for the Wilton Ambulance Service to their additional service towns of Lyndeborough and Temple. Wilton Ambulance and MACC are expanding that reach to include Greenfield for 2019. MACC serves as a backup communications center for the towns of Amherst, Brookline, Hollis, \& Mason.

Projects: The project to link our existing sites, as well as one each in Hollis and Amherst via microwave is proceeding with the Homeland Security Grant, secured in cooperation with the town of Mont Vernon, approved in 2017. This is the critical backbone and first step toward a modernized replacement of our systems, and is necessary to public and officer safety for all the communities we serve with improved backup with Hollis Dispatch and Amherst Communications.

With surplus funds from the prior years, we have continued service improvements for our agencies with a new time sync, call logging recorder, and the replacement of two of our dispatch computers. Retained funds will provide an extended warranty for the microwave systems being obtained through the HSEM grant. We are also working on replacing the generator serving our center located in the Milford town hall. Each of these projects has been funded through the limited retention of surplus funds after our annual expenditures have been met. Only through our own responsible spending have these projects been made possible. All other annual surplus is returned to the towns.

Communications Agreement: Our Board of Governors prepared and presented the towns with a revised Inter-municipal Agreement that would allow MACC to bond for long-term projects. But at this time, our 3-town agreement has only been extended for two years as Milford has a pending warrant article to seek to create their own dispatch center. Should Milford gain the approval to go out on their own, we will work to assist our towns in a transition to alternate dispatch centers. In the event Milford's warrant is denied, we will renew our efforts to negotiate a new agreement with the goal to update and modernize our systems for the benefit of all of our towns.

This year, MACC Base dispatchers handled 65,268 calls for service for the various agencies that we serve. Calls ranged from structure fires and multi-vehicle accidents, affecting many people \& emergency responders, to police information and medical emergencies involving a single person. It is the emergency dispatcher's responsibility to properly assess a crisis, to insure the proper personnel and equipment are sent to handle the problem, and to monitor the situation until the emergency has passed.

Contrary to a common misconception, 911 operators in Concord \& Laconia are not responsible for providing emergency dispatching, the 911 operator's role is to route calls to emergency dispatchers at MACC Base and handle the medical pre-arrival instructions to callers until emergency services are on scene. It is MACC Base personnel who ultimately dispatch the calls for service and who interact directly with both the public and the responding emergency personnel.

This year we added Peter Chesnulevich to our full-time staff, bringing us back to fully staffed. Peter is an experienced dispatcher, having previously dispatched for the Hudson Police Department \& Rockingham Ambulance. Our part-time ranks increased this year as well with the addition of Derrek Trempe. Derrek brings additional EMS experience to our staff from his time with Jaffrey \& Wilton Ambulance services. Much like our two newest hires, most of our staff also has experience on the other end of the radio. We presently have four current $\&$ five former firefighters, two active $\&$ two retired police officers, two former ambulance personnel, \& two current EMT's. Our experiences in public safety, on both ends of the radio, provide our communities a dispatch center with a collective 200+ years of emergency services experience.

Emergency dispatchers routinely deal with callers when situations are at their worst, and at times when those citizens need experienced, competent professionals to solve these complex issues. It takes a very special person to provide and maintain these lofty standards, and MACC Base is privileged to have a dedicated group of professionals standing vigil over the communities it serves. We look forward to another year of dedicated service to the emergency services and the people of the Lyndeborough, Milford, Mont Vernon, and Wilton.

Respectfully submitted,
Jason R. Johnson, Director

> Police * EMS * Fire * DPW * Emergency Management

# Nashua Regional Planning Commission - 2018 

The Nashua Regional Planning Commission (NRPC) provides comprehensive transportation, land use and environmental planning services and offers extensive mapping and data management products and services to the region's communities utilizing the latest technologies available. Membership in NRPC gives communities access to this wide range of resources, some which are highlighted below.

- Transportation Planning: Vehicle, bicycle and pedestrian counts; circulation and corridor studies; traffic modeling; intersection analyses; road safety audits; pavement conditions surveys; traffic study reviews and parking studies.
- Land Use Planning: Planning and Zoning Board staff support; local land use ordinance and regulation preparation and review; planning and zoning training including workshops, fact sheets, guidebooks and other educational resources; master plan development; capital improvement program preparation; economic development consultation and the development of specialized plans and studies.
- Data Management and GIS Mapping: Demographic, land use, transportation, natural resources and related data collection and analyses; individual municipal and regional base map sets; production of annual tax maps; natural features, water resources, trails and street mapping, and development of online interactive apps.
- Environment and Energy: Electrical energy purchase aggregation for municipal and school facilities; consultation with local Energy Committees; MS4 Stormwater Permit coordination; Natural Resource Conservation planning; Hazard Mitigation Planning, and household hazardous waste collections.

NRPC uses local dues to leverage grant funds to support the planning needs of member communities. The most recent NRPC budget was comprised of $69 \%$ federal transportation funding sub-allocated by the State of NH, $11 \%$ local dues, $9 \%$ Household Hazardous Waste program support, $5 \%$ local contracts, $2 \%$ direct State of NH grants, $3 \%$ from special services and miscellaneous revenue and $1 \%$ direct federal grants. Highlights of 2018 regional initiatives of benefit to all communities include:

- Metropolitan Transportation Plan (MTP): NRPC coordinated a public engagement process to generate input on transportation projects to be included in region's updated Metropolitan Transportation Plan.
- Technical Support for Stormwater Permitting: NPRC continues to provide EPA Small Municipal Separate Storm Sewer Systems (MS4) permit technical assistance to the affected NRPC communities and the Nashua/Manchester Stormwater Coalition. In addition to individual community technical assistance related to the general mapping requirements of the permit and completion of Phase I System Mapping, NRPC is now serving as a fiscal agent for Coalition pooled funding.
- MapGeo 3.0 in December, NRPC deployed the third-generation version of MapGeo, our Live Maps app, which features refreshed property data and a more mobile-device-friendly interface.
- NHDES Sourcewater Protection Grant: Through a grant from the NH Department of Environmental Services, NRPC will work to determine improvements to local planning and emergency response protocols in order to minimize accidental spills or releases into the Merrimack River, a primary source of drinking water for the City of Nashua and surrounding communities. NRPC conducted outreach with planners and emergency responders to help identify and implement intervention strategies to mitigate the effects drinking water contamination.

| HIGHLIGHTED LYNDEBOROUGH MEMBERSHIP BENEFITS | ESTIMATED VALUE |
| :--- | :--- | :--- |
| ELECTRICITY SUPPLY AGGREGATION www.nashuarpc.org/energy-environmental- <br> planning/energy-aggregation |  |
| NRPC serves as an aggregator to facilitate a bid process among competitive electricity suppliers licensed <br> with the NH Public Utilities Commission. Each aggregation member signs its own contract with the <br> supplier for a fixed electricity supply rate. Rates and contracts are identical for each member within a <br> given electric distribution territory. In 2018, Lyndeborough signed a 36-month contract with a <br> competitive supplier as part of the aggregation. Lyndeborough savings since 2012: \$13,234 (compared <br> to the default utility rate), NRPC Staff Time: 140 hours |  |

## TRAFFIC COUNTING

www.nashuarpc.org/transview
NRPC collects traffic counts around the region including locations in Lyndeborough. These counts are collected in cooperation with NH Department of Transportation to support the Highway Performance Monitoring System. NRPC collected data at 7 Lyndeborough locations in 2018. NRPC also collects traffic data at the request of town officials. There were no requests from NHDOT or town officials in 2018. All counts are available to the Town for local planning initiatives. NRPC continues to maintain the traffic count database that includes Lyndeborough traffic count information. NRPC Staff Time: 16 hours
TAX MAPS https://www.nashuarpc.org/gis-mapping/tax-maps/lyndeborough-tax-map/
NRPC continues to provide tax mapping services to the Town by request. Each year NRPC incorporates updates and changes as recorded in the Hillsborough County Registry of Deeds and as reported by the town, makes any minor cartographic adjustments as needed, and provides hard copy and electronic pdfs for the Town's counter and website. Estimated staff time: 40 hours as requested
ONLINE GIS
http://nrpenh.mapgeo.io
MapGeo, NRPC's award-winning Live Maps App, is a public-facing resource for property information in the region. Lyndeborough refers traffic to the site from a referral link on the Town's assessing webpage. Licensing fee: $\mathbf{\$ 6 , 0 0 0 / y e a r / ~ N R P C ~ s t a f f ~ t i m e : ~} \mathbf{4 0}$ hours

## TRANSPORTATION PLANNING ADMINISTRATION

NRPC works with local, state and federal transportation officials to facilitate improvements to the transportation system that reduce congestion and improve accessibility to businesses and services. NRPC continues to work with the NHDOT to advance improvements along NH 101 that will enhance safety and improve access to Lyndeborough. NRPC Staff Time: 200 hours

| Payments to NRPC | FY 19 Membership Dues: | $\mathbf{\$ 1 , 2 5 0}$ |
| :--- | :--- | :--- |
|  | Other Contractual Amounts: | $\mathbf{\$ 0}$ |

REPRESENTATIVES FROM LYNDEBOROUGH TO NRPC: NPRC extends its heartfelt thanks to the citizens and staff of Lyndeborough who volunteer to support regional planning. The work of NRPC would not be possible without the support of the dedicated Commissioners and Advisory Committee members from Lyndeborough. Special thanks to: Commissioners: Bret Mader; Transportation Technical Advisory Committee: Mark Chamberlain

Respectfully Submitted - Jay Minkarah, Executive Director


TOWN OF WILTON

Ambulance and EMS Service
404 Forest Road, Wilton, NH 03086
603-654-2222


2018

This past year the ambulance service has undergone a complete transformation. We no longer have a staffing shortage; response times have improved with the use of our rapid response unit and the ability to staff our second ambulance has increased dramatically. This year we were able to staff the second ambulance consistently. This keeps the need for a mutual aid ambulance to a minimum. 2018 was the busiest year so far for the ambulance service. We responded to 542 medical emergencies across all our communities.

There was some confusion over the budget for the ambulance service but let me assure you that we are operating well within our parameters and in accordance with the rules and regulations. We are not, and have not been, running a deficit. We had projected $\$ 190,000.00$ dollars in expected revenue. We exceeded our projections and to date have collected over $\$ 270,000.00$. The revenues collected are used to help offset the cost of operating the ambulance service and thus reduce the amount paid by each town for the service.

The ambulance service began serving the town of Greenfield as of January $1^{\text {st. }}$. We would like to thank the town of Greenfield for entrusting us with the care of their residents. We welcome them to our inter-municipal agreement and look forward to working with them for many years to come.

None of the things the service has been able to accomplish would have occurred without the truly dedicated professional providers that make up our service. I cannot begin to express how proud I am of our providers. We strive every day to provide the highest possible care to our residents.

## Respectfully Submitted, Chief Steve Desrosiers NRP <br> Wilton Ambulance \& EMS Service

## "Here for life"

July 9, 2018
Ms. Kate Thorndike
Town of Lyndeborough
Board of Selectmen
P.O. Box 6

Lyndeborough, NH 03082-0006
Dear Ms. Thorndike,
On behalf of Bridges: Domestic \& Sexual Violence Support, I would like to formally request $\$ 300.00$ of funding from your town of FY19. These funds will be used to continue providing crisis intervention, support, and advocacy services to survivors of domestic and sexual violence. Bridges provided these services to 9 residents, with 40 units of service in Lyndeborough last year.

In addition, our agency provides preventative educational programs on topics pertaining to violence. These presentations include domestic violence training for police officers, dating violence prevention workshops for high school students, and sexual harassment in-services for local business people. Last year, Bridges provided educational presentations to 14 children in Lyndeborough.

Bridges is the only agency in our catchment area to provide the abovementioned services to survivors of domestic and sexual violence. Our services are offered without cost to victims.

Your donation of $\$ 300.00$ will support our crisis intervention, court advocacy, education, outreach, and emergency shelter programs. It is donations, such as yours, that allow us to continue to provide the much-needed direct services to victims of domestic and sexual violence. Your continued support is greatly appreciated.

Thank you for your consideration of this request. Enclosed is some background material on our agency. If you have any questions, or would like more information about our services, please feel free to call me at 889-0858 ext. 202.

Sincerely,



Dear Board of Selectmen:
Thank you so much for your past support of CASA of NH. Your investment in our mission and programs is helping to change the social landscape of our state for the better, one child at a time.

I am writing today to ask the Town of Lyndeborough to consider an appropriation of $\$ 500$ during your next funding cycle. The Town of Lyndeborough's support will allow CASA of NH to expand our recruitment efforts in your community in order to provide more CASA volunteers for children who need their help. Although we are now serving more children than ever our mission is not complete. Because of the higher numbers of children coming into the court system primarily due to the opioid epidemic that continues to plague our state, we had to refuse 162 cases involving 280 children last year. Overall, we have seen a $49 \%$ increase in the number of cases we have been asked to take by the courts in the past 2 years. We estimate that $75 \%$ of our current cases involve substance misuse by one or both parents.

Since 1989 CASA of NH has been helping abused and neglected children in our state by giving them a voice in our family courts - a voice that is provided by a caring adult volunteer. CASA of NH is the only nonprofit organization in the state to recruit, screen and train vglunteers to advocate for victimized children. CASA volunteers live in every corner of our state. They are compassionate and hard-working members of our community who care about the safety, wellbeing and futures of over $\mathbf{1 , 4 0 0}$ children across our state who have experienced the hurt and confusion that comes from living in an abusive or neglectful household.

New Hampshire's abused and neglected children are a part of every community within our state and range in age from birth to 21 . They attend our schools and are often moving from one town to the next due to changes in a caretaker's residence or foster home. A CASA volunteer is often the one constant in these children's lives, meeting with them regularly to get a sense of their situation and giving them hope and encouragement for a better future.

In addition to all of the good work they do for our children, our CASA volunteers also save our state an estimated $\$ 4.8 \mathrm{M}$ in legal fees - fees that would otherwise be paid for by state tax dollars. Often family court judges will request a CASA volunteer to provide services to an abuse or neglect case. If CASA of NH cannot provide a volunteer, the state will then hire a paid GAL (Guardian ad Litem) at $\$ 60$ per hour plus travel costs.

Below are our most recent fiscal-year-end statistics specific to your town's county and our state:

| $00 \sim$ |  | Statewide | In Hillsborough County |
| :---: | :---: | :---: | :---: |
| $\underline{\text { ¢ }}$ | Children Served | 1,411 | 448* |
| - ${ }_{3}^{2}$ | Volunteers | 573 | 171 |
| N ${ }_{\text {z }}$ | Miles Traveled | 607,783 | 145,848 |
|  | Hours of Volunteer Time | 80,196 | 27,850 |
| 11. ¢ | Value of Volunteer Advocacy | \$4.8M |  |

*This number includes children who use your towns' schools and resources and live with foster parents or extended family members in your community. (July 1, 2017 - June 30, 2018)

The work that the Town of Lyndeborough is helping us achieve has never been more important. With over 75\% of our cases stemming from parental or caretaker drug abuse, the children our CASAs serve are the unseen victims of the current drug crisis. Your contribution can help to bring these children out of the confusion and into the arms of a loving family.

Thank you so much for your consideration of this request for your next funding cycle. Should you require additional materials to support this letter, please contact Julia LaFleur, Development Assistant at (603) 626-4600 or by emailing ilafleur@casanh.org. I look forward to updating you with our progress and the impact that your support will have on $\mathrm{NH}^{\prime}$ s victimized children.


Marcia R. Sink
President \& CEO

## Thank you to New Hampshire's towns and cities that have supported CASA of NH!

Town Of Allenstown • Town of Alton • Town of Amherst • Town of Antrim • Town of Ashland • Town of Atkinson • Town of Auburn - Town of Barrington • Town of Bedford • Town of Belmont • Town of Bennington • Town of Bethlehem • Town of Boscawen • Town of Bow • Belknap County Commissioner • Town of Brentwood • Town of Bristol • Town of Brookline • Town of Campton • Town of Candia • Town of Carroll • Town of Center Harbor • Town of Chatham • Town of Chesterfield • City of Claremont • Town of Colebrook • Town Of Danville • Town of Deerfield • Town of Derry • Town of Dublin • Town of Dummer • Town Of Durham • Town of East Kingston • Town of Easton • Town of Enfield • Town of Errol • Town of Exeter • Town of Fitzwilliam • Town of Franconia • Town of Fremont • Town of Gilmanton • Town of Goshen • Town of Groton • Town of Hampstead • Town of Hampton Falls • Town of Hanover • Town of Harrisville • Town of Haverhill • Town of Hillsborough • Town of Hinsdale • Town of Holderness • City of Laconia • Town of Hollis • Town of Hooksett • Town of Hudson • Town of Jefferson • Town of Kingston • Town of Lancaster • Town of Landaff • Town Of Langdon • Town of Lee • Town of Lincoln • Town of Lisbon • Town of Litchfield •Town of Lyme • Town of Lyndeborough • City of Manchester • Town of Middleton • Town Of Milan • Town of Milford •Town of Milton • Town of Mont Vernon - City of Nashua • Town Of Nelson • Town of New Boston • Town of New Castle • Town of New Durham • Town of New Ipswich • Town of New London • Town of Newington • Town of North Hampton • Town of Northumberland • Town of Nottingham • Town of Orange • Town of Orford • Town of Piermont • Town of Pitsfield • Town of Plymouth • City of Portsmouth • Town of Raymond • Town of Richmond •City of Rochester • Rockingham County Commissioner • Town of Rollinsford • Town of Rumney • Town of Sandown • City of Somersworth • Town of South Hampton • Town of Springfield • Town of Stark • Town of Stewartstown • Town of Strafford • Town of Stratford • Town Of Sutton • Town of Swanzey • Town of Temple • Town of Thornton • Town of Tilton • Town of Tuftonboro • Town of Unity • Town of Wakefield • Town of Walpole • Town of Warren • Town of Washington • Town of Webster - Town of Wentworth • Town of Westmoreland • Town of Wilmot • Town of Witon • Town of Winchester • Town of Windham • Town of Wolfeboro

October 26, 2018

Board of Selectmen
9 Citizens' Hall Road
Lyndeborough, NH 03082
Dear Selectmen:

Enclosed please find the Home Healthcare, Hospice and Community Services Annual Report to Lyndeborough. The Annual Report includes statistical and financial information about the services provided to residents this year. We hope you will consider including this information in the Town Report to let residents know about the services that are available to them. If you would like the report submitted electronically for this purpose, please contact me.

In 2019, we are requesting an appropriation of $\$ 500.00$ to continue home care services in Lyndeborough. Services will include visiting nurses and rehabilitation therapists to help residents to recover at home, support services to assist those with chronic illnesses and long-term care needs; and hospice care for those with life limiting illnesses. In addition, Nurse Is In clinics and Healthy Starts prenatal and well child services are available to residents.

Home Healthcare, Hospice \& Community Services makes every effort to seek funding for patient care from a variety of sources; the town continues to be the payer of last resort. The town's assistance is essential to continue care to residents, especially elders, and allow them to remain at home and in the community.

Thank you for your consideration of our request. Please do not hesitate to contact me at 352-2253 if you have any questions about our services or this request.

Sincerely,


Susan Ashworth
Director of Community Relations
enc.

312 Marlboro Street PO Box 564

Home Healthcare, Hospice \& Community Services<br>Report to the Town of<br>LYNDEBOROUGH<br>2018<br>Annual Report

In 2018 Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Lyndeborough. The following information represents HCS's activities in your community during the past twelve months.

## Service Report

## Services Offered

Nursing $\qquad$ Physical Therapy
Occupational Therapy
Medical Social Work
Home Health Aide ........................................................................... 285 Visits
Chronic Care 28 Hours
Foot Care Visits
17 Visits

Hospice care, Nurse Is In clinics and Healthy Starts prenatal and well child services are also available to residents. Town funding partially supports these services.

## Financial Report

The actual cost of all services provided in 2018 with all funding sources is $\$ 130,491.00$.
These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 2019, we request an appropriation of $\$ 500.00$ to be available for home care services in Lyndeborough.

For information about services, residents may call (603) 532-8353 or visit www.HCSservices.org.

Thank you for your support of home care services.

Board of Selectmen<br>Town of Lyndeborough<br>9 Citizens Hall Road<br>Lyndeborough, NH 03082

Dear Selectmen,
Monadnock Family Services (MFS) continues to actively assisting residents of Lyndeborough who are in need of quality mental health counseling and rehabilitation services. In addition to being the region's only emergency mental health crisis service, MFS offers a variety of innovative treatment programs for our community. Our Adult Outpatient Services program provides mental health evaluation and treatment, as well as medication evaluation and monitoring, counseling and specialized group services. Our Child, Adolescent \& Family Services program is designed to support and promote good mental health in children and every member of the family. The Monadnock Substance Abuse Services program helps people develop new, healthier behaviors and make positive changes in their lives. Our broad array of services to residents of Lyndeborough might include the Monadnock RSVP Volunteer Center, InSHAPE or Supported Employment for Adults and Children, or the Monadnock Adult Care Center.

Your financial support of our work will benefit your friends and neighbors receiving help at MFS, and we hope that our partnership in caring for the residents of Lyndeborough will continue. Please know that we pursue many other sources of funding as well, such as Monadnock United Way, grants, foundations and local fundraising efforts conducted in concert with our Board of Directors. Each source, however, helps with only a portion of the total cost of care.

We thank you for your past financial support and ask for your continued allocation to help underwrite the cost of services we provide to the uninsured and underinsured individuals in your community. In FY2018, MFS provided over $\$ 357.00$ in discounts to the consumers in Lyndeborough. MFS is asking the Town of Lyndeborough for reimbursement of these costs in the amount of $\$ 357.00$. We have enclosed information for you about the services provided to residents of your town. If you have questions, or require additional information to support your decision, please contact me at 603-283-1568 or mdelisle@mfs.org.

Your support is very important to us. With your help, we are able to provide the support, guidance and hope necessary to strengthen the lives of your friends and neighbors as they rebuild their broken dreams and aspire to a brighter future. Thank you for your consideration.

Sincerely,


Encl

# Monadnock Family Services 

Annual Report to the Towns
For the year ended June 30th, 2018

## Town of: LYNDEBOROUGH

Monadnock Family Services provided the following services to
your town's residents this last year:
Number of clients treated: ..... 4
Children: ..... 2
Adults: ..... 2
Seniors: ..... 0Total \# of appointments providedfor the above residents:25
Percentage of payments ..... 72.00\%received for services:Discounts based on a residentsability to pay and other discounts:$\$ 357.00$
In addition to the above discountscurrent outstanding and uncollectibleresident balances:$\$ 0.00$

July 30, 2018

Town of Lyndeborough
9 CITIZENS HALL RD
LYNDEBOROUGH NH 03082-6202


Dear Red Cross Supporter,
The American Red Cross is very grateful for your generous gift of $\$ 400.00$ on July 24, 2018 to Where It Is Needed Most. On behalf of those we serve, thank you.

The American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors, like you.

Your questions and feedback are very important to us. Please feel free to contact us at redcross.org or call 1-800-RED CROSS (1-800-733-2767).

You make a difference, thank you for standing with us.
Sincerely,
thail Mclquean
Gail McGovern
President and CEO, American Red Cross
P.S. Did you know that many employers match gifts from their employees? Your gift could go twice as far. Please visit redcross.org/matching to view a list of participating companies.

Donation Total: \$400.00
Donation Date: July 24, 2018
Designation: Where It is Needed Most

## Please keep this page for tax purposes

[^3]
## Meals on Wheels Community Dining Support Services

Board of Directors<br>John Wets<br>Chairman of the Board<br>James P. Harris<br>Vice Chairman of the Board<br>Daniel Ibis, D.O.<br>Treasurer<br>Jim Scammon<br>Secretary<br>Peter Albert<br>Meghan Brady<br>Jordan Brammer<br>Sharon Goldsmith<br>Matthew Mercier<br>Carolyn Oguda<br>Gilbert Oriol<br>Lori Piper<br>Richard Plamondon<br>Director Emeritus<br>Roger R. Dionne, M.D.

PO Box 910
395 Daniel Webster Hwy. Merrimack, NH 03054
vww.MealsOnWheelsNH.org
Phone: 603-424-9967
Fax: 603-424-1472

August 14, 2018
Russ Boland
Town Administrator
\& Board of Selectmen
Town of Lyndeborough
9 Citizens' Hall Road
Lyndeborough, NH 03082
Dear Mr. Boland and the Board of Selectmen,
For many years, the Town of Lyndeborough has supported our services. I write again to ask for your continuing support. St. Joseph Community Services has been providing vital services to the elderly and disabled adults of Hillsborough County for over forty years. Providing nutrition and social engagement to this often isolated population helps support their choice to remain independent and age in place in their own homes within their communities. For $19 \%$ of our homebound clients, the driver is the only person he or she will see that week.

Meals on Wheels is not an entitlement program. In other words, there is a limit to the amount of meals funded under our state contract. The funding that we receive from the cities and towns in our service area of Hillsborough County is essential to our ability to continue to meet the needs of everyone who asks for our help.

In addition, our program is funded by the state on a per meal basis. The money provided for each meal does not cover the full cost of a meal. It was never intended to. It is expected that agencies like St. Joseph Community Services would raise the remainder of the funds from the communities it serves.

Last year, we served 6 Lyndeborough residents. We are requesting funding of
$\$ 85$ for each of the clients.
a
Unduplicated Clients
Requested Funding
Thank you very much for your consideration and time. Please feel free to call me at 603-424-9967 with any questions you may have.


## Wilton/Lyndeborough Women's Club - 2018

Our club consists of a great group of multi-talented women from Wilton and Lyndeborough. Together we accomplish quite a bit for our towns and have fun in the process. Our goal is to do good and help those in need when possible.

To achieve this end, we hold several fundraisers throughout the year and raise several thousand dollars in the course of doing so. With our combined talents of cooking, baking, and organizing we are hired to cater events throughout the year such as the Lyndeborough Employee Appreciation Day dinner; Pinnacle Mountain Bike Race lunch; and dinner for the Nashua Community Concert Association Board of Directors annual meeting. Our largest fundraiser is Lyndeborough's annual Community Day in August. This is a daylong event held at Center Hall in Lyndeborough with various activities planned throughout the day along with a large silent auction. The day culminates in a steak barbecue. It is a great way to raise money while bringing the community together.

Since all the money raised goes directly back into our communities, we can provide much support where needed. This year we helped in the following ways; provided a total of $\$ 4,000$ in scholarship money to five deserving seniors; donated to the Wilton-Lyndeborough Closet which is a room in the Wilton-Lyndeborough Coop school where students in need can pick up clothing, toiletries, food, and other necessities for free; donated to the Open Cupboard Pantry including contributing to their annual Thanksgiving baskets and contribute to various town organizations if there is a need. If an individual or family in one of our town falls upon hard times we are often able to give them the support they need.

Christmas is a nice time of year to help those in need and we were able to provide gifts and gift cards, including some for food and gas, to 24 elementary school children from 10 different families and 54 middle and high school students from 39 different families. We put up giving trees in both towns and through the generosity of our citizens and the help of our club we can provide a nice Christmas for many families. We also provide Mothers bags filled with gifts at Christmas to single mothers and senior citizens.

We welcome new members and if you are interested please contact Karen Grybko at 654-5362 or kgrygko@live.com. Come meet amazing women and join in the fun while helping your communities.


## Wilton/Lyndeborough Youth Center - 2018

The year 2018 was another enjoyable summer at Goss Park under the direction of our hardworking and energetic staff led by our Park Director, Kristin Schwab. As always, we would like to thank the towns of Wilton and Lyndeborough, private donors and the area businesses for their generous support. We would also like to thank all the individuals and organizations who donated their time to help improve the park and make it more enjoyable.

We completed some upgrades and improvements to our facility both for aesthetics and safety this past year. We continued improving the drainage on the beach this season to help the erosion that occurs during rainfalls. It is a continuous task that we have almost mastered.

Our membership this year included 80 families and many daily guests who enjoyed the Youth Center from Wilton (46 families), Lyndeborough ( 20 families) and surrounding towns (14 families). The park had four Red Cross Certified swim instructors who taught 136 lessons over the summer. Eleven children participated on our swim team this year, with three competitive meets held due to our small size. This was a rebuilding year for us and hoping next year will bring in more swimmers. Owen McGettigan was the new swim coach this year and he did a great job.

The park was open from 10:00 am to 7:00 p.m. during the week and 12:00 pm to 7:00 pm on the weekends. Our snack bar offered a variety of ice cream, hot dogs, pizza, chips, popcorn, candy, juice, soda, etc. The Youth Center held many special events such as Preteen and Teen Nights, Grill Day, Pizza Day, tie-dye, splash contest, sand castle contests, Storytime with the Library and arts and crafts. The use of Goss Park was also available for company, family outings and a perfect place for birthday party celebrations.

Information may be obtained at the town halls or on the town's website.

## Respectfully Submitted, WLYC Board of Directors



# TOWN OF LYNDEBOROUGH 

## Vital Statistics

Page 1 of 1



Date of Marriage
02/03/2018
07/19/2018
08/25/2018
Place of Marriage
WAKEFIELD
LYNDEBOROUGH
JEFFERSON
01/01/2018-12/31/2018
-- LYNDEBOROUGH --
RESIDENT MARRIAGE REPORT
Person B's Name and Residence
Town of Issuance WAKEFIELD
LYNDEBOROUGH
LYNDEBOROUGH
RESIDENT BIRTH REPORT
01/01/2018-12/31/2018
--LYNDEBOROUGH--

Father's/Partner's Name
MORROW, JOSHUA BEECY, DEREK SULLIVAN, DANA
JOY, BRETT

JOY, BRETT
MAUST, DR


XL Birth Place
NASHUA,NH MILFORD,NH NASHUA, NH

PETERBOROUGH,NH

Person A's Name and Residence SICA, PAUL L

MILFORD, NH
SIMPSON, JOHN J
LYNDEBOROUGH, NH
WOTTON, ERIC G
LYNDEBOROUGH, NH
Child's Name
MORROW, MOLLY ISABELLA
BEECY, NOEL GLORIA SULLIVAN, LINCOLN SAMAEL JOY, DALLAS JEFFREY
MAUST, KNOX DANIEL

Notes - 2018

# TOWN OF LYNDEBOROUGH 

Financial Audit


Edward T. Perry, CPA
James A. Sojka, CPA*
Sheryl A. Pratt, CPA
Michael J. Campo, CPA, MACCY

Domna M. LaClair, CPA**
Ashley J. Miller, CPA, MSA
Tylcr A. Paine, CPA
Kyle G. Gingras, CPA
Scott T. Eagen, CFE

- Also licensed in Midine
** Abo hitensed in Massachusetts

August 6, 2018
To the Members of the Board of Selectmen
Town of Lyndeborough
9 Citizens Hall Road
Lyndeborough, NH 03082
Dear Members of the Board:
We have audited the financial statements of the governmental activities, each major fund, and aggregate remaining fund information of Town of Lyndeborough for the year ended December 31, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 7,2015. Professional standards also require that we communicate to you the following information related to our audit.

## Significant Audit Findings

## Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Lyndeborough are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the Town of Lyndeborough during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.
Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Town of Lyndeborough's financial statements were:

Management's estimate of the allowance for uncollectible taxes is based on historical data and information known concerning assessment appeals. We evaluated the key factors and assumptions used to develop the allowance for uncollectible taxes in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the net pension liability, deferred outflows of resources, and deferred inflows of resources are based on assumptions of future events, such as employment, mortality, and estimates of the value of reported amounts. We evaluated the key factors and assumptions used to develop the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions in determining that it is reasonable in relation to the financial statements taken as a whole.
The financial statement disclosures are neutral, consistent, and clear.

## Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

## Plodzik \& Sanderson

## Professional Association / Accountants \& Auditors

## Town of Lyndeborough

August 6, 2018
Page 2

## Corrected and Uncorrected Misstatements.

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. Adjustments proposed and approved by management were primarily of a routine nature which management expects the independent auditors to make as part of their year-end procedures. The adjustments for the all funds can be seen on the attached printout of year-end journal entries.

## Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

## Management Representations

We have requested certain representations from management that are included in the management representation letter dated July 31, 2018.

## Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town of Lyndeborough's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

## Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Town of Lyndeborough's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

## Other Matters

- In review of procedures over cash disbursements, one purchase order was identified that was completed after the invoice for the goods or services had already been received. It is recommended that Town policies and procedures are followed, and purchase orders are completed prior to the purchase of goods or performance of services.
- While testing disbursements from the Library Fund, we identified a check that was made payable to "cash". When replenishing petty cash, it is recommended that the check is made payable to a specific individual or to the library itself.


## Implementation of New GASB Pronouncements

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements:

## GASB Statement No. 75, Accounting, and Financial Reporting for Postemployment Benefits Other than

 Pensions, issued in June 2015, will be effective for the Town beginning with its fiscal year ending December 31, 2018. This Statement improves the usefulness of information about postemployment benefits other than pensions (other postemployment benefits or OPEB). This statement replaces the requirements of Statements No. 45 and No. 57.GASB Statement No. 81, Irrevocable Split-Interest Agreements, issued in March 2016, will be effective for the Town with its fiscal year ending December 31, 2017. This Statement aims to improve accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement.

GASB Statement No. 83, Certain Asset Retirement Obligations, issued in November 2016, will be effective for the Town with its fiscal year ended December 31, 2019. This Statement establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflow of resources for asset retirement obligations.
GASB Statement No. 84, Fiduciary Activities, issued in January 2017, will be effective for the Town with its fiscal year ended December 31, 2019. This Statement establishes criteria for identifying fiduciary activities of all state and local governments.
GASB Statement No. 85, Omnibus 2017, issued in March 2017, will be effective for the Town with its fiscal year ended December 31, 2018. This Statement addresses practice issues that have been identified during implementation and application of certain GASB Statements. These include a variety of topics such as issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and other postemployment benefits [OPEB]).
GASB Statement No. 86, Certain Debt Extinguishment Issues, issued in May 2017, will be effective for the Town with its fiscal year ended December 31, 2018. This Statement's goal is to improve consistency in reporting of certain in-substance defeasance of debt.
GASB Statement No. 87, Leases, issued in June 2017, will be effective for the Town for fiscal year ended December 31, 2020. This Statement aims to improve the financial reporting of leases by governments.

We applied certain limited procedures to the Schedule of Town's Proportionate Share of Net Pension Liability and the Schedule of Town Contributions, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual fund schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to financial statements themselves.

## Restriction on Use

This information is intended solely for the information and use of the Board of Selectmen and management of the Town of Lyndeborough and is not intended to be, and should not be, used by anyone other than these specified parties.
Respectfully,

## Enclosures

# TOWN OF LYNDEBOROUGH 

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 170 WOODWARD 33 LOCUST LN 169 PURGATORY FALLS RD
659 CENTER RD
154 JOHNSON CORNER RD NEW RD 69 FOREST RD 265 OLD TEMPLE RD 1017 CENTER RD 53 MAIERS RD MOUNTAIN RD 1169 MOUNTAIN RD 901 CENTER RD
 91 BALDWIN HILL RD
135 CRAM HILL RD
 98 JOHNSON CORNER RD 202 FOREST RD
619 NEW RD 148

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744 CENTER RD REALTY TRUST
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ACHTERHOF，JAN
ADCOCK，JERALD \＆JESSICA D
ALDERMAN，JAMES，\＆JANETTE CAVAL ALI PERMAN，JAMES，\＆JANETTE CAVAL 207 ALDERMAN，JAMES，\＆JANETTE CAVAL 207 ALEXANDER，COURTNEY E \＆JOHN R 225 ALLEN，GEOFFREY \＆JILLIAN 206 ALLEN，GEOFFREY \＆JILLIAN
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BALCOM，BRIAN P \＆BRASSA
BALDWIN HILL FARM，INC．
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BECKER, DONALD \& MCLAREN, SUZA
BEEBE, MICHAEL B \& VACHON, PAU
BEECY, DEREK M. AND
BEGLEY, KENNETH \& RIENDEAU, TA
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BENSON, ROBERT \& KATHERINE
BERKEBILE, KEVIN \& SARA
BERNA, KURT A. \& THERESA
BERNIER, THOMAS J \& VALERIE M
BERSEN, MARK E \& LAURA C
BERSEN, MARK E \& LAURA C
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BROWN, SUSAN QUAGLIA, REV TRUST BRUMLEVE, EVA M.
buchanan, James \& SUSANNE TRUST BUJAK, FRANCIS, \& LAURA A
BULLARD, CATHERINE M
BULLARD, OLIVE V, TRUST
BURZYNSKI, JOHN J \& LINDA A
bUTLER, AMANDA
BUTTON, JAMES W \& DEBORAH P
BYAM, ARNOLD A, III \& KORENA M byAm, ARNOLD A, III AS TRUSTEE CAOUETTE, LEONARD, JR.
CAOUETTE, LEONARD F \& MARJORIE
CARITA, SUE ANN

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$\begin{array}{rrr}\text { Total Assessed } \\ \text { Land Value } & \begin{array}{r}\text { Total Assessed } \\ \text { Improvements }\end{array} & \begin{array}{r}\text { Total Assessed } \\ \text { Parcel Value }\end{array}\end{array}$
115,700
168,900
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CARSON, ANTHONY \& CARRIE LEE
CARSON, JR., GEORGE J. AND
CARSON, JR., GEORGE J. AND
CARTER, CHERYL \& GLENN
CARTER, ROLAND \& LINDA
CASEY, JOHN J \& SANDRA J, JR
CASESIDY FAMILY REV TRUST
CASSIDY, STEPHEN \& DIANA MASON
CASSIDY, DAVID J
CAULFIELD, JOSEPH \& KATHLEEN E
CAVARRETTA, STEVEN \& ROBYN
CAVE, TYLER F \& MADELENE J
CENTER, CATHRYN J, TRUSTEE
CHAI, YEW W. \& CHRISTINE T
CHAMBERLAIN, MARK
CHARBONNEAU, DENIS
CHARPENTIER, KURT M \& MARGARET
CHARPENTIER, KURT M \& MARGARET
CHARPENTIER, MARGARET LEE \& KU
CHARPENTIER, MARGARET LEE \& KU
CHARPENTIER, MARGARET LEE \& KU CHARRON，JEFFREY S \＆ CHASE，MARK \＆JESSICA
CHASE，MICHAEL J．JR \＆SHAYNA CHAUVIN，SHAWN \＆DIANA
CHAWLA，ANDREW L \＆JACQUELINE CHHETRI，CATHY
CHHETRI，CATHY
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CHRISENTON，THOMAS G．
CIARDELLI，STEPHEN M \＆BARBARA
CLARK，JAMIE M \＆MARY
CLARK，JOHN \＆LISA
CLARK，LIESL L．LIVING TRUST U
CLARK，DAVID E \＆CYNTHIA H
CLEVELAND，MICHAEL \＆KATHELEEN
CLINTON W HOLCOMB／DAVID J FRAS
CLOUTIER，JEREMY W．
CLOUTIER，JEREMY W
COATES，JAMES W，JR
COCKERHAM，DANNY
COLE，DONALD W．AND LISA A．
COLEMAN，JOSEPH E \＆BONNIE J
COLSIA，WAYNE \＆ADRIENNE
COMBER，MICHAEL A \＆DENISE M
CONREY，ESTATE OF EDA
CONWAY，TIMOTHY \＆HOULIHAN，AL
COOKE，ORVEL \＆GOMEZ，GLADYS
COOPER，DARRELL W．
CORDTS，TAYLOR J．\＆RODGERS，T
CORMIER，CLAYTON D．\＆MARGARET
CORRON，RICK F．\＆CRISTINA A．
COULTER，JOHN \＆BRIDGET
COURTEMARCHE，ROBYN L
CRAWFORD，KATHRYN M
CRISTOFONO FAMILY REV TRUST OF
CROISSANT，TIMOTHY R \＆MARGARE
CROMBIE，MICHAEL A
CROMBIE，MARK A
CROMBIE，MARK A
CROMBIE，MARK A
CROSBY，LARRY
CROSBY，DIANE E
CROSS，NORMAN E
CROUSE，WILLIAM H
CULBERTSON，FRANCIS B．
CURRAN，JEFFREY PATRICK
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## Unit Location





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182 CENTER RD CENTER RD CENTER RD

58 CENTER RD 154

EBERT，ADAM J．\＆RODRIGUEZ ，L
EDRY，R，\＆L BARRETT
ELAINE J．CAVANAUGH REVOCABLE
ELDRIDGE，JAMES \＆KIMBERLY
ELLISON，DONALD R．\＆BINSTEAD，
ELLISON，DONALD R．\＆BINSTEAD，
ERCOLINE，THOMAS A JR，FAMILY T
ESTABROOK，LINDA A．\＆LUMSDEN，

EVA，DONALD \＆HUGHGILL，GAYLA EVERSOURCE ENERGY

FACCIDOMO，MICHAEL J．
FAIRPOINT COMMUNICATIONS
FALCO，PAUL E \＆MOLLY C
FARMER，STEPHAN A．\＆LISA M．
FEDERAL HOME LOAN MORTGAGE COR FERRAIUOLO，WILLIAM \＆GRETCHEN FERRAIUOLO，WILLIAM E FILGATE，JOSHUA \＆SARJA， FINCH，ROBERT \＆SHERRI

FISHER，CHRISTOPER F．
FISHER，JEFFREY \＆KATHLEEN
FISK，BENJAMIN T
FISK，BENJAMIN
FITCH＇S CORNER FARM STAND LLC
FITCH，DAVID E．
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FITCH，DAVID E．
FLEMING，HARRY \＆CLARE
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24 GLASS FACTORY RD 24 GLASS FACTORY RD 261 PUTNAM HILL RD 367 CEMETERY RD 948 A CENTER RD FRENCH RD 364 CEMETERY RD 12 PETTINGILL HILL RD _ EMERY RD
154 EMERY RD
94 CROOKED S RD
165 OLD COACH RD 165 OLD COACH RD 346 PETTINGILL HILL RD 1176 CENTER RD 868 CENTER RD 36 HOWE DR 801 CENTER RD 74 LOCUST LN CENTER RD 845 CENTER RD 8 WALTS WAY 684 CENTER RD 16 CITIZENS' HALL 126 CEMETERY RD 119 MOUNTAIN RD 552 MOUNTAIN RD
 351 MOUNTAIN RD 743 MOUNTAIN RD MOUNTAIN RD 15 HIGHBRIDGE RD




| OWner~s Name | Map |
| :--- | :--- |
| FLEMING, HARRY \& CLARE | 219 |
| FLEMING, HARRY \& CLARE | 219 |
| FLEMING, HARRY \& CLARE | 219 |
| FLEMING, HARRY \& CLARE | 219 |
| FLEMING, HARRY \& CLARE | 219 |
| FLEMING, HARRY \& CLARE | 219 |
| FLEMING, HARRY \& CLARE | 219 |
| FLEMING, HARRY \& CLARE | 219 |
| FOOTE, CAROL ANNE | 239 |
| FORBUS, ADAM C \& CARRIE A | 232 |
| FORLEO, DUANE R \& KAREN A | 247 |
| FORSMAN, DANA \& MARANGI, DANA | 225 |
| FORTIN, JARRETT J. | 225 |
| FRANCESTOWN LAND TRUST | 208 |
| FREDETTE, WILLIAM R | 225 |
| FREDETTE, MELVIN S \& BARBARA F | 239 |
| FREEMAN, PAUL A \& HUDSON, SALL | 226 |
| FREEMAN, PAUL A \& HUDSON, SALL | 226 |
| FREISCHLAG, STEPHEN A | 220 |
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| FULLER,ROBERT D \& DEBORAH L | 225 |
| FULLERTON,W \& M, 1/2 INT | 240 |
| GALLO, CHRISTINE LUOTO TRUST | 221 |
| GARON, DAVID \& LUZ | 233 |
| GAUDIANA, RUSSELL A. \& GAUDIAN | 239 |
| GAUTHIER, RICHARD C. IRREVOCAB | 233 |
| GAUTHIER, RICHARD C. IRREVOCAB | 218 |
| GAUTHIER, PETER R \& JANE L | 232 |
| GAUTHIER,RICHARD C | 233 |
| GAUTHIER,RICHARD N \& PATRICIA | 233 |
| GAUTHIER,RICHARD N \& PATRICIA | 233 |
| GAWLIK, PAUL J \& HELEN M | 232 |
| GEARY, DAVID E | 237 |
| GEIGER, JOEL | 235 |
| GERRY, TRAVIS C. | 239 |
| GIBSON, ALFRED R \& HEATHER L. | 238 |
| GIESE, JOHN E \& JOAN M | 215 |
| GILL, HAROLD R. | 215 |
| GILL, DAVID J | 207 |
| GILLAM, PATRICK J. \& NANCY | 230 |
| GILMORE, KIRK M \& KELLY S | 230 |
| GILSON, STEPHEN M | 215 |
| GINN, CINDY R | 207 |
| GINN, CINDY R | 207 |
| GIORDANO, JAMES E. |  |
| GLORIA ST LAURENT TRUST | 238 |
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Total Assessed
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Total Assessed Total Assessed Total Assessed 197,700




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| 32 BRANDY BROOK RD |
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| 130 DUTTON RD |
| 84 DUTTON RD |
| 5 FAY RD |
| - GLASS FACTORY RD |
| 77 GLASS FACTORY RD |
| NEW RD |
| 6 JOHNSON CORNER RD |
| 167 PERHAM CORNER RD |
| 72 GLASS FACTORY RD |
| 62 OLD TEMPLE RD |
| MAIERS RD |
| 757 FOREST RD |
| OSGOOD RD |
| 24 MAPLE LN |
| 57 RICHARDSON RD |
| 31 MOUNTAIN RD |
| 28 COOPER LANE |
| 118 DUTTON RD |
| CENTER RD | 45 PUTNAM HILL RD

178 OLD TEMPLE RD
OLD TEMPLE RD
352 WINN RD
200 PINNACLE RD
PURGATORY FALLS RD
317 CENTER RD
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CENTER RD
BULLARD DR buLLARD DR
1550 CENTER RD 166 PERHAM CORNER RD CENTER RD 160 FOREST RD

 5 RICHARDSON RD 89 RICHARDSON RD
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HAYDEN, ROBERT A
haZELTON, DOUGLAS K. \& CARMEN 218 HEIDBREDER-CHISHOLM REALTY TRU 239 HEIDBREDER-CHISHOLM REALTY TRU 239 HEIDI DAHLBERG HUNT LIVING TRU 211 HEIDI DAHLBERG HUNT LIVING TRU
HEIMANN, LAUREN

HEINZ, ROBERT R \& HEINZ, SUSAN helen $W$. Whalen revocable tru HENRY, KRISTOFER \& ROBINSON, L HENRY, PHILIP H \& JAN H

HENRY, PHILIP H \& JAN H
HERBERT, HARRY $T$ \& DONNA M
$\begin{array}{lll}\text { HERFURTH, RICHARD, \& GRYBKO, KAR } 220 \\ \text { HERNANDEZ, EDUARDO \& GAIL } & 215 \\ \text { HERON, GORM \& ELKJAER, BETTINA } 220\end{array}$
$\begin{array}{lll}\text { HERFURTH, RICHARD, \& GRYBKO, KAR } 220 \\ \text { HERNANDEZ, EDUARDO \& GAIL } & 215 \\ \text { HERON, GORM \& ELKJAER, BETTINA } 220\end{array}$ HERON, GORM \& ELKJAER, BETTINA 220
HESLIN, PAIGE \& GRAY, RICHARD 232 HIDER, PAUL D 225 HIDER, PAUL D
HILL, MICHAEL

HILL, MICHAEL A \& CARIE S
HILL, DAVID S \& CAROL A
HILL, DAVID S \& CAROL A
HILTON, HEATHER R.
HIRTLE, PARKER L \& WANDA B
HIRTLE, PARKER L \& WANDA B
HOLLAND, HAROLD E.\&PICARD, MIC
HOLLAND, WALTER M., CO-TRUSTEE 220 HOLT BROTHERS ORCHARD PARTNERS 235 HOLT BROTHERS ORCHARD PARTNERS 247 HOLT BROTHERS ORCHARD PARTNERS 247 HOLT BROTHERS ORCHARD PARTNERS 247 HOLT BROTHERS ORCHARD PARTNERS 247 HOLT BROTHERS ORCHARD PARTNERS 247 holt, ANGELA K.

HOLT, PAMELA J., TRUST
holt, steven E ET AL HOLT, WALTER
hometown restoration llc
HORN, CHRISTOPHER
HOUSTON, FRANCES H, REV TRUST
HOWARD, DILLON D \& RENNA, VERO 214
HOWARD, DILLON D.
HOWE, ROBERT \& NANCY
howe, ROBERT H. \& NANCY JENNIF 232
HOWE, JEFFREY
HUBBARD, REED P
HUMPHREYS, KATHLEEN M.B. \& RAY 215
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Total Assessed
Land Value $\begin{array}{r}\text { Total Assessed } \\ \text { Improvements }\end{array} \quad \begin{array}{r}\text { Total Assessed } \\ \text { Parcel Value }\end{array}$







| Owner~s Name | Map | Bloc |
| :---: | :---: | :---: |
| HUMPHREYS, KATHLEEN M.B. \& RAY | 215 | 009 |
| HUNTER, HY | 238 | 007 |
| HUTCHINGS, SIMON A | 222 | 005 |
| HUTCHINSON, KRISTY R. | 250 | 012 |
| HUTCHINSON, LEROY \& DEBRA | 232 | 024 |
| HUTCHINSON, LEROY F | 232 | 023 |
| HUTCHINSON, RAY E \& GEORGIA C, J | 247 | 007 |
| HYDE, JOAN E | 239 | 064 |
| INGRAM, SAM | 239 | 044 |
| IRWIN, ALAN \& IRWIN, AMANDA | 239 | 090 |
| JAMES \& KATHLEEN DEVIR REV TRU | 206 | 018 |
| JANOWIEC, J, \& K HILLSGROVE | 206 | 017 |
| JEAN FAMILY REV TRUST OF 2008 | 250 | 014 |
| JENKINS, JEFF \& GAUDIANA, HEA | 216 | 009 |
| JOHN \& ANN LORDEN FAMILY REV T | 237 | 006 |
| JOHNSON, JOSEPH \& SUGINO, ILEN | 234 | 019 |
| JOHNSON, ROBERT W | 209 | 002 |
| JOHNSON, ROBERT W. | 220 | 028 |
| JOHNSON, ROBERT W | 238 | 024 |
| JONES, SUSAN M | 239 | 033 |
| JORDON, JEFFREY L | 207 | 021 |
| JOSLIN, P E,REV TST \& D JOSLIN | 239 | 046 |
| JOY, BARBARA | 211 | 005 |
| JOY, BRETT R. \& ROUNSAVILLE, JA | 207 | 025 |
| JULIAN, CURT A | 239 | 005 |
| K\&R MAPLES, LLC | 237 | 001 |
| KAELIN, MICHAEL A | 224 | 003 |
| KAELIN, MICHAEL A | 224 | 002 |
| KAELIN, MICHAEL | 224 | 004 |
| KAHN, RICH \& BLACKBURN, SHARON | 240 | 007 |
| KAHN, RICH \& BLACKBURN, SHARON | 240 | 003 |
| KEITH AND ANDREA BADGER FAMILY | 241 | 019 |
| KEMMERER, BARRY A \& HEIDI L | 247 | 023 |
| KENICK, LOIS E. REV. LIVING TR | 233 | 034 |
| KENNETH M. \& KATHLEEN D CHASE | 207 | 006 |
| KING, WILLIAM J \& MELISSA A | 228 | 016 |
| KINNEY, SHARON R. AND | 233 | 019 |
| KLING, JOSEPH | 210 | 012 |
| KNIGHT, MARSHA \& R CASWELL | 227 | 003 |
| KOLESAR, DAVID J. \& JAN M. | 247 | 016 |
| KRAHENBUHL, FRANK | 225 | 033 |
| KREIDER, GREGORY | 233 | 022 |
| KREIDER, GREGORY L | 233 | 023 |
| KUKULKA, JOHN E, JR TRUSTEE | 241 | 012 |
| KWIATKOWSKI, MICHAEL \& SUSAN | 227 | 031 |
| LABARRE, LEON H \& LINDA J | 227 | 032 |

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Lot Unit

Block

 KAHN, RICH \& BLACKBURN, SHARON 240 KAHN, RICH \& BLACKBURN, SHARON
KEITH AND ANDREA BADGER FAMILY KEMMERER, BARRY A \& HEIDI L KENICK, LOIS E. REV. LIVING TR KENNETH M. \& KATHLEEN D CHAS KING, WILLIAM J \& MELI KINNEY, SHARON
KLING, JOSEPH kRAENBUL, FRAN

KREIDER, GREGORY L
KUKULKA, JOHN E, JR TRUSTE KWIATKOWSKI, MICHAEL \& SU LABARRE, LEON H \& LINDA
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 LANDRY, JUSTIN J. \& DILLON ANN LAPLANTE, ANNIE \& DANA

LASS, JEFFREY N \& JEAN E
LAUGINIGER, FRANK
LAVALLEE, ADAM \& BRIANNE
LAVALLEE, KATHLEEN \& KENNETH
LAVOIE, JONATHAN T. \& ALYSSA


LAW, AUGUSTA F
LAWRENCE, MATT

## LAZOTT, WENDY

LEAVITT, ERICA-LEE
EAVITT, MILTON L
LEAVITT, WAYNE
LEAVITT, WILLIAM \& JANELLE, JR
LEBLANC, GARY \& SHERRY
LEDGER, EDWARD M.
LEMIRE FAMILY REVOCABLE TRUST

 LEMIRE, KIMBERLY J, TRST FMLY LEMIRE, KIMBERLY J, TRST FMLY LEMIRE, KIMBERLY J, TRST FMLY LEMIRE, KIMBERLY J, TRTE FMLY LESSARD, MARK \& LINDA

LEUTZINGER, CHARLES, MD, REVOC TR
LEVESQUE, CHARLES E.\& BRIAN E. LEWIS, DAVID \& DONNA

LIEBFRIED, SAMANTHA C \& ANDREW
LINDQUIST, ALFRED E JR
LINTA, EDWARD D \& LYNN M
LITCHFIELD, WENDY JANE
IVINGSTON, MICHAEL D.
LOCONTI, JOSEPH D \& LOIS G LONGVAL, KEITH A \& MELISSA A

LOZEAU, ARMAND JR \& WILMA
LUTON, EDWARD N
LUTZ, CHARLES F

LYNDEBOROUGH, TOWN OF LYNDEBOROUGH, TOWN OF

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Total Assessed Total Assessed
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| 47,600 | 700 |
| 63,300 | 0 |




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| Location |
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| CENTER RD |
| PINNACLE RD |
| CEMETERY RD |
| WILTON RD |
| 46 LOCUST LN |
| SCHOOLHOUSE RD |
| PURGATORY FALLS RD |
| PUTNAM HILL RD |
| 1645 CENTER RD |
| 1131 CENTER RD |
| NEW RD |
| 48 SCOUT RD |
| 129 FOREST RD |
| 9 CITIZENS' HALL RD |
| PURGATORY RD |
| 9 GROVE RD |
| CROOKED S RD |
| CENTER RD |
| PURGATORY FALLS RD |
| PETTINGILL HILL RD |
| _ CHASE RD |
| SCHOOLHOUSE RD |
| FOREST RD |
| 357 CEMETERY RD |
| 28 PEACH BLOSSOM DR |
| 34 CUMMINGS RD |
| 65 WOODWARD RD |
| BEASOM RD |
| 18 CURTIS BROOK RD |
| 120 PINNACLE RD |
| 81 PUTNAM HILL RD |
| OLD TEMPLE RD |
| 188 OLD TEMPLE RD |
| 199 CRAM HILL RD |
| 1414 CENTER RD |
| 781 CENTER RD |
| 912 CENTER RD |
| 162 PERHAM CORNER RD |
| 226 PUTNAM HILL RD |
| WARNER RD |
| 59 FOREST RD |
| 100 FOREST RD |
| 46 BROMAN WAY |
| 162 MOUNTAIN RD |
| 18 COOPER LANE |
| 41 HOWE DR |
| 160 |



Total Assessed Total Assessed Total Assessed $\left.\begin{array}{rrr}\text { Assessed }\end{array} \begin{array}{r}\text { Total Assessed } \\ \text { Improvements }\end{array} \begin{array}{r}\text { Total Assessed } \\ \text { Parcel Value }\end{array}\right]$
$\qquad$ 96,500
67,800
6,300
1,300
4,000
870
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115,300
166,000

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$\stackrel{\rightharpoonup}{4}$
MCCOY，EVAN J．AND SARAH E． MCDOUGALD，CRYSTAL
MCENTEE，CARYLYN H
MCENTEE，JAMES P \＆MARGARET A MCEWAN，JOHN MCEWAN，JOHN
MCGETTIGAN，DALE A \＆DONNA E MCGINNIS FAMILY TRUST OF 2012 MCGINNIS，MICHAEL B
MCGUIRE，JOHN W．\＆ELEANOR T MCGUIRK，TIM
MCQUADE RICHARD L \＆MCQUADE BR MCQUADE，RICHARD L \＆CAROLINE MEADOWS，HUGH W．\＆J．H．
MEDIC，ELDIN \＆DEBORAH MEIER，MANUELA A
MELROSE，DEAN R \＆NANCY J MENDHAM，EDWARD B MENDHAM，EDWARD B MENDHAM，EDWARD B EDWARD B \＆LISE A MENHAM，EDWARD B．\＆LISE A MENHAM，EDWARD B． MENZEL，CHRISTA E MENZEL，CHRISTA MENZEL，CHRISTA E MERCADO，GENE A．TRUSTEE OF T MIGNEAULT，MICHAEL L \＆NANCY M MILEWSKI，MICHAEL \＆HYATT，KAT MILLER，IAN J．\＆AMANDA K． MILLER，STEVEN，LEANN ET AL MILLER，JOHN F \＆JOANNE M MILLER，JOHN G \＆BEVERLY MILLIGAN，GEORGE THOMAS，TRUST MILLIGAN，GEORGE THOMAS， MILLS，PERCY B \＆JUNE A
Total Assessed Total Assessed Total Assessed

MORPISON HELENE G
MORRISON, HELENE GAIL
MORRISSEY, STEPHAN \& SILSBY, W MORROW, JOSHUA S \& KATHRYN M
MOSITES, LORI D
MOTTAU, EDWARD \& KATHLEEN
MOYNIHAN, MICHAEL \& BRET
MUELLER FAMILY REV TRUST
murley, Robert a. \& SANDRA j R
MURPHY, PAUL J \& DEBORAH A
MYER, DAVID \& MONAT THERESA
N. E. FORESTRY FOUNDATION
N.E. FORESTRY FOUNDATION
nadeau, donald
nalefski, pamela j.
NALEFSKI, PAMELA J.
NALEFSKI, PAMELA J.
naLEFSKI, PAMELA J.
napolitano, arthur c.
NAPOLITANO, ARTHUR C.
NELSON, DAVID A. \& PATRICIA P
NEPAL, ASMITA
neskey, William P \& YVonne gr, new spartan properties llc new spartan properties llc
NH WATER RESOURCES BOARD
NH Water resources board
NH WATER RESOURCES board
NH WATER RESOURCES board NICHOLS, KATHLEEN P. AND NIXON FAMILY REV TRUST
NORTH PACK LODGE
2/13/2019 4:13:17PM
Total Assessed Total Assessed Total Assessed



| owner~s Name | Map |
| :--- | ---: |
| NORTH RIVER ROAD PROPERTIES, L 220 |  |
| NORTH RIVER ROAD PROPERTIES, L 220 |  |
| NUNEZ, CARLOS | 225 |
| 'CONNELL, THOMAS J \& PATRICIA | 221 |
| 'GRADY, SHAWN | 237 |
| LSON, HILARY ANN | 250 |
| ORR, CAROLYN | 221 |
| RTIZ, KORENA M. | 207 |
| OTTO, GREGG \& CAROLINE R | 227 |
| UELLETTE, CHRISTOPHER | 231 |
| WNER UNKNOWN | 227 |
| PACHECO ARANZABAL, JEAN PAUL | 250 |
| PACKARD, HEATHER | 247 |
| PAIGE, ROBERT \& REBECCA | 215 |
| PARENT, SCOTT A \& COTE, WADE R | 241 |
| PASQUARIELLO, JOHN | 250 |
| PATINSKY, KATHLEEN S REV TRUST | 238 |
| PATTERSON, HAROLD \& SUSAN | 221 |
| PAYNE,PETER, \& PAMELA WARD | 226 |
| PEDERSEN, SCOTT C. | 207 |
| PENNEY, ELIZABETH A | 234 |
| PEPELIS, ASHLEY J | 231 |
| HILBRICK FAMILY TRUST | 238 |
| PHILBRICK, SUSAN G | 232 |
| PILOT REALTY LLC | 247 |

PHILBRICK, SUSAN G
ILOT REALTY LLC
PISCATAQUOG LAND CONSERVANCY
PISCATAQUOG LAND CONSERVANCY
PISCATAQUOG LAND CONSERVANCY
PISCATAQUOG WATERSHED ASSOCIAT
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PISCATAQUOG WATERSHED ASSOCIAT
POIRIER, ARMAND
POLLARD, GEORGE \& CONNIE
POMER, JOHN \& ELLEN
POMER, JOHN E \& ELLEN D
PORTER III, RALPH W.
PORTER, VERNA SALISBURY
POST, CHARLES G.
POTTER, JONATHAN M. \& STACEY A 234 POTTER, MICHAEL W \& MICHELLE 228 POWERS ROBERTD \& HARRIS, HARRI 239 PRATT, JOSEPH \& SIROIS, KIMBER 239 PREFTAKES, JAMES \& NADINE 215 PREST, ROBERT W, SR. PRIOR, SUSIE H PURGATORY FALLS 1316 CENTER RD RD 117 BALDWIN HILL RD वу yヨnyoo WもHyヨd 86 1644 CENTER RD 376 WINN RD SHARPE RD TIKE 2ND NH TUR SHARPE RD 536 FOREST RD FRENCH RD FOREST RD 24 WOODWARD RD PERHAM CORNER RD CENTER RD 934 CENTER RD 10 PEACH BLOSSOM 145 OLD TEMPLE OLD TEMPLE RD 36 LAGER LN 75 HOLT RD 90 BULLARD DR MAIERS RD
RAMSEY，R，\＆J DUMONT
$\begin{array}{ll}\text { RECHKEMMER，REINHOLD K．\＆MARIE } 226 \\ \text { RED SKY DEVELOPMENT，LLC } & 225\end{array}$
$\begin{array}{ll}\text { RECHKEMMER，REINHOLD K．\＆MARIE } 226 \\ \text { RED SKY DEVELOPMENT，LLC } & 225\end{array}$ RENEAU，JERALD 234 REYNOLDS，BURTON H 239 $\begin{array}{ll}\text { REYNOLDS，BURTON H } & 239 \\ \text { REYNOLDS，ROGER S TRUST } & 251\end{array}$
RENEAU，JERALD
RENEAU，JERALD
 RENEAU，JERALD RICHARD S．BATHURST REV LIVING 250 RIENDEAU，WALTER L \＆LINDA K 232 RIZZUTO，JAMES J \＆LINDA F ROACH，DON F \＆LESLIE A 205 ROACH，DON F \＆LESLIE A ROACH，DON F \＆LESLIE A ROBBINS，JAMES \＆NUTTALL，MARG 227 ROBBINS，JAMES J
ROBBINS，JAMES J
ROBERT E．LEVESQUE SR REV TRUS 230 ROBERT R MOHEBAN \＆CYNTHIA MOH 250 ROBERTS，RONALD \＆TANYA 220 ROBERTS，RONALD \＆TANYA
ROBICHAUD，TODD \＆RACHEL
ROCCA，ANTHONY C \＆MARJORIE B
ROCCA，THERESA B

 ROCCO FAMILY REVOCABLE TRUST
ROEMER，DAVID \＆ANNAMARIE
ROEPER，ANDREW \＆CHASE
ROGER E HAMEL \＆JOANNA HAMEL R
ROGERS，JOSEPH H．
2／13／2019 4：13：17PM
Total Assessed Total Assessed Total Assessed

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ROGERS, ROBERT H
ROPER, SCOTT $C$ \& STEPHANIE A
ROTA, LOUIS J JR
ROTA, LOUIS J JR
ROTA, LOUIS J JR
ROTA, LOUIS J JR
ROWELL, CARL JR. \& GAIL
ROWELL, CARL JR. \& GAIL
ROY, SPENCER \& TAMMY
RUSSELL, GARY S
RYAN, WILLIAM K. \& MARY JANE
SALISBURY, JOEL T
SALISBURY, HERMAN 0 \& JESSIE $F$
SANDMANN-ARMSTRONG, NANCY L.
SANDS, NATHANIEL T \& JANICE
SANGSTER, DARRYL B. \& COLLEEN
SCHMIDT-SCHEUBER, MORITZ, TRUS SCHOEN, CHRISTOPHER \& SANDRA D SCHOEN, SANDRA D
SCHOFIELD, STEPHEN R \& NANCY H SCHULTZ, KENNETH \& CHARLENE SCHULTZ, MARK P \& PATRICIA
SCONCE, W, \& J LEVY
SENIOR, ROBERT J ASTRID E
SHEFF, JAMES R \& LINDA
SHERMAN, JONATHAN \& PRISCILLA SHIEL, THOMAS \& MAJESKE, ANN D SHIEL, THOMAS \& MAJESKE, ANN, SHINN, DENNIS B. \& SHINN, SHER SHINN, DENNIS B. \& SHINN, SHER SIM, ROBERT J \& BARBARA L
SIMARD MATTHEW J \& KARIN A
SIMMER, TERRY \& BETTY
SIMONI, ANNE
SIMPSON, CURTIS L. SR
SIMPSON, KENNETH \& PENELO
SKELLY III, JOHN F. AND SKIDMORE, DAVID \& WARDNA

[^4]$\begin{array}{rrr}\text { otal Assessed } & \begin{array}{r}\text { Total Assessed } \\ \text { Land Value }\end{array} & \begin{array}{c}\text { Total Assessed } \\ \text { Parcel Value }\end{array}\end{array}$

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NH 21 HERRICK RD
20 HOLT RD 46 BUCK RD 73 BRACKETTS CROSS RD 378 PETTINGILL HILL RD 142 FOREST RD 318 MOUNTAIN RD PUTNAM HILL RD
7 DUTTON RD 233 OLD TEMPLE RD 96 COLLINS RD
MOUNTAIN RD NEW RD MOUNTAIN RD MOUNTAIN RD MOUNTAIN RD OSGOOD RD MOUNTAIN RD
948 B CENTER RD 948 CENTER RD 109 HERRICK RD 48 SUMMIT DR
113 DUTTON RD
 390 MOUNTAIN RD 60 FOREST RD
 14 BUCK RD FOREST RD
 FOREST RD FOREST RD PUTNAM HILL RD CIDER MIL



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Owner～s Name
SLOCOMB，DENNIS C．JR
SLOCOMB，DENNIS C \＆JUDITH A
SMART，EILEEN，\＆DEANNE KOTOSKY
SMITH，ELIZABETH D
SMITH，MICHAEL J \＆JEANINE M
SMITH，MONTY \＆ANITA FAYE
SMITH，TODD R \＆MCCOY，JANE E
SMITH，WILLIAM R \＆DEIZE N
SMITH，MATTHEW J，\＆EILEEN A．
SMITH，WILLIAM R
SNOW，KENDEL R \＆BENT，NICOLE
SNOW，SCOTT L．\＆KIMBERLY A．
SNVK，LLC
SOCIETY FOR PROTECTION OF NH F
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SOCIETY FOR PROTECTION OF NH F
SOCIETY FOR PROTECTION OF NH F
SOLAN，ELIZABETH
SOLAN，ELIZABETH
SORRENTINO，LUCIUS
SOWERBY FAMILY REV TRUST U／A SPEAR，CHELSEA A \＆ALLARD，TRA SPECHT，CHARLES \＆
SPRINGER FAMILY REVOC TRUST
ST LAURENT，SHAWN
STAMOULIS，JOHN G．\＆THEA
STANLEY J．GREENE REV TRUST
STAPEL FAMILY REV TRUST
STATE OF NEW HAMPSHIRE
STATE OF NEW HAMPSHIRE
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STATE OF NH FISH \＆GAME DEPT
STEELE，JAMES $M$ \＆DENISE $M$
STEERE，ANDREW \＆KARA
STEIGER，JOHN \＆CATHERINE C． STEPHEN G DIPIETRO REV TRUST STEUER，KAREN M
$\begin{array}{rrr}\text { Total Assessed } & \begin{array}{r}\text { Total Assessed } \\ \text { Lmprovements }\end{array} & \begin{array}{r}\text { Total Assessed } \\ \text { Parcel Value }\end{array}\end{array}$

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Total Assessed Total Assessed Total Assessed | d Value | Improvements | Parcel Value |
| ---: | ---: | ---: |
| 44,000 | 6,500 | 50,500 |
| 68,170 | 150,400 | 218,570 | 44,000 6,500 $\circ$

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 225 PURGATORY FALLS RD
20 PURGATORY FALLS RD CENTER RD 216 TARN RD
 GULF
18 WILTON RD 55 GLASS FACTORY RD DUTTON RD
149 DUTTON RD 27 HIGHBRIDGE 14 BRANDY BROOK RD 195 PURGATORY FALLS RD PURGATORY FALLS RD 111 MOUNTAIN RD


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Owner~s Name
Owner~s Nam IN SMOKE FAMILY TRUST

Total Assessed
Land Value $\begin{array}{r}\text { Total Assessed } \\ \text { Improvements }\end{array} \quad \begin{array}{r}\text { Total Assessed } \\ \text { Parcel Value }\end{array}$


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WELLS, ROBERT E.
WENTWORTH, DANIEL G \& PATRICIA
WETHERALL, JOAN K
WETHERBEE, CHARLES
WETHERBEE, JAMES \& TAMMY
WETHERBEE, JAMES \& TAMMY
WHEELER, TRACI ANN
WHITE, KARIE A. AND PAUL
WHITMORE, JAMES D. \& SHERRY
WHITMORE, JOSEPH \& PETERSEN, C
WHITTEMORE, MARY V
WIBBEN, APRIL
WICKETT, S \& S, \& J WENTWORTH
WICKETT, S \& S, \& J WENTWORTH
WICKETT, S \& S, \& J WENTWORTH
WIENER, FLORENCE, \& M WEINSTEIN
WIGHT,RICHARD S \& JENNIFER D
WILKINS, ROBERT B \& STEPHEN G
WILKINS, ROBERT B \& STEPHEN G
WILLIAMS, DAVID o \& KIMBERLY J
WILLIAMS, RONALD E \& BARBARA E
WILLIAMS, RONALD E \& BARBARA E
WILLIAMS, RONALD E \& BARBARA E
WILLIAMS, THOMAS, ETHAN \& LAURA
WILTON LYNDEBOROUGH COOPERATIV
WILTON, TOWN OF
WINSLOW, GEORGE
WISEMAN, CHARLES F \& GRETCHELL
WITSOE, DANIEL A.
WOKULUK, JOHN \& ABREGO, NANCY
WOLFSON, DANIEL J \& CHERYL L
WOOD, DOROTHY A, TRUSTEE
WOODMONT ORCHARDS INC
WOODMONT ORCHARDS INC
WOODMONT ORCHARDS INC
WOODS, JOHANNE B., TRUSTEE
WOODWARD, ROBERT F.
WORTHEN, GAIL
WOZNIAK, JAMEY L. AND NICOLE J
WOZNIAK, THOMAS E \& FRANCES E
WRAY, ROBB G. AND SUSAN
WRIGHT, RANDALL W. AND
WRIGHT, TROY \& ANGELIQUE
WYLIE,KINGMAN J
YELLAND, JOHN S.
YOUNG,MICHAEL, \& HIEN BUI
2/13/2019 4:13: 17PM
ASSESSED VALUE BY OWNER

| Owner~s Name | Map | Block | Lot | Unit | Location | Total Assessed Land Value | Total Assessed Improvements | Total Assessed Parcel Value |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ZAHN, ASRA | 241 | 015 | 000 |  | 10 BEASOM RD | 57,400 | 62,300 | 119,700 |
| ZALENSKI, TIMOTHY | 230 | 017 | 000 |  | 249 OLD TEMPLE RD | 72,700 | 124,600 | 197,300 |
| ZECCHINI, LEONARD F \& RUTH S | 234 | 006 | 000 |  | 714 CENTER RD | 80, 000 | 227,700 | 307,700 |

## Town of Lyndeborough Phone Numbers

Emergency Dispatch
Town Offices
Building Inspector
Fire Department
Health Officer
Highway Department
J.A. Tarbell Library

Lyndeborough Central School
Police Department
Town Clerk/Tax Collector's Office
Wilton/Lyndeborough Co-Op High School
Wilton Ambulance \& Rescue Service
Wilton Recycling Center

911
654-5955
654-5955
654-9318
654-5955
654-6621
654-6790
654-9381
654-6535
654-5955
654-6123
654-2222
654-6150

## STATE EMAIL/WEBSITE SOURCES

town.lyndeborough.nh.us town website
www.nh.gov for all state agencies; executive, legislative, state personnel, licensing boards, Revised State Statutes and much more.
www.gencourt.state.nh.us for all NH House and State Senate Members email addresses
www.nhes.state.nh.us/elmi for NH community profiles


[^0]:    New Hampshire
    Revenue Administration

[^1]:    *This amount should be the same as the last year's ending balance. If not, please explain.
    **Enter as a negative. This is the amount of this year's amounts pre-paid last year as authorized by RSA 80:52-a.
    **The amount is already included in the warrant \& therefore in line \#3110 as postive amount for this year's levy.

[^2]:    **Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a (Be sure to include a positive amount in the appropriate taxes or charges actually remitted to the treasurer). MS-61

[^3]:    As required by IRS regulations, we provide the following information: The American Red Cross is a 501(c)(3) not for profit organization. Our federal tax identification number is 53-0196605. As no goods or services have been provided in connection with this gift, the full amount is deductible to the fullest extent provided by law.

[^4]:    WdLL: $\tau: \triangleright$ 6T0Z/EL/乙

